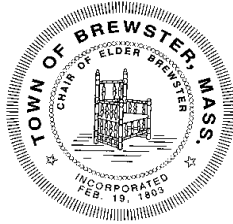


# TOWN OF BREWSTER



## ANNUAL TOWN REPORTS

**For the period ending  
December 31, 2014**

## TOWN STATISTICS

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Population as of 12/31/2014.....9425

Residents 16 and under.....932

Registered Voters.....7673

	<u>Democrat</u>	<u>Republican</u>	<u>Unenrolled</u>	<u>All Others</u>	<u>Total</u>
<b>Precinct 1</b>	633	406	1523	14	2576
<b>Precinct 2</b>	695	411	1494	11	2611
<b>Precinct 3</b>	<u>610</u>	<u>396</u>	<u>1461</u>	<u>19</u>	<u>2486</u>
<b>Total:</b>	1938	1213	4478	44	7673

## MASSACHUSETTS ELECTED OFFICIALS 2014

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### REPRESENTATIVE IN GENERAL COURT

#### First Barnstable District

Cleon Turner (D)  
State House, Rm 540  
Boston, MA 02133  
617-722-2090  
[Rep.cleonTurner@hou.state.ma.us](mailto:Rep.cleonTurner@hou.state.ma.us)

### SENATOR IN GENERAL COURT

#### Cape & Islands District

Daniel A. Wolf (D)  
State House, Rm. 511B  
Boston, MA 02133  
617-722-1570  
[Daniel.wolf@masenate.gov](mailto:Daniel.wolf@masenate.gov)

### SENATOR IN CONGRESS

#### Ninth District

Elizabeth Warren (D)  
317 Russell Senate Office Building  
Washington, DC 20515  
202-224-4543  
[http://www.warren.senate.gov/?p=email\\_senator](http://www.warren.senate.gov/?p=email_senator)  
2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-3170

### GOVERNOR

Deval Patrick (D)  
State House, Rm 360  
Boston, MA 02133  
617-725-4005  
888-870-7770  
[www.mass.gov](http://www.mass.gov)

### SECRETARY OF THE COMMONWEALTH

William Francis Galvin (D)  
One Ashburton Place, Rm 1611  
Boston, MA 02108  
1-800-392-6090  
<http://www.sec.state.ma.us>  
[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

### REPRESENTATIVE IN GENERAL COURT

#### Fourth Barnstable District

Sarah K. Peake (D)  
State House, Rm 195  
Boston, MA 02133  
617-722-2015 fax: 617-722-2239  
[Sarah.peake@mahouse.gov](mailto:Sarah.peake@mahouse.gov)

District Office: 508-487-5694

### REPRESENTATIVE IN CONGRESS

#### Ninth District

William R. Keating (D)  
315 Cannon HOB  
Washington, DC 20515  
202-225-3111  
[www.house.gov/keating](http://www.house.gov/keating)  
297 North St. Suite 312  
Hyannis, MA 02601  
508-771-0666

### SENATOR IN CONGRESS

#### Ninth District

Edward J. Markey (D)  
218 Russell Senate Office Building  
Washington, DC 20510  
Phone: (202) 224-2742  
<http://www.markey.senate.gov/>  
10 Causeway Street, Suite 559  
Boston, MA 02222  
Phone: (617) 565-8519

### ATTORNEY GENERAL

Martha Coakley  
One Ashburton Place  
Boston, MA 02108  
617-727-2200  
[www.mass.gov/ago](http://www.mass.gov/ago)  
[ago@state.ma.us](mailto:ago@state.ma.us)

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**TOWN OF BREWSTER ELECTED OFFICIALS 2014**

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**Board of Selectmen**

3 Year Term		Five Members
Peter G. Norton		2015
Patricia Hughes	Clerk	2016
Benjamin deRuyter	Vice-Chairman	2016
James W. Foley	Chairman	2015
John T. Dickson		2017

**Board of Health**

3 Year Term		Five Members
Joanne Hughes		2015
Mary W. Chaffee		2017
Patricia Ottolini	Resigned 5/30/2014	2016
Lemuel Skidmore	Chairman	2016
Annie Dugan	Vice-Chairman	2017
Carmen Scherzo	Replace P. Ottolini	2015

**Brewster Housing Authority**

5 Year Term		Five Members
Mary E. Haynes		2017
Brian D. Harrison		2016
Leonard V. Avery		2019
Dion C. Dugan		2015
Robert H. Hooper	Chairman	

**Brewster School Committee**

3 Year Term		Five Members
Patricia Hill	Resigned 12/31/2014	2016
Brenda G. Cazeault		2015
David Telman		2016
Claire Gradone		2017
Marie Enochty		2017

**Moderator**

One Year Term	One Member
Stephen L. Doyle	2015

**Constable**

One Year Term	One Member
Roland W. Bassett Jr	2015

**Brewster Old Kings Highway Regional  
Historic District**

4 Year Term	Elected 4 Members
Patricia Busch	2015
Lawrence Houghton	2017

Donald C. Arthur		2016
Brian Warburton		2015
John Halvorson	Chairman, Appt. by BOS	2015

### **Recreation Commission**

3 Year Term		Five Members
Roland W. Bassett, Jr.	Chairman	2017
George A. Bausch		2017
Allen J. Ryone		2016
Kevin Pooler		2015
Sherrie McCullough		2016

### **Planning Board**

5 Year Term		Seven Members
Elizabeth Taylor		2015
Richard J. Judd, Jr.	Chairman	2017
John R. Leaning		2015
Nicholas deRuyter		2019
Scott F. Collum		2018
William Crane Hoag		2017
Jason Klump	Vice-Chairman	2016

### **Nauset Regional School District Committee**

3 Year Term		Four Brewster Members
Edward S. Lewis		2016
John M. O'Reilly		2017
Jayne Fowler		2015
Susan Skidmore		2016

## APPOINTED TOWN OFFICERS

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Charles L. Sumner	Town Administrator
Jillian D. Douglass	Assistant Town Administrator
Sarah Turano-Flores	Town Counsel
Richard Koch	Police Chief
Bob Bersin	Superintendent, Dept. of Public Works (resigned December 31,2014)
Lisa Souve	Finance Director
David Tately	Deputy Assessor
Nancy Ellis Ice	Health Director
Sherrie McCullough	Assistant Health Director
Lynda J. Brogden-Burns	Inspector of Animals
Denise Rego	Director, Council on Aging
Mark O'Brien	Director of Operations, Captains Golf Course
Peter Ervin	Superintendent, Golf Course
Lisa Vitale	Town Treasurer/Collector
Robert Moran	Fire Chief/Emergency Management Director
Paul Anderson	Superintendent, Water Department
James Gallagher	Conservation Admin./Natural Resources Officer
Ellen Ojala	Recreation Director
Victor Staley	Building & Zoning Agent
Roland Bassett, Jr.	Wiring Inspector
Scott VanRyswood	Gas Inspector /Plumbing Inspector
Christopher Miller	Director of Natural Resources
Kathleen Lambert	Information Technology Coordinator
Susan Leven	Town Planner

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## 2015 ELECTION SCHEDULE

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### **Annual Town Meeting**

**May 4<sup>th</sup>, 2015**

Last day to register to vote: **April 14<sup>th</sup>, 2015** *Open until 8pm*

Last day to post/publish warrant: **April 13<sup>th</sup>, 2015**

Warrant Closes: **February 18<sup>th</sup>, 2015**

### **Annual Town Election**

**May 19<sup>th</sup>, 2015**

Last day to post warrant: **May 12<sup>th</sup>, 2015**

Last day to submit proposition 2 ½ questions: **April 14<sup>th</sup>, 2015**

Last day to register to vote: **April 29<sup>th</sup>, 2015** *Open until 8pm*

Last day to obtain nomination papers: **March 27<sup>th</sup>, 2015** *Open until 5pm*

Last day to submit nomination papers to the BOR: **March 31<sup>st</sup>, 2015** *Open until 5pm*

Last day to withdraw nomination: **April 16<sup>th</sup>, 2015** *Open until 5pm*

### **Special Town Meeting**

**November 16<sup>th</sup>, 2015**

Last day to post warrant: **October 26<sup>th</sup>, 2015**

Last day to register to vote: **November 6<sup>th</sup>, 2015** *Open until 8pm*

## Town Committees 2014

<u>Committee/Board</u>	<u>First Name</u>	<u>Last Name</u>	<u>Expiration Date</u>	<u>Notes</u>
<b><u>Agriculture Commission</u></b>				
	David	Carlson	6/30/2015	
	Stephan	Brown	6/30/2015	
	David	Miller	6/30/2016	
	Jack	Latham Jr.	6/30/2014	
	Peter	Herrmann	6/30/2016	Chairman
	Lucas	Dinwiddie	6/30/2015	
	Rebecca	Howes	6/30/2016	
<b><u>Alewife Committee</u></b>				
	William	LeMaitre	6/30/2016	
	Dana	Condit	6/30/2015	
	William	Todd	6/30/2014	
<b><u>All Citizens Access</u></b>				
	Claire	Gradone	6/30/2015	
	Judy	Miller	6/30/2016	
	Denise	Rego	6/30/2017	COA Director
	Joan	Carstanjen	6/30/2017	
	Roberta	Murphy	6/30/2016	
<b><u>Archivist</u></b>				
	Ellen	St Sure	6/30/2015	
<b><u>Assessors</u></b>				
	Belinda	Eyestone	6/30/2015	
	Diane	Salomone	6/30/2016	
	G. Howard	Hayes	6/30/2015	
<b><u>Barnstable Cnty Human Rights Commission</u></b>				
	Elizabeth (Licia)	Fields	6/30/2016	
<b><u>Bikeways Committee</u></b>				
	Michael	Grugan	6/30/2015	
	Richard	Koch	6/30/2017	Police Chief



<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
	Clarence	Scott	6/30/2017	
	Susan	Riseman	6/30/2017	
	John	Clarke	6/30/2016	Chairman
	Eric	Levy	6/30/2015	Nickerson Park Rep
	Sue	Leven	6/30/2015	Town Planner
<b><u>Building &amp; Needs Assessment</u></b>				
	Ralph	Ingegneri	6/30/2016	Resigned 10/20/14
	George	Deering	6/30/2016	
	Philip	Lindquist	6/30/2015	
	Jonathan	Phillips	6/30/2014	
	David	Telman	6/30/2015	
	Robert	Miller	6/30/2015	Resigned 10/20/14
<b><u>Cable Television Advisory</u></b>				
	Janet	Husband	6/30/2017	
	Larry	Greeley	6/30/2016	
	James	Kane	6/30/2017	
	Zeb	Barker	6/30/2017	
	Walter	Powers	6/30/2017	
	Jenny	Mignone	6/30/2015	
<b><u>Cape &amp; Vineyard Electric Cooperative</u></b>				
	Charles	Hanson	6/30/2015	Brewster's Rep.
<b><u>Cape Cod Commission</u></b>				
	Elizabeth	Taylor	4/24/2016	
<b><u>Cape Cod Pathways</u></b>				
	Doug	Erickson	6/30/2016	
	George	Thurber	6/30/2014	
	Eric	Levy	6/30/2016	
	Elizabeth	Finch	6/30/2016	
	James	Gallagher	6/30/2016	
	Gary	Christen	6/30/2016	Chairman

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
<b><u>Cape Cod Reg'l Technical High School</u></b>				
	Paul	Sullivan	6/30/2017	
	Celeste	Cash	6/30/2016	Resigned 8/29/14
	Stuart	Fyfe	6/30/2016	Fulfill C Cash
<b><u>Cape Cod Water Protection Collaborative</u></b>				
	Sue	Leven	6/30/2015	Town Planner
<b><u>Cape Light Compact</u></b>				
	Deane	Keuch	6/30/2015	Brewster's Rep.
<b><u>Capital Planning</u></b>				
	Don	Poole	6/30/2015	
<b><u>CCC/Coastal Resources Committee</u></b>				
	Chris	Miller	6/30/2015	
<b><u>Cemetery Commission</u></b>				
	Thomas	Rogers	6/30/2016	
	Janet	Hicks	6/30/2016	
	Richard	Lockyer	6/30/2015	Resigned 7/31/14
	Joan	Carstanjen	6/30/2018	
	Norma	Modzelewski	6/30/2016	Resigned 1/6/14
	Albert	Fitzgerald	6/30/2017	
<b><u>Coastal Committee</u></b>				
	Matthew	Cannon	6/30/2017	
	James	Goodrich	6/30/2017	
	Abigail	Archer	6/30/2017	
	Chester	Lay	6/30/2017	
	Joseph	Rinaldi	6/30/2017	
<b><u>Community Preservation Committee</u></b>				
	Paul	Ruchinskas	6/30/2015	Citizen Rep.

<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
	Jeanne	Boehm	6/30/2016	Citizens Rep.
	Peter	Johnson	6/30/2017	
	William	Klein	6/30/2016	Conservation Rep.
	Donald	Arthur	6/30/2015	Resigned 5/1/14
	Dion	Dugan	6/30/2016	Housing Authority Rep.
	Roland	Bassett Jr	6/30/2015	Recreation Rep.
	Elizabeth	Taylor	6/30/2015	Planning Board Rep.
	Elliott	Carr	6/30/2015	Chairman/Citizen Rep.
	Joan	Carstanjen	6/30/2015	Historical Commission Rep.
	Martin	Kamarck	6/30/2015	Resigned 5/7/2014

**Comprehensive  
Water Planning  
Committee**

Bruce	Evans	6/30/2014	Conservation Delegate
Paula	Miller	6/30/2016	Chairman
John	O'Reilly	6/30/2015	
Russell	Schell	6/30/2018	
Daniel	Ryan	6/30/2018	
David	Bennett	6/30/2015	Vice-Chairman/Clerk
Adam	Curtis	6/30/2016	
Lemuel	Skidmore	6/30/2016	Board of Health Rep
Patricia	Hughes	6/30/2015	
Elizabeth	Taylor	6/30/2015	Planning Rep

**Conservation  
Commission**

Michael	Tobin	6/30/2015	
Stephen	McKenna	6/30/2016	
Hayley	Winfield	6/30/2016	
William	Klein	6/30/2016	
Bruce	Evans	6/30/2017	Vice Chairman
Shana	Brogan	6/30/2015	Alternate
Paul	Wightman	6/30/2015	Chairman
Jon	Romano	6/30/2015	Resigned 2/27/2014
Virginia	Iannini	6/30/2015	Alternate

<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
<b><u>Council on Aging</u></b>				
	Karen	Thurber	6/30/2016	
	Cynthia	O'Leary	6/30/2015	
	Loretta	Ruchinskask	6/30/2016	
	Jackie	deRuyter	6/30/2017	
	Gennie	Moran	6/30/2017	
	Robert	Deloye	6/30/2017	
	Suzanne	Dean	6/30/2015	
	Diane	Richards	6/30/2017	
	Timothy	Whelan	6/30/2017	
<b><u>Cultural Council</u></b>				
	Benton	Jones	6/30/2016	2nd Term
	Milton	Teichman	6/30/2016	1st Term
	Joan	Swaluk	6/30/2016	2nd term
	Joan	Bernstein	6/30/2017	1st Term
	Susan	Daly	6/30/2015	2nd Term
	Claire	Gradone	6/30/2016	2nd Term
	JoAnn	Phillips	6/30/2017	1st term
	Nancy	Phillips	6/30/2014	1st term
	Maureen	Callahan	6/30/2014	1st term
<b><u>Dog Park Development Committee</u></b>				
	David	Smith	6/30/2016	
	Susan	Lindquist	6/30/2016	
	Hayley	Winfield	6/30/2016	Chairman
	Tom	Lincoln	6/30/2016	
	Ellen	Ford	6/30/2016	
<b><u>Egg Committee</u></b>				
	Lisa	Labrecque		Indefinite
<b><u>Emergency Management</u></b>				
	Charles	Sumner	6/30/2015	Deputy Director
	Robert	Moran	6/30/2015	Director Emergency Mnmgt.

<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
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**Energy Committee**

Edward	Swiniarski	6/30/2015	Chairman
Peter	Soule	6/30/2016	
Richard	Wolf	6/30/2017	
Deane	Keuch	6/30/2016	
Charles	Hanson	6/30/2014	

**Ethics Commission**

**Liaison**

Colette	Williams		Indefinite
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**Finance Committee**

James	O'Leary	6/30/2016	
Charles	DeVito	6/30/2015	Fulfill N. Pettengill
Gregory	Levasseur	6/30/2017	Clerk
Daniel	Guertin	6/30/2016	
Herb	Montgomery	6/30/2016	
Michael	Fitzgerald	6/30/2017	Chairman
Madhavi	Venkatesan	6/30/2015	
Dennis	Hanson	6/30/2015	Vice-Chairman
Susan	Ballantine	6/30/2017	

**Golf Commission**

Edward	Pavlu	6/30/2015	
Rob	Harris	6/30/2016	Resigned 6/10/14
Anne	O'Connell	6/30/2017	
Carl	Blanchard	6/30/2016	
Judith	McCarthy	6/30/2017	
Cynthia	Bingham	6/30/2017	
Marc	Fontaine	6/30/2016	
Jeffry	Odell	6/30/2015	

**Government Study Committee**

Elbert	Ulshoeffter	6/30/2017	
Dave	Whitney	6/30/2017	
Todd	Montgomery	6/30/2017	

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
	Geraldine	Carlin	6/30/2017	
	Colin	Odell	6/30/2017	
	Margaret	Jablonski	6/30/2017	Resigned 9/11/14
	Donald	Arthur	6/30/2017	
	Chris	Kenney	6/30/2017	
<b><u>Harbor Master</u></b>				
	Chris	Miller		Indefinite
	Ryan	Burch		Indefinite/Assistant
<b><u>Hazardous Waste Committee</u></b>				
	Robert	Moran	6/30/2015	Fire Chief
	Paul	Anderson	6/30/2015	
	Robert	Bersin	6/30/2015	Resigned 12/31/14
	Nancy	Ice	6/30/2015	Health Director
<b><u>Historical Commission</u></b>				
	George	Boyd	6/30/2017	
	Donald	Arthur	6/30/2015	Resigned 5/1/14
	Jeffrey	Hayes	6/30/2017	
	Roy	Robinson	6/30/2015	Resigned 5/19/14
	Patricia	Busch	6/30/2015	
	Joan	Carstanjen	6/30/2015	
	Ellen	St Sure	6/30/2015	Chairman
<b><u>HOME Consortium Barn County</u></b>				
	Jillian	Douglass	1/31/2015	
<b><u>Housing Partnership</u></b>				
	Paul	Bellarosa	6/30/2014	
	Diane	Pansire	6/30/2017	
	Jillian	Douglass	6/30/2015	
	Ralph	Marotti	6/30/2015	
	Peyton	Johnson	6/30/2017	

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
<b><u>Human Services Committee</u></b>	Anthony	Zeller	6/30/2017	
	Vivian	Cafarella	6/30/2014	
	Claire	Gradone	6/30/2014	Resigned 8/15/14
	Jonathan	O'neil	6/30/2018	
	Lisa	Perkins	6/30/2017	
	Deborah	Blackman-Jacobs	6/30/2017	
	Patricia	Hess	6/30/2016	
	Denise	Rego	6/30/2016	
	Sean	Parker	6/30/2017	
	Anne	O'Connell	6/30/2016	
<b><u>Long Range Vision Work Group</u></b>				
	Benjamin	deRuyter		Indefinite
	Sue	Leven		Indefinite
	John	Leaning		Indefinite
	Jeff	Thibodeau		Indefinite
	Hal	Minis		Indefinite
<b><u>Lower Cape Community Access Television</u></b>				
	Zeb	Barker	6/30/2017	
<b><u>Millsites Committee</u></b>				
	Faythe	Ellis	6/30/2016	
	Roger	O'Day	6/30/2017	
	Stan	Godwin	6/30/2015	
	Doug	Erickson	6/30/2017	
	Sandra	Godwin	6/30/2015	
	Emily	Sumner	6/30/2016	
	Dana	Condit	6/30/2015	
<b><u>Oil Spill Coordinator</u></b>				
	Robert	Moran	6/30/2015	Fire Chief
	Robert	Bersin	6/30/2015	Resigned 12/31/14

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
<b><u>Open Space Committee</u></b>				
	Peter	Herrmann	6/30/2017	
	Andrew	Perkins	6/30/2017	
	Elizabeth	Taylor	6/30/2015	
	Danielle	Jesudovich	6/30/2014	
	Jeanne	Boehm	6/30/2016	
	Gary	Christen	6/30/2017	Pathways Rep.
	Tom	Kowalski	6/30/2017	
	Don	Keeran	6/30/2017	
	Keith	Johnson	6/30/2016	
<b><u>Pleasant Bay Alliance</u></b>				
	Sue	Leven	6/30/2015	Alternate
<b><u>Recycling Commission</u></b>				
	Annie	Dugan	6/30/2016	
	Edward	Provost	6/30/2016	
	Meg	Morris	6/30/2015	
	William	Barnstead	6/30/2016	
	Brenda	Locke	6/30/2016	
	John	Cunningham	6/30/2017	
	Robert	Maloney	6/30/2016	Resigned 7/3/13
	Robert	Bersin	6/30/2016	Resigned 12/31/14
<b><u>Registrar</u></b>				
	Thaddeus	Nabywaniec	3/31/2017	Democrat
	Francis	Smith Jr.	3/31/2016	Republican
<b><u>Sportsmen Committee</u></b>				
	Roger	Bassett	6/30/2014	
	Chris	Miller	6/30/2014	Conservation Rep
	George	Bausch	6/30/2014	Public Safety Officer
	Gary	Kaser	6/30/2013	
<b><u>Tree Warden</u></b>				
	Robert	Bersin	6/30/2015	Resigned 12/31/14



<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
<b><u>Water Commissioner</u></b>				
	Susan	Neese-Brown	6/30/2017	
	Douglas	Wilcock	6/30/2017	
	Deane	Keuch	6/30/2015	
<b><u>Water Quality Review</u></b>				
	Nancy	Ice	6/30/2015	Health Director
	Chris	Miller	6/30/2015	Conservation Comm Rep.
	Douglas	Wilcock	6/30/2015	
	Patricia	Hughes	6/30/2015	
	Paula	Miller	6/30/2015	
	Joanne	Hughes	6/30/2015	Chairman/Brd. of Health Rep.
	Victor	Staley	6/30/2015	Building Commissioner
	Jason	Klump	6/30/2015	Planning Rep.
<b><u>Zoning Board of Appeals</u></b>				
	Sarah	Kemp	6/30/2015	Alternate
	Brian	Harrison	6/30/2017	
	Philip	Jackson	6/30/2016	Chairman
	Bruce	Macgregor	6/30/2015	
	Paul	Kearney	6/30/2015	Alternate
	Les	Erikson	6/30/2015	Alternate
	Patricia	Eggers	6/30/2015	Alternate
	John	Nixon	6/30/2014	
	Arthur	Stewart	6/30/2016	

## REPORT OF THE BOARD OF SELECTMEN

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The Selectmen have been working diligently on your behalf and have had a very busy year. Among the items of focus in 2014 were Open Space Purchases, Renewable Energy Projects, Beach Parking and several Building and Needs projects. Many of these projects will be ongoing in the coming year.

The large solar project at the Landfill was completed in July of 2014 and will have a positive impact on the Town's ability to supply electricity to its buildings. Despite the fact that the Commerce Park Solar Project did not come to fruition, due to forces out of the Board's control, we were still able to purchase electricity at a lower rate as an off-taker through CVEC.

The Town made three very important Open Space purchases in 2014, continuing a long-term strategy that by spending millions on open space, we will save hundreds of millions in wastewater mitigation. The acquisition of a large parcel of land off Freeman's Way which is located next to two important watershed protection areas was completed in early 2014. Another important water shed acquisition was of a parcel on Black Duck Cartway which is located near the Punkhorn Lands. The Town also successfully purchased, with the help of the Brewster Conservation Trust, a parcel of land located next to Drummer Boy Park. The Town received a MA LAND Grant in the amount of \$260,364.00 towards this important purchase. On another front, the Town worked with Habitat for Humanity to purchase and develop a large area of land on Tubman Road. This important project will be ongoing and will provide much needed affordable homes in our Town. We thank Habitat for Humanity for taking the lead on this critical need.

The Board completed two very important building projects this year with the assistance of the Building & Needs Committee. The replacement of the roof and HVAC systems at the Eddy Elementary School and Phase II of the Window Replacement Project at the Stony Brook Elementary School. We thank the voters of Brewster for supporting these two very important projects. Through the effort and hard work of many town employees and volunteers, both of these renovations were completed in the summer while school was not in session and the buildings were ready for the beginning of the school year. A special thanks goes out to the Recreation Department for working with the Town to continue to run their successful summer program in the midst of a large scale project at the Eddy School.

While the Board was able to complete these two important projects, it still continues to struggle with the major concern of the Brewster Fire Station. The funding for design to build a new Fire Station was passed by a two thirds majority at the May Town Meeting, but failed by only 66 votes at the poles. The Board is now back to the drawing board and reviewing renovation versus building new options. The Board is actively seeking input from all residents and constituents with the hopes of bringing a plan to the voters again in 2015.

The Pavement Management findings were presented to the Board in 2014 and we are now weighing out how to fund the much needed work that will be done on our roads throughout Town. In conjunction with long term road repairs, the Town will be looking at bicycle and pedestrian access throughout Town. Much of the work that needs to be done will have a positive impact on

storm water run-off concerns throughout Town. The Board and key town employees have also been working with the State to develop plans for the improvement of Route 6A. The State will begin this large scale project in the spring of 2015.

The Board remained stable in its membership with the re-election of John Dickson to a second term. However, a big transition is in store for the Town of Brewster with the announcement that Town Administrator Charlie Sumner will be retiring after 28 years of service. The Board hired the Collins Center of UMass Boston to assist with the search for our next leader, knowing that these will be big shoes to fill. Along the same vein of future planning, the Board interviewed and appointed candidates to the Government Studies Committee who will review how our Town government operates. To this end, the Committee initiated a town wide survey to our residents and has begun interviewing key personnel and committee members. The Board is also engaged in long term planning and the updating of a master plan for the Town which will help guide us in the coming years as we make important decisions about the wants and needs of our Town.

After a full year of implementation, we are happy to report that the Pay as You Throw program at the Brewster Recycling Center has successfully reduced household trash by 47% and increased recycling by 26%. Through the hard work of many volunteers and town employees, this initiative has worked. The Board and the Recycling Commission are now looking at expanding recycling to Town beaches and recreational areas.

One of the biggest issues that the Board has faced in the last year and will continue to face is beach parking, access and improvements. The formation of a Coastal Committee was accomplished in 2014 to help the Board develop a management plan for Brewster's coastal resources. The Board also continues to work with the Massachusetts Department of Conservation & Recreation and local residents to realize a plan to add parking and better access to Crosby and Linnell Landings. Through the work of the Natural Resources Department, the Town has been the recipient of Coastal Resiliency Grant Funding to assist with projects at our beaches. The Town hopes to complete projects at Linnell Landing, Ellis Landing, Breakwater Beach, Fisherman's Landing and Long Pond in the coming year.

The Board of Selectmen, acting as the Personnel Board, held two public hearings in 2014. At the June hearing, the Board revised job descriptions for the "Administrative Assistant, Fire/Rescue Dept.", "Call Firefighter/Paramedic", and "Call Firefighter/EMT". We increased the compensation rate for year-round part-time on-call inspectors from \$34/inspection to \$35/inspection and we adjusted the "Master Mechanic, DPW" job description to reflect that position as reporting to the Foreman as opposed to the Superintendent. In December, in keeping with the Selectmen's Policy 10, related to a minimum wage, and in response to the increase in the State minimum wage to \$9.00/hr, the Board increased the wage rates for several positions, so that no Town position earns less than the State minimum wage rate. In order to comply with Chapter 260 of the State Acts of 2014, the Board also adopted a policy related to granting leave for victims of domestic violence. We discussed re-organizing the Department of Natural Resources and amending job descriptions for that department, as well as creating a new job

description to cover duties related to complying with state procurement laws. These last 3 items are anticipated to be discussed further in 2015.

As we enter 2015, Brewster is in a period of transition. With many projects and financial restraints on the Town budget and capital funding, many important decisions will be made in the coming year. We invite the residents of Brewster to be part of the process and part of the solutions to the dilemmas we will face. The Town is blessed with a great number of dedicated public servants and volunteers who work tirelessly to improve our operations.

Thank you again for your ongoing support.

James Foley  
Chair, Board of Selectmen  
Ben deRuyter, Vice Chair  
Pat Hughes, Clerk  
Peter Norton  
John Dickson



## REPORT OF TOWN ADMINISTRATOR

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2014 was a year of continued change and progress, not just for the Town, but for several local entities that represent important threads in the fabric of our community. The Latham Centers is expanding their operations in Brewster by acquiring the old Fire History Museum property on Main Street. Volunteers showed their support by pitching-in for a campus clean-up event. We are all encouraged as the Cape Cod Bible Alliance Church began its re-construction, showing renewed energy after the devastating fire of 2013. We are also excited to see initiation of construction of the new MP Renaissance/Maplewood extended-care facility on Route 124.

Other Town events that nurtured community support and yielded valuable improvements were the AmeriCorps week in April, which produced several All Citizen Access projects at numerous beaches and public facilities, and the 2<sup>nd</sup> Annual Conservation Day in July, which fostered some great new and stronger environmental partnerships. The completion of the Paines Creek culvert and parking retreat project also garnered some renewed enjoyment and proved to be a success. I think it is also fair to say that the effort that went into the Town's Pay as You Throw unit-based waste disposal fee program paid off, yielding a 47% reduction in the volume of household waste and 26% increase in recycling volume in its first year.

The Town continued in 2014 to invest in infrastructure improvements. Two extremely valuable projects that required diligent coordination and cooperation were the Stony Brook Phase II Window Replacement and the Eddy School Roof and HVAC Upgrade projects. The accomplishment of both of these projects during the tight timeframe of a 3-month summer recess was truly commendable and we have many people to recognize; including Pomroy Associates, Habeeb Architects, AKRO Architects, Vareika Construction and Robert Miller, Chairman of the Building & Needs Assessment Committee.

Several private roads (Ebenezer Lane, Prell Circle, South Pond & Captain Fitts Drives) were repaired using the Town's Private Road Betterment Program, which we encourage citizens on private roads to utilize when invest in repairs to their road infrastructure. These projects are a win-win partnership for both the neighborhoods and the Town.

Projects funded by the Community Preservation Act (CPA) continue to improve and enhance our Town. The renovation of the Eddy School Playground was completed this fall and provided All Citizens' Access at that facility. Improvements are being made to several of our Recreation Fields, and CPA funds were used to leverage Coastal Resiliency Grant funds to plan for dune restoration and enhanced parking facilities at Breakwater Beach. The Brewster Baptist Church Steeple Renovation was completed and the Brewster Historic Society is working towards the purchase and preservation of the historic Elijah Cobb House, located off Lower Road.

Utilizing funds generated through the adoption of the Community Preservation Act, the Town has continued with a successful strategy of preserving and protecting water resources, open space, and community character by partnering with the State, the Brewster Conservation Trust and others to acquire 26.65 acres of land on Freeman's Way, 3.29 acres on Black Duck Cartway, and 3 acres of marsh front land adjacent to the Drummer Boy Park. Of special note the Town was a recipient of a

\$260,364 grant from the Massachusetts Executive Office of Energy and Environmental Affairs, which was applied towards this last acquisition, thereby reducing the Town's commitment to \$140,000.

We also forged a new partnership with Habitat for Humanity by assisting in the purchase of 17 acres on Tubman Road (the old Bassett Wild Animal Farm) for phased development of affordable homes. This acquisition project also allowed for the transfer of 3.5 acres, adjacent to the 35 acre town-owned land (where the Police Station and Brewster Memorial Cemetery are located), to be set aside for future general municipal purposes.

Not all of our growth and planning has been without controversy. The defeat of the Fire & Rescue Station construction project ballot question by 66 votes came as something of a surprise, because the project received more than a 2/3rds majority affirmative vote at 2013 Fall Town Meeting. The Town has been wrestling for over 14 years with the ever increasing need for an adequate Fire & Rescue facility. Failure is partially attributed to the side-by-side appearance on the over-ride ballot of 3 competing requests; the \$707,316 for Brewster's share of the Nauset Regional Middle School Roof and the \$3.3 million Eddy School Roof and HVAC upgrade projects. In addition, it appears as though some voters are not satisfied that the potential for renovating the existing structure as a Fire/Rescue Station has been fully evaluated. Because continued deferral of this project has resulted in a rapidly increasing escalation of costs, the Board of Selectmen has resolved to tackle, again, the question of a renovation versus a new building. The current goal is to better define the scope of the project and to identify a timeline for this imminent public safety need.

On a smaller scale, planning has begun to allow for connection of the parking facilities at the Ladies' Library with that of the Brewster Baptist Church, to better accommodate voting at the Church and larger cultural events at the Library.

More much-needed infrastructure projects are just ahead. We were recently informed that the Massachusetts Department of Transportation has authorized funding to rehabilitate the Route 6A in its entirety in 2015. The roadway system will be repaved and numerous drainage problems will be remedied within the scope of this project. In addition, not only will the existing sidewalk system be repaired, but sidewalks will be expanded and connected in many other areas along the Route 6A corridor. In order to prepare for this important project, National Grid, our natural gas provider, is in the process of expanding their distribution infrastructure from Millstone Road to the Orleans town line. Finally the Brewster Water Department will be undertaking a program in the spring of 2015 to replace the existing water service infrastructure along this passage.

At the same time the Town has initiated a comprehensive evaluation of the Town's road infrastructure system, often referred to as a Pavement Management Program. This professionally conducted study of pavement conditions throughout the community clearly indicates the need to accelerate funding for roadway improvements to keep pace with deteriorating conditions. The study determined that roadway investment is underfunded by approximately \$1,000,000 per year. All this focus on streets and roads prompted the Board of Selectmen to adopt a Road Safety Coordination Policy and to encourage integration with bike safety improvements. It also prompted the Bikeways Committee to examine key intersections of Town roads

with the Cape Cod Rail Trail and to make recommendations for standardized crossing treatments to be included in future engineered designs.

Brewster also continues to contribute substantially towards investment in repairs and improvements to our regional infrastructure. Brewster contributed \$707,316 towards the \$2.5 million roof repairs at the Nauset Regional Middle School, which was supplemented by 37% reimbursement grant through the Massachusetts' School Building Assistance Program. In addition the Town continues its set-aside of stabilization funds towards the eventual demolition or reconstruction of the Tri-Town Septage Treatment Plant, located in Orleans, MA. While this facility is collectively owned by the Towns of Brewster, Eastham and Orleans, the land is owned by the Town of Orleans. The existing inter-municipal agreement will expire on December 31, 2016. The Town of Orleans is currently evaluating a variety of options concerning the future use of this site.

One of Brewster's greatest community assets is the 1,800-plus acres constituting the Roland Nickerson State Park. In 2014 the Massachusetts Department of Conservation and Recreation (DCR) began an update of the State's Resource Management Plan. The Board of Selectmen has actively engaged State officials in a dialogue related to Park improvements that could mutually benefit the Town. Some of these concepts include creation of vehicular parking areas closer to the Bay to improve access and alleviate congestion at Town beaches; a plan to improve safe bike access to the beaches; potential land swaps; and the inclusion of a third cottage to the Crosby Mansion lease for added revenue generation.

Growth-related impacts continue to fuel the Town's efforts towards an Integrated Water Resource Management Plan (IWRMP). Working with the Horsley Witten Group, the Comprehensive Water Planning Committee brought a Fertilizer Control Bylaw to the 2014 Fall Town Meeting which was strongly endorsed. The passage of this regulation is expected to provide credit against future requirements to reduce nitrogen emissions into Pleasant Bay.

The Town also formed a Coastal Resources Committee in 2014, which will help direct Town efforts toward coastal resiliency. Our work to prevent erosion and loss of beach resources will be assisted by a \$ 200,000 Coastal Resiliency Grant, which was competitively awarded in response to an application submitted by the Department of Natural Resources. In addition the Town received a second grant award in the amount of \$180,000 to assist in a plan to construct a new protective dune system, and reconstruct the parking lot at Breakwater Beach.

Also worthy of note for positive fiscal and environmental impacts are the Town's renewable energy advances in coordination with the Cape and Vineyard Electric Cooperative (CVEC) and the Cape Light Compact (CLC). Brewster's Landfill Solar installation is now operational and will generate 1.4 MW of electricity per year of cash off-sets against the Town's municipal electricity costs. Brewster has also signed "Off-Taker" agreements to purchase excess electricity generated by CVEC's "green" energy projects in other Towns at a kilowatt price that is currently less than that charged by NSTAR. These initiatives will result in saving of approximately \$125,000 annually. Brewster also participated in the CLC's street light project and replaced all of the Town's 105 street lights with high-efficiency LED lamps and fixtures, with a 10 year warranty. This conversion will save the Town approximately \$5,000 per year.

With a keen eye toward the future, and in recognition of the ever increasing pace of change, the Selectmen established a Government Studies Committee this past year

to re-examine how the Town does its business and to make recommendations for improvements as we move forward. The Town carried out a similar effort in 1983 and 1995. I also have my eye on the future. I will be retiring from my position as the Town Administrator in the fall of 2015. The Board of Selectmen is in the process of creating a Town Administrator Search Committee that will be working with the consultants from the Collins Center at the University of Massachusetts in Boston to conduct a selection process for a replacement.

As always, I would like to recognize the dedicated efforts of our Town employees and the hundreds of volunteer board and committee members, who donate so much of their time, energy, and unique abilities to make our Town the extraordinary and wonderful place that it is. Thank you, All.

Respectfully submitted,

Charles L. Sumner,

Town Administrator





## REPORT OF THE TOWN ACCOUNTANT

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I hereby submit my Annual Report for the Fiscal Year ending June 30, 2014 in compliance with Chapter 42, Section 61 of the General Laws of Massachusetts.

The General Fund and Water Fund Expenditures are detailed. Special Funds are by account name with June 30, 2014 balances.

Many thanks are extended to the Board of Selectmen, Mr. Charles Sumner, Town Administrator, along with his staff, and to Mrs. Lisa Vitale, Treasurer/Collector and her staff, as well as Mr. David Tately and his staff.

A special thank you for 26 years of service goes to Mrs. Ann Christen who is the Assistant Town Accountant. Her dedication and dependable service is invaluable.

To all departments for their support, knowledge and cooperation, I extend my appreciation.

Respectfully Submitted,

Lisa Souve'  
Finance Director/Town Accountant

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Wages - Elected Official	\$300.00	\$0.00	\$300.00	\$0.00	-\$300.00	\$0.00
MODERATOR	\$300.00	\$0.00	\$300.00	\$0.00	-\$300.00	\$0.00
Wages - Full Time	\$53,036.00	\$0.00	\$53,036.00	\$0.00	-\$53,035.20	\$0.80
Wages - Overtime	\$6,500.00	\$0.00	\$6,500.00	\$0.00	-\$2,514.66	\$3,985.34
WAGES	\$59,536.00	\$0.00	\$59,536.00	\$0.00	-\$55,549.86	\$3,986.14
Wages - Elected Officials	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$8,000.00	\$0.00
WAGES - ELECTED OFFICIALS	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$8,000.00	\$0.00
Educational Reimbursement Tuition-Reimb	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$75.00	\$925.00
EDUCATIONAL REIMBURSEMENT	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$75.00	\$925.00
Employee Physicals	\$2,400.00	\$0.00	\$2,400.00	\$0.00	-\$1,935.00	\$465.00
Medical Indemnity	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Legal Classified Advertising	\$11,000.00	\$0.00	\$11,000.00	\$0.00	-\$9,244.70	\$1,755.30
Town Meeting Expenses	\$9,000.00	\$0.00	\$9,000.00	\$0.00	-\$8,507.91	\$492.09
Supplies	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,433.50	\$66.50
Meetings	\$800.00	\$0.00	\$800.00	\$300.00	-\$800.00	\$300.00
Lodging	\$2,475.00	\$0.00	\$2,475.00	\$185.41	-\$1,297.87	\$1,362.54
Meals	\$500.00	\$0.00	\$500.00	\$0.00	-\$223.24	\$276.76
Mileage	\$800.00	\$0.00	\$800.00	\$0.00	-\$402.16	\$397.84
DuesMembershipsSubscriptions	\$2,300.00	\$0.00	\$2,300.00	\$0.00	-\$2,372.00	-\$72.00
Pleasant Bay Assessment	\$11,237.00	\$0.00	\$11,237.00	\$0.00	-\$11,237.00	\$0.00
GENERAL EXPENSE	\$42,112.00	\$0.00	\$42,112.00	\$485.41	-\$37,453.38	\$5,144.03
SELECTMEN	\$110,648.00	\$0.00	\$110,648.00	\$485.41	-\$101,078.24	\$10,055.17
County Tax Assessment	\$1,250.00	\$0.00	\$1,250.00	\$0.00	-\$1,250.00	\$0.00
COUNTY TAX ASSESSMENT	\$1,250.00	\$0.00	\$1,250.00	\$0.00	-\$1,250.00	\$0.00
Wages - Full Time	\$268,696.00	\$6,047.00	\$274,743.00	\$0.00	-\$274,604.48	\$138.52
Wages - Part Time	\$0.00	\$0.00	\$0.00	\$0.00	-\$109.25	-\$109.25
Wages - Temp Seasonal	\$12,500.00	\$0.00	\$12,500.00	\$0.00	-\$11,993.80	\$506.20

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Town Admin - Overtime	\$500.00	\$0.00	\$500.00	\$0.00	-\$1,185.47	-\$685.47
Wages - Longevity	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$4,350.00	\$150.00
WAGES	\$286,196.00	\$6,047.00	\$292,243.00	\$0.00	-\$292,243.00	\$0.00
Permits	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$4,028.56	-\$28.56
Meetings	\$400.00	\$0.00	\$400.00	\$0.00	-\$400.00	\$0.00
Lodging	\$800.00	\$0.00	\$800.00	\$0.00	-\$775.96	\$24.04
Meals	\$200.00	\$0.00	\$200.00	\$0.00	-\$60.69	\$139.31
Mileage	\$4,750.00	\$0.00	\$4,750.00	\$0.00	-\$4,564.72	\$185.28
DuesMembershipsSubscriptions	\$450.00	\$0.00	\$450.00	\$0.00	-\$417.41	\$32.59
GENERAL EXPENSE	\$10,600.00	\$0.00	\$10,600.00	\$0.00	-\$10,247.34	\$352.66
TOWN ADMINISTRATOR	\$296,796.00	\$6,047.00	\$302,843.00	\$0.00	-\$302,490.34	\$352.66
Wages - Part Time	\$0.00	\$2,200.00	\$2,200.00	\$0.00	-\$5,378.07	-\$3,178.07
Finance Committee - Other Charges	\$3,500.00	\$0.00	\$3,500.00	\$0.00	-\$245.71	\$3,254.29
FINANCE COMMITTEE	\$3,500.00	\$2,200.00	\$5,700.00	\$0.00	-\$5,623.78	\$76.22
Reserve Fund	\$98,800.00	-\$79,480.00	\$19,320.00	\$0.00	\$0.00	\$19,320.00
RESERVE FUND	\$98,800.00	-\$79,480.00	\$19,320.00	\$0.00	\$0.00	\$19,320.00
Wages - Full Time	\$156,328.00	\$0.00	\$156,328.00	\$0.00	-\$156,327.72	\$0.28
Wages - Longevity	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$4,500.00	\$0.00
WAGES	\$160,828.00	\$0.00	\$160,828.00	\$0.00	-\$160,827.72	\$0.28
Professional Technical	\$29,500.00	\$0.00	\$29,500.00	\$0.00	-\$29,500.00	\$0.00
AUDIT OF ACCOUNTS	\$29,500.00	\$0.00	\$29,500.00	\$0.00	-\$29,500.00	\$0.00
Supplies	\$800.00	\$0.00	\$800.00	\$0.00	-\$543.62	\$256.38
Computer Supplies	\$300.00	\$0.00	\$300.00	\$0.00	-\$176.97	\$123.03
Meetings	\$400.00	\$0.00	\$400.00	\$0.00	-\$410.00	-\$10.00
Lodging	\$400.00	\$0.00	\$400.00	\$0.00	-\$315.00	\$85.00
Meals	\$170.00	\$0.00	\$170.00	\$0.00	-\$232.34	-\$62.34
Mileage	\$240.00	\$0.00	\$240.00	\$0.00	-\$248.94	-\$8.94
DuesMembershipsSubscriptions	\$115.00	\$0.00	\$115.00	\$0.00	-\$115.00	\$0.00

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
GENERAL EXPENSE	\$2,425.00	\$0.00	\$2,425.00	\$0.00	-\$2,041.87	\$383.13
TOWN ACCOUNTANT	\$192,753.00	\$0.00	\$192,753.00	\$0.00	-\$192,369.59	\$383.41
Wages - Full Time	\$116,106.00	\$0.00	\$116,106.00	\$0.00	-\$116,105.09	\$0.91
Wages - Longevity	\$1,050.00	\$450.00	\$1,500.00	\$0.00	-\$1,500.00	\$0.00
WAGES	\$117,156.00	\$450.00	\$117,606.00	\$0.00	-\$117,605.09	\$0.91
Professional Expense	\$735.00	\$0.00	\$735.00	\$0.00	-\$310.00	\$425.00
Professional Technical	\$1,240.00	\$0.00	\$1,240.00	\$0.00	-\$1,448.78	-\$208.78
Supplies	\$450.00	\$0.00	\$450.00	\$0.00	-\$422.26	\$27.74
Mileage	\$250.00	\$0.00	\$250.00	\$0.00	-\$63.88	\$186.12
DuesMembershipsSubscriptions	\$450.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00
GENERAL EXPENSE	\$3,125.00	\$0.00	\$3,125.00	\$0.00	-\$2,244.92	\$880.08
ASSESSOR	\$120,281.00	\$450.00	\$120,731.00	\$0.00	-\$119,850.01	\$880.99
Wages - Full Time	\$205,565.00	\$0.00	\$205,565.00	\$0.00	-\$194,925.86	\$10,639.14
Wages - Longevity	\$1,800.00	\$0.00	\$1,800.00	\$0.00	-\$2,250.00	-\$450.00
WAGES	\$207,365.00	\$0.00	\$207,365.00	\$0.00	-\$197,175.86	\$10,189.14
R M Office or Equipment	\$600.00	\$0.00	\$600.00	\$0.00	-\$567.50	\$32.50
Printing	\$8,500.00	\$0.00	\$8,500.00	\$0.00	-\$5,097.85	\$3,402.15
Tax Title	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$11,511.78	-\$1,511.78
Bond Registration	\$3,300.00	\$0.00	\$3,300.00	\$0.00	-\$3,067.63	\$232.37
Supplies	\$1,400.00	\$0.00	\$1,400.00	\$0.00	-\$498.78	\$901.22
Meetings	\$500.00	\$0.00	\$500.00	\$30.00	\$187.31	\$187.31
Lodging	\$750.00	\$0.00	\$750.00	\$0.00	-\$390.92	\$359.08
Meals	\$150.00	\$0.00	\$150.00	\$0.00	-\$13.69	\$136.31
Mileage	\$800.00	\$0.00	\$800.00	\$0.00	-\$671.14	\$128.86
DuesMembershipsSubscriptions	\$335.00	\$0.00	\$335.00	\$0.00	-\$335.00	\$0.00
Office Equipment	\$100.00	\$0.00	\$100.00	\$0.00	-\$300.00	-\$200.00
Interest	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
GENERAL EXPENSE	\$26,935.00	\$0.00	\$26,935.00	\$30.00	-\$22,796.98	\$4,168.02
TREASURER/COLLECTOR	\$234,300.00	\$0.00	\$234,300.00	\$30.00	-\$219,972.84	\$14,357.16

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Professional Labor	\$11,350.00	\$0.00	\$11,350.00	\$0.00	-\$14,755.37	-\$3,405.37
Professional Town	\$130,000.00	\$85,237.00	\$215,237.00	\$0.00	-\$194,275.92	\$20,961.08
LEGAL EXPENSE	\$141,350.00	\$85,237.00	\$226,587.00	\$0.00	-\$209,031.29	\$17,555.71
Wages - Full Time Longevity	\$82,463.00	\$0.00	\$82,463.00	\$0.00	-\$82,462.62	\$0.38
	\$900.00	\$0.00	\$900.00	\$0.00	-\$900.00	\$0.00
WAGES	\$83,363.00	\$0.00	\$83,363.00	\$0.00	-\$83,362.62	\$0.38
Contracted Services	\$60,640.00	\$0.00	\$60,640.00	\$0.00	-\$61,157.25	-\$517.25
Computer Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$2,755.69	\$2,244.31
Internet Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$621.92	\$378.08
GENERAL EXPENSE	\$66,640.00	\$0.00	\$66,640.00	\$0.00	-\$64,534.86	\$2,105.14
INFORMATION TECHNOLOGY	\$150,003.00	\$0.00	\$150,003.00	\$0.00	-\$147,897.48	\$2,105.52
Wages - Full Time	\$106,202.00	\$0.00	\$106,202.00	\$0.00	-\$106,200.96	\$1.04
Wages - Longevity	\$750.00	\$0.00	\$750.00	\$0.00	-\$750.00	\$0.00
WAGES	\$106,952.00	\$0.00	\$106,952.00	\$0.00	-\$106,950.96	\$1.04
Professional Technical	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,381.19	\$118.81
Printing	\$2,550.00	\$0.00	\$2,550.00	\$0.00	-\$2,276.45	\$273.55
Purchased Services	\$7,700.00	\$0.00	\$7,700.00	\$0.00	-\$7,053.07	\$646.93
Supplies	\$1,700.00	\$0.00	\$1,700.00	\$0.00	-\$1,750.63	-\$50.63
Postage	\$2,250.00	\$0.00	\$2,250.00	\$0.00	-\$2,032.00	\$218.00
Food Supplies	\$600.00	\$0.00	\$600.00	\$0.00	-\$479.07	\$120.93
Archivist Expense	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$522.79	\$477.21
Meetings	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$574.03	\$625.97
DuesMembershipsSubscriptions	\$430.00	\$0.00	\$430.00	\$0.00	-\$395.00	\$35.00
GENERAL EXPENSE	\$18,930.00	\$0.00	\$18,930.00	\$0.00	-\$16,464.23	\$2,465.77
TOWN CLERK	\$125,882.00	\$0.00	\$125,882.00	\$0.00	-\$123,415.19	\$2,466.81
Wages - Part Time	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$3,022.58	\$1,977.42
ELECTIONS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$3,022.58	\$1,977.42

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Wages - Part Time	\$8,500.00	\$0.00	\$8,500.00	\$0.00	-\$5,307.55	\$3,192.45
REGISTRARS	\$8,500.00	\$0.00	\$8,500.00	\$0.00	-\$5,307.55	\$3,192.45
Wages - Full Time	\$128,084.00	\$0.00	\$128,084.00	\$0.00	-\$128,083.58	\$0.42
Wages - Part Time	\$20,898.00	\$0.00	\$20,898.00	\$0.00	-\$14,945.84	\$5,952.16
Wages - Overtime	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$2,374.05	\$125.95
WAGES	\$151,482.00	\$0.00	\$151,482.00	\$0.00	-\$145,403.47	\$6,078.53
Tuition-Education	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
Printing	\$450.00	\$0.00	\$450.00	\$0.00	-\$250.00	\$200.00
Supplies	\$700.00	\$0.00	\$700.00	\$0.00	-\$524.83	\$175.17
Meetings	\$935.00	\$0.00	\$935.00	\$0.00	-\$95.00	\$840.00
Mileage	\$500.00	\$0.00	\$500.00	\$0.00	-\$10.62	\$489.38
DuesMembershipsSubscriptions	\$585.00	\$0.00	\$585.00	\$0.00	-\$1,235.00	-\$650.00
GENERAL EXPENSE	\$3,670.00	\$0.00	\$3,670.00	\$0.00	-\$2,115.45	\$1,554.55
PLANNING EXPENSE	\$155,152.00	\$0.00	\$155,152.00	\$0.00	-\$147,518.92	\$7,633.08
Wages - Full Time	\$90,864.00	\$0.00	\$90,864.00	\$0.00	-\$90,863.96	\$0.04
Wages - Longevity	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$1,200.00	\$0.00
WAGES	\$92,064.00	\$0.00	\$92,064.00	\$0.00	-\$92,063.96	\$0.04
Clothing Allowance	\$800.00	\$0.00	\$800.00	\$0.00	-\$807.13	-\$7.13
Alarm Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$617.00	\$383.00
Rentals and Leases	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$3,492.37	\$507.63
Custodial Supplies	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,487.36	\$12.64
Elevator MaintInspect	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,178.02	\$821.98
Bldg. Equip	\$7,000.00	\$0.00	\$7,000.00	\$0.00	-\$8,007.61	-\$1,007.61
GENERAL EXPENSES	\$16,300.00	\$0.00	\$16,300.00	\$0.00	-\$15,589.49	\$710.51
TOWN OFFICE MAINTENANCE	\$108,364.00	\$0.00	\$108,364.00	\$0.00	-\$107,653.45	\$710.55
Drummer Boy - Other Charges	\$500.00	\$0.00	\$500.00	\$0.00	-\$447.12	\$52.88
DRUMMER BOY	\$500.00	\$0.00	\$500.00	\$0.00	-\$447.12	\$52.88

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Town Report	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$4,000.00	\$0.00
TOWN REPORT	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$4,000.00	\$0.00
Temporary Note Interest	\$0.00	\$4,655.00	\$4,655.00	\$0.00	-\$4,654.51	\$0.49
Debt-Road Btmt-Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	-\$175,000.00	\$0.00
Debt - Road Btmt - Interest	\$23,106.00	\$0.00	\$23,106.00	\$0.00	-\$23,106.25	-\$0.25
Debt - Water Btmt - Principal	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,000.00	\$0.00
Debt - Water Btmt - Interest	\$2,053.00	\$0.00	\$2,053.00	\$0.00	-\$2,052.50	\$0.50
Debt - Bond Issue - Town - Principal	\$1,549,925.00	\$0.00	\$1,549,925.00	\$0.00	-\$1,549,925.00	\$0.00
Debt - Bond Issue - Town - Interest	\$442,540.00	\$0.00	\$442,540.00	\$0.00	-\$442,540.00	\$0.00
Debt - Bond Issue - Water - Principal	\$385,000.00	\$0.00	\$385,000.00	\$0.00	-\$385,000.00	\$0.00
Debt - Bond Issue - Water - Interest	\$146,993.00	\$0.00	\$146,993.00	\$0.00	-\$146,992.50	\$0.50
DEBT SERVICE	\$2,729,617.00	\$4,655.00	\$2,734,272.00	\$0.00	-\$2,734,270.76	\$1.24
Unemployment Insurance	\$90,000.00	\$0.00	\$90,000.00	\$0.00	-\$67,907.06	\$22,092.94
Library Medicare Tax	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00
Group Insurance	\$2,722,057.00	\$0.00	\$2,722,057.00	\$0.00	-\$2,696,405.32	\$25,651.68
Medicare Tax Town Share	\$182,000.00	\$0.00	\$182,000.00	\$0.00	-\$184,933.03	-\$2,933.03
FRINGE BENEFITS	\$2,999,557.00	\$0.00	\$2,999,557.00	\$0.00	-\$2,949,245.41	\$50,311.59
State Liability	\$250.00	\$0.00	\$250.00	\$0.00	-\$237.20	\$12.80
Deferred Comp - Town Administrator	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,000.00	\$0.00
Retirement Barnstable County	\$1,692,455.00	\$0.00	\$1,692,455.00	\$0.00	-\$1,692,455.00	\$0.00
RETIREMENT/PENSION CONTRIBUTION	\$1,697,705.00	\$0.00	\$1,697,705.00	\$0.00	-\$1,697,692.20	\$12.80
Diesel Fuel	\$112,000.00	\$0.00	\$112,000.00	\$0.00	-\$99,196.95	\$12,803.05
Heating Fuel - Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Heating Fuel - Natural Resources	\$800.00	\$0.00	\$800.00	\$0.00	-\$1,059.52	-\$259.52
Heating Fuel - Office Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Heating Fuel - Landfill	\$1,920.00	\$0.00	\$1,920.00	\$0.00	-\$1,191.12	\$728.88
Heating Fuel - Old Town Hall COA	\$5,050.00	\$0.00	\$5,050.00	\$0.00	-\$7,830.91	-\$2,780.91
Electricity - Town Hall	\$13,380.00	\$0.00	\$13,380.00	\$0.00	-\$15,025.49	-\$1,645.49
Electricity - Satucket Rd - Tree	\$100.00	\$0.00	\$100.00	\$0.00	-\$77.03	\$22.97
Electricity - Drummer Boy	\$380.00	\$0.00	\$380.00	\$0.00	-\$342.93	\$37.07
Electricity - Police Dept	\$41,000.00	\$0.00	\$41,000.00	\$0.00	-\$40,200.39	\$799.61
Electricity - Fire Station	\$22,000.00	\$0.00	\$22,000.00	\$1,096.21	-\$23,457.49	-\$361.28

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Electricity - Natural Resources	\$1,445.00	\$0.00	\$1,445.00	\$0.00	-\$1,525.49	-\$80.49
Electricity - DPW	\$15,555.00	\$0.00	\$15,555.00	\$0.00	-\$18,259.56	-\$2,704.56
Electricity - DPW - Traffic Signals	\$385.00	\$0.00	\$385.00	\$0.00	-\$380.28	\$4.72
Electricity - DPW Recreation Electricity	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$878.35	\$321.65
Electricity - Old Town Hall COA	\$4,040.00	\$0.00	\$4,040.00	\$0.00	-\$4,597.55	-\$557.55
Electricity - Old Mill Sites	\$180.00	\$0.00	\$180.00	\$0.00	-\$174.47	\$5.53
Gasoline	\$130,000.00	\$0.00	\$130,000.00	\$0.00	-\$124,944.85	\$5,055.15
Natural Gas - Town Hall	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$6,510.34	-\$2,010.34
Natural Gas - Police Station	\$22,000.00	\$0.00	\$22,000.00	\$0.00	-\$23,269.18	-\$1,269.18
Natural Gas - Fire Station	\$15,000.00	\$0.00	\$15,000.00	\$1,321.40	-\$14,868.62	\$1,452.78
Natural Gas - Office/Garage	\$12,500.00	\$0.00	\$12,500.00	\$0.00	-\$7,969.92	\$4,530.08
Communication Telephone	\$65,000.00	\$0.00	\$65,000.00	\$3.76	-\$61,531.31	\$3,472.45
Postage	\$29,000.00	\$0.00	\$29,000.00	\$0.00	-\$28,644.80	\$355.20
System Repairs	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$4,313.82	-\$1,813.82
UTILITY EXPENSE	\$499,935.00	\$0.00	\$499,935.00	\$2,421.37	-\$486,250.37	\$16,106.00
Boilers Machinery	\$2,521.00	\$0.00	\$2,521.00	\$0.00	-\$2,460.00	\$61.00
Boat Policy	\$22,845.00	\$0.00	\$22,845.00	\$0.00	-\$21,569.00	\$1,276.00
Audit	\$0.00	\$0.00	\$0.00	\$0.00	-\$7,819.00	-\$7,819.00
Workers Compensation	\$118,205.00	\$0.00	\$118,205.00	\$0.00	-\$116,225.80	\$1,979.20
Multiperil Property Liability	\$37,958.00	\$0.00	\$37,958.00	\$0.00	-\$40,337.00	-\$2,379.00
Public Officials	\$19,827.00	\$0.00	\$19,827.00	\$0.00	-\$18,883.00	\$944.00
Bonds - Various	\$1,180.00	\$0.00	\$1,180.00	\$0.00	-\$1,287.00	-\$107.00
Umbrella	\$9,290.00	\$0.00	\$9,290.00	\$0.00	-\$9,167.00	\$123.00
Fleet Auto	\$38,175.00	\$0.00	\$38,175.00	\$0.00	-\$40,534.00	-\$2,359.00
School Board Legal	\$2,187.00	\$0.00	\$2,187.00	\$0.00	-\$2,014.00	\$173.00
Fire Police Accident	\$35,000.00	\$0.00	\$35,000.00	\$0.00	-\$36,375.59	-\$1,375.59
Police Professional	\$9,022.00	\$0.00	\$9,022.00	\$0.00	-\$8,592.00	\$430.00
General Liability	\$87,243.00	\$0.00	\$87,243.00	\$0.00	-\$84,388.00	\$2,855.00
Savings Policy Adjustments	-\$29,183.00	\$0.00	-\$29,183.00	\$0.00	\$45,814.05	\$16,631.05
New Policies	\$5,671.00	-\$14,706.00	-\$9,035.00	\$0.00	\$0.00	-\$9,035.00
GENERAL LIABILITY INSURANCE	\$359,941.00	-\$14,706.00	\$345,235.00	\$0.00	-\$343,837.34	\$1,397.66
Wages - Full Time	\$1,930,373.00	-\$20,000.00	\$1,910,373.00	\$0.00	-\$1,870,616.61	\$39,756.39
Wages - Part Time	\$17,000.00	\$0.00	\$17,000.00	\$0.00	-\$20,894.15	-\$3,894.15
Wages - Overtime	\$165,000.00	\$0.00	\$165,000.00	\$0.00	-\$195,573.55	-\$30,573.55
Wages - Longevity	\$27,750.00	\$0.00	\$27,750.00	\$0.00	-\$25,342.96	\$2,407.04
WAGES	\$2,140,123.00	-\$20,000.00	\$2,120,123.00	\$0.00	-\$2,112,427.27	\$7,695.73



Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Wages - Elected Officials	\$250.00	\$0.00	\$250.00	\$0.00	-\$250.00	\$0.00
WAGES - ELECTED OFFICIAL	\$250.00	\$0.00	\$250.00	\$0.00	-\$250.00	\$0.00
Animal Control	\$1,300.00	\$0.00	\$1,300.00	\$0.00	-\$677.09	\$622.91
Clothing Allowance	\$38,000.00	\$0.00	\$38,000.00	\$0.00	-\$32,347.81	\$5,652.19
R M Office or Equipment	\$24,800.00	\$0.00	\$24,800.00	\$0.00	-\$23,804.08	\$995.92
R M Building	\$26,500.00	\$11,500.00	\$38,000.00	\$0.00	-\$45,233.61	-\$7,233.61
R M Motor Vehicle	\$14,000.00	\$5,500.00	\$19,500.00	\$0.00	-\$19,258.19	\$241.81
Staff Training Seminars	\$14,500.00	\$3,000.00	\$17,500.00	\$0.00	-\$17,767.21	-\$267.21
Animal Rescue League - Kennel Expense	\$3,000.00	\$0.00	\$3,000.00	\$0.00	-\$3,000.00	\$0.00
Administrative	\$14,850.00	\$0.00	\$14,850.00	\$12.50	-\$14,192.32	\$670.18
GENERAL EXPENSE	\$136,950.00	\$20,000.00	\$156,950.00	\$12.50	-\$156,280.31	\$682.19
POLICE	\$2,277,323.00	\$0.00	\$2,277,323.00	\$12.50	-\$2,268,957.58	\$8,377.92
Wages - Full Time	\$989,878.00	\$7,000.00	\$996,878.00	\$0.00	-\$990,312.97	\$6,565.03
Wages - Part Time - Call	\$236,000.00	\$0.00	\$236,000.00	\$0.00	-\$240,736.29	-\$4,736.29
Educational Stipends	\$7,020.00	\$0.00	\$7,020.00	\$0.00	-\$6,770.00	\$250.00
Wages - Overtime	\$340,838.00	\$25,000.00	\$365,838.00	\$1,211.60	-\$294,055.52	\$72,994.08
Wages - Longevity	\$13,800.00	\$0.00	\$13,800.00	\$0.00	-\$15,350.00	-\$1,550.00
Wages - Holiday Pay	\$47,600.00	\$0.00	\$47,600.00	\$0.00	-\$39,812.58	\$7,787.42
WAGES	\$1,635,136.00	\$32,000.00	\$1,667,136.00	\$1,211.60	-\$1,587,037.36	\$81,310.24
Clothing Allowance	\$23,500.00	\$0.00	\$23,500.00	\$0.00	-\$21,008.02	\$2,491.98
R M Office or Equipment	\$45,000.00	\$0.00	\$45,000.00	\$0.00	-\$48,604.82	-\$3,604.82
Breathing Apparatus Maint.	\$7,500.00	\$0.00	\$7,500.00	\$0.00	-\$6,834.79	\$665.21
Hose Replacement	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$3,896.00	\$1,104.00
Radio Repair Replacement	\$7,500.00	\$0.00	\$7,500.00	\$0.00	-\$6,111.26	\$1,388.74
Tuition - Education	\$7,000.00	\$0.00	\$7,000.00	\$0.00	-\$6,999.17	\$0.83
Medical Expense	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$7,147.25	-\$3,147.25
Hardware	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$1,260.94	\$1,239.06
Mileage	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
DuesMembershipsSubscriptions	\$1,300.00	\$0.00	\$1,300.00	\$0.00	-\$2,345.50	-\$1,045.50
Additional Equipment	\$3,500.00	\$0.00	\$3,500.00	\$0.00	-\$3,579.45	-\$79.45
GENERAL EXPENSE	\$107,800.00	\$0.00	\$107,800.00	\$0.00	-\$107,787.20	\$12.80

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Station - Generator	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$488.00	\$1,512.00
Station - R M Building	\$25,000.00	\$0.00	\$25,000.00	\$0.00	-\$24,653.65	\$346.35
Station Expense - Office Supplies	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$3,757.34	\$242.66
Station - Computer Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,181.27	-\$181.27
Station - General Operations	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,916.18	-\$916.18
STATION EXPENSE	\$41,000.00	\$0.00	\$41,000.00	\$0.00	-\$39,996.44	\$1,003.56
Rescue - Clothing Allowance	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$3,730.14	\$269.86
Rescue - R M Office or Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$88.00	\$912.00
Rescue - Ambulance Maintenance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$12,165.77	-\$165.77
Rescue - Professional Technical	\$400.00	\$0.00	\$400.00	\$0.00	-\$21.77	\$378.23
Rescue - Contracted Services	\$14,600.00	\$0.00	\$14,600.00	\$0.00	-\$19,551.67	-\$4,951.67
Rescue - Tuition-Education	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$8,750.80	\$1,249.20
Rescue - Medical Supplies	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$1,001.10	\$1,498.90
Rescue - Medical and Surgical Supplies	\$20,000.00	\$0.00	\$20,000.00	\$0.00	-\$18,948.40	\$1,051.60
Rescue - Advanced Life Support Supplies	\$28,000.00	\$0.00	\$28,000.00	\$0.00	-\$28,000.00	\$0.00
Rescue - Administrative	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$7,545.55	\$454.45
RESCUE EXPENSE	\$100,500.00	\$0.00	\$100,500.00	\$0.00	-\$99,803.20	\$696.80
FIRE	\$1,884,436.00	\$32,000.00	\$1,916,436.00	\$1,211.60	-\$1,834,624.20	\$83,023.40
Wages - Full Time	\$231,335.00	\$0.00	\$231,335.00	\$0.00	-\$231,335.00	\$0.00
Wages - Part Time	\$85,000.00	\$30,630.00	\$115,630.00	\$0.00	-\$114,206.00	\$1,424.00
Wages - Longevity	\$2,100.00	\$300.00	\$2,400.00	\$0.00	-\$2,250.00	\$150.00
WAGES	\$318,435.00	\$30,930.00	\$349,365.00	\$0.00	-\$347,791.00	\$1,574.00
Clothing Allowance	\$685.00	\$0.00	\$685.00	\$0.00	-\$202.57	\$482.43
Printing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$979.00	\$521.00
Supplies	\$855.00	\$0.00	\$855.00	\$0.00	-\$1,280.15	-\$425.15
Meetings	\$2,250.00	\$0.00	\$2,250.00	\$0.00	-\$1,209.00	\$1,041.00
Lodging	\$500.00	\$0.00	\$500.00	\$0.00	-\$398.76	\$101.24
Mileage	\$300.00	\$0.00	\$300.00	\$0.00	-\$270.31	\$29.69
DuesMembershipsSubscriptions	\$350.00	\$0.00	\$350.00	\$0.00	-\$394.95	-\$44.95
GENERAL EXPENSE	\$6,440.00	\$0.00	\$6,440.00	\$0.00	-\$4,734.74	\$1,705.26
BUILDING INSPECTOR	\$324,875.00	\$30,930.00	\$355,805.00	\$0.00	-\$352,525.74	\$3,279.26

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Wages - Full Time	\$222,392.00	\$0.00	\$222,392.00	\$0.00	-\$222,390.86	\$1.14
Wages - Part Time	\$1,539.00	\$0.00	\$1,539.00	\$0.00	-\$1,524.60	\$14.40
Wages - Overtime	\$3,500.00	\$0.00	\$3,500.00	\$0.00	-\$3,436.83	\$63.17
Wages - Longevity	\$3,000.00	\$0.00	\$3,000.00	\$0.00	-\$3,000.00	\$0.00
WAGES	\$230,431.00	\$0.00	\$230,431.00	\$0.00	-\$230,352.29	\$78.71
R M Building	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$533.03	\$966.97
R M Boat	\$1,500.00	\$0.00	\$1,500.00	\$158.59	-\$1,593.38	\$65.21
Conservation Maintenance	\$600.00	\$0.00	\$600.00	\$0.00	-\$250.05	\$349.95
Environmental Monitoring	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$4,555.25	\$3,444.75
Printing	\$500.00	\$0.00	\$500.00	\$0.00	-\$1,579.30	-\$1,079.30
Supplies	\$6,800.00	\$0.00	\$6,800.00	\$0.00	-\$7,114.13	-\$314.13
Professional Supplies	\$1,300.00	\$0.00	\$1,300.00	\$0.00	-\$1,231.97	\$68.03
Environmental Monitoring - Golf	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$3,057.44	-\$557.44
Environmental Monitoring - Ponds	\$5,200.00	\$0.00	\$5,200.00	\$0.00	-\$5,200.00	\$0.00
Meetings	\$800.00	\$0.00	\$800.00	\$0.00	-\$697.00	\$103.00
Mileage	\$750.00	\$0.00	\$750.00	\$0.00	-\$666.50	\$83.50
Mooring Expenses	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,549.56	-\$49.56
DuesMembershipsSubscriptions	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$957.00	\$1,043.00
GENERAL EXPENSE	\$32,950.00	\$0.00	\$32,950.00	\$158.59	-\$28,984.61	\$4,123.98
Shellfish Propagation - Other Charges	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$9,082.50	\$2,917.50
Shellfish Propagation - Oyster Program	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$5,417.00	-\$2,917.00
SHELLFISH PROPAGATION	\$14,500.00	\$0.00	\$14,500.00	\$0.00	-\$14,499.50	\$0.50
NATURAL RESOURCES/CONSERVATION	\$277,881.00	\$0.00	\$277,881.00	\$158.59	-\$273,836.40	\$4,203.19
Wages - Part Time	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$896.20	\$1,603.80
WAGES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$896.20	\$1,603.80
Other Charges Expenditures	\$900.00	\$0.00	\$900.00	\$0.00	-\$841.50	\$58.50
ALEWIFE COMMITTEE	\$3,400.00	\$0.00	\$3,400.00	\$0.00	-\$1,737.70	\$1,662.30
Stony Brook Elementary School Expenses	\$3,496,845.00	\$73,979.00	\$3,570,824.00	\$229.00	-\$3,237,323.22	\$333,729.78
NRSD School Assessment	\$9,216,038.00	\$0.00	\$9,216,038.00	\$0.00	-\$9,216,038.00	\$0.00
Cape Cod Tech - School Assessment	\$702,591.00	\$0.00	\$702,591.00	\$0.00	-\$702,591.00	\$0.00

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Eddy Elementary School Expenses	\$3,193,405.00	\$64,000.00	\$3,257,405.00	\$0.00	-\$2,911,915.82	\$345,489.18
TOTAL EDUCATION	\$16,608,879.00	\$137,979.00	\$16,746,858.00	\$229.00	-\$16,067,868.04	\$679,218.96
Wages - Full Time	\$888,454.00	-\$15,000.00	\$873,454.00	\$0.00	-\$817,791.39	\$55,662.61
Wages - Part Time	\$11,370.00	\$0.00	\$11,370.00	\$0.00	-\$10,382.54	\$987.46
Wages - Seasonal	\$11,520.00	\$0.00	\$11,520.00	\$0.00	-\$17,868.00	-\$6,348.00
Wages - Overtime	\$41,449.00	\$0.00	\$41,449.00	\$0.00	-\$46,709.80	-\$5,260.80
Wages - Longevity	\$15,120.00	\$0.00	\$15,120.00	\$0.00	-\$13,550.00	\$1,570.00
WAGES	\$967,913.00	-\$15,000.00	\$952,913.00	\$0.00	-\$906,301.73	\$46,611.27
Road Machinery - R M Equipment	\$9,250.00	\$0.00	\$9,250.00	\$0.00	-\$10,528.32	-\$1,278.32
Road Machinery - Parts	\$39,500.00	\$0.00	\$39,500.00	\$0.00	-\$43,851.51	-\$4,351.51
Road Machinery - Lubricants	\$7,150.00	\$0.00	\$7,150.00	\$0.00	-\$6,459.38	\$690.62
Road Machinery - Additional Equipment	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$6.49	\$4,993.51
ROAD MACHINERY	\$60,900.00	\$0.00	\$60,900.00	\$0.00	-\$60,845.70	\$54.30
Snow Ice - Addtl Gross Overtime	\$44,200.00	\$0.00	\$44,200.00	\$0.00	-\$61,774.55	-\$17,574.55
Snow Ice - R M Equipment	\$2,300.00	\$0.00	\$2,300.00	\$28.08	-\$11,224.01	-\$8,895.93
Snow Ice - Rentals and Leases	\$21,500.00	\$0.00	\$21,500.00	\$0.00	-\$47,910.00	-\$26,410.00
Snow Ice - Salt Sand	\$49,000.00	\$0.00	\$49,000.00	\$0.00	-\$105,161.88	-\$56,161.88
Snow Ice - Equipment Supplies	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$23,375.35	-\$13,375.35
SNOW AND ICE	\$127,000.00	\$0.00	\$127,000.00	\$28.08	-\$249,445.79	-\$122,417.71
Clothing Allowance	\$14,100.00	\$0.00	\$14,100.00	\$0.00	-\$12,071.84	\$2,028.16
Alarm Communications	\$324.00	\$0.00	\$324.00	\$0.00	-\$781.25	-\$457.25
R M Equipment	\$1,750.00	\$0.00	\$1,750.00	\$0.00	-\$2,159.06	-\$409.06
R M Building	\$6,000.00	\$6,000.00	\$12,000.00	\$0.00	-\$10,907.05	\$1,092.95
R M Radio	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00
Rentals and Leases	\$96,351.00	\$0.00	\$96,351.00	\$0.00	-\$77,544.21	\$18,806.79
Traffic Control Police Dept	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$10,023.15	-\$5,023.15
Traffic Markings	\$33,188.00	\$0.00	\$33,188.00	\$0.00	-\$1,922.27	\$31,265.73
Traffic Sign Materials	\$9,000.00	\$0.00	\$9,000.00	\$0.00	-\$2,710.97	\$6,289.03
Recreation Materials	\$17,000.00	\$0.00	\$17,000.00	\$0.00	-\$10,974.99	\$6,025.01
Professional Technical	\$6,000.00	\$0.00	\$6,000.00	\$0.00	-\$9,780.38	-\$3,780.38
Medical Clinics	\$600.00	\$0.00	\$600.00	\$0.00	-\$3,673.41	-\$3,073.41
Suppression Control	\$1,350.00	\$0.00	\$1,350.00	\$0.00	-\$1,236.00	\$114.00
Office Supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,527.87	\$472.13

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Custodial Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,626.42	-\$626.42
Tools	\$4,700.00	\$0.00	\$4,700.00	\$0.00	-\$5,537.88	-\$837.88
R M Swap Shop	\$300.00	\$0.00	\$300.00	\$0.00	-\$3,772.61	-\$3,472.61
Unclassified Supplies	\$5,000.00	\$0.00	\$5,000.00	\$0.00	-\$5,012.41	-\$12.41
Mileage	\$250.00	\$0.00	\$250.00	\$0.00	-\$6.16	\$243.84
DuesMembershipsSubscriptions	\$1,545.00	\$0.00	\$1,545.00	\$0.00	-\$3,870.10	-\$2,325.10
Cemetery Expenses	\$0.00	\$0.00	\$0.00	\$0.00	-\$115.92	-\$115.92
Office Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$31.45	\$968.55
EquipmentNon-Registered	\$6,500.00	\$0.00	\$6,500.00	\$0.00	-\$7,187.95	-\$687.95
Safety Equipment	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$3,515.45	\$484.55
ConstructionSuppliesMaterials	\$33,925.00	\$0.00	\$33,925.00	\$0.00	-\$51,478.47	-\$17,553.47
Vehicle Pool RM	\$8,400.00	\$0.00	\$8,400.00	\$0.00	-\$5,542.92	\$2,857.08
GENERAL EXPENSE	\$260,033.00	\$6,000.00	\$266,033.00	\$0.00	-\$233,010.19	\$33,022.81
Solid Waste Disposal - Capital Projects	\$180,045.00	\$0.00	\$180,045.00	\$0.00	-\$174,444.79	\$5,600.21
SOLID WASTE DISPOSAL	\$180,045.00	\$0.00	\$180,045.00	\$0.00	-\$174,444.79	\$5,600.21
DEPARTMENT OF PUBLIC WORKS	\$1,595,891.00	-\$9,000.00	\$1,586,891.00	\$28.08	-\$1,624,048.20	-\$37,129.12
Street Lighting	\$8,900.00	\$0.00	\$8,900.00	\$0.00	-\$8,273.88	\$626.12
STREET LIGHTING	\$8,900.00	\$0.00	\$8,900.00	\$0.00	-\$8,273.88	\$626.12
Wages - Full time	\$177,668.00	\$0.00	\$177,668.00	\$0.00	-\$177,667.59	\$0.41
Overtime	\$250.00	\$0.00	\$250.00	\$0.00	-\$218.58	\$31.42
Wages - Longevity	\$3,750.00	\$750.00	\$4,500.00	\$0.00	-\$4,500.00	\$0.00
WAGES	\$181,668.00	\$750.00	\$182,418.00	\$0.00	-\$182,386.17	\$31.83
Visiting Nurse Association - Contracted Svcs	\$18,357.00	\$0.00	\$18,357.00	\$0.00	-\$18,153.75	\$203.25
VISITING NURSE	\$18,357.00	\$0.00	\$18,357.00	\$0.00	-\$18,153.75	\$203.25
Clothing Allowance	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
R M Office or Equipment	\$250.00	\$0.00	\$250.00	\$0.00	-\$80.95	\$169.05
Printing	\$200.00	\$0.00	\$200.00	\$0.00	-\$438.59	-\$238.59
Medical Clinics	\$500.00	\$0.00	\$500.00	\$0.00	-\$85.00	\$415.00
Supplies	\$500.00	\$0.00	\$500.00	\$0.00	-\$166.01	\$333.99
Meetings	\$300.00	\$0.00	\$300.00	\$0.00	-\$435.00	-\$135.00

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Mileage	\$700.00	\$0.00	\$700.00	\$0.00	-\$582.37	\$117.63
DuesMembershipsSubscriptions	\$700.00	\$0.00	\$700.00	\$0.00	-\$741.00	-\$41.00
Office Equipment	\$100.00	\$0.00	\$100.00	\$0.00	-\$93.40	\$6.60
GENERAL EXPENSE	\$3,450.00	\$0.00	\$3,450.00	\$0.00	-\$2,622.32	\$827.68
BOARD OF HEALTH	\$203,475.00	\$750.00	\$204,225.00	\$0.00	-\$203,162.24	\$1,062.76
Wages - Full Time	\$132,074.00	\$0.00	\$132,074.00	\$0.00	-\$132,073.40	\$0.60
Wages - Part Time	\$55,471.00	\$0.00	\$55,471.00	\$0.00	-\$49,319.62	\$6,151.38
Wages - Longevity	\$450.00	\$0.00	\$450.00	\$0.00	-\$450.00	\$0.00
WAGES	\$187,995.00	\$0.00	\$187,995.00	\$0.00	-\$181,843.02	\$6,151.98
R M Office or Equipment	\$3,400.00	\$0.00	\$3,400.00	\$0.00	-\$2,548.83	\$851.17
Contract Services	\$990.00	\$0.00	\$990.00	\$0.00	-\$990.00	\$0.00
Supplies	\$1,800.00	\$0.00	\$1,800.00	\$0.00	-\$1,800.00	\$0.00
Postage	\$2,700.00	\$0.00	\$2,700.00	\$0.00	-\$1,622.34	\$1,077.66
Program Expenses	\$10,000.00	\$0.00	\$10,000.00	\$23.00	-\$6,250.91	\$3,772.09
Meetings	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,911.81	-\$411.81
Mileage	\$2,734.00	\$0.00	\$2,734.00	\$0.00	-\$2,198.03	\$535.97
DuesMembershipsSubscriptions	\$500.00	\$0.00	\$500.00	\$0.00	-\$198.48	\$301.52
GENERAL EXPENSE	\$23,624.00	\$0.00	\$23,624.00	\$23.00	-\$17,520.40	\$6,126.60
COUNCIL ON AGING	\$211,619.00	\$0.00	\$211,619.00	\$23.00	-\$199,363.42	\$12,278.58
R M Building	\$4,800.00	\$12,350.00	\$17,150.00	\$0.00	-\$17,025.54	\$124.46
Elevator Maintenance	\$2,400.00	\$0.00	\$2,400.00	\$0.00	-\$2,278.33	\$121.67
OLD TOWN HALL BUILDING	\$7,200.00	\$12,350.00	\$19,550.00	\$0.00	-\$19,303.87	\$246.13
Veterans Services Assessment	\$23,663.00	\$0.00	\$23,663.00	\$0.00	-\$23,662.80	\$0.20
Veterans Benefits	\$30,000.00	\$15,500.00	\$45,500.00	\$0.00	-\$39,961.07	\$5,538.93
VETERANS BENEFITS	\$53,663.00	\$15,500.00	\$69,163.00	\$0.00	-\$63,623.87	\$5,539.13
Wages - Full Time	\$217,530.00	\$0.00	\$217,530.00	\$0.00	-\$222,400.19	-\$4,870.19
Wages - Part Time	\$165,823.00	\$0.00	\$165,823.00	\$0.00	-\$162,883.27	\$2,939.73
Wages - Longevity	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$4,500.00	\$0.00
Wages - Sunday Hours	\$9,666.00	\$0.00	\$9,666.00	\$0.00	-\$7,127.35	\$2,538.65

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
WAGES	\$397,519.00	\$0.00	\$397,519.00	\$0.00	-\$396,910.81	\$608.19
Electricity	\$16,497.00	\$0.00	\$16,497.00	\$0.00	-\$16,496.89	\$0.11
Gas	\$11,000.00	\$0.00	\$11,000.00	\$0.00	-\$11,809.85	-\$809.85
Telephone	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,639.45	\$360.55
C.L.A.M.S.	\$30,117.00	\$0.00	\$30,117.00	\$0.00	-\$29,816.23	\$300.77
R M Building	\$7,500.00	\$3,780.00	\$11,280.00	\$0.00	-\$11,738.77	-\$458.77
Contracted Services	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$7,470.05	\$529.95
Postage	\$460.00	\$0.00	\$460.00	\$0.00	-\$475.00	-\$15.00
Custodial Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$984.15	\$15.85
Library Supplies	\$8,500.00	\$0.00	\$8,500.00	\$0.00	-\$8,442.00	\$58.00
Mileage	\$425.00	\$0.00	\$425.00	\$0.00	-\$407.71	\$17.29
Dues	\$160.00	\$0.00	\$160.00	\$0.00	-\$160.00	\$0.00
Adult Books	\$69,000.00	\$0.00	\$69,000.00	\$0.00	-\$68,998.72	\$1.28
GENERAL EXPENSE	\$154,659.00	\$3,780.00	\$158,439.00	\$0.00	-\$158,438.82	\$0.18
BREWSTER LADIES LIBRARY	\$552,178.00	\$3,780.00	\$555,958.00	\$0.00	-\$555,349.63	\$608.37
Wages - Full Time	\$57,652.00	\$0.00	\$57,652.00	\$0.00	-\$57,651.45	\$0.55
Wages - Temp Seasonal	\$44,512.00	\$0.00	\$44,512.00	\$0.00	-\$44,512.55	-\$0.55
WAGES	\$102,164.00	\$0.00	\$102,164.00	\$0.00	-\$102,164.00	\$0.00
Office Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,416.89	-\$416.89
R M Boat	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$948.50	\$51.50
R M Ballfields	\$400.00	\$0.00	\$400.00	\$0.00	-\$450.73	-\$50.73
Baseball	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$1,724.73	\$775.27
Seasonal Certifications	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$930.93	\$269.07
Skateboard Park	\$500.00	\$0.00	\$500.00	\$0.00	-\$500.00	\$0.00
Meetings	\$400.00	\$0.00	\$400.00	\$0.00	-\$150.00	\$250.00
Mileage	\$400.00	\$0.00	\$400.00	\$0.00	-\$348.68	\$51.32
Public Rec - Playground	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$1,827.09	-\$627.09
Public Rec - Office	\$400.00	\$0.00	\$400.00	\$0.00	-\$952.90	-\$552.90
Public Rec - Boys Youth Soccer	\$2,700.00	\$0.00	\$2,700.00	\$0.00	-\$2,307.81	\$392.19
Public Rec - Boys Youth Basketball	\$2,800.00	\$0.00	\$2,800.00	\$0.00	-\$2,800.00	\$0.00
Public Rec - Swim	\$750.00	\$0.00	\$750.00	\$0.00	-\$1,123.63	-\$373.63
Softball - Youth	\$1,700.00	\$0.00	\$1,700.00	\$0.00	-\$1,140.05	\$559.95
Advertising/Promotions	\$800.00	\$0.00	\$800.00	\$0.00	-\$1,128.06	-\$328.06

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
GENERAL EXPENSE	\$17,750.00	\$0.00	\$17,750.00	\$0.00	-\$17,750.00	\$0.00
RECREATION	\$119,914.00	\$0.00	\$119,914.00	\$0.00	-\$119,914.00	\$0.00
Wages - Full Time Maintenance	\$511,778.00	\$0.00	\$511,778.00	\$0.00	-\$508,898.37	\$2,879.63
Wages - Part Time Maintenance	\$239,117.00	\$0.00	\$239,117.00	\$0.00	-\$215,460.94	\$23,656.06
Wages - Full Time Administrative	\$208,598.00	\$0.00	\$208,598.00	\$0.00	-\$208,598.31	-\$0.31
Wages - Part Time Administrative	\$192,577.00	\$0.00	\$192,577.00	\$0.00	-\$197,401.69	-\$4,824.69
Wages - Overtime	\$55,000.00	\$0.00	\$55,000.00	\$0.00	-\$54,249.94	\$750.06
Wages - Longevity	\$18,462.00	\$0.00	\$18,462.00	\$0.00	-\$17,227.50	\$1,234.50
WAGES	\$1,225,532.00	\$0.00	\$1,225,532.00	\$0.00	-\$1,201,836.75	\$23,695.25
Clothing Allowance	\$9,800.00	\$0.00	\$9,800.00	\$0.00	-\$9,084.42	\$715.58
Oil Grease - Maint	\$3,000.00	\$0.00	\$3,000.00	\$77.00	-\$3,236.98	-\$159.98
Diesel Fuel - Maint	\$17,640.00	\$0.00	\$17,640.00	\$0.00	-\$18,205.39	-\$565.39
Heating - Maint Bldg.	\$2,550.00	\$0.00	\$2,550.00	\$0.00	-\$3,025.66	-\$475.66
Gasoline - Maintenance	\$16,250.00	\$0.00	\$16,250.00	\$0.00	-\$13,469.05	\$2,780.95
Electricity - Maintenance Bldg.	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$8,602.65	-\$602.65
Electricity - Clubhouse	\$34,200.00	\$0.00	\$34,200.00	\$0.00	-\$38,987.98	-\$4,787.98
Electricity - Irrigation Pump	\$22,000.00	\$0.00	\$22,000.00	\$0.00	-\$23,823.30	-\$1,823.30
Heating - Clubhouse	\$9,350.00	\$0.00	\$9,350.00	\$0.00	-\$8,593.78	\$756.22
R M Equipment	\$75,000.00	\$0.00	\$75,000.00	\$0.00	-\$73,041.35	\$1,958.65
R M Irrigation Maintenance	\$20,000.00	\$0.00	\$20,000.00	\$0.00	-\$34,978.84	-\$14,978.84
Professional Technical	\$11,000.00	\$0.00	\$11,000.00	\$0.00	-\$6,177.87	\$4,822.13
Phones - Maintenance	\$720.00	\$0.00	\$720.00	\$0.00	-\$660.30	\$59.70
Phones - Clubhouse	\$1,200.00	\$0.00	\$1,200.00	\$0.00	-\$1,091.98	\$108.02
Alarm - Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00	-\$1,068.40	-\$68.40
Alarm - Clubhouse	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$5,028.64	-\$3,028.64
Office Supplies	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$9,497.34	\$2,502.66
Score Cards	\$4,600.00	\$0.00	\$4,600.00	\$0.00	-\$2,979.00	\$1,621.00
Golf Maintenance Supply	\$8,500.00	\$0.00	\$8,500.00	\$14.55	-\$8,992.15	-\$377.60
Range Supplies	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$8,905.20	\$1,094.80
Computer Supplies	\$5,600.00	\$0.00	\$5,600.00	\$0.00	-\$6,781.85	-\$1,181.85
Office Supplies - Maintenance	\$3,000.00	\$0.00	\$3,000.00	\$0.00	-\$380.41	\$2,619.59
Custodial Supplies	\$8,000.00	\$0.00	\$8,000.00	\$0.00	-\$8,641.57	-\$641.57
Rubbish Removal Sanitation	\$7,500.00	\$0.00	\$7,500.00	\$0.00	-\$7,547.94	-\$47.94
Seed Sod	\$31,000.00	\$0.00	\$31,000.00	\$0.00	-\$34,944.67	-\$3,944.67
Tee Green	\$20,000.00	\$0.00	\$20,000.00	\$0.00	-\$6,147.83	\$13,852.17
Landscaping	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$3,727.30	\$772.70
Topsoil Sand	\$28,000.00	\$0.00	\$28,000.00	\$0.00	-\$25,848.45	\$2,151.55



Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
Fertilizer	\$80,000.00	\$0.00	\$80,000.00	\$0.00	-\$79,301.62	\$698.38
Fungicide	\$142,000.00	\$0.00	\$142,000.00	\$2,633.79	-\$137,768.36	\$6,865.43
Insecticides	\$23,000.00	\$0.00	\$23,000.00	\$0.00	-\$19,499.32	\$3,500.68
Misc. Wetting Agents Lime	\$65,000.00	\$0.00	\$65,000.00	\$0.00	-\$49,311.52	\$15,688.48
Cart Lease	\$112,985.00	\$0.00	\$112,985.00	\$0.00	-\$112,984.98	\$0.02
Clubhouse Furnishings Repair	\$23,000.00	\$0.00	\$23,000.00	\$0.00	-\$30,186.23	-\$7,186.23
Credit Card Expense	\$39,000.00	\$0.00	\$39,000.00	\$0.00	-\$40,261.68	-\$1,261.68
In-State-Travel - Maintenance	\$450.00	\$0.00	\$450.00	\$0.00	-\$97.18	\$352.82
Meetings Travel - Maintenance	\$2,500.00	\$0.00	\$2,500.00	\$0.00	-\$1,052.90	\$1,447.10
Meetings Travel - Administrative	\$550.00	\$0.00	\$550.00	\$0.00	-\$60.00	\$490.00
Dues Subscriptions - Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$243.00	-\$1,655.00	\$85.00
Dues Subscriptions - Administrative	\$2,300.00	\$0.00	\$2,300.00	\$0.00	-\$2,230.00	\$70.00
Clothing Allowance Administrative	\$1,900.00	\$0.00	\$1,900.00	\$0.00	-\$2,056.20	-\$156.20
Electricity - Driving Range	\$4,500.00	\$0.00	\$4,500.00	\$0.00	-\$4,534.66	-\$34.66
Advertising Promotions	\$50,000.00	\$0.00	\$50,000.00	\$0.00	-\$52,383.75	-\$2,383.75
GENERAL EXPENSE	\$925,095.00	\$0.00	\$925,095.00	\$2,968.34	-\$906,753.70	\$21,309.64
GOLF	\$2,150,627.00	\$0.00	\$2,150,627.00	\$2,968.34	-\$2,108,590.45	\$45,004.89
Historical Assessments	\$9,000.00	\$0.00	\$9,000.00	\$0.00	-\$9,000.00	\$0.00
HISTORIC DISTRICT COMMITTEE	\$9,000.00	\$0.00	\$9,000.00	\$0.00	-\$9,000.00	\$0.00
Other Charges Expenditures	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	\$0.00
MEMORIAL DAY/VETERANS DAY	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	\$0.00
Other Property Related Services	\$500.00	\$0.00	\$500.00	\$0.00	-\$796.00	-\$296.00
Contract Services - Miller	\$1,500.00	\$0.00	\$1,500.00	\$0.00	-\$1,500.00	\$0.00
Supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	-\$1,704.00	\$296.00
GENERAL EXPENSE	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$4,000.00	\$0.00
OLD MILL SITE COMMITTEE	\$4,000.00	\$0.00	\$4,000.00	\$0.00	-\$4,000.00	\$0.00
State County Assmts - County Tax Assmt	\$279,187.00	\$0.00	\$279,187.00	\$0.00	-\$279,187.00	\$0.00
State County Assmts - Mosquito Control Proj CH 252	\$85,840.00	\$0.00	\$85,840.00	\$0.00	-\$85,828.00	\$12.00
State County Assmts - Air Pollution Control CH 676	\$5,461.00	\$0.00	\$5,461.00	\$0.00	-\$5,461.00	\$0.00
State County Assmts - RMV-Nonrenewal Excise Chg.	\$7,920.00	\$0.00	\$7,920.00	\$0.00	-\$7,260.00	\$660.00
State County Assmts - School Choice Assmt	\$139,990.00	\$0.00	\$139,990.00	\$0.00	-\$93,533.00	\$46,457.00

Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct Bal.
State County Assmts - Regional Transit Auth CH 161B	\$45,343.00	\$0.00	\$45,343.00	\$0.00	-\$45,343.00	\$0.00
STATE AND COUNTY ASSESSMENTS	\$563,741.00	\$0.00	\$563,741.00	\$0.00	-\$516,612.00	\$47,129.00
TOTAL EXPENDED GENERAL FUND	\$36,902,636.00	\$228,692.00	\$37,131,328.00	\$7,567.89	-\$36,134,815.68	\$1,004,080.21

Water Department	Appropriation	Net Transfers	Avail. Budget	Revenues	YTD Expended	Acct. Bal.
Wages - Full Time	\$622,767.00	\$0.00	\$622,767.00	\$0.00	-\$594,991.62	\$27,775.38
Wages - Overtime	\$59,000.00	\$0.00	\$59,000.00	\$0.00	-\$39,438.10	\$19,561.90
Wages - Longevity	\$6,600.00	\$0.00	\$6,600.00	\$0.00	-\$4,756.21	\$1,843.79
Standby Pay	\$13,000.00	\$0.00	\$13,000.00	\$0.00	-\$13,000.00	\$0.00
WAGES	\$701,367.00	\$0.00	\$701,367.00	\$0.00	-\$652,185.93	\$49,181.07
Operating - PropaneNatural Gas	\$22,000.00	\$0.00	\$22,000.00	\$0.00	-\$18,356.11	\$3,643.89
Operating - Electricity	\$135,000.00	\$0.00	\$135,000.00	\$0.00	-\$115,380.06	\$19,619.94
Operating - R M Office or Equipment	\$79,000.00	\$0.00	\$79,000.00	\$0.00	-\$83,852.79	-\$4,852.79
Operating - Professional Expense	\$32,000.00	\$0.00	\$32,000.00	\$0.00	-\$32,344.35	-\$344.35
Operating - Supplies	\$12,000.00	\$0.00	\$12,000.00	\$0.00	-\$11,970.12	\$29.88
Operating - Postage	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-\$7,923.81	\$2,076.19
Operating - Small Tools Equipment	\$84,000.00	\$0.00	\$84,000.00	\$0.00	-\$80,846.75	\$3,153.25
Operating - Primary Assessment	\$6,000.00	\$0.00	\$6,000.00	\$0.00	-\$3,860.36	\$2,139.64
Operating - Mileage	\$700.00	\$0.00	\$700.00	\$0.00	-\$687.06	\$12.94
Operating - Scheduled System Maintenance	\$29,000.00	\$0.00	\$29,000.00	\$0.00	-\$30,763.16	-\$1,763.16
OPERATING EXPENSES	\$409,700.00	\$0.00	\$409,700.00	\$0.00	-\$385,984.57	\$23,715.43
TOTAL EXPENDED WATER FUND	\$1,111,067.00	\$0.00	\$1,111,067.00	\$0.00	-\$1,038,170.50	\$72,896.50

**FY 2014  
BREWSTER**

<b>ACCOUNT NAME</b>	<b>ACCOUNT BALANCE</b> June 30, 2014
<b>School Lunch Program:</b>	
School Lunch	\$6,679.70
<b>Highwa Improvements:</b>	
Highway Projects-Chap 90	-\$250,980.41
<b>School Grants:</b>	
Stony Brook Elementary:	
CC5 Educational Mini Grant	\$20.60
Big Yellow School Bus Grant	\$200.00
Gifts/Donations	\$2,742.52
Building Use/Grounds Fee	\$1,050.00
Eddy Elementary:	
CC5 Educational Mini Grant	\$1,265.09
Gifts/Donations	\$5,271.36
Gifts/Donations Playground	\$122.00
Unicycle Group	\$581.10
Friends of Pleasant Bay Grant - Habitat Science	\$1,151.60
Big Yellow School Bus Grant	\$200.00
Garden Club Education Grant	\$18.19
Total	\$12,622.46
<b>CPA Fund</b>	
Gifts/Donations Open Space	\$200.00
A31 ATM 5/00 M45 L9 Land Acq	\$9,000.00
A5 STM 11/08 Fund Bal - Affordable Housing Pricebuydown	\$235,000.00
A6 ATM May 09 Historic - Crosby Mansion Porch Repair Project	\$9,426.57
A5 STM Nov 2010 Historic - Headstone Repairs	\$6,135.00
A18 STM 11/12 Histsoric - Millsite Dam Reconstruction	\$7,984.85
A6 ATM 5/12 Open Space - Professional Services	\$1,000.00
A6 ATM 5/13 Reserve - Eddy Playground	\$87,977.37
A16 STM 11/13 Housing - Habitat for Humanity	\$600,000.00
A16 STM 11/13 Fund Bal - Brewster Woods	\$600,000.00
A16 STM 11/13 Fund Bal - Eddy Playground	\$39,400.00
A11 STM 5/14 Fund Bal - Habitat for Humanity	\$300,000.00
A10 STM 5/14 Fund Bal - Captain Elijah House	\$350,000.00
Fund Balance - Open Space 50%	\$355,901.32
Fund Balance - Historic 10%	\$116,170.15
Fund Balance - Comm Housing 10%	\$45,618.27
Undesignated Fund Balance	\$1,501,739.25
Total	\$4,265,552.78

**ACCOUNT BALANCE****ACCOUNT NAME****Town Grants:**

CC Commission	\$5,576.20
CC Commission - DHCS - Technical Assistance Grant	\$12,000.00
Pathways Grant - Barnstable County	\$1,300.78
Shellfish - Disease Testing/Bnsth Cty	\$500.00
Cultural Council Grant	\$3,173.46
Cultural Council-Gifts/Donations	\$170.19
Wellness Grant	\$356.00
MTC Clean Energy Choice - Solar Panel	\$21,320.00
S.A.F.E. - Fire Grant	\$3,612.59
Wildfire Training Grant - Fire	\$3,062.88
NIMS - Incident Management	\$2,184.09
MDU Training - Homeland Security	\$3,120.43
Punkhorn Land Management Grant	\$306.19
Punkhorn Wildfire Mitigation Grant	\$4,062.29
Punkhorn Parkland Fuel Resource Reduction Grant	\$2,392.89
NRCS - Freemans Pond Engineering & Construction ARRA	\$56,706.05
Dept. of Elder Affairs - COA	\$820.86
Elder Services - Transportation Grant - COA	\$454.78
Samaritans - Transition Workshop Grant - COA	\$745.14
Veterans of Foreign Wars - Assistance Grant - COA	\$1,000.00
FY14 Library Incentive Grant	\$4,672.52
FY14 Municipal Equalization Grant	\$1,129.86
FY14 Nonresident Circulation Grant	\$4,081.82
FY13 Nonresident Circulation Grant	\$1,797.34
FY08 Public Libraries Fund	\$1,400.21
ARRA 319 Grant-PavingMillsite	\$79,263.26
Race To The Top Federal Grant - Elementary Schools	\$1,812.29
Septic Grant/Loan Payback	\$21,564.10
Total	\$238,586.22

**ACCOUNT BALANCE****ACCOUNT NAME****Town Special Revenue:**

Gift-Open Space-Land Bank	\$393.00
Golf ProShop Revenue 5/99	\$10,000.00
Gift - Pond Monitoring Program	\$2,663.11
Affordable Housing Fund	\$212.41
Gift - Benches	\$1,862.00
Gift - Memorial Fund - B. Mant	\$752.04
Gift - Christmas Tree - Herring Run	\$150.00
Veterans Plaques - Gifts/Donations	\$239.01
Foreclosure Properties/Conservation Trust	\$290.55
Appeals Board - Consultant	\$902.85
DARE Program	\$3,344.99
Gift - Police	\$350.00
Law Enforcement Trust	\$7,606.06
Telecommunications Acct	\$118,920.02
Gift - Animal Welfare Kennel Costs	\$1,416.48
Ocean Edge-MEPA Section 61	\$14,532.61
Gift-Conservation	\$7,047.45
Stony Brook Circuit Breaker State Funds	\$11,658.86
Gift-Crosby Ramp	\$1,000.00
Gift - Crosby Linnell Landing State Property Development Plan	\$350.00
Gifts/Donations Crosby Mansion	\$54,152.96
Chap 53E 1/2 Crosby Mansion	\$45,804.43
STM Nov 2010 - Crosby Septic - Temp Note	-\$65,000.00
Gift - DPW - Wood for Swap Shop	\$600.00
Gift - CVEC - DEP re-use plan	\$919.35
COA - Gift Account	\$74,668.71
Gift - Podium for Ladies Library	\$73.04
Recreation Fund - 53 E 1/2 Acct	\$123,211.38
Recreation - Breakfast with Santa	\$733.67
Recreation - Bayside Skippers Account	\$1,030.13
Recreation - Youth of the Year Scholarship	\$16,937.21
Gift-Old Mill Sites	\$5,578.23
Gift - Golf - Friends of the Captains	\$5,900.00
Professional Development - Golf	\$1,274.69
Ouimet Scholarship Fund - Golf	\$2,080.00
Handicap Fee-Golf	\$39,157.89
Total	\$490,813.13

**ACCOUNT NAME****ACCOUNT BALANCE****Receipts Reserved:**

Sale of Cemetery Lots	\$1,204.17
Municipal Waterways Fund	\$51,525.52
Cablevision Franchise Fee 8/06	\$225,110.02
Wetland Protection Fund	\$37,595.89
Wetland Protection Fund - Consultant	\$29,248.25
Ambulance Receipts	\$821,190.82
Golf Receipts Reserved	\$863,766.22
Total	\$2,029,640.89

**Capital Project:**

A 9 S 10/88 DPW-Equipment	\$6,993.09
A 51 5/88 DPW-Garage/Office	\$2,566.31
Total	\$9,559.40

ACCOUNT NAME	ACCOUNT BALANCE
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**Capital Projects:**

Land Acq A92 5/86	\$3,071.86
Land Acq-Cove Rd 5/88	\$15,000.00
Total	\$18,071.86

**Capital Projects-Water Btmtts:**

Water Btmt-Maple Lane	\$1,952.28
A30 ATM 5/07 Fiddlers Lane Water Btmt Int/Costs	\$540.00
Water Btmt-Main Extensions 10/87	-\$5,280.93
A30 ATM 5/06 Cranview Road Water Main Extension	\$74,437.33
A23 ATM 5/01 Slough Rd - Water Btmt	63,380.27
A30 ATM 5/07 Fiddlers Lane Water Btmt	11,101.61
A15 STM 11/00 Sears Rd Water Btmt	4,398.89
Total	\$150,529.45

**Special Revenue : Private Road Betterments**

A33 ATM 5/09 Standish Heights PRB Improvements	\$45,102.13
A22 ATM 5/08 Beaver Muskrat PRB Improvements	\$16,888.24
A23 ATM 5/08 Old Valley Rd PRB Improvements	\$3,988.75
A25 ATM 5/11 Hazel Lane PRB Improvements	11,857.50
A3 STM 5/13 South Pond Dr PRB Engineering	4,605.33
A19 ATM 5/13 South Pond Dr PRB - Interest/Costs	2,500.00
A3 STM 5/14 Ebenezer Lane PRB - Engineering	9,000.00
Total	\$93,941.95

**Capital Project: Golf Course Improvements**

A3 STM 11/13 Golf Course Improvements	\$200,000.00
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**Capital Project: Landfill**

A3 STM 11/13 Landfill Monitoring Expense	\$40,000.00
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ACCOUNT NAME	ACCOUNT BALANCE
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**Capital Project:**

A7 STM 11/13 Fire Station Design Services	\$35,737.14
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**Capital Project:**

A4 STM 5/14 Chiller Replacement - 1	\$22,175.10
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**Expendable Trusts:**

A22 STM 11/08 Insurance Reserve Fund Chap 40 S13	\$76,129.28
A8 STM 11/13 Workers Comp Ch 40 S 13A	\$5,000.00
Pension Fund	\$197,241.67
OPEB/HSCB	\$1,161,457.11
Special Purpose Stabilization - Tritown	\$75,000.00
Trust Fund Legislation	-\$2,917.92
Cemetery Trusts	\$115,864.99
Needy Sick Children	\$5,337.59
Irving D. Cummings	\$26,042.82
Nickerson Olmsted fund	\$1,643.21
C. Ellis Scholarship Fund	\$29,725.81
Conservation fund	\$9,715.95
Stabilization fund	\$2,046,955.65
Total	\$3,747,196.16

**Nonexpendable Trusts:**

Cemetery Funds	\$141,612.83
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ACCOUNT NAME	ACCOUNT BALANCE
<b>Agenc Funds:</b>	
Due to Others - Performance Bonds	\$52,664.89
Firearms Records Trust	\$2,562.50
Special Details - Police	\$364.63
Special Details - Fire Dept	\$1,000.00
Due to Registry - Bttmt Release Fee	\$14.00
	\$56,606.02
Total	

**Report of the  
COLLECTOR**

**The following amounts were paid to the Treasurer in FY 2014:**

	<u>Year</u>	<u>Amounts</u>	<u>Totals</u>
<b>Real Estate</b> (net of refunds)			
	2014	\$26,140,795.23	
	2013	\$ 362,538.33	
	2012	\$ 387.25	\$ 26,503,720.81
<b>Communit Preservation Act</b> (net of refunds)			
	2014	\$ 785,949.11	
	2013	\$ 9,971.36	\$ 795,920.47
<b>Personal Propert</b> (net of refunds)			
	2014	\$ 346,948.14	
	2013	\$ 1,860.04	
	2012	\$ 146.77	
	2011	\$ 51.56	
	Prior Years	\$ 68.10	\$ 349,074.61
<b>Motor Vehicle Excise</b> (net of refunds)			
	2014	\$ 1,129,870.86	
	2013	\$ 192,006.39	
	2012	\$ 8,102.88	
	2011	\$ 1,750.12	
	2010	\$ 1,067.30	
	2009	\$ 872.50	
	2008	\$ 995.63	
	Prior Years	\$ 1,656.24	\$ 1,336,321.92
<b>Boat Excise</b> (net of refunds)			
	2014	\$ 6,666.00	
	Prior Years	\$ 120.48	\$ 6,786.48
<b>Liens</b>			
Apportioned Water Betterments	\$	5,835.68	
Water Betterment Committed Interest	\$	2,407.92	
Water Liens Added to Taxes	\$	41,402.91	
Water Lien Charges Added to Taxes	\$	2,600.00	
Apportioned Road Betterments	\$	87,784.74	
Road Betterment Committed Interest	\$	30,122.56	
Road Betterment Paid in Advance	\$	77,477.87	
Road Betterment CI Paid in Advance	\$	1,014.80	
Septic Betterment #2 Principal	\$	8,519.50	
Septic Betterment #2 Committed Interest	\$	4,211.51	\$ 261,377.49
<b>Other Miscellaneous</b>			
Municipal Lien Certificates	\$	12,700.00	
Interest and Charges	\$	144,946.72	\$ 157,646.72
<b>Grand Total</b>			<b>\$ 29,410,848.50</b>

**OUTSTANDING TAXES AND LIENS AS OF 06/30/2014**

	<u>Year</u>	<u>Amounts</u>	<u>Total</u>
<b>Real Estate</b>			
	2014	\$425,621.11	
	2013	\$1,334.52	\$426,955.63
<b>Communit Preservation Act (Formerl Land Bank)</b>			
	2014	\$11,379.32	
	2013	\$40.03	\$11,419.35
<b>Personal Propert</b>			
	2014	\$2,072.03	
	2013	\$1,176.66	
	2012	\$419.67	
	2011	\$557.44	
	2010	\$80.98	
	2009	\$128.83	
	2008	\$363.43	
	2007	\$48.19	
	2006	\$103.90	
	2005	\$97.02	\$5,048.15
<b>Apportioned Road Betterments &amp; Committed Interest</b>			
	2014	\$5,026.95	\$5,026.95
<b>Apportioned Septic Betterment &amp; Committed Interest # 2</b>			
	2014	\$0.00	\$0.00
<b>Apportioned Water Betterments/Committed Interest</b>			
	2014	\$0.00	\$0.00
<b>Water Liens</b>			
	2014	\$2,699.71	\$2,699.71
<b>Water Lien Charges</b>			
	2014	\$450.00	\$450.00
<b>Boat Excise</b>			
	2014	\$885.00	
	2013	\$276.02	
	2012	\$362.00	
	2011	\$224.00	
	2010	\$266.00	
	2009	\$118.00	
	2008	\$143.00	
	2007	\$143.00	
	2006	\$218.00	
	2005	\$168.00	\$2,803.02
<b>Motor Vehicle Excise</b>			
	2014	\$70,936.18	
	2013	\$13,650.48	
	2012	\$6,985.33	
	2011	\$5,547.31	
	2010	\$5,606.90	
	2009	\$4,217.32	
	2008	\$5,806.60	
	2007	\$3,713.76	
	2006	\$3,766.88	
	2005	\$3,651.91	
	2004	\$3,625.75	
	2003	\$3,854.62	
	2002	\$3,442.72	\$134,805.76
<b><u>Grand Total</u></b>			<b>\$589,208.57</b>

Respectfull submitted,

Lisa L. Vitale  
Treasurer/Collector

**Report of the  
TREASURER**

**Cash as of July 1, 2013** **\$ 22,461,695.65**

**Receipts from Departments**

Tax Collector	\$ 29,410,848.50	
Golf Course	\$ 3,642,451.94	
State Aid	\$ 4,213,673.60	
Water Department	\$ 2,484,296.27	
Other Departments/Sources	\$ 16,724,279.89	<b>\$ 56,475,550.20</b>

**Interest Earned**

General Fund	\$ 21,051.83	
Trust & Special Funds	\$ 54,178.96	<b>\$ 75,230.79</b>

**Disbursements** **\$ 56,697,370.63**

**Cash as of June 30, 2014** **\$ 22,315,106.01**

**Tax Title/Deferral Balance as of July 1, 2013** **\$ 377,912.58**

**Total Payments**

Redemptions	\$ 36,566.35	
Interest, Charges & Fees	\$ 15,360.44	<b>\$ 51,926.79</b>

**Accounts Foreclosed or Disclaimed/Vacated** **\$ 2,667.14**

**Amounts Added**

Additional Tax Title	\$ 112,070.74	
Additional Deferrals	\$ 8,839.72	<b>\$ 120,910.46</b>

**Balance as of June 30, 2014**

Tax Title Accounts	\$ 391,526.88	
Elderly Tax Deferrals	\$ 68,062.67	<b><u>\$ 459,589.55</u></b>

## **Road Betterment Assessment Program**

### **Commons Way**

Amount borrowed \$205,000.00 on 07/15/2003 at 3.6203633% interest.

State House Notes

Due 07/15/2004	\$25,000.00	Paid
Due 07/15/2005	\$20,000.00	Paid
Due 07/15/2006	\$20,000.00	Paid
Due 07/15/2007	\$20,000.00	Paid
Due 07/15/2008	\$20,000.00	Paid
Due 07/15/2009	\$20,000.00	Paid
Due 07/15/2010	\$20,000.00	Paid
Due 07/15/2011	\$20,000.00	Paid
Due 07/15/2012	\$20,000.00	Paid
Due 07/15/2013	\$20,000.00	Paid

### **Meetinghouse Village**

Amount borrowed \$280,000.00 on 07/15/2003 at 3.6203633% interest.

State House Notes

Due 07/15/2004	\$25,000.00	Paid
Due 07/15/2005	\$30,000.00	Paid
Due 07/15/2006	\$30,000.00	Paid
Due 07/15/2007	\$30,000.00	Paid
Due 07/15/2008	\$30,000.00	Paid
Due 07/15/2009	\$30,000.00	Paid
Due 07/15/2010	\$30,000.00	Paid
Due 07/15/2011	\$25,000.00	Paid
Due 07/15/2012	\$25,000.00	Paid
Due 07/15/2013	\$25,000.00	Paid

### **Kings Grant**

Amount borrowed \$307,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$37,000.00	Paid
Due 09/01/2007	\$30,000.00	Paid
Due 09/01/2008	\$30,000.00	Paid
Due 09/01/2009	\$30,000.00	Paid
Due 09/01/2010	\$30,000.00	Paid
Due 09/01/2011	\$30,000.00	Paid
Due 09/01/2012	\$30,000.00	Paid
Due 09/01/2013	\$30,000.00	Paid
Due 09/01/2014	\$30,000.00	
Due 09/01/2015	\$30,000.00	

### **Baron's Way**

Amount borrowed \$170,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$20,000.00	Paid
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Due 09/01/2007	\$20,000.00	Paid
Due 09/01/2008	\$20,000.00	Paid
Due 09/01/2009	\$20,000.00	Paid
Due 09/01/2010	\$15,000.00	Paid
Due 09/01/2011	\$15,000.00	Paid
Due 09/01/2012	\$15,000.00	Paid
Due 09/01/2013	\$15,000.00	Paid
Due 09/01/2014	\$15,000.00	
Due 09/01/2015	\$15,000.00	

### **Herringbrook Lane**

Amount borrowed \$125,000.00 on 06/15/2007 at 4.4858575% interest.

#### **General Obligation Bond**

Due 06/15/2008	\$15,000.00	Paid
Due 06/15/2009	\$15,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	

### **Fiddlers Lane**

Amount borrowed \$180,000.00 on 06/15/2007 at 4.4858575% interest.

#### **General Obligation Bond**

Due 06/15/2008	\$20,000.00	Paid
Due 06/15/2009	\$20,000.00	Paid
Due 06/15/2010	\$20,000.00	Paid
Due 06/15/2011	\$20,000.00	Paid
Due 06/15/2012	\$20,000.00	Paid
Due 06/15/2013	\$20,000.00	Paid
Due 06/15/2014	\$15,000.00	Paid
Due 06/15/2015	\$15,000.00	Paid
Due 06/15/2016	\$15,000.00	
Due 06/15/2017	\$15,000.00	

### **Muskrat & Beaver Lane**

Amount borrowed \$114,000.00 on 06/15/2008 at 3.958408% interest.

#### **General Obligation Bond**

Due 06/15/2009	\$19,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$10,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	

Due 06/15/2016	\$10,000.00
Due 06/15/2017	\$10,000.00
Due 06/15/2018	\$10,000.00

### **Old Valley Road**

Amount borrowed \$142,000.00 on 06/15/2008 at 3.958408% interest.

#### **General Obligation Bond**

Due 06/15/2009	\$17,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$15,000.00	Paid
Due 06/15/2014	\$15,000.00	Paid
Due 06/15/2015	\$15,000.00	
Due 06/15/2016	\$15,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	

### **Standish Heights**

Amount borrowed \$237,000.00 on 06/30/2011 at 3.836248% interest.

#### **General Obligation Bond**

Due 06/15/2012	\$27,000.00	Paid
Due 06/15/2013	\$25,000.00	Paid
Due 06/15/2014	\$25,000.00	Paid
Due 06/15/2015	\$25,000.00	
Due 06/15/2016	\$25,000.00	
Due 06/15/2017	\$25,000.00	
Due 06/15/2018	\$25,000.00	
Due 06/15/2019	\$20,000.00	
Due 06/15/2020	\$20,000.00	
Due 06/15/2021	\$20,000.00	

### **Hazel Lane**

Amount borrowed \$87,880.00 on 06/30/2011 at 3.836248% interest.

#### **General Obligation Bond**

Due 06/15/2012	\$12,880.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	

### **Prell Circle**

Amount borrowed \$67,331.00 on 06/15/2014 at 2.7989690% interest.



**General Obligation Bond**

Due 06/15/2015	\$12,331.00
Due 06/15/2016	\$10,000.00
Due 06/15/2017	\$10,000.00
Due 06/15/2018	\$5,000.00
Due 06/15/2019	\$5,000.00
Due 06/15/2020	\$5,000.00
Due 06/15/2021	\$5,000.00
Due 06/15/2022	\$5,000.00
Due 06/15/2023	\$5,000.00
Due 06/15/2024	\$5,000.00

**Allen Drive**

Amount borrowed \$83,185.00 on 06/15/2014 at 2.7989690% interest.

**General Obligation Bond**

Due 06/15/2015	\$13,185.00
Due 06/15/2016	\$10,000.00
Due 06/15/2017	\$10,000.00
Due 06/15/2018	\$10,000.00
Due 06/15/2019	\$10,000.00
Due 06/15/2020	\$10,000.00
Due 06/15/2021	\$5,000.00
Due 06/15/2022	\$5,000.00
Due 06/15/2023	\$5,000.00
Due 06/15/2024	\$5,000.00

**Water Betterment Assessment Program**

**Fiddlers Lane**

Amount borrowed \$96,000.00 on 06/15/2007 at 4.4858575% interest.

**General Obligation Bond**

Due 06/15/2008	\$11,000.00	Paid
Due 06/15/2009	\$10,000.00	Paid
Due 06/15/2010	\$10,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$5,000.00	Paid
Due 06/15/2013	\$5,000.00	Paid
Due 06/15/2014	\$5,000.00	Paid
Due 06/15/2015	\$5,000.00	
Due 06/15/2016	\$5,000.00	
Due 06/15/2017	\$5,000.00	
Due 06/15/2018	\$5,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	

## **BONDS (Fiscal 2014)**

### **MULTI PURPOSE BOND #4 (SCHOOL/LIBRARY)**

Loan dated 11-15-95 for \$9,500,000.00 at 5.1493% interest to the year 2016

Refinanced on 03-15-07 at 4.000% interest to the year 2016

Interest paid this year	\$	50,050.00
Principal paid this year	\$	470,000.00
Balance due on loan	\$	900,000.00
Balance of interest	\$	37,725.00

### **GOLF COURSE BOND**

Loan dated 06-15-98 for \$9,870,000.00 at 4.74% interest to the year 2020

Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	217,200.00
Principal paid this year	\$	560,000.00
Balance due on loan	\$	4,085,000.00
Balance of interest	\$	663,050.00

### **SEPTIC LOAN BOND #1**

Loan dated 09-14-98 for \$197,403.08 at 0.00% interest to the year 2018

Interest paid this year	\$	-
Principal paid this year	\$	10,400.00
Balance due on loan	\$	72,600.00
Balance of interest	\$	-

### **MULTI PURPOSE BOND #5 (Police, Water Treatment, Telemetry)**

Loan dated 03-01-00 for \$6,670,000.00 at 5.510993% interest to the year 2020

Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	104,800.00
Principal paid this year	\$	320,000.00
Balance due on loan	\$	1,900,000.00
Balance of interest	\$	296,400.00

### **SEPTIC LOAN BOND #2**

Loan dated 08-01-02 for \$200,000.00 at 0.00% interest to the year 2022

Interest paid this year	\$	-
Principal paid this year	\$	9,525.00
Balance due on loan	\$	99,525.00
Balance of interest	\$	-

### **STANDPIPE #1 (STATE HOUSE NOTES)**

Loan dated 07-15-03 for \$725,000.00 at 3.6221656% interest to the year 2014

Interest paid this year	\$	1,312.50
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Principal paid this year	\$	70,000.00
Balance due on loan	\$	-
Balance of interest	\$	-

**ROAD BETTERMENTS (Commons Way, Meetinghouse) STATE HOUSE NOTES**

Loan dated 07-15-03 for \$485,000.00 at 3.6203633% interest to the year 2014

Interest paid this year	\$	843.75
Principal paid this year	\$	45,000.00
Balance due on loan	\$	-
Balance of interest	\$	-

**MULTI PURPOSE BOND #7**

**(Golf Irrigation, Water Betterment-Slough Rd, Land Purchase-Jolly Whaler, Road Betterments-Kings Grant & Barons Way)**

Loan dated 09-01-05 for \$2,972,000.00 at 3.636967% interest to the year 2026

Interest paid this year	\$	41,832.50
Principal paid this year	\$	250,000.00
Balance due on loan	\$	945,000.00
Balance of interest	\$	164,133.75

**MULTI PURPOSE BOND #8**

**(Water Betterment-Fiddlers Lane, Land Purchase-BBJ, Road Betterments-Herringbrook Lane & Fiddlers Lanes)**

Loan dated 06-15-07 for \$2,901,000.00 at 4.4858575% interest to the year 2027

Interest paid this year	\$	83,860.00
Principal paid this year	\$	160,000.00
Balance due on loan	\$	1,680,000.00
Balance of interest	\$	480,867.50

**MULTI PURPOSE BOND #9**

**(Water Department Facility, Road Betterments-Muskrat Lane/Beaver Road & Old Valley Road)**

Loan dated 06-15-08 for \$2,731,000.00 at 3.958408% interest to the year 2028

Interest paid this year	\$	83,960.00
Principal paid this year	\$	150,000.00
Balance due on loan	\$	1,815,000.00
Balance of interest	\$	546,870.00

**MULTI PURPOSE BOND #10**

**(Land Acquisition-Punkhorn, Road Betterments-Standish Heights & Hazel Lane)**

Loan dated 06-30-11 for \$999,880.00 at 3.836248% interest to the year 2031

Interest paid this year	\$	30,832.50
Principal paid this year	\$	70,000.00

Balance due on loan	\$	785,000.00
Balance of interest	\$	230,682.50

**MULTI PURPOSE BOND #11**

**(Land Acquisition-Freemans Way, Road Betterments-Allen Drive & Prell Circle,  
Water Pump Station and Water Main)**

Loan dated 06-15-14 for \$3,489,113.00 at 2.7989690% interest to the year 2034

Interest paid this year	\$	-
Principal paid this year	\$	-
Balance due on loan	\$	3,489,113.00
Balance of interest	\$	1,106,923.39

**Total Principal Paid in FY 2014: \$ 2,114,925.00**

**Total Interest Paid in FY 2014: \$ 614,691.25**

**Balance Due on Loans: \$ 15,771,238.00**

**Balance Due on Interest: \$ 3,526,652.14**

**Fiscal Year 2014 Trust & Investment Accounts  
Town Cemetery / Perpetual Care Accounts**

<u><b>Fund Name</b></u>	<u><b>Principal Amount</b></u>	<u><b>Balance 7/1/2013</b></u>	<u><b>Added to Principal</b></u>	<u><b>Interest Earned</b></u>	<u><b>Balance 6/30/2014</b></u>
Foster Road Cemetery	\$13,000.00	\$ 225,100.25	\$4,925.00	\$ 436.47	\$ 230,461.72
E. C. Ahlberg	\$300.00	\$ 1,364.26	\$0.00	\$ 2.63	\$ 1,366.89
Homer P. Clark	\$1,000.00	\$ 4,711.24	\$0.00	\$ 9.07	\$ 4,720.31
Alice Drown	\$200.00	\$ 908.99	\$0.00	\$ 1.75	\$ 910.74
Samuel Hall	\$200.00	\$ 909.28	\$0.00	\$ 1.75	\$ 911.03
Agnes Montgomery	\$200.00	\$ 908.99	\$0.00	\$ 1.75	\$ 910.74
Frederick Nickerson	\$500.00	\$ 2,274.78	\$0.00	\$ 4.38	\$ 2,279.16
Sears Cemetery	\$1,000.00	\$ 4,347.03	\$0.00	\$ 8.37	\$ 4,355.40
Dean Sears	\$100.00	\$ 447.24	\$0.00	\$ 0.86	\$ 448.10
Wm G. Sears	\$3,000.00	\$ 13,454.50	\$0.00	\$ 25.90	\$ 13,480.40
<b>Total</b>	<b>\$19,500.00</b>	<b>\$254,426.56</b>	<b>\$4,925.00</b>	<b>\$492.93</b>	<b>\$259,844.49</b>

**Fiscal Year 2014 Trust & Investment Accounts  
Trust Funds, Grants and Special Funds**

<u><b>Fund Name</b></u>	<u><b>Balance 7/1/2013</b></u>	<u><b>Withdrawn/ Transferred</b></u>	<u><b>Added to Principal</b></u>	<u><b>Interest Earned</b></u>	<u><b>Balance 6/30/2014</b></u>
Affordable Housing	\$ 12.38			\$ 0.03	\$ 12.41
Arts Council Fund	\$ 3,787.05	\$ 4,703.97	\$ 4,250.00	\$ 10.57	\$ 3,343.65
Chester Ellis Scholarship	\$ 30,668.16	\$ 1,000.00		\$ 57.65	\$ 29,725.81
Community Preservation	\$ 4,275,570.10	\$ 1,312,360.07	\$ 1,302,722.19	\$ 6,551.44	\$ 4,272,483.66
Conservation Fund	\$ 6,380.07		\$ 3,050.00	\$ 15.88	\$ 9,445.95
Irving O. Cummings	\$ 25,994.63			\$ 48.19	\$ 26,042.82
Law Enforcement Trust	\$ 7,673.28	\$ 2,359.55	\$ 2,275.65	\$ 16.68	\$ 7,606.06
Needy Sick Children	\$ 5,326.93			\$ 10.66	\$ 5,337.59
Nickerson Olmstead	\$ 1,639.56			\$ 3.65	\$ 1,643.21
Pension Fund	\$ 286,835.29	\$ 90,000.00		\$ 406.38	\$ 197,241.67
Septic Grant	\$ 21,521.02			\$ 43.08	\$ 21,564.10
Stabilization Fund	\$ 3,161,923.54	\$ 1,123,000.00		\$ 8,032.11	\$ 2,046,955.65
OPEB Trust Fund	\$ -		\$ 1,123,000.00	\$ 38,457.11	\$ 1,161,457.11
<b>Totals</b>	<b>\$ 7,827,332.01</b>	<b>\$ 2,533,423.59</b>	<b>\$ 2,435,297.84</b>	<b>\$ 53,653.43</b>	<b>\$ 7,782,859.69</b>

Calendar Year 2014 Payroll Report  
(Includes Overtime, Longevity, Police Special Detail)

Department	Employee	Gross Pay
		Jan - Dec. 2014
Accounting	Christen, Ann	55,475.21
	Souve, Lisa A	107,571.91
Assessor's Office	Joseph, Sandra E	46,203.84
	Tately, David H	73,334.81
Building	Bassett Jr, Roland W	51,890.00
	Contrastano, Doreen E	41,448.92
	Deegan, Peter J	6,209.00
	Leibowitz, Richard G	54,318.24
	Levesque, Andrew M	105.00
	Spiegel, Jeffrey W	70.00
	Staley, Victor E	94,927.16
	Tero, Michelle M	46,196.75
	Vanryswood, Scott F	50,960.00
	Borek, Frank P	871.20
Conservation/Natural Resources	Burch, Ryan D	45,323.98
	Gallagher, James M	56,395.19
	McGee III, Samuel J	1,876.88
	Miller, Christopher J	76,793.18
	Spade, Carol	54,477.60
	Sullivan Sr., John R	533.76
	Dearborn, Marilyn A	16,456.00
	Gallant, June F	13,379.84
	Johnson, Debra Ann	16,190.06
	Locke, Brenda J	15,378.63
Council on Aging	Pettengill, Peter A	37,634.24
	Rego, Denise M	57,406.49
	Williams, Robert C	11,716.55
	Zeller, Lauren D	39,939.76
	Bersin, Robert L	103,450.25
	Cronin, Jake	6,486.00
	Davis, Scott A	15,720.62
	Day, Jeffrey F	78,056.96
	Dewitt, James W	60,404.06
	Fay, David L	49,259.32
Dept of Public Works	Fowler, Lauren J	5,607.52
	Halloran, Karen Ann	51,710.13
	Johngren, Dana C	58,248.78
	Johnson, Kinsley R	57,396.65
	Jones, James M	64,223.81

Elections	Lombard IV, Charles J	57,278.86
	Martin, Christopher M	6,633.00
	Pitta, Theresa M	10,606.94
	Pooler, Kevin R	23,874.13
	Preston, Les R	14,866.33
	Richards, Michael	10,842.20
	Roy, John R	67,292.73
	Santos, Scott A	51,290.19
	Sears, Austin R	32,692.46
	Trapasso, Roland	15,506.71
	Ward, John A	64,189.87
	York, Brian S	1,448.00
	Zona, Cassandra C	47,486.45
	Bartolomei, Barbara P	164.00
	Bowen, Gloria P	88.00
	Busch, Patricia W	326.00
	Carstanjen, Joan B	84.00
	Clowry, Suzanne K	168.00
	Courchesne, Jackalyn J	134.00
	Crossen, Barbara E	112.00
	Daly, Susan S	64.00
	Dupont, Gina L	40.00
	Finch, Elizabeth W	172.00
	Franklin, Myles A	176.00
	Gaughran, Robert A	62.00
	Gerrish, Lisa E	112.00
	Gradone, Claire A	24.00
	Hardy, Elizabeth M	56.00
	Johnson, Aline	168.00
	Johnson, Eleanor R	168.00
	Johnson, Peter R	170.00
	Kaiser, Linda E	56.00
	Kelly, Helen	32.00
	Kezer, Suzanne D	16.00
	Kimberley, Cheryl M	178.00
	Lahive, David K	344.00
	Lahive, Marilyn L	334.00
	Legg, June P	32.00
	Lemaitre, Anne F	116.00
	Mannix, Gerard J	128.00
	Mannix, Therese K	128.00
	Mathison, Cynthia A	416.58
	Menges, Julie S	170.00
	Myers, Mary H	228.00



	Nabywaniec, Mary Jo	172.00
	Nixon, Jane P	168.00
	Noering, Mary C	108.00
	Noering, Thomas W	112.00
	Normand, Glenda J	126.00
	Novick, Judith M	146.00
	Oliver, Marjorie S	112.00
	Quinn, David L	376.00
	Rowe, Judith M	92.00
	Ryone, Amie J	40.00
	Ryone, Sharon L	521.56
	Scheffer, Joan F	224.00
	Scheffer, Peter R	176.00
	Stanley, Patricia C	174.00
	Swiniarski, Edward F	385.49
	Taylor, Elizabeth G	244.00
	Tipton, Kimberley A	40.00
	Ulshoeffer Jr, Elbert C	116.00
	Voelker, Jan M	60.00
	Wheeler, William O.	110.00
	Whitney, David C	434.14
Fire/Rescue Dept	Avery, Ryan E	49,941.03
	Brazil, Paul A	3,924.45
	Cefalo, Glen Alan	74,715.90
	Clarke, James M	7,470.66
	Coulter, Cynthia	15,545.04
	Cox, Joseph L	72,361.18
	Dalmau, Anthony	113,098.15
	Druckenbrod, Timothy F	2,994.84
	Erving, Jeffrey D	490.68
	Esty, Cheryl J	8,957.17
	Flavell, Christopher H	68,118.03
	Foakes, Chad T	75,678.26
	Gerlach, Michael D	85,916.28
	Goguen, Ron P	626.04
	Hall, Dennis J	1,302.84
	Handel, Amy L	25,284.00
	Harrison, William	8,567.65
	Hartnett, Peter L	1,426.62
	Herrmann, Michael B	11,507.99
	Hogg, Jared D	7,456.76
	Hooper, Robert W	5,278.35
	Kapolis, John P	1,468.71
	Kimball, Daniel W	53,968.09

	Kraul, William P	3,929.66
	Labonte, Donald E	97,386.86
	Mariak, Rastislav	372.24
	Moran, Kevin R	14,603.39
	Moran, Robert G	132,692.08
	Napolitano, Jennifer J	1,241.72
	Parker, Jeffery E	14,265.30
	Riker, Kirk	74,136.89
	Romer, Scott W	7,643.21
	Romme, Arthur	20,332.20
	Romme, Diane M	9,222.80
	Romme, William G	2,341.14
	Rounseville, Amanda M	5,846.56
	Rounseville, Kirk J	103,578.62
	Rubel, Peter J	68,888.42
	Schneeweiss, William B	1,421.28
	Shea, Darlene E	28,792.97
	Stobbs Jr, Gary A	47,134.15
	Sturtevant, Jeffrey J	81,871.23
	Tucker, Matthew M	97,245.09
	Varley, Kevin J	108,696.24
Golf Maintenance	Campbell II, Robert A	66,188.11
	Capachione Jr., Joseph M	13,926.00
	Conner, Steven H	56,824.21
	Ervin, Peter E	64,994.32
	Fasano, Peter J	31,091.83
	Ferraguto, Peter M	14,478.00
	Flynn, Thomas E	68,249.79
	Foley, Douglas A	35,284.72
	Greene, Jonathan A	56,894.29
	Hook, Douglas R	10,200.00
	Hough Jr, Gerald F	26,594.85
	Jamieson, Randall K	56,914.65
	Johnson-Gonsalves, Steven D	2,250.00
	MacKinnon, Gregory D	47,603.77
	Mackinaw, James K	25,826.87
	Mann, Stephen M	18,286.53
	Marston, Tyler W	9,459.00
	McDonald, Stephen T	4,566.00
	Menges, Howard C	11,514.00
	Miranda, Blake L.	3,270.00
	Rebelo, Manuel J	9,372.00
	Ritchie, James	10,419.00
	Salisbury, Robert C	48,484.39

Golf Pro Shop

Schwebach, Eric W	34,578.80
Smith, Jeffrey D	4,314.00
Wiggin, Dwight R	71,022.62
Albert, Richard R	4,221.45
Aschettino, Michael M	2,340.16
Bellarosa, Donald R	1,762.39
Boussy, Paul V	1,155.50
Brown, Michael J	5,401.21
Buckley, Charles D	3,573.29
Burke, William K	3,988.43
Byram, Kenneth A	3,464.09
Cahoon, Donald J	6,827.37
Carr, William F	5,071.07
Colborne, Leo V	2,269.72
Connolly, Patrick A	3,437.37
Cooney Jr, James F	179.64
Davidson, James D	2,415.37
Donovan, Charles T	5,054.07
Doyle, Aodhan J	3,638.84
Doyle, Christopher GF	4,816.17
Doyle, Timothy C	8,819.12
Dunn Jr, George E	2,150.77
Erikson, Gustav E	1,218.61
Farren, Paul V	2,641.14
Filippi, Ronald G	5,750.78
Fiorda, Vincent J	7,201.71
Gotschewski, William P	2,902.39
Gradone IV, Michael B	1,179.95
Holtman, Raymond R	3,444.66
Howell, Peter S	3,218.88
Kade, John A	4,112.17
Knowles, Steven C	57,820.56
Koppel, Nathan H	3,044.11
Labonte, Tyler D	9,358.13
Lane, James H	6,526.31
Larkowski, Jake D	2,024.55
Luciano, Joseph A	6,705.32
Maw, Brendan M	730.68
McCaffery, Matthew F	6,241.12
McGoldrick Jr, Francis J	5,826.48
Norris, John C	946.73
O'Brien, Mark T	100,362.42
Oliveto, Joseph J	6,691.77
Olivier, William M	2,966.42

	Packett, James F	57,670.06
	Queary, Darwin L	5,063.78
	Rose, Glenn A	3,529.60
	Scales, Vincent R	5,702.22
	Sullivan, George Mark	5,481.35
	Tebo, Deborah A	7,085.07
	Vesperman, Dorothy J	16,118.49
	Wright Jr, Chester F	2,318.27
Health Department	Ice, Nancy Ellis	85,979.41
	Mason, Tamsin M	45,769.24
	McCullough, Sherrie A	53,877.40
Information Technology	Lambert, Kathleen L	84,779.41
Library	Burgess, Donna M	297.00
	Carstanjen, Joan B	660.00
	Cockcroft, Kathleen A	72,173.33
	Gradone, Claire A	822.00
	Gregson, Nina J	34,933.99
	Howes, Angela L	82.70
	Kadzik, Cynthia P	1,818.00
	Kaufmann, Christine E	3,783.07
	Lord, Christine A	58,800.67
	McDonnell, Roberta A	3,579.00
	Morganstein, Nori	46,928.82
	Murphy, Cheryl J	2,640.00
	Remillard, Kathleen A	55,927.90
	Riley, Janice E	15,231.23
	Stewart, Anne	10,802.88
	Walsh, Wicke B	34,890.74
	Welch, Rydell S	884.89
	Willcox, Ellen A	35,234.21
	Zevitas, Denise M	32,888.25
Moderator	Doyle, Stephen L	300.00
Old Mill Site	Erickson, Douglas B	1,500.00
Planning	Leven, Susan M	90,261.62
	Mooers, Marilyn A	19,150.87
	Moore, Kelly C	41,998.16
Police Department	Bausch, George A	114,934.08
(gross pay includes Special Detail Pay	Brazil, Molly E	50,671.40
which is reimbursable to the Town	Brogden-Burns, Lynda J	57,458.33
of Brewster by private contractors)	Childs, Alden B	80,374.21
	Conboy, Kevin T	32,841.22
	Dionne, Andrew J	84,372.27
	Doane, Jill F	60,307.20
	Eldredge, Heath J	108,528.48

	Foss, Norman E	81,458.20
	Freiner, Stephen H	29,875.06
	Granelli, Deborah	56,818.35
	Haley, Shannon C	76,856.86
	Heineman, Christopher J	5,100.00
	Horton, Barry M	109,442.97
	Judge Jr, Paul H	94,371.10
	Koch Jr, Richard J	142,833.05
	LaScala, Luana A	52,921.92
	Lanctot, Daniel J	11,448.00
	Maddocks-Smith, Nancy	56.76
	Marshall, Matthew B	83,642.18
	Mashrick, Joseph M	79,933.57
	Mawn, Charles M	106,743.90
	Mei, Michael R	82,709.93
	Mirisola, Francesco J	109,095.40
	Morris, Jennifer J	141.90
	Mullaney, John R	7,430.54
	O'Leary, Jonathon P	97,558.80
	O'Neal, Freddie A	89,223.95
	Rice, Brandon L	43,893.92
	Schofield, Deidre	60,921.04
	Smith, Sidney G	84,098.39
	Sullivan, Ryan P	66,037.14
	Varley, Patrick W	111,254.35
	Young, Daniel	5,328.00
Recreation	Anderson, Liza R	837.00
	Aucoin, Emily R	1,315.75
	Avery, Todd E	3,457.50
	Bassett III, Roland W	450.00
	Bearse, Ellen O	58,537.14
	Beasley, Katherine M	2,100.50
	Bloomer, Irene B	1,512.00
	Coffman, Danielle N	2,708.38
	Colgan, Benjamin J	1,426.50
	Conway, Ryan A	41,925.40
	Costa-Bishop, Madison C	1,325.00
	DeRizzo, Jack R	1,159.00
	Doran, Melissa N	1,611.75
	Doucette, Catherine E	1,463.00
	Eldredge, Evan P	2,175.00
	Gangi, Lianna R	1,458.25
	Jagger, Reid H	1,845.00
	Johnson, Mackenzie T	1,420.25

	Joy, Allyson L	2,658.25
	Judd, Augustus J	1,458.00
	Lagasse, Rachel G	1,529.50
	Mason, Tanya M	1,595.00
	Mason, Tyler M	1,420.25
	McGrath, Amanda A	1,463.00
	Miller, Rebecca L	1,363.50
	Napolitano, Alexandra A	1,264.50
	Nickerson, Elizabeth A	2,430.00
	Petelle-Murphy, Tia R	1,903.00
	Quinn Jr, John C	2,183.50
	Smith, Jocelyne A	2,745.50
	Tavano, Samantha L	1,449.00
	Thomas, Carli A	2,685.00
	Vitale, John V	2,040.00
	Walters, Kyle C	5,000.00
	Webber, David L	600.00
	Whiteley, Haylee H	1,330.00
	Wilkinson, Sarah E	1,130.00
	Wilson, Christina C	4,808.00
Registrars	Nabywaniec, Thaddeus L	2,693.71
	Smith Jr, Francis L	3,126.82
	Steinmann, Maureen	36.00
School - Eddy School	Andac, Elizabeth P	77,869.63
	Annis, Mark B	6,844.48
	Armentrout, Randi E	12,821.46
	Bellarosa, Caroline	55,653.15
	Belliveau, Leah H	48,246.48
	Benning, Julie K	37,912.19
	Bergstrom, Debra A	22,430.35
	Borsari, Joann A	93,685.41
	Brooks, Suzanne H	17,227.41
	Chiarello, Kerry	16,255.80
	Clancy, Lori J	29,902.12
	Conlon, Jennifer C	37,675.19
	Conrad, Lisa H	31,451.96
	Daniels, Laurie F	78,219.55
	DiGiacomo, Jessie	3,924.46
	Doucette, Barbara L	87,719.61
	Dugas, Marsha L	92,712.02
	Eldredge, Cheryl A	38,432.12
	Eldredge, Cynthia	26,150.97
	Eldredge, Sheree L	78,944.13
	Erickson, Marguerite F	38,421.60

	Hacking-Davis, Robin L	27,463.63
	Hale, Alexandra F	7,086.01
	Hancock, Susan E	24,236.92
	Harris, Ann R	44,706.69
	Harris, David J	6,153.15
	Harwood, Jane W	27,030.10
	Heckman, Rita M	46,725.37
	Hughes, Joanna E	111,927.74
	Ireland, Judith L	92,495.04
	Johnson, Lorraine	14,992.75
	Marchant, Patricia M	17,136.75
	Meyer, Deborah A	15,434.55
	Montgomery, Amy D	60,190.84
	Moore, Anne C	94,055.56
	Mullin, Paul Francis	81,031.52
	O'Brien, Wende E	37,650.19
	Phenix, Sarah E	4,765.62
	Pitta, Sean M	41,117.25
	Przygocki, Anne S	94,026.83
	Rubin, Carol	91,564.06
	Ryan, Mary Ann	90,564.06
	Seymour, Christine H	78,244.13
	Shramek, Wendi M	20,058.39
	Sims, Christin R	42,539.52
	Snure, Sheryle A	51,486.36
	Souder, Nancy	10,858.76
	Stepanchenko, Svitlana	5,372.92
	Stratico, Catherine E	93,685.41
	Sullivan, Linda L	23,217.64
	Torres, Rafael	92,590.67
	Trusel, Alexis	21,695.22
	Viprino, Kristine	94,185.41
	Welch, Caron A	37,415.66
	Young, Dudley E	42,983.52
School Lunch-Eddy	Aucoin, Michelle E	17,394.30
	Taylor, Patti L	37,515.39
School Lunch-Stony Brook	Drown, Donna M	30,543.07
	Slowik, Sara Ann	24,284.54
School - Stony Brook	Barnatchez, Kelly J	88,355.10
	Barnes, Lauren A	44,822.76
	Bausch, Janet L	32,975.04
	Berzinis, Mary D	52,447.23
	Brunelle, Donna M	24,068.32
	Brunelle, Sarah	8,389.91

Bucci, Elisa M	80,047.74
Cahill, Lisa D	2,291.20
Cahill, Roberta A	91,785.41
Campbell-Halley, Noah C	49,471.42
Carr, Deborah A	37,650.19
Catanzano, Charles L	24,774.36
Correia, Jeanne M	37,900.19
Degnan, Emily	49,332.42
Desrosiers, Donna M	94,388.73
Donovan, Tonia R	84,153.66
Dunford, Martha F	92,064.06
Ednie, Christine A	91,564.06
Ericson, Julie A	78,244.13
Faris, Stacey E	72,007.12
Ford, Susan J	40,248.89
Fronius, Denise C	122,804.02
Gates, Erin A	6,471.00
Gomez, Duane P	12,310.90
Gordon, Kelly Ann	31,133.93
Hannon, Kathleen B	85,250.54
Hatfield, Richard A	45,622.04
Holcomb-Jones, Heather A	28,016.18
Hotetz, Linda A	10,651.90
Johnson, Patricia O	20,874.98
Kehoe, Paul	94,133.19
Labonte, Emily F	2,814.00
Lawless, Colleen T	52,787.10
LeMay, Kyle C	34,557.19
Lindquist, Patricia J	53,963.77
Marino, Catherine D	22,860.08
Matulaitis, Susan M	29,465.76
Mayer, Frances M	4,439.79
McCarthy, Kathleen C	94,276.91
Michael, Patrice C	43,070.74
Muniz, Nancy B	37,650.19
Murphy, Rebecca S	22,926.23
Norton, Susan H	37,650.19
Palazzolo, Jane H	39,773.87
Rogers, Jennifer L	15,219.27
Roy, Katherine J	77,806.48
Salvaggio, Nancy A	18,066.77
Schofield, Barry R	67,002.80
Snow, Eleanor C	5,715.80
Sprague, Suzanne	79,744.13



	Stone, Kathleen R	79,244.13
	Sullivan, Nancy S	93,685.41
	Tierney, Cheryl A	882.08
	Underhill, Wendy A	32,560.71
	VanNess, Chelsea J	51,450.11
	Walsh, Lynn M	1,158.15
	Young, Antoinette	78,244.14
School - Substitute Teachers	Ashwell, Patricia G	2,160.00
	Bishop, Carol L	1,051.94
	Bohannon, Louise M	248.00
	Bulman, Thomas J	3,105.28
	Callahan, Alice E	1,710.00
	Cameron, June A	1,362.35
	Caporale, Melissa	62.00
	Carlson, Danielle	540.00
	Christensen, Janake	62.00
	Colgan, Teri-Lynn	1,634.00
	Delfino, Linda M	680.00
	Dinda, Linda J	1,680.00
	Ellis, Claudia M	5,625.44
	Ellis, Patricia L	2,160.00
	Espeseth, Doreen L	137.00
	Filmer-Gallagher, Heidi	240.00
	Fisher, Burton E	240.00
	Flaherty, Jennifer Ann	62.00
	Gauley, Ryan P	752.07
	Gifford, John R	375.00
	Gill, Laura E	400.00
	Glaser-Gilrein, Dianne B	3,520.00
	Gregory, Patricia A	251.63
	Guzzeau, Gary J	155.00
	Hart, Susan C	240.00
	Hemmenway, Clare S	308.20
	Herold, Amy S	222.00
	Katherman, Judith T	248.00
	Keefe, Kaitlyne	142.00
	Kelley, Thomas R	261.00
	Kelly, Karen	661.09
	Kopitsky, Kathleen G	62.00
	LeDuc, Diane J	3,583.00
	Leavitt, Gail M	80.00
	McKendree, Charles A	13,191.76
	McVickar, Rebecca S	2,325.00
	Moen, Sarah A	720.58

	Monger, Julie C	0.00
	Murphy, Felicia A	186.00
	Nabywaniec, Mary Jo	222.00
	Noone, Traci M	2,971.80
	Noyes, Cary A	9,943.44
	Ould, Catherine P	80.00
	Rekas, Abigail P	124.00
	Roberts, Victor F	240.00
	Rogers, Brenda J	187.20
	Rosato, James H	150.00
	Sears, Sara H	600.00
	Seidel, Marie A	90.00
	Smith, Jean R	2,050.60
	Smith, Renee G	1,130.04
	Stewart, Karen A	174.20
	Sullivan, Valerie A	2,315.40
	Sutton, Joan Anne	90.00
	Tefft, Ann M	1,382.58
	Thompson, Vicki J	197.20
	Trovato, Kelsey C	2,781.20
	Vidakovich, Michael G	62.00
	Wade, Kevin L	2,684.00
	Walker, Samantha N	844.00
	Walther, Anne M	1,912.50
	Walther, Kristen L	960.00
Selectman's Office	Broderick, Susan M	55,383.91
	Dickson, John T	1,692.28
	Foley, James W	1,807.72
	Hughes, Patricia E	1,500.00
	Locke, Brian T	33,126.20
	Norton, Peter G	1,500.00
	deRuyter, Benjamin W	1,500.00
Town Administrator's Office	Anderson, Dorothy A	1,534.71
	Courchesne, Jackalyn J	2,170.00
	Douglass, Jillian	85,316.95
	Kalinick, Donna J	53,620.46
	Mathison, Cynthia A	1,842.75
	Moberg, Donna J	11,687.59
	Normand, Glenda J	2,484.90
	Sumner, Charles L	154,984.61
	Williams, Tyler L	3,016.14
Town Building Maintenance	Harris, Shawn D	32,929.96
	Thatcher, Thomas J	60,682.40
Town Clerk's Office	Sci, Jayanne M	46,495.14

Treasurer/Collector	Williams, Colette M	64,080.13
	Iaccheri, Theresa M	30,578.92
	Moriarty, Rosemary C	40,774.56
	Preston, Annette M	47,767.48
Water Department	Vitale, Lisa L	82,122.06
	Anderson, Paul F	99,432.75
	Balboni, Andrea L	19,765.05
	Caliri, Hannah	27,528.44
	Crowley, Robert J	61,758.11
	Gage, David M	66,176.72
	Hanna, Laura M	45,256.71
	Lang, Mark S	48,569.89
	Meyer, Fred Timothy	60,457.48
	Provos, Alexander G	63,783.08
	Rice, Leon B	53,749.80
	Ritchie, Seth R	50,785.82
	Rodrigues, Anthony	10,662.93
	Springer, Pamela J	53,754.51
	Taber, Amy E	7,469.10
		<u>\$ 15,126,773.24</u>

Respectfully submitted,

Lisa L. Vitale  
Treasurer/Collector

## REPORT OF THE TOWN CLERK

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To Whom It May Concern:

It was another busy year in the Town Clerk's Office; we held the Annual Town Election, a State Primary and a State Election. There also was the Annual/Special Town Meeting in May and the Special Town Meeting in November, along with processing over 4000 returned 2014 Annual Town Census.

I would like to thank, Ted Nabywaniec, the Democratic Representative and Frank Smith, the Republican Representative of our Board of Registrars who dutifully worked for all citizens of Brewster in the aid of voter registrations and the processing of census.

We processed 564 absentee ballot requests for the November General Election, 85 for the September Primary and 60 for the Annual Town Election.

I would like to once again thank Ellen St. Sure, our Town Archivist for her willingness to work with all who inquire on our history. Thank you to Jayanne Sci, the Assistant Town Clerk, for her continued support to myself and the citizens of Brewster. Jayanne graduated this year from the New England Municipal Clerks Institute and is well on her way to becoming a Certified Municipal Clerk.

We have many people to thank for their support and assistance this prior year, to name a few; the Board of Selectmen; Charlie Sumner, Town Administrator, Thomas Thatcher, Building Maintenance Supervisor; Shawn Harris, Building Custodian; the Brewster Police Department; the DPW staff, for the set-up and dismantling of the election site; all of our co-workers, all of the election workers; and most importantly, the citizens of Brewster.

Please remember to return your 2015 Annual Town Census, these census numbers are used for numerous projections throughout the year including but not limited to; Police resources, Fire/EMT resources and school projections.

Respectfully submitted,

Colette M. Williams, CMC/CMMC  
Town Clerk

**Recorded vitals:**

**Births ..... 47**  
**Marriages ..... 66**  
**Deaths ..... 236**

1747~	Certified Vital Records	~\$17,470.
62~	Marriage Intentions	~\$1,550.
46~	Veterans Copies	~Free
45~	Vital Correction	~\$45.
<u>Dog Licenses</u>		
796~	Spayed/Neutered Licenses	~\$4,776.
37~	Intact Female/Male	~\$444.
13~	Kennel Licenses	~\$650.
0~	Replacement Tags	~\$0.
<u>Fines/Check Charges</u>		
23~	Dog Violations	~\$575.
5~	Marijuana Citations	~\$500.
7~	Conservation Violations	~\$2,100.
8~	Misc. Bylaw Violations	~\$800.
0~	Late Dog Fees	~\$0.
<u>Business Certificates</u>		
53~	New/Renewals	~\$1,590.
0~	Change of Name	~\$0.
<u>Parking Fines</u>		
849~	Parking Violations/Late Fees (Canadian Funds Difference)	~\$25,830.60
<u>Miscellaneous</u>		
144~	Copies	~\$28.80
15~	Hunting Permits	~\$75.
9~	Raffle Permits	~\$90.
8~	Street Lists Book/CD	~\$90.

**TOTAL DEPOSITS: ~\$56,614.40**

REPORT OF THE SPECIAL TOWN MEETING  
MAY 5<sup>TH</sup>, 2014

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In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Cafetorium on Monday, May 5<sup>th</sup>, 2014.

The meeting was called to order at 7:07pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, and David Whitney. The checkers were June Gallant, Dorothy Leone, Maureen Steinmann, Joan Scheffer, Mary Meyers, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 454 of 7715 registered voters. 6%

<b><i>UNPAID BILLS</i></b>
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**ARTICLE NO. 1:** To see if the Town will vote in the following manner to pay bills incurred but unpaid during a previous fiscal year:

- a. transfer the sum of \$20.00 from the Ambulance Receipts Reserved for Appropriation account to pay Galls, and
- b. transfer the sum of \$5,679.00 from line item no. 20 (Liability Insurance) of Article no. 3 of the 2013 Annual Town Meeting to Town of Brewster to Payroll Account, Payroll ID No. 129213,

or to take any other action relative thereto.

(Nine-Tenths Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 1 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b><i>BUDGETARY TRANSFERS</i></b>
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**ARTICLE NO. 2:** To see if the Town will vote in the following manner to appropriate from available funds and/or to transfer from surplus funds in some departments the amounts needed to prevent deficits in other departments this fiscal year:

- A. Transfer the sum of \$25,000.00 from the Ambulance Receipts Reserved for Appropriation Account to line item no. 8 (Fire/Rescue Wages) of Article no. 3 of the 2013 Annual Town Meeting
- B. Transfer the sum of \$6,047.00 from line item no. 20 (Liability Insurance), to line item no. 2 (Town Administrator Wages) of Article no. 3 of the 2013 Annual Town Meeting,
- C. Transfer the sum of \$13,844.00 from the Golf Receipts Reserved for Appropriation account and \$71,393.00 from Overlay Surplus to line item no. 2 (Legal Expenses) of Article no. 3 of the 2013 Annual Town Meeting,

- D. Transfer the sums of \$600.00 from line item no. 20 (Liability Insurance) to line item no. 12 (Board of Health Wages) of Article no. 3 of the 2013 Annual Town Meeting; \$450.00 from line item no. 20 (Liability Insurance) to line item no. 4 (Assessors Wages) of Article no. 3 of the 2013 Annual Town Meeting; \$300.00 from line item no. 20 (Liability Insurance) to line item no. 10 (Building Inspection/HDC Wages) of Article no. 3 of the 2013 Annual Town Meeting,
- E. Transfer the sums of \$1,630.00 from line item no. 20 (Liability Insurance) to line item no. 10 (Building Inspection/HDC Wages) of Article no. 3 of the 2013 Annual Town Meeting,
- F. Transfer the sum of \$4,575.00 from Water Surplus to line item no. 4 (Debt Service) of Article no. 3 of the 2013 Annual Town Meeting,
- G. Transfer the sum of \$80.00 from the Fund Balance Reserved for Open Space to line item no. 4 (Debt Service) of Article no. 3 of the 2013 Annual Town Meeting,
- H. Transfer the sum of \$15,000.00 from line item no. 13 (Department of Public Works Wages) to line item no. 3 (Reserve Fund) of Article no. 3 of the 2013 Annual Town Meeting, and
- I. Transfer the sum of \$10,000.00 from line item no. 7 (Police Department Wages) to line item no. 7 (Police Department Expenses) of Article no. 3 of the 2013 Annual Town Meeting,

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 2 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

<b><i>PRIVATE ROAD ENGINEERING SERVICES / Ebenezer Lane Project</i></b>
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**ARTICLE NO. 3:** To see if the Town will vote to transfer from the Fund Balance Reserved for Road Betterments the sum of ***NINE THOUSAND AND 00/100 DOLLARS (\$9,000.00)*** to finance costs associated with engineering services for a private road betterment for Ebenezer Lane and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, said expense to be recovered through the betterment assessments against the abutters, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 3 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

## CAPITAL AND SPECIAL PROJECTS EXPENDITURES

**ARTICLE NO. 4:** To see if the Town will vote, for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2014, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design and engineering service costs, to raise and appropriate, transfer from available funds and/or to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefor, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; and to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; and to the authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the following purposes:

<u>Project Requests:</u>	<u>Funding:</u>
a. Stony Brook School Window Repair Project	\$150,000.00
b. COA Building Interior Painting Project	\$2,700.00
c. Town Hall Air Conditioning System Repair Project	<u>\$22,300.00</u>
<b>Grand-total</b>	<b>\$175,000.00</b>

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Town appropriates \$175,000 to pay costs of the various capital expenditures set forth below, to be undertaken during Fiscal Year 2014, including the payment of all costs incidental and related thereto; that to meet this appropriation, \$2,700 shall be transferred from unexpended amounts appropriated under Article 8 (item 1f COA Exterior Painting Project) of the Warrant at the Town Meeting held on May 2012, \$22,300 shall be transferred from unexpended amounts appropriated under Article 3 (item 1a Town Hall HVAC Repairs) of the Warrant at the Town Meeting held on November 2012, and the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$150,000.00 under and pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefor, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of any gifts, grants or any other money received by the Town on account of such capital expenditures before the sale of such notes or bonds; and, further, that the Town Administrator is authorized to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the following purposes:

<u>Project Requests:</u>	<u>Funding:</u>
a. Stony Brook School Window Repair	



<b>Project</b>	<b>\$150,000</b>
<b>b. COA Building Interior Painting Project</b>	<b>2,700</b>
<b>c. Town Hall Air Conditioning System</b>	
<b>Repairs</b>	<b>22,300</b>
<b>Grand-total</b>	<b>\$175,000</b>

**ACTION: Adopted Unanimously.**

<b><i>EDDY ELEMENTARY SCHOOL RENOVATION PROJECT</i></b>
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**ARTICLE NO. 5:** To see if the Town will vote, for the purpose of paying costs to replace the roofs, fire alarm systems, and heating and ventilation equipment at the Eddy Elementary School located at 2298 Main Street, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design and engineering service costs, to raise and appropriate, transfer from available funds and/or to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefor, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; and to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for this purpose; provided, however, that a favorable vote under this article shall have no effect unless the Town votes at a regular or special election to exempt the amounts required to pay bonds or notes and other related expenses from the limitations of Proposition 2½, so-called; or to take any other action relative thereto.

(Two-Thirds Vote Required)

(Elementary School Committee)

**MOTION: I move that the Town appropriates \$3,330,000 to pay costs of replacing the roof, fire alarm systems, and heating and ventilation equipment at the Eddy Elementary School located at 2298 Main Street, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount of notes or bonds issued hereunder shall be reduced by the amount of any grants, gifts or other amounts received by the Town on account of this project before the sale of such notes or bonds. The Town Administrator is authorized to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for this purpose. This vote shall have no effect unless the Town votes at a regular or special election to exempt the amounts required to pay bonds or notes authorized hereunder from the limitations of Proposition 2½, so-called.**

**ACTION: Adopted.**

### **HAZARDOUS WASTE COLLECTION PROGRAM**

**ARTICLE NO. 6:** To see if the Town will vote to transfer from the Water Revenue account the sum of **FOURTEEN THOUSAND AND 00/100 (\$14,000.00) DOLLARS** to finance costs associated with the hazardous waste collection day program and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Health & Water Commission)

**MOTION: I move that the town vote to approve article no. 6 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

### **GOVERNMENT STUDY PROFESSIONAL SERVICES EXPENSE**

**ARTICLE NO. 7:** To see if the Town will vote to transfer from Free Cash the sum of **TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00)** to finance costs associated with the administrative and professional services to support a comprehensive study and review of Town governmental and organizational matters and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 7 as printed in the warrant.**

**ACTION: Adopted.**

### **COASTAL COMMUNITY RESILIENCE PLANNING & ASSESSMENT GRANT PROGRAM**

**ARTICLE NO. 8:** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept a grant from the Massachusetts Coastal Zone Management Agency's Coastal Community Grant Program for expenditure on professional services related to the study of coastal processes and the creation of a plan to design, develop and permit a long-term maintenance and repair plan for the Town of Brewster's landings and beaches; to transfer and appropriate the sum of **FORTY THOUSAND AND 00/100 DOLLARS (\$40,000.00)** from Item No. 8b. (Paines Creek Culvert Project) of Article No. 8 of the May 2012 Annual Town Meeting Warrant, and the sum of **TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00)** from Item No. 1c. (Cape Cod Water Resources Restoration Project) of Article No. 8 of the 2010 Annual Town Meeting Warrant, to meet the Town's match requirement under said Grant; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds and the grant monies for such purposes; or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 8 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b><i>FIRE STATION DESIGN &amp; ENGINEERING SERVICES</i></b>
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**ARTICLE NO. 9:** To see if the Town will vote, for the purpose of paying the costs for the design, engineering and permitting of a new Fire Station, including the payment of all other costs incidental and related to the carrying out of this project and its financing, to raise and appropriate, transfer from available funds and/or to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefor, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; and to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for this purpose; provided, however, that a favorable vote under this article shall have no effect unless the Town votes at a regular or special election to exempt the amounts required to pay bonds or notes and other related expenses from the limitations of Proposition 2½, so-called; or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Town appropriates \$700,000 to pay costs of designing, engineering and permitting a new Fire Station, including the payment of all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(21) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount of notes or bonds issued hereunder shall be reduced by the amount of any grants, gifts or other amounts received by the Town on account of this project. The Town Administrator is authorized to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for this purpose. This vote shall have no effect unless the Town votes at a regular or special election to exempt the amounts required to pay bonds or notes authorized hereunder from the limitations of Proposition 2½, so-called.

**ACTION:** Adopted.

<b><i>COMMUNITY PRESERVATION COMMITTEE</i></b>
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**ARTICLE NO. 10:** To see if the Town will vote to act upon the recommendation of the Community Preservation Committee and to appropriate from the Community Preservation Committee Fund Balance the amount shown below and for the purpose identified below; to authorize the Town Administrator to enter into contracts for the award of grants to the following

agency; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to require a Historic Preservation Restriction in the awarding of the following grants; and to authorize the Town of Brewster, acting by and through its Board of Selectmen, to hold and enforce such Historic Preservation Restriction, all as follows:

**Item: Category: Request:**

**1. Historic Preservation**

a. Brewster Historical Society for the purchase  
of the Captain Elijah Cobb House:

\$350,000.00

Grand Total  
\$350,000.00

or to take any other action relative thereto

(Majority Vote Required)

(Community Preservation Committee)

**MOTION: I move that the town vote to approve article no. 10 as printed in the warrant.**

**ACTION: Adopted.**

<b>COMMUNITY PRESERVATION COMMITTEE</b>
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**ARTICLE NO. 11:** To see if the Town will vote to act upon the recommendation of the Community Preservation Committee and to appropriate a sum of money from the Community Preservation Committee Fund Balance for the purpose identified below; and to further meet this appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money pursuant to Section 11 of Chapter 44B of the General Laws and/or any other enabling authority, and to issue any bonds or notes that may be necessary for that purpose, for a period not to exceed 20 years, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; and to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; to authorize the Town Administrator to enter into contracts for the award of a grant to the following agency; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to require an Affordable Housing Restriction in the awarding of the following grants; and to authorize the Town of Brewster, acting by and through its Board of Selectmen, to hold and enforce such Affordable Housing Restriction, all as follows:

**Item: Category: Request:**

**1. Community Housing**

a. Habitat for Humanity, Inc. for the acquisition, design, permitting and development of deed restricted affordable housing on a portion of the property located at 620 Tubman Road, Brewster:

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Community Preservation Committee)

**MOTION:** I move that the Town appropriates \$300,000, to pay costs of developing community housing in conjunction with Habitat for Humanity, Inc., including the acquisition, design, permitting and development of deed restricted affordable housing on a portion of the property located at 620 Tubman Road, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Town transfer the sum of \$300,000.00 from Community Preservation Fund Balance, that the Town Administrator is authorized to enter into contracts for the award of a grant to Habitat for Humanity, Inc., in support of this project; that the Community Preservation Committee is authorized, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to require an Affordable Housing Restriction in the awarding of the grant of funds to Habitat for Humanity, Inc.; and that the Town of Brewster, acting by and through its Board of Selectmen, is authorized to hold and enforce such Affordable Housing Restriction.

**ACTION:** Adopted.

<b><i>LAND ACQUISITION</i></b>
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**ARTICLE NO. 12:** To see if the Town will vote to authorize the Selectmen to acquire by gift, purchase or eminent domain pursuant to the authority conferred in Massachusetts General Laws, Chapter 79 and/or any other enabling authority, the parcel of land identified as “Lot 3” on the “Conceptual Division Plan of Land in Brewster, MA, prepared for the Town of Brewster” by Down Cape Engineering, Inc., Civil Engineers, Land Surveyors, 939 Main Street, Yarmouthport, MA, 02675, dated April 8, 2014, a copy of which can be viewed in the Town Clerk’s Office, which Lot 3 consists of approximately 3.56 acres and is the Southerly portion of the parcel of land located at 620 Tubman Road, Brewster, Barnstable County, Massachusetts, which parcel is shown as Lot 54 on Brewster Assessors Map 65, and described in the deed recorded in the Barnstable County Registry of Deeds in Book 2947, Page 197; to acquire said land for general municipal purposes; to transfer from available funds a sum of money for this purpose; and to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this acquisition and obtain reimbursement funding;

or take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Town vote to approve article no. 12 as printed in the warrant and to transfer the sum of \$53,400.00 from Free Cash for this purpose

**ACTION:** Adopted.

<b><i>OTHER BUSINESS</i></b>
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**ARTICLE NO. 13:** To act upon any other business that may legally come before this meeting.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to dissolve the 2014 Special Town Meeting.

**ACTION:** Adopted Unanimously.

The Special Town Meeting of May 5<sup>th</sup>, 2014 was dissolved at 8:20p.m.

A True Copy Attest:

Colette M. Williams, CMC/CMMC  
Town Clerk

REPORT OF THE ANNUAL TOWN MEETING  
MAY 5<sup>TH</sup>, 2014

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In accordance with the Warrant, the Annual Town Meeting was held in the Stony Brook Cafetorium on Monday, May 5<sup>th</sup>, 2014.

The meeting was called to order at 7:00pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, and David Whitney. The checkers were June Gallant, Dorothy Leone, Mary Myers, Maureen Steinmann, Joan Scheffer, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 454 of 7715 voters. 6%

<b>CAPE COD VOCATIONAL TECHNICAL SCHOOL OPERATING BUDGET</b>
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**ARTICLE NO. 1:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray Cape Cod Vocational Technical High School charges and expenses for the Fiscal Year ending June 30, 2015, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2013</u>	<u>APPROPRIATED</u> <u>FY2014</u>	<u>REQUESTED</u> <u>FY2015</u>
CAPE COD TECH ASSESSMENT	<u>\$667,110.00</u>	<u>\$702,591.00</u>	<u>\$734,873.00</u>
TOTAL ASSESSMENT:	\$667,110.00	\$702,591.00	\$734,873.00

or to take any other action relative thereto.

(Majority Vote Required)

(Cape Cod Technical School Committee)

**MOTION:** I move that the town vote to approve article no. 1 as printed in the warrant and to raise and appropriate the sum of \$734,873.00 for this purpose.

**ACTION:** Adopted Unanimously.

<b>ELEMENTARY SCHOOLS OPERATING BUDGET</b>
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**ARTICLE NO. 2:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Elementary Schools' charges and expenses, for the Fiscal Year ending June 30, 2015, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2013</u>	<u>APPROPRIATED</u> <u>FY2014</u>	<u>REQUESTED</u> <u>FY2015</u>
ELEMENTARY	<u>\$6,435,934.00</u>	<u>\$6,741,723.00</u>	<u>\$6,894,267.00</u>

SCHOOL BUDGET

TOTAL \$6,435,934.00 \$6,741,723.00 \$6,894,267.00  
ASSESSMENT:

or to take any other action relative thereto.

(Majority Vote Required)

(Elementary School Committee)

**MOTION:** I move that the town vote to approve article no. 2, however that the appropriation be amended from the sum of \$6,894,267.00 to \$6,881,299.00, and to raise and appropriate the amended sum of \$6,881,299.00 for this purpose.

**ACTION:** Adopted Unanimously.

***TOWN OPERATING BUDGET***

**ARTICLE NO. 3:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray town charges and expenses, and furthermore, to fix the salary and compensation of all elected officials of the town as provided in Section No. 108 of Chapter 41 of the General Laws, as amended, for the Fiscal Year ending June 30, 2015, as follows:

		EXPENDED	APPROPRIATED	REQUESTED
ITEM	DEPARTMENT	FY 2013	FY 2014	FY 2015
1	MODERATOR WAGES	\$300.00	\$300.00	\$300.00
2	SELECTMEN'S WAGES	\$5,250.00	\$8,000.00	\$8,000.00
	STAFF WAGES	\$53,738.32	\$59,536.00	\$56,686.00
	EDUCATIONAL REIMB	\$1,550.00	\$1,000.00	\$1,000.00
	EXPENSES	\$29,164.41	\$30,875.00	\$28,243.00
	ADMINISTRATOR WAGES	\$281,812.55	\$286,196.00	\$300,954.00
	EXPENSES	\$9,903.18	\$10,600.00	\$10,254.00
	LEGAL EXPENSES	\$133,558.47	\$141,350.00	\$160,000.00
	TOWN REPORT EXPENSES	\$3,659.92	\$4,000.00	\$3,800.00
3	FINCOM EXPENSES	\$2,763.40	\$3,500.00	\$5,000.00
	RESERVE FUND	\$84,907.00	\$98,800.00	\$101,270.00
4	ACCOUNTANT WAGES	\$154,921.70	\$160,828.00	\$166,517.00
	AUDIT OF ACCOUNTS	\$25,500.00	\$29,500.00	\$25,500.00
	EXPENSES	\$2,160.82	\$2,425.00	\$1,805.00
	ASSESSOR WAGES	\$112,911.60	\$117,156.00	\$122,596.00
	EXPENSES	\$2,192.56	\$3,125.00	\$2,400.00



	TREAS/COLL WAGES	\$186,007.58	\$207,365.00	\$216,386.00
	EXPENSES	\$24,500.89	\$26,935.00	\$26,185.00
	INFORMATION TECHNOLOGY WAGES	\$80,095.51	\$83,363.00	\$86,844.00
	EXPENSES	\$57,468.64	\$66,640.00	\$74,729.00
	DEBT SERVICE	\$2,835,266.25	\$2,729,617.00	\$2,743,399.00
	FRINGE BENEFITS	\$2,864,982.48	\$2,999,557.00	\$3,097,159.00
	RETIREMENT/PENSION	\$1,561,816.75	\$1,697,705.00	\$1,915,456.00
5	TOWN CLERK STAFF WAGES	\$126,201.64	\$120,452.00	\$136,083.00
	EXPENSES	\$22,216.33	\$18,930.00	\$26,150.00
6	TOWN HALL MAINT WAGES	\$82,849.94	\$92,064.00	\$95,890.00
	EXPENSES	\$14,179.36	\$16,300.00	\$16,300.00
	COA BLDG EXPENSES	\$5,251.38	\$7,200.00	\$6,800.00
	DRUMMER BOY EXPENSES	\$495.30	\$500.00	\$500.00
7	CONSTABLE	\$250.00	\$250.00	\$250.00
	POLICE WAGES	\$2,047,841.57	\$2,140,123.00	\$2,197,388.00
	EXPENSES	\$135,659.53	\$136,950.00	\$142,140.00
8	FIRE/RESCUE WAGES	\$1,512,449.13	\$1,635,136.00	\$1,667,333.00
	EXPENSES	\$105,596.96	\$107,800.00	\$107,800.00
	RESCUE EXPENSES	\$98,426.09	\$100,500.00	\$101,700.00
	STATION EXPENSES	\$40,449.07	\$41,000.00	\$43,990.00
9	PLANNING WAGES	\$145,066.52	\$151,482.00	\$157,452.00
	PLANNING/APPEALS EXPENSES	\$2,501.44	\$3,670.00	\$2,990.00
10	BLDG INSPECTOR/HDC WAGES	\$312,905.14	\$343,435.00	\$346,089.00
	BUILDING/HDC EXPENSES	\$4,842.87	\$6,440.00	\$5,840.00
11	NATURAL RESOURCES AND CONSERVATION WAGES	\$222,569.58	\$230,431.00	\$239,859.00
	EXPENSES	\$31,672.30	\$32,950.00	\$31,950.00
	PROPAGATION	\$10,000.00	\$14,500.00	\$14,500.00
12	BOARD OF HEALTH WAGES	\$175,164.31	\$181,668.00	\$189,886.00
	VISITING NURSE ASSOC.	\$18,357.00	\$18,357.00	\$18,357.00

	EXPENSES	\$3,089.73	\$3,450.00	\$3,850.00
13	DPW WAGES	\$921,384.57	\$967,913.00	\$962,997.00
	ROAD MACHINERY	\$60,881.58	\$60,900.00	\$60,900.00
	SNOW & ICE CONTROL	\$244,466.95	\$127,000.00	\$129,000.00
	EXPENSES	\$232,961.68	\$260,033.00	\$264,999.00
	SOLID WASTE DISPOSAL	\$147,736.36	\$180,045.00	\$230,439.00
	STREETLIGHTING	\$8,042.22	\$8,900.00	\$4,000.00
14	WATER STAFF WAGES	\$677,603.90	\$701,367.00	\$689,947.00
	OPERATING EXPENSES	\$346,267.24	\$409,700.00	\$392,700.00
	EQUIPMENT EXPENSES	\$0.00	\$0.00	\$0.00
15	GOLF DEPT WAGES	\$1,186,992.92	\$1,225,532.00	\$1,236,796.00
	EXPENSES	\$904,867.25	\$925,095.00	\$891,879.00
16	RECREATION WAGES	\$98,023.57	\$102,164.00	\$109,607.00
	EXPENSES	\$17,450.00	\$17,750.00	\$12,625.00
17	COUNCIL ON AGING WAGES	\$181,704.72	\$187,995.00	\$192,202.00
	EXPENSES	\$19,069.05	\$23,624.00	\$23,624.00
18	LADIES LIBRARY	\$392,319.48	\$397,519.00	\$414,709.00
	EXPENSES	\$135,887.69	\$128,659.00	\$129,225.00
19	ALEWIVE COMM. WAGES	\$830.45	\$2,500.00	\$2,500.00
	EXPENSES	\$861.28	\$900.00	\$900.00
	OLD MILL SITE COMM.	\$3,926.15	\$4,000.00	\$4,000.00
20	UTILITIES	\$514,760.55	\$525,935.00	\$511,535.00
	LIABILITY INSURANCE	\$322,059.20	\$359,941.00	\$389,325.00
21	ASSESSMENTS	\$44,714.99	\$45,150.00	\$46,230.00
	MEMORIAL/VETERANS DAY EXP.	\$1,500.00	\$1,500.00	\$1,500.00
	VETERANS SERVICES	\$35,188.11	\$30,000.00	\$48,000.00
	GRAND TOTAL	\$20,131,967.13	\$20,866,083.00	\$21,457,219.00

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 3 as printed in the warrant, and in order to appropriate this total sum of \$21,457,219.00 that the town raise and appropriate the sum of \$19,760,962.00, and transfer the sums of:**

- \$125,000.00 from the Overlay Surplus account,
- \$375,000.00 from the Golf Cart Receipts Reserved for Appropriation account,
- \$80,000.00 from the Pension Reserve account,
- \$338,147.00 from the Community Preservation Fund Balance Reserved for Open Space,
- \$65,000.00 from the Tele-communications account,
- \$198,710.00 from the Water Revenues account,
- \$314,004.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$12,000.00 from the Cable Franchise Fee account,
- \$178,396.00 from the Fund Balance Reserved for Road Betterments account, and
- \$10,000.00 from the Wetlands Filing Fee account

for this purpose.

**ACTION: ADOPTED UNANIMOUSLY.**

<b><i>NAUSET REGIONAL SCHOOLS OPERATING BUDGET</i></b>
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**ARTICLE NO. 4:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Nauset Regional School's charges and expenses for the Fiscal Year ending June 30, 2015, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2013</u>	<u>APPROPRIATED</u> <u>FY2014</u>	<u>REQUESTED</u> <u>FY2015</u>
NAUSET ASSESSMENT	<u>\$8,774,190.00</u>	<u>\$9,216,038.00</u>	<u>\$9,337,699.00</u>
TOTAL ASSESSMENT:	\$8,774,190.00	\$9,216,038.00	\$9,337,699.00

or to take any other action relative thereto.

(Majority Vote Required)

(Nauset Regional School Committee)

**MOTION: I move that the town vote to approve article no. 4 as printed in the warrant and to raise and appropriate the total sum of \$9,337,699.00 for this purpose.**

**ACTION: Adopted Unanimously.**

<b><i>ASSESSMENT FORMULA FOR NAUSET REGIONAL SCHOOLS</i></b>
--

**ARTICLE NO. 5:** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 71, Section 16B, which would allocate the sum of the member towns' contributions to the Nauset Regional School District in Fiscal Year 2016 in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto.

(Majority Vote Required)

(Nauset Regional School Committee)

**MOTION:** I move that the town vote to approve article no. 5 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b>COMMUNITY PRESERVATION ACT FUNDING / Allocations</b>
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**ARTICLE NO. 6:** To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from Fiscal Year 2015 revenues and/or from previously reserved funds or to set aside for future use the amounts shown below; to authorize the Town Administrator to enter into contracts for the award of grants to the following agencies; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to require Historic Preservation and Affordable Housing Restrictions in the awarding of the following grants; and to authorize the Town of Brewster, acting by and through its Board of Selectmen, to hold and enforce such Historic Preservation and Affordable Housing Restrictions, all as follows:

ITEM: CATEGORY:

1. **Historic Preservation:**
  - a. **Brewster Baptist Church Steeple** **\$200,000.00**  
**Restoration Project (\$81,000.00 from**  
Estimated Revenues and **\$103,000.00**  
from Fund Balance Reserved for Historic  
Preservation, and **\$16,000.00** from the  
Budget Reserve)
  - b. **Related Purpose Expenditures/Professional** **\$10,000.00**  
**Services**
  - c. **Reserve Funds**  
To hold in reserve for the purpose of Historic  
Preservation the sum of **\$708.00** from the Fund's Fiscal Year 2015  
revenues for future expenditure;
2. **Community Housing:**
  - a. **Related Purpose** **\$30,000.00**  
**Expenditures/Professional Services**
  - b. **Reserve Funds.**  
To hold in reserve for the purpose of Community Housing the sum of  
**\$61,708.00** from the Fund's Fiscal Year 2015 revenues for future  
expenditure;
3. **Open Space:**
  - a. **Related Purpose** **\$50,000.00**  
**Expenditures/Professional Services**
  - b. **Reserve Funds**  
To hold in reserve for the purpose of acquiring Open Space the sum of  
**\$70,392.00** from the Fund's Fiscal Year 2015 revenues for future  
expenditure;
4. **Reserve Funds:**
  - a. **Recreation Department Fields**  
**Repairs/Renovation Project** **\$62,000.00**
  - b. **Department of Natural Resources**  
**Breakwater Beach Restoration Project** **\$59,675.00**
  - c. **Related Purpose**  
**Expenditures/Professional Services** **\$10,000.00**
  - d. **Reserve Funds**

1	Cape Cod Child Development Program, Inc.	\$5,020.00
2	Consumers Assistance Council, Inc.	\$500.00
3	Gosnold	\$10,000.00
4	Independence House, Inc.	\$5,000.00
5	Homeless Prevention Council	\$11,542.00
6	South Coastal Counties Legal Services, Inc.	\$4,600.00
7	Lower Cape Outreach Council, Inc.	\$9,500.00
8	Cape Abilities	\$6,425.00
9	Sight Loss Services, Inc. of Cape Cod & Islands	\$1,100.00

10	Elder Services of Cape Cod “Meals on Wheels”	\$8,500.00
11	Aids Support Group of Cape Cod	\$2,500.00
12	Cape Cod Children’s Place	\$6,500.00
13	Nauset Together We Can Prevention Council	\$5,000.00
14	Outer Cape Health Services, Inc.	<u>\$10,000.00</u>
	Grand Total	\$86,187.00

and to authorize the Board of Selectmen, the Board of Health, and the School Committee, as appropriate, to enter into contracts with these organizations in order to provide desired social services for residents of Brewster, or to take any other action relative thereto.

(Majority Vote Required)

(Human Services Committee)

**MOTION:** I move that the town vote to approve article no. 7 as printed in the warrant and to transfer the sum of \$86,187.00 from Free Cash for these purposes.

**ACTION:** Adopted Unanimously.

<b><i>CAPITAL AND SPECIAL PROJECT EXPENDITURES</i></b>
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**ARTICLE NO. 8:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2015; to the authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the purposes set forth below; and to authorize the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available, the proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be:

<b>1.</b>	<b><u>Board of Selectmen:</u></b>	<b><u>Request</u></b>	<b><u>Totals</u></b>
a.	Thrift Shop Building Repair/Renovation Project	\$50,000.00	
b.	Crosby Mansion Septage System Loan Payment	\$32,500.00	
c.	Town Facilities Maintenance & Repair Projects	\$7,500.00	
d.	Fuel Tank Engineering and Design Expense	\$5,000.00	
e.	Beach & Landing Repairs	<u>\$5,000.00</u>	
	<b>Sub-total</b>		<b>\$100,000.00</b>
<b>2.</b>	<b><u>Fire Department:</u></b>		
a.	Dispatch Services Expense	\$35,000.00	
b.	Rescue Services Expense	\$17,000.00	

	c.	Self Contained Breathing Apparatus Lease Payment	\$25,000.00	
	d.	Centralized Medical Emergency Dispatch Expense	\$5,000.00	
	e.	Ambulance Lease Payment Expense	\$25,000.00	
	f.	Hose Replacement Expense	\$15,000.00	
	g.	Personal Protective Equipment Expense	\$20,000.00	
	h.	Mobile Computer Software License	<u>\$15,600.00</u>	
		<b>Sub-total</b>		<b>\$157,600.00</b>
<b>3.</b>		<b><u>Department of Public Works:</u></b>		
	a.	Road & Drainage Repair Account	\$150,000.00	
	b.	Dump Truck Replacement	\$60,000.00	
	c.	Truck Mounted Asphalt Hot Box Equipment	\$28,000.00	
	d.	Sign Cutting Equipment	\$4,500.00	
	e.	Organic Turf Management Plan	\$15,000.00	
	f.	Irrigation Equipment Replacement	<u>\$2,500.00</u>	
		<b>Sub-total</b>		<b>\$260,000.00</b>
<b>4.</b>		<b><u>Police Department:</u></b>		
	a.	Technology Project	\$14,000.00	
	b.	Community Room Furnishings	\$5,000.00	
	c.	Patrol Vehicle Replacement (2 units)	<u>\$70,000.00</u>	
		<b>Sub-total</b>		<b>\$89,000.00</b>
<b>5.</b>		<b><u>Nauset Regional School District:</u></b>		
	a.	Construction Account	<u>\$217,726.00</u>	
		<b>Sub-total</b>		<b>\$217,726.00</b>
<b>6.</b>		<b><u>Water Department:</u></b>		
	a.	Construction Account	\$230,000.00	
	b.	Vehicle Replacement Expense	\$43,000.00	
	c.	Engineering Expense for Well No. 3	\$40,000.00	
	d.	Hole Hog Equipment	<u>\$13,000.00</u>	
		<b>Sub-total</b>		<b>\$326,000.00</b>
<b>7.</b>		<b><u>Elementary School Department:</u></b>		
	a.	Technology Projects	\$30,000.00	
	b.	Stony Brook School Telephone System	\$40,000.00	
	c.	Carpet & Flooring Replacement	<u>\$15,000.00</u>	
		<b>Sub-total</b>		<b>\$85,000.00</b>
<b>8.</b>		<b><u>Captains Golf Course:</u></b>		
	a.	Mower Equipment Lease	<u>\$46,410.00</u>	

		<b>Sub-total</b>		<b>\$46,410.00</b>
<b>9.</b>		<b>Ladies Library</b>		
	a.	Parking Lot Improvement Project	<u>\$5,000.00</u>	
		<b>Sub-total</b>		<b><u>\$5,000.00</u></b>
		<b>Grand Total</b>		<b>\$1,286,736.00</b>

or to take any other action relative thereto.

(Majority Vote Required or Two-thirds  
Vote Required if borrowing is requested)

(Board of Selectmen)

***\*Charles Sumner, Town Administrator Moderated Article 8, Item 9a for Moderator Stephen Doyle to avoid a possible conflict.***

**MOTION:** I move that the town vote to approve item no. 9a of article no. 8 concerning the Ladies Library Parking Lot Improvement Project and to transfer the sum of \$5,000.00 from Article 8, item no. 1c (Fuel Pumping Facility Repairs project) of the May 2012 Annual Town Meeting warrant for this purpose.

**ACTION:** Adopted Unanimously.

**MOTION:** I move that the town vote to approve sections 1 through 8 in their entirety of article no. 8 as printed in the warrant, however that:

1. item no. 7(b) for the Elementary School Department's Stony Brook School Telephone System project be amended from the sum of \$40,000.00 to \$30,000.00, and

to appropriate the total amended sum of \$1,271,736.00 for these purposes, and in order to appropriate this sum of money that the town raise and appropriate the sum of \$217,726.00 and transfer the sums of:

- \$413,900.00 from Free Cash,
- \$157,600.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$354,000.00 from the Water Revenue account,
- \$46,410.00 from the Golf Carts Receipts Reserved account,
- \$32,500.00 from the Crosby Mansion Revolving fund,
- \$10,000.00 from Article 8, item no. 1c (Fuel Pumping Facility Repairs project) of the May 2012 Annual Town Meeting warrant,
- \$7,500.00 from Article 3, item no. 1a (Swap Shop Building Repair project) of the November 2013 Special Town Meeting warrant,
- \$10,000.00 from Article 8, item no. 2i (Fire House Building & Apron Repair project) of the May 2012 Annual Town Meeting warrant,
- \$4,500.00 from Article 3, item no. 3b (Brush Mower Replacement project) of the November 2013 Special Town Meeting warrant,
- \$2,500.00 from Article 13, item no. 3b (Cemetery Improvement project) of the May 2009 Annual Town Meeting warrant,
- \$8,100.00 from Article 3, item no. 4b (Forensic Phone Device) of the November 2013 Special Town Meeting warrant,
- \$5,730.00 from Article 3, item no. 9g (Stage Curtain Replacement project) of the November 2012 Special Town Meeting warrant, and



- **\$1,270.00 from Article 13, item no. 9i (Replace Cafeteria Tables & Chairs) of the November 2012 Special Town Meeting warrant, for these purposes.**

**ACTION: Adopted Unanimously.**

#### ***LOCAL BUSINESS ORGANIZATION FUNDING***

**ARTICLE NO. 9:** To see if the Town will vote to transfer from Free Cash the sum of ***TWENTY-SIX THOUSAND AND 00/100 DOLLARS (\$26,000.00)***, to be expended under the direction of the Board of Selectmen to help defray costs associated with marketing, advertising and promoting Brewster as a visitor destination including but not limited to annual publication and distribution of the *Best of Brewster Magazine*, *Brewster Map & Guide*, and Website which advertise the Town's attractions, amenities, and services; to provide funds for the operation of the Brewster Visitor Information Center; and, under a contract with and at the direction of the Board of Selectmen, to enable the Brewster Chamber of Commerce, Inc. to further advertise Brewster in order to increase room's and meal's tax and beach pass revenue for the town, promote the Town's golf course, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.**

**ACTION: Adopted.**

#### ***BREWSTER TOWN BAND / Funding Request***

**ARTICLE NO. 10:** To see if the Town will vote to authorize the Board of Selectmen to enter into a contract with the Brewster Town Band in order to obtain instrumental performances for the town and to transfer from Free Cash the sum of ***THREE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$3,500.00)***, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, accept donations and grant proceeds and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.**

**ACTION: Adopted.**

#### ***BAYSIDE SKIPPERS / Funding Request***

**ARTICLE NO. 11:** To see if the Town will vote to transfer from Free Cash the sum of ***FOUR THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$4,500.00)*** to pay for public performances of team skipping, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract

or contracts, accept gifts and expend said funds for this purpose or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.**

**ACTION: Adopted.**

<b><i>SPECIAL REVENUE FUND / Crosby Mansion Revolving Fund</i></b>
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**ARTICLE NO. 12:** To see if the Town will vote to re-authorize the Crosby Mansion Revolving Fund under section 53E½ of Chapter 44 of the General Laws for the 2015 fiscal year, to credit the fund with the fees and charges received from the Crosby Mansion and cottages during that year; to authorize the Town Administrator, upon recommendation of the Crosby Property Committee, to administer the fund and to expend from it the sums needed to pay for the salaries, expenses, and contracted services required to operate the mansion and cottages, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.**

**ACTION: Adopted.**

<b><i>SPECIAL REVENUE FUND / Cable Franchise Fee Account</i></b>
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**ARTICLE NO. 13:** To see if the Town will vote to transfer the sum of **ONE HUNDRED FORTY SIX THOUSAND SEVENTY NINE AND 00/100 DOLLARS (\$146,079.00)** from the Cable Franchise Fee account for the 2015 fiscal year for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable programming services providers and/or any other appropriate cable related purposes, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.**

**ACTION: Adopted.**

## ***SPECIAL REVENUE FUND / Recreation Revolving Fund***

**ARTICLE NO. 14:** To see if the Town will vote to re-authorize the Recreation Department Revolving fund under section 53E ½ of Chapter 44 of the General Laws for the 2015 fiscal year, to credit the fund with the fees and charges received from the Recreation Department during that year, to authorize the Recreation Committee to administer the fund and to expend from it the sums needed to pay for the salaries, benefits, expenses, and contracted services required to operate the recreation program, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

(Majority Vote Required)

(Recreation Commission)

**MOTION:** I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.

**ACTION:** Adopted.

## ***PROPERTY VALUATION SERVICES***

**ARTICLE NO. 15:** To see if the Town will vote to transfer from the Overlay Surplus account the sum of ***SIXTY-NINE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$69,500.00)*** for the purposes of performing the interim year update services of real and personal property and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Assessors)

**MOTION:** I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.

**ACTION:** Adopted.

## ***TEMPORARY BORROWING AUTHORIZATION / Grants***

**ARTICLE NO. 16:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money for a period of not more than two years in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17 and/or any other enabling authority, and to issue temporary bonds and/or notes of the Town therefor, in anticipation of grant proceeds, or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow a sum of money for a period of not more than two years in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17 and/or any other enabling authority, and to issue temporary bonds and/or notes of the Town therefor, in anticipation of grant proceeds.

**ACTION:** Adopted Unanimously.

## **ACCEPTANCE OF GRANT PROCEEDS**

**ARTICLE NO. 17:** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts and to expend those funds for the purposes for which said grants are authorized, or to take any other action relative thereon.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.

**ACTION:** Adopted.

## **REPAIR AND RESURFACE TOWN ROADS / Chapter 90 Funds**

**ARTICLE NO. 18:** To see if the Town will vote to transfer from available funds the sum of **THREE HUNDRED NINETEEN THOUSAND FIVE HUNDRED SIXY SIX AND 00/100 DOLLARS (\$319,566.00)**, as provided under Chapter 90 of the Massachusetts General Laws, for local roads and highways, and to authorize the expenditure of these funds under the direction of the Board of Selectmen, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move, under a consent calendar, that the town vote to approve articles no. 9, 10, 11, 12, 13, 14, 15, 17, and 18 as printed in the warrant.

**ACTION:** Adopted.

## **PRIVATE ROAD BETTERMENT PROJECT / Ebenezer Lane**

**ARTICLE NO. 19:** To see if the Town will vote to authorize the Board of Selectmen to undertake a series of temporary road repairs to the private way known as Ebenezer Lane and furthermore, to authorize the Board of Selectmen to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; to raise and appropriate, transfer from available funds, and/or to obtain by borrowing the sum of **ONE HUNDRED FIFTY FOUR THOUSAND FIVE HUNDRED SIXTY EIGHT AND 00/100 DOLLARS (\$154,568.00)** to pay for the costs of engineering, construction, reconstruction, and related expenses in connection therewith; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the sum of **ONE HUNDRED FIFTY THOUSAND TWO HUNDRED TWENTY FIVE AND 00/100 DOLLARS (\$150,225.00)**, under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and, initially, to transfer from the Fund Balance Reserved for Road Betterments the sum of **FOUR THOUSAND THREE HUNDRED FORTY THREE AND 00/100 DOLLARS (\$4,343.00)** to be recovered with all road repair costs through the betterment assessments

against the abutters, to pay the first year's principal and interest expenses for this project, or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Board of Selectmen is authorized to undertake a series of temporary road repairs to the private way known as Ebenezer Lane and furthermore, to authorize the Board of Selectmen to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; that ONE HUNDRED FIFTY FOUR THOUSAND FIVE HUNDRED SIXTY EIGHT AND 00/100 DOLLARS (\$154,568.00) is appropriated to pay costs of engineering, construction, reconstruction, and related expenses in connection with this project; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(6) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and, initially, to transfer from the Fund Balance Reserved for Road Betterments the sum of FOUR THOUSAND THREE HUNDRED FORTY THREE AND 00/100 DOLLARS (\$4,343.00) to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project.

**ACTION:** Adopted Unanimously.

<b><i>LADIES LIBRARY / State Planning &amp; Design Grant</i></b>
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**ARTICLE NO. 20:** To see if the Town will vote to authorize the Board of Trustees of the Brewster Ladies Library to proceed with a feasibility study to examine the options for expanding and renovating its current library building, or building a new facility, to authorize the Trustees to apply for, accept, and expend any state grants which may be available for a library building planning and design project, to grant the Trustees the authority to apply for, accept, and expend any state grants which may be available for a feasibility study for the current and future needs of the Brewster Ladies Library and to further vote to raise and appropriate and/or transfer from available funds the sum of ***TWENTY FIVE THOUSAND AND 00/100 DOLLARS (\$25,000.00)*** as the Public Library, Feasibility Study Grant Match for the purpose of making funds available to the Trustees to be able to apply for matching state grant funds for a Library Feasibility Study, or take any other action relative thereto."

(Majority Vote Required)

(Board of Selectmen & Trustees for the  
Ladies Library)

**MOTION:** I move that the town vote to approve article no. 20 as printed in the warrant and to transfer the sum of \$25,000.00 from Free Cash for this purpose.

**ACTION:** Adopted Unanimously.

## **ZONING BYLAW AMENDMENT / Sign Regulations**

**ARTICLE NO. 21:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article VI, Signs, by deleting the entire existing text and replacing it with the following text:

### **ARTICLE VI Signs**

#### **§ 179-18. Purpose and Scope.**

- A. The purpose of this article is to regulate signs in order to facilitate communication, promote the safety of motorists and pedestrians by preventing distractions and obstructions of public ways and walks, prevent visual clutter, and encourage economic development by allowing siting of signage that identifies businesses and other land uses in ways that complement and enhance our community's character.
- B. This Article establishes the comprehensive regulations and conditions under which signs are permitted within the Town of Brewster in accordance with the powers set forth in MGL C. 40A and MGL C. 93, §29. This sign regulation provides a permitting system to govern the placement of advertising and other informational signs both outdoors and in windows within the Town of Brewster.

#### **§ 179-19. Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

**ABANDONED SIGN** — A sign for a business or other use that has not been in active use for two or more years.

**A-FRAME SIGN** — A self-supporting, two-sided, sign.

**ANIMATED SIGN** — A sign that uses actual movement or the illusion of movement.

**AWNING SIGN** — A sign attached to or printed upon an awning.

**BUILDING OFFICIAL** — The Brewster Building Commissioner or Local Inspector.

**BUSINESS OPERATION SIGNS** -- Any on-premises sign indicating whether the business is open or closed and/or the days and hours of operation.

**BUSINESS DIRECTIONAL OR TRAFFIC SAFETY SIGN** — A sign marking entrances, exits, parking areas or other operational features of the premises and providing directions for the safe and/or efficient flow of traffic.

**BUSINESS "OPEN" FLAG** — A flag that alerts the public that a location is open for business.

**CAUTIONARY SIGNS** -- Signs warning of prohibited activities such as trespassing, hunting, fishing, or swimming.

**CHANGEABLE-COPY SIGN** — A sign that is designed so that graphics and/or characters can be changed or rearranged without changing the dimensions of the sign.

**CLUSTER SIGN** -- A sign that provides space for identifying multiple tenants or uses within a single development.

**CONSTRUCTION SIGN** — A temporary sign identifying a commercial vendor participating in the construction, alteration or maintenance on the property on which the sign is located.

**DIRECT/EXTERNAL LIGHTING** — Illumination by means of a light source

that is external to the sign being lit.

**FLASHING SIGN** — A sign that is illuminated by intermittent or sequential light emission.

**GROUND/FREESTANDING SIGN** -- A sign extending from the ground but not attached to any part of a building.

**HOME OCCUPATION SIGNS** -- Signs identifying any home occupation as defined by the Brewster Zoning Bylaw.

**HOME PRODUCTS SIGNS** – A sign offering items grown or produced on a residential property for sale to the public, such as fresh flowers and eggs

**INFORMATIONAL SIGN** — An on-premises sign specific to a public or private nonprofit purpose, such as handicapped accessible, public rest rooms, public phone or tourist and visitor information.

**INTERNAL LIGHTING** — Illumination by means of a concealed light source.

**INTERPRETIVE DISPLAYS** — Boards or exhibits proposed by a Town governmental body or a nonprofit educational organization to convey regulations or explain the significance and public purpose of a program or policy, such as resource protection, at a public or private nonprofit site.

**INTERSECTION ISLAND SIGN** – A sign naming an individual, for-profit organization or not-for-profit organization that volunteers to maintain and/or landscape an intersection island.

**KIOSK** – A freestanding structure with one or more sides upon which information is placed for review and/or distribution.

**LADDER SIGN** – A freestanding sign with two vertical supports and two or more crosspieces serving as individual signs.

**MUNICIPAL PROPERTY** -- Any land owned and/or controlled by the Town of Brewster.

**MUNICIPAL SIGNS**– Signs, including those alerting the public to projects funded by the Community Preservation Act, posted by a Town entity required or authorized for a public purpose by law or statute.

**NON-CONFORMING SIGN** — A sign that was erected legally but that does not comply with subsequently enacted regulations.

**OFF-PREMISES SIGN** -- Signs placed on property separate from where a business is located.

**ON-PREMISES SIGN** -- Signs placed on the same property where a business is located.

**POLITICAL SIGN** — A sign urging voter support or opposition for a particular election issue, political party, or candidate for public office.

**PROJECTING SIGN** — A sign that extends from a wall or roof of a building.

**PROTECTED CONSERVATION LAND SIGNS** – A sign noting that a particular property is owned by a conservation or wildlife protection organization

**QUARTERBOARD** — A carved and/or painted wooden wall sign fashioned after those traditionally used on sailing vessels.

**REAL ESTATE SIGN** — A sign advertising the sale, rental, or lease of a designated structure or land area for a permitted use on which the signs are located.

**SANDWICH SIGN** — See “A-Frame Sign”

**SIGN** — An assembly of materials which includes every instance of advertising, text or graphic, erected or maintained in open view primarily for identification or promotion of any commercial enterprise or not-for-profit. This shall include the sign structure, supports, lighting system, and any attachments, flags, ornaments, or other features used to draw the attention of observers and shall further include collection boxes. It shall not include indoor or outdoor displays of merchandise for sale on the premises.

**SIGN HEIGHT** — The distance measured from the highest point of a sign to the grade beneath the sign.

**SUBDIVISION SIGN** — A sign placed at the street entrance to a subdivision.

**SUBDIVISION LOT PLAN SIGN** — A sign depicting the lot plan of a subdivision for the purpose of advertising said lots for sale.

**SUBSIDIARY SIGN** — A small sign attached to another sign.

**TEMPORARY SIGN** — A sign intended for use for 60 or fewer days.

**TOWN AND COMMUNITY EVENT SIGNS.** Signs for events that have been declared by the Board of Selectmen, their designee or by vote of Town Meeting.

**UMBRELLA SIGNS** -- Signage on an umbrella that advertises a particular product for sale on the premises.

**VISITOR INFORMATION SIGN** – Signs alerting the public to not-for-profit organizations providing this service.

**WALL SIGN** — A single-faced sign attached parallel to or painted on a vertical exterior wall not projecting more than 12 inches beyond the wall surface to which the sign is attached and not extending beyond the edges of the wall to which the sign is attached.

**WINDOW SIGN** — Any sign placed inside a window within 24 inches of the window glass facing the outside with characters that exceed two and one-half (2 1/2) inches in height and which is intended to be read from a public way.

**ZIPPER SIGN** – An animated sign with a message in lights that travels across the surface of the sign.

## **§ 179-20. General requirements.**

- A. Before a sign is erected, altered or moved, it shall conform to all applicable requirements contained in this bylaw, including any Old King's Highway Historic District requirements when applicable, and shall be approved by a Building Official through the issuance of a permit, unless the sign is expressly exempted herein.
- B. A pre-application conference with the Building Department is encouraged in order for the applicant to become acquainted with requirements.
- C. All signs shall be placed so as to not obscure other signs to the greatest extent possible.
- D. No signs shall be located in a road right-of-way nor shall they be located so as to block all or part of a sidewalk, stairway, driveway or parking lot, interfere with snow removal, or impair sight distances for motorists, bicyclists or pedestrians.
- E. If signs are illuminated, it shall be done by a direct, shielded, external light source or by a light source internal to the sign. Light bulbs or tubes (including neon) shall not be visible to the motoring public from



a public way.

- F. Non-municipal developments having more than one tenant or use shall provide a master sign plan for the entire structure or development prior to the issuance of a sign permit by a Building Official.

**§ 179-20.1 Sign area regulations.**

- A. Unless otherwise specified, all signs shall meet the area measurement requirements of this section.
- B. The surface area of a sign shall be computed as including the entire area within a regular geometric form or combinations of regular geometric forms comprising all of the display area of the sign. Structural members not bearing advertising matter shall not be included in the computation of surface area.
- C. For the following uses, accessed directly from a street, right-of-way or parking area, the maximum permitted area of a ground/freestanding sign not otherwise exempted by Section 179-20.3 herein shall be as follows:

Use	Size (in square feet) (E = Exempt)	Use	Size (in square feet) (E = Exempt)
Construction Trailer	E	Cemetery	12
Church or other religious use	16	Crematory	16
Educational use, non-profit	16	Essential services	E
Historical association or society	12	Museum	16
Non-profit recreational facility	12	Power plant, water filtration plant, sewage treatment plant	16
Solar array on Town-owned land	8	Town building, police station and fire station, except equipment garage	E
Agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture, as those terms are defined in Massachusetts General Laws, Chapter 40A, §3	16	Commercial stable, kennel or veterinary hospital in which all animals are completely enclosed in pens or other structures, unless exempted pursuant to MGL c.40A, §3.	16
Temporary (not to exceed erection or use for a period of 3 months in any one year) greenhouse or stand for retail sale of agricultural or	12	Year-round greenhouse or farm stand for wholesale and/or retail sale of	12

farm products, unless exempted pursuant to MGL c.40A, §3		agricultural or farm produce, unless exempted pursuant to MGL c.40A, §3	
Amusement arcade	16	Amusements, outdoor commercial	16
Antique shop, Art gallery	12	Assisted Living Facility	12
Automated and drive-through financial establishments/structures	4	Automotive repair, automobile service station and garage, not including a junkyard or open storage of abandoned automobiles or other vehicles	16
Bed and Breakfast	12		
Boat building or marine construction work and fabrication of marine and fishing supplies	16	Business offices and services	16
Children's recreation camp	12	Commercial parking lot or structure	4
Country, hunting, fishing, gun, tennis or golf club	12	Educational Use, for profit	12
Establishment selling new automobiles and/or used automobiles and trucks, new automobile tires and other accessories, boats, motorcycles and household trailers.	16	Funeral home or mortuary establishment	16
Gift Shop	16	Home Occupation	4
Hotel and motel	16	Lodging house	12
Medical/dental clinic	16	Medical/dental office	16
Membership organization	12	Movie theater, drive-in	16
Nursing or convalescent home	12	Personal service establishment	16
Planned business development	See §179-20.1 D	Recreation facilities and services, private	16
Repair services	16	Repair services, excluding outside storage of items for repair	16
Restaurant, full-service and	16	Restaurant,	16

lounge		limited service	
Retail store	16	Row commercial	See §179-20.1 D
Septic tank pumping service	16	Theater, indoor	16
Building and construction trades shop or garage	16	Construction materials sales and service	16
Excavations and/or removal of sand, gravel. Quarry or other new material	16	Freight transportation service	16
Manufacturing	16	Other transportation services, except airports, heliports and all air support facilities	16
Processing and treating of mixed and quarried raw materials, including operations appurtenant to the taking, grading, drying, sorting, crushing, grinding and milling operations	16	Wholesale trade	16
Permitted uses not otherwise identified	8		

- D. Except for uses not otherwise indicated, another sign not to exceed 6 square feet is permitted, but cannot be combined with the ground/freestanding sign.
- E. Non-municipal developments having more than one tenant or use within a project or premises may construct, with an approved master sign plan, one Cluster Sign containing the name of the development and/or listings of individual businesses, products or services within the development. Such sign may be 16 square feet or up to 3 square feet per business, whichever is larger. In addition:
1. Each tenant may have signage at the location of its business of up to 16 square feet
  2. Sign area cannot be transferred from one tenant to another.
- F. No one sign shall exceed 16 square feet.
- G. No ground sign may exceed 10 feet in height unless otherwise specified
- H. Where there are two faces back to back, the total area of the largest single face shall determine the area of the sign.
- I. All signs not otherwise exempt by Section 179-20.3 are included within the total signage calculation, and include any sign on a property at any time, including signs taken in or turned off on a daily basis, such as A-frame signs, and window signs.
- J. Exceptions to this by-law may be allowed by special permit from the Planning Board.

#### **§ 179-20.2 Construction and maintenance.**

- A. If a Building Official believes that a sign and/or structure regulated by this article is not being kept in good repair, written notice shall be sent, by certified mail, return receipt requested, to the person or persons to whom the permit was issued, and the property owner. If the specified defects in the sign and/or structure have not been corrected or the sign removed within

30 days, the Building Official shall revoke the permit and shall notify the person(s) to whom the permit was issued that the sign is now in violation of this Article and must be removed.

- B. Old signs and related hardware/structural supports shall be removed before any new sign is erected but any related hardware/structural supports may be incorporated into the overall design or structural support of the new sign and approved pursuant to this article.
- C. The Building Official shall have the authority to order the repair, alteration or removal of any sign or structure that constitutes a hazard to public health and safety or which is otherwise not in compliance with this by-law.
- D. If an immediate public safety concern so requires, the Building Official may take any necessary action, including removal of a sign.

### **§ 179-20.3. Exemptions from permit requirements.**

The following signs do not count towards the total permitted signage unless otherwise indicated (See §179-20.5) and do not require a permit unless such signage is located in the Old King's Highway Historic District:

- A. Awning signs identifying a product, not a specific business
- B. Business operation signs
- C. Cautionary signs
- D. Construction signs
- E. Directional or traffic safety signs
- F. Home occupation signs
- G. Home products signs
- H. Intersection island signs
- I. Municipal
- J. One "Open" flag
- K. Open house and yard sale signs if displayed for not more than 48 hours
- L. Political signs
- M. Protected conservation land signs
- N. Quarterboard, residential, non-commercial
- O. Real estate signs
- P. Special event flyers measuring not more than two square feet in total area
- Q. Umbrella signs identifying a product, not a specific business
- R. Outdoor vending machines: one per premises unless more are allowed by special permit
- S. Window signs

### **§179-20.4 Prohibited signs**

- A. Animated signs
- B. Zipper signs
- C. Flashing Signs, not including school crossing signs

### **§ 179-20.5. Additional Regulations for specific types of signs.**

- A. **A-frame, Sandwich signs.** Such signs shall not exceed 6 square feet, or 36" by 24" in any dimension.
- B. **Awning signs.** Letter or graphics on an awning that identify a business by name, phone number or services offered shall count towards total signage. Awning sign area shall be computed by measurement of the smallest square, circle, rectangle, triangle, or combination thereof that will encompass the extreme limits of the writing, representation, emblem, or other display.
- C. **Business Operation Signs.** Such signs shall not exceed one square foot.

1. **Construction signs.**
  - a) No permit is required.
  - b) One sign is permitted per street frontage
  - c) Signs may not exceed nine square feet in area.
  - d) Signs must be placed on the advertised property or work site.
  - e) There is no time limit on the duration of construction signs, however, signs shall be removed within seven days of issuance of an occupancy certificate or completion of work.
- D. **Directional or traffic safety signs.** In addition to other permitted signs, directional, warning or traffic signs necessary for the safety and convenience of customers, employees, visitors and the public are permitted in all areas. Signs shall not exceed one square foot in area.
- E. **Home Occupation signs.** Such signs shall not exceed 4 square feet. One sign is permitted per dwelling.
- F. **Home Product signs.** Such signs shall not exceed 4 square feet. One sign is permitted per dwelling.
- G. **Informational signs.** Such signs shall not exceed one square foot in area.
- H. **Interpretive displays and kiosks.**
  1. For interpretive displays, the maximum area of a single such sign shall not exceed 50 square feet, and the highest point after installation shall not exceed 144 inches.
  2. For kiosks, the footprint shall not exceed 40 square feet, and the height shall not exceed 10 feet.
  3. Signs in viewsheds and on beaches shall be installed angled 20° from the horizontal plane so as to reduce visual obstruction. Interpretive signs or kiosks shall not block or obstruct a scenic view or visual corridor.
- I. **Intersection Island Signs.** Any individual, for-profit organization or not-for-profit organization that volunteers to maintain and/or landscape an intersection island is permitted to erect one sign not to exceed one square foot in size, and one foot in height, upon said island. No direct, external, or internal lighting shall be permitted. The sign must be promptly removed when the individual, for-profit or not-for-profit organization ceases to maintain and/or landscape the intersection island. Permission to maintain an intersection island is granted by the Board of Selectmen.
- J. **Municipal signs, additional requirements.**
  1. Municipal signs that announce water system information or municipal traffic signs, as approved by the Brewster Police and Brewster Department of Public Works, shall be permitted in a public right-of-way as a matter of right.
  2. Permanent municipal signs shall not exceed 30 square feet.
  3. Town departments shall have authority over any sign placed on the land and/or buildings under their control, including signs placed by other Brewster municipal entities. Signs may remain in place as needed, at the discretion of the entity with authority over the property. Notice of such signs shall be required to be filed by the Town entity with the Building Official prior to display. Note that this does not apply to the following: election/Town Meeting signage, public safety signage, and Water Department signage.
- K. **"Open" Flag.** One "open" flag per business establishment shall be allowed and shall not exceed 3 feet by 5 feet in size.
- L. **Protected conservation land signs.** Such signs shall not exceed 4 square feet.
- M. **Real estate signs.** One sign of not more than nine square feet shall be

allowed per street frontage and waterfront side of the advertised property, shall not be illuminated, shall not be located within the public right-of-way, and shall be removed immediately once the property is off the market, or within 7 days of rental, lease or completion of sale. Real estate signs do not require a permit.

- N. **Subdivision lot plan signs.** These are permitted if not in excess of 20 square feet on any subdivision, provided that no "for sale" signs shall be placed on the individual lots. The sign shall be placed on the subdivision property. Individual lot number signs not in excess of one square foot may be placed on each lot. The sign shall be removed when all lots are sold or after 3 years, whichever is shorter.
- O. **Subdivision signs.** Subdivision signs shall not exceed 12 square feet including any posts or decoration. A sign may be placed at each entrance to the subdivision.
- P. **Town and community event signs.** Up to one month in advance of and during Town-wide and community events, signs not exceeding 30 square feet may be displayed as a means of publicizing the event.
- Q. **Visitor information signs.** Not-for-profit organizations providing visitor information to the general public are permitted to erect one sign not exceeding six square feet in size to advise the public of this service. Visitor information sign will be permitted in Brewster at locations designated by the Board of Selectmen. These signs are allowed in addition to any other signs allowed by the Brewster Sign By-law at the site.
- R. **"Welcome to Brewster" signs.** Welcome signs are permitted at entrances to the Town. Signs shall not exceed 16 square feet and the top of said sign shall be no higher than eight feet above ground level.
- S. **Window signs.** Window signs are permitted as long as the total area of all such signs does not exceed 25% of all glazing area on which the signs appear.

#### **§ 179-20.6. Off-premises signs.**

##### **A. Off-premises sign.**

- 1. Any business wishing to place a sign on property other than its own, in addition to obtaining all requisite permits from the Massachusetts Outdoor Advertising Board and any other regional, state and local approvals, shall obtain written permission from the property owner and lessee if applicable, where the sign will be posted and shall provide said written permission to the Building Official with the permit application or notification materials.
- 2. An off-premises business sign shall only be posted within a commercial (CH), village business (VB) or industrial (I) district, except for agricultural uses as defined in Article I (Definitions) of this by-law which may be posted within a residential district.
- 3. Entities wishing to place off-premises signage on state-owned property or within state rights-of-way such as Route 6A shall seek permission from the state, in addition to meeting local requirements.
- 4. An off-premises sign shall be included in the calculation of total allowable signage for the property or business it is placed upon.
- 5. No permanent, commercial sign shall be allowed on any municipal property.
- 6. Ladder Signs:
  - 1. Ladder Signs are permitted at intersections of public ways which service commercial areas, preexisting businesses or town-owned

community facilities as established by the Board of Selectmen:

II. Ladder Sign Regulations.

- a) Signs shall be of a uniform design with a dark green background (dark green glossy, as in Town signs, or equal) and white letters, all in a non-Day-Glo paint, and shall be supported by unpainted, treated four-by-four, ground mounted posts.
- b) Signs shall not exceed 21 square feet in area and three feet in width between the support posts nor be more than 8 feet in height to the top of the uppermost ladder. No signs shall be mounted below 12 inches from grade.
- c) Signs shall be constructed of a series of horizontal panels six inches in height and shall be constructed in a manner that panels may be placed one above the other and be separately removable.
- d) The subject matter of a sign shall be generic in nature, such as "drug store," identifying an activity or service, not a specific business name.
- e) Each six-by-thirty-six-inch panel can identify several activities depending upon lettering requirements, and all lettering shall be of uniform character.
- f) Any ladder signs erected in Brewster will be maintained by the Town in accordance with a ladder sign policy adopted by the Board of Selectmen.
- g) The lettering on the sign shall be simple block lettering with letters not less than 3 1/2 inches in height.
- h) The location of all ladder signs shall be selected by the Board of Selectmen.
- i) There shall be no more than one ladder sign at any intersection.
- j) Any traffic or directional sign owned and installed by a governmental agency shall be permitted.

**§ 179-21. Enforcement; abandoned signs; appeals.**

A. Enforcement, permits and penalty.

1. Permits and certificates of appropriateness.
  - a) All signs regulated by this Article require a sign permit issued by the Building Official with exception of §179-20.3.
  - b) All signs located within the Old King's Highway Historic District require a certificate of appropriateness from the Historic District Committee.
2. Fees for sign permits shall be set by the Board of Selectmen.
3. The Building Official is authorized to order the repair or removal of any sign and its supporting structure which the Building Official judges to be dangerous or in disrepair or erected or maintained contrary to this Article.
4. The Building Official is authorized to issue citations for violations of these regulations by the method provided in MGL c. 40, § 21D.
5. Failure to respond to a properly issued citation within 21 days will make the person, trust or other enterprise exhibiting a sign not in compliance with this article, unless afforded protection under Article VIII of this chapter.

B. Signs not complying with this article.

1. Signs without a valid permit shall be removed within 120 days of passage of this article.

2. Pre-existing signs and signs with valid permits:

- a) A legally pre-existing non-conforming sign or a sign with a valid permit issued prior to enactment of this article must remain in compliance with the requirements and conditions that enabled the valid permit to be originally issued.
- b) Failure of compliance will result in automatic revocation of the prior issued valid permit and require compliance with this Article for issuance of a current valid permit.
- c) Pre-existing, non-conforming signs that are relocated, replaced, structurally altered or not kept in a state of good repair shall not be allowed to continue as non-conforming signs and shall require new permits and compliance with this by-law, unless relocated due to eminent domain taking.
- d) A lawfully pre-existing non-conforming sign destroyed by natural disaster or accident may be replaced by a sign of the same dimensions, style, and in the same location as the original sign, but must be permitted.

C. Abandoned signs.

1. When the Building Official finds that a sign has been abandoned, written notice ordering its removal shall be sent by certified mail, return receipt requested, to the owner of the property on which the sign is located and to the person to whom the permit was issued if not the owner.
2. If a sign is not removed within 14 days of the issuance of an order, the Building Official shall remove or arrange for the removal of the sign. The sign shall be stored by the Building Official in a safe location for 30 days, after which time it may be appropriately disposed of. Any costs incurred shall be borne by the sign owner and if unpaid after 30 days, the Town may place a lien on any of the sign owner's property in Town.

D. Appeals.

Any individual aggrieved by a decision of the Building Official may appeal to the Brewster Board of Appeals as provided under MGL C. 40A of the Commonwealth of Massachusetts except that no variances may be granted for off-premises signs.

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

**MOTION: I move that the town vote to approve article no. 21 as printed in the warrant.**

**ACTION: Adopted by a declared 2/3 vote.**

<b><i>ZONING BYLAW AMENDMENT / Medical Marijuana Dispensary</i></b>
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**ARTICLE NO. 22:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Article IX (Special Regulations), by adding a new section 179-38.1 entitled "Medical Marijuana Dispensaries" as follows:

**§179-38.1. Medical Marijuana Dispensaries**

- A. A Medical Marijuana Dispensary (MMD) shall conform to 105 CMR 725.000: Implementation of an Act for the Humanitarian Medical Use of Marijuana, in addition to any requirements outlined herein.
- B. The Special Permit Granting Authority shall be the Planning Board.
- C. A special permit granted under this section shall have a term limited to the duration of the applicant's ownership or lease of the premises as a



MMD. A special permit may be transferred only with the approval of the Special Permit Granting Authority in the form of a modification to the Special Permit.

And to insert a new definition in Article I, §179-2 B as follows:

MEDICAL MARIJUANA DISPENSARY (MMD) – A Medical Marijuana Dispensary (MMD) is a non-profit facility or location that has been registered by the Massachusetts Department of Public Health, where medical marijuana is grown, processed, and/or made available to a qualifying patient or a personal caregiver as determined by 105 CMR 725.000.

And to amend Chapter 179 of the Brewster Town Code, Article VI, Chapter 179-11, Table of Use Regulations, Table 1, Community Facility, by inserting a new #9, and renumbering subsequent lines:

		R-R	R-L	R-M	C-H	V-B	I	MRD	PWS- CF
9.	Medical Marijuana Dispensary (MMD)	-	-	-	S	S	S	-	-

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

**MOTION: I move that the town vote to approve article no. 22 as printed in the warrant.**

**ACTION: Adopted by a declared 2/3 vote.**

<b><i>LAND ACQUISITION / Community Preservation Act</i></b>
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**ARTICLE NO. 23:** To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of vacant land located on Black Duck Cartway in the Punkhorn area of Brewster, Massachusetts, and shown on the Brewster Assessors' New Tax Map 20 as a portion of Parcel 30, being a portion of the land described in the Quitclaim Deed registered at the Barnstable Land Court Registry District on Certificate of Title No. 166917, and a portion of the land on Land Court Plan 37924-B, consisting of approximately 3.29 acres, and shown as Lot 3 on a plan of land entitled, "Plan of Land in Brewster, Massachusetts, Being a Division of Lot 1 (Cert. 166917) as Shown on Land Court Plan 37924-B, Creating Lots 2 and 3, as Surveyed and Prepared for Kenneth Viprino & Kristine B. Viprino, Scale 1" = 50', dated April 5, 2014," prepared by J.M. O'Reilly & Associates, Inc., a copy of which is on file with the Brewster Town Clerk; to acquire said parcel by gift, purchase and/or eminent domain taking under Massachusetts General Laws, Chapter 79, or any other enabling authority; to acquire said land for open space, watershed protection, conservation and passive recreation purposes for the general public, consistent with the provisions of Mass. Gen. Laws, Ch. 40, §8C, 310 C.M.R. 22.00, and Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; to appropriate a the sum of money to pay costs of this acquisition, and all other costs incidental and related thereto; to authorize the Town Treasurer, with the approval of the

Board of Selectmen, to borrow up to a sum of money pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 7(3) and Section 8C, and/or any other enabling authority, and to issue bonds and/or notes of the Town therefor; to authorize the Town Treasurer to transfer from available funds a sum of money for the purpose of paying incidental and related costs, including costs for grant funding applications and grant compliance, and the preparation, issuance and marketing of notes and bonds issued hereunder and for paying interest on temporary notes issued in anticipation thereof; to authorize the Board of Selectmen and the Conservation Commission to apply for, accept and expend any funds which may be provided by the Commonwealth or other public or private sources to defray a portion or all of the costs of acquiring this property, including but not limited to funding under the Self-Help Act, General Laws, Chapter 132A, Section 11 (now, so-called LAND grants), provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of any such grants received or funds accepted prior to the sale of such notes or bonds; and further provided that any such sums from non-municipal sources shall be deposited in the open space account of the Community Preservation Fund; to authorize the Board of Selectmen to grant to the Trustees of the Brewster Conservation Trust, for no consideration, a perpetual Conservation Restriction on said premises pursuant to the provisions of General Laws, Chapter 184, Sections 31 through 33, allowing the aforementioned uses at the time of closing or within a reasonable amount of time thereafter; and, to authorize the Conservation Commission to assume the care, custody, control and management of the property; and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase and obtain reimbursement funding; or to take any other action relative thereto.

(Two-thirds Vote Required)

(Community Preservation Committee)

**MOTION: I move that the Board of Selectmen is authorized to acquire a parcel of vacant land located on Black Duck Cartway in the Punkhorn area of Brewster, Massachusetts, and shown on the Brewster Assessors' New Tax Map 20 as a portion of Parcel 30, being a portion of the land described in the Quitclaim Deed registered at the Barnstable Land Court Registry District on Certificate of Title No. 166917, and a portion of the land on Land Court Plan 37924-B, consisting of approximately 3.29 acres, and shown as Lot 3 on a plan of land entitled, "Plan of Land in Brewster, Massachusetts, Being a Division of Lot 1 (Cert. 166917) as Shown on Land Court Plan 37924-B, Creating Lots 2 and 3, as Surveyed and Prepared for Kenneth Viprino & Kristine B. Viprino, Scale 1" = 50', dated April 5, 2014," prepared by J.M. O'Reilly & Associates, Inc., a copy of which is on file with the Brewster Town Clerk; that the Board of Selectmen is authorized to acquire said parcels by gift, purchase and/or eminent domain taking under Massachusetts General Laws, Chapter 79, or any other enabling authority; that said land shall be acquired for open space, watershed protection, conservation and passive recreation purposes for the general public, consistent with the provisions of Mass. Gen. Laws, Ch. 40, §8C, 310 C.M.R. 22.00, and Article 97 of the Amendments to the**

Constitution of the Commonwealth of Massachusetts; that \$114,000 is appropriated to pay costs of this acquisition, and all other costs incidental and related thereto; that to meet this appropriation, such amount shall be transferred from Fund Balance in the Open Space Reserve Account of the Community Preservation Fund; that the Board of Selectmen and the Conservation Commission are each authorized to apply for, accept and expend any funds which may be provided by the Commonwealth or other public or private sources to defray a portion or all of the costs of acquiring this property, including but not limited to funding under the Self-Help Act, General Laws, Chapter 132A, Section 11 (now, so-called LAND grants), provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of any such grants received or funds accepted prior to the sale of such notes or bonds; and further provided that any such sums from non-municipal sources shall be deposited in the open space account of the Community Preservation Fund; that the Board of Selectmen is authorized to grant to the Trustees of the Brewster Conservation Trust, for no consideration, a perpetual Conservation Restriction on said premises pursuant to the provisions of General Laws, Chapter 184, Sections 31 through 33, allowing the aforementioned uses at the time of closing or within a reasonable amount of time thereafter; that the Conservation Commission is authorized to assume the care, custody, control and management of the property; and that the Board of Selectmen and Conservation Commission are each authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect this purchase and obtain reimbursement funding.

**ACTION:** Adopted Unanimously.

<b><i>ZONING BYLAW AMENDMENT /Floodplain Regulations</i></b>
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**ARTICLE NO. 24:** To see if the Town will vote to amend Chapter 179 Zoning, Article II Establishment of Districts, Section 179-7 as follows (~~strike through~~ text to be deleted, **bold underlined** text is new):

**§ 179-7. Floodplain District.**

**§ 179-7. Floodplain District.**

The Floodplain District is established as ~~no~~ **an** overlay district. All uses otherwise permitted in the underlying district are allowed, provided that they meet the following additional requirements, as well as those of the Massachusetts State Building Code dealing with construction in floodplains and coastal high hazards.

A. Statement of purpose. The purposes of the Floodplain District are to:

- (1) Regulate development in areas subject to coastal storm flowage, particularly high hazard velocity zones, in order to minimize threats to public safety, potential loss of life, personal injury, destruction of property, and environmental damage inevitably resulting from storms, flooding, erosion and relative sea level rise.

- (2) Enable safe access to and from coastal homes and buildings for homeowners and emergency response personnel, such as police, fire and rescue departments or other emergency response officials.
- (3) Reduce or prevent public health emergencies resulting from surface and ground water contamination from inundation of or damage to sewage disposal systems and storage areas for typical household hazardous substances.
- (4) Minimize monetary loss and public health threats resulting from storm damage to public facilities (water and gas ~~warns~~ **mains**, electric, telephone lines, streets, bridges, etc.). Avoid the loss of utility services which, if damaged by flooding, would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding.
- (5) Eliminate costs associated with the response to and cleanup of flooding conditions.
- (6) Reduce damage to public and private property resulting from flooding waters.

B. Definitions. As used in this section, the following words shall have the meanings specified herein:

AREA OF SPECIAL FLOOD HAZARD -- The land in the floodplain within a community, subject to a one-percent or greater chance of flooding in any given year. The area may be designated on a FIRM as Zone A, ~~A1-30 or V1-30~~ **AE or VE**.

BASE FLOOD -- The flood having a one-percent chance of being equaled or exceeded in any given year.

COASTAL HIGH HAZARD AREA -- The area subject to high-velocity waters, including ~~but~~ **but** not limited to hurricane wave wash or tsunamis. The area is designated on a FIRM as Zone ~~V1-30~~ **VE**.

DEVELOPMENT -- Any man-made change to improved or unimproved real estate, including but not limited to building or other structures, construction, mining, extraction, dredging, filling, grading, paving, excavation or drilling activity or operation.

DISTRICT -- Floodplain District.

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION -- A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be fixed (including, at minimum, the installation of utilities, the construction of streets, and either final site grading or pouring of concrete pads) is completed before the effective date of this section.

EXPANSION TO AN EXISTING ~~MANUFACTURED~~ **MANUFACTURED** HOMEPARK OR SUBDIVISION -- The preparation of additional sites by the construction of facilities for servicing lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or pouring of concrete pads).

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) -- Administer~~s~~ the National Flood Insurance Program (NFIP). FEMA provides a nationwide flood hazard mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

FLOOD INSURANCE RATE MAP (FIRM) -- An official map of a community on which FEMA has delineated both areas of special flood hazard and risk premium zones applicable to the community.

FLOOD INSURANCE<sub>7</sub> STUDY **(FIS)** -- An examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

FLOODWAY -- The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

LAND SUBJECT TO COASTAL STORM FLOWAGE -- Land subject to inundation caused by coastal storms up to and including the one-hundred-year flood, surge of record, or flood of record, whichever is greater. The one-hundred-year flood (or base flood as it is also referred to) means the flood having a one-percent chance of being equaled or exceeded in any given year. The seaward limit is mean low water.

LOWEST FLOOR -- The lowest floor of the lowest enclosed areas (including basement or cellar). An unfinished or flood-resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP Regulations 60.3.

MANUFACTURED HOME -- A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For purposes of the application of this Floodplain District Bylaw, the term "manufactured home" also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days. For insurance purposes, the term "manufactured home" does not include park trailers, travel trailers, and other similar vehicles.

MANUFACTURED HOME PARK OR SUBDIVISION -- A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

NATIONAL FLOOD INSURANCE PROGRAM (NFIP) -- Is administered by the Federal Emergency Management Agency (FEMA).

NEW CONSTRUCTION -- For purposes of the application of this Floodplain District Bylaw, "new construction" shall mean structures for which the ~~start~~ **start** of construction commenced on or after the effective date of this Floodplain District Bylaw. For the purpose of determining insurance rates, "new construction" means structures for which the start of construction commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.

NEW MANUFACTURED HOME PARK OR SUBDIVISION -- A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of this Floodplain District Bylaw.

ONE HUNDRED YEAR FLOOD -- See "base flood."

REGULATORY FLOODWAY -- See "floodway."

SPECIAL FLOOD HAZARD AREA -- An area having special flood and/or flood related erosion hazards, and shown on a FIRM as Zone A, ~~A1-30, V1-30~~ **AE, VE**.

START OF CONSTRUCTION -- Includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start

means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, or floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE -- For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home. For NFIP insurance coverage purposes, "structure" means a walled and roofed building, other than a gas or liquid storage tank, that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration or repair, but does not include building materials or supplies intended for use in such construction, alteration or repair, unless such materials or supplies are within an enclosed building on the premises.

SUBSTANTIAL DAMAGE -- Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT -- Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50% of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage, regardless of the actual repair work performed.

#### ZONES

- (1) ZONE A -- The one-hundred-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE, use the best available federal, state, local or other data.
- (2) ZONE ~~A1-A30~~ **AE** -- The one-hundred-year floodplain where the base flood elevation has been determined.
- (3) ZONES ~~B and C~~ **X** -- Areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard.
- (4) ZONE ~~V1-V30~~ **VE** -- Special flood hazard areas along a coast subject to inundation by the one-hundred-year flood with additional hazards due to velocity (wave action). Base flood elevations have been determined.

C. Floodplain District boundaries and base flood elevation and floodway data.

~~(1) The floodplain District is herein established as an overlay district. The Floodplain District includes all special flood hazard areas designated on the Town of Brewster FIRM issued by FEMA for the administration of the NFIP dated May 17, 1993, as ZONES A, A1-30, and V1-30 which indicates the one-hundred-year regulatory floodplain. The exact boundaries of the District may be defined by the one hundred year base flood elevations shown on the FIRM and further defined by the Flood Insurance Study Booklet dated December 19, 1998. The FIRM and Flood Insurance Study booklet are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner and Conservation Commission.~~

**(1) The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Brewster designated as Zone A, AE, or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management**

**Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Brewster are panel numbers 25001C0394J, 25001C0413J, 25001C0414J, 25001C0416J, 25001C0417J, 25001C0418J, 25001C0419J, 25001C0438J, 25001C0582J, 25001C0584J, 25001C0601J, 25001C0602J, 25001C0603J, 25001C0606J, 25001C0607J and 25001C0626J dated July 16, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner and Conservation Commission.**

- (2) Floodway data. In Zone A and ~~A1-30~~ **AE** along watercourses that have not had a regulatory floodway designated, the best available federal, state, local or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- (3) Base flood elevation data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres; whichever is the lesser, within unnumbered A zones.
  - (a) Within Zone A, where the base flood elevation is not provided on the FIRM, the applicant shall cause a qualified professional to provide any existing base flood elevation data, which data shall be reviewed by the Building Commissioner/Zoning Agent for its reasonable utilization toward meeting the elevation or floodproofing requirements, as appropriate, of the State Building Code.
  - (b) The Wetlands Protection Act may require applicants to determine base flood elevation information by engineering calculations using whichever specified methodology is most accepted by the Brewster Conservation Commission.
- D. Notification of watercourse alteration. In a riverine situation, the property owner and/or applicant shall notify the following of any alteration or relocation of a watercourse:
  - (1) Adjacent communities.
  - (2) NFIP State Coordinator  
~~Massachusetts Office of Water Resources~~ **Department of Conservation and Recreation**  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104
  - (3) NFIP Program Specialist  
FEMA Region I, Rm. 462 ———  
~~J. W. McCormack Post Office & Courthouse~~  
**99 High Street, 6<sup>th</sup> Floor**  
Boston, MA ~~02109~~ **02110**
- E. Use regulations.
  - (1) All provisions of the Code of the Town of Brewster, Chapter 179, shall remain applicable within the Floodplain District; provided, however, where the Floodplain District Bylaw imposes additional or conflicting regulations, the more stringent local regulations shall prevail. All development in the Floodplain District, including

structural and nonstructural activities, whether permitted by right or by special permit, most be in compliance with (Chapter 131, Section 40, of the Massachusetts General Laws and with the following:

- (a) Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR ~~3107.0.~~, ~~“Flood Resistant Construction”~~)
  - (b) Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00).
  - (c) Inland Wetlands Restriction, IMP (currently 310 CMR 13.00).
  - (d) Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00).
  - (e) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Tile 5).
  - (f) Brewster Wetlands Protection Bylaw (currently Chapter 172, Brewster Town Code).
  - (g) Brewster Wetlands Conservancy District (currently Chapter 179, Article II, § 179-6, Brewster Town Code).
- (2) Any departure from the provisions and requirements of the above-referenced state or local regulations may only be granted in accordance with the required variance procedures of these state or local regulations.
- F. Recommended uses. The following uses, which present low flood damage potential and are unlikely to cause obstructions to flood flows, are encouraged, provided they are permitted in the underlying district and do not require structures, fill, or the storage of either materials or equipment.
- (1) Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
  - (2) Forestry and nursery uses.
  - (3) Outdoor recreational uses, including play areas, nature study, boating, fishing and hunting where otherwise legally permitted.
  - (4) Conservation of water, plants and wildlife.
  - (5) Wildlife management areas, foot, bicycle, and/or horse paths and bridges provided such uses do not affect the natural flow pattern of floodwaters or of any watercourse.
  - (6) Temporary nonresidential structures used in connection with fishing, hunting, bird watching, growing, harvesting, storage, or sale of crops raised on the premises.
  - (7) Buildings and uses lawfully existing prior to the adoption of these provisions.
- G. Use limitations.
- (1) Man-made alteration of sand dunes within Zones ~~V1-30~~ **VE that** increase potential flood damage is prohibited.
  - (2) All new construction within Zones ~~V1-30~~ **VE** is required to be located landward of the reach of mean high tide.
  - (3) All subdivision proposals shall be reviewed to assure that:
    - (a) Such proposals minimize flood damage;
    - (b) All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
    - (c) Adequate drainage is provided to reduce exposure to flood hazards.



- (4) Existing contour intervals of site and elevations of existing structures must be included on plan proposals.

H. Administration.

- (1) There shall be established a routing procedure which will circulate or transmit one copy of the development plan to the Conservation Commission, Planning Board, Board of Health, Town Engineer and Building Commissioner for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.
- (2) The Building Inspector shall require the applicant to cause a qualified professional to provide records of elevation and floodproofing levels for new construction or substantial improvement within the flood district.

- I. Severability. If any provision of this section should be disapproved by the Attorney General or invalidated by a court of competent jurisdiction, the remainder of the section shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this § 179-7 shall not affect the validity of the remainder of the Town of Brewster's Zoning Bylaw.

or take any other action relative thereto.

(Two-Thirds Vote Required)

(Planning Board)

**MOTION: I move that the town vote to approve article no. 24 as printed in the warrant.**

**ACTION: Adopted by a declared 2/3 vote.**

<b><i>TOWN CODE AMENDMENT / Construction Notification</i></b>
---

**ARTICLE NO. 25:** To see if the Town will vote to amend the Code of the Town of Brewster to delete Chapter 72 (Building Construction), that reads as follows:

72-1. Requirement; exemption.

Any person or firm building or externally altering a structure is required to file a notice of construction or alteration with the Board of Assessors. This notice shall contain the name of the person or firm, the address, location, approximate size and intended use. Building or alterations of less than thirty-six (36) square feet of floor area shall be exempt.

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 25 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

<b><i>NAUSET PUBLIC SCHOOLS MIDDLE SCHOOL RENOVATION PROJECT</i></b>
--

**ARTICLE NO. 26:** To see if the Town will approve the \$2,438,439 borrowing authorized by the Nauset Regional School District, for the purpose of paying costs of the partial roof replacement of the Nauset Regional Middle

School located at 70 Route 28 Orleans MA 02653, including the payment of all costs incidental or related thereto the Middle School Roof Project, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Nauset Regional School District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Nauset Regional School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the Nauset Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Nauset Regional School District and its member municipalities. Any grant that the Nauset Regional School District may receive from the MSBA for the Project shall not exceed the lesser of (1) thirty seven point three two percent (37.32%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

or to take any other action relative thereto.

(Majority Vote Required)

(Nauset Regional School Committee)

**MOTION:** I move that the Town hereby approves the \$2,438,439 borrowing authorized by the Nauset Regional School District, for the purpose of paying costs of the partial roof replacement of the Nauset Regional Middle School located at 70 Route 28 Orleans MA 02653, including the payment of all costs incidental or related thereto the Middle School Roof Project, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Nauset Regional School District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Nauset Regional School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the Nauset Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Nauset Regional School District and its member municipalities; provided further that any grant that Nauset Regional School District may receive from the MSBA for the Project shall not exceed the lesser of (1) thirty seven point three two percent (37.32%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; [provided that the approval of the Nauset Regional School District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 21/2)]; and that the amount of borrowing authorized by the Nauset Regional School District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Nauset Regional School District and the MSBA

**ACTION:** Adopted Unanimously.

**AMENDMENT TO THE INTERMUNICIPAL AGREEMENT BETWEEN THE  
TOWNS OF ORLEANS, BREWSTER AND EASTHAM FOR THE  
CONSTRUCTION, MANAGEMENT AND OPERATION OF A SEPTAGE  
TREATMENT FACILITY**

**ARTICLE NO. 27:** To see if the Town will vote to authorize the Board of Selectmen to amend the Intermunicipal Agreement between the Towns of Orleans, Brewster and Eastham for the Construction, Management and Operation of a Septage Treatment Facility dated May 30, 1985, as amended (the "IMA"), by adopting a further amendment pursuant to Section XVI of the IMA, in substantially the form set forth below:

**Whereas**, the Towns of Orleans, Brewster and Eastham (collectively the "Towns"), are parties to an Intermunicipal Agreement between the Towns of Orleans, Brewster and Eastham for the Construction, Management and Operation of a Septage Treatment Facility, as amended, (the "IMA");

**Whereas**, as originally adopted the IMA had a term of twenty (20) years and was due to expire on May 30, 2005;

**Whereas**, the Towns amended the IMA and extended the term of the IMA for an additional ten (10) years, until May 30, 2015;

**Whereas**, paragraph 1 of the amended IMA states, in part, that: "Further, unless Orleans by vote of its Board of Selectmen, determines that it does not intend to further extend the term of the IMA, and notice of such vote is provided in writing to Eastham and Brewster prior to May 30, 2013, then the term of the IMA shall be extended for an additional ten (10) years until May 30, 2025";

**Whereas**, Orleans by vote of its Board of Selectmen determined that it did not intend to further extend the term of the IMA and notice of such vote was provided in writing to Eastham and Brewster prior to May 30, 2013, i.e. on January 15, 2013;

**Whereas**, the IMA will expire on May 30, 2015;

**Whereas**, the Towns are desirous of extending the term of the IMA until December 31, 2016;

**Whereas**, Section XVI of the IMA, provides that it may be amended by written amendment, but that no such amendment shall become effective until approved by a Town Meeting vote in all three (3) member Towns;

**Now, therefore**, the Towns, in consideration of the mutual covenants set forth herein, the provisions of the IMA and the authority set forth in General Laws chapter 40, §4A, and every other power, hereby agree as follows:

1. The term of the IMA shall be extended until December 31, 2016.
2. Other than as set forth in this amendment the provisions of the IMA are hereby ratified and confirmed by all member Towns.

This amendment shall only become effective upon approval by a Town Meeting vote in all three (3) towns.  
or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 27 as printed in the warrant.

**ACTION:** Adopted.

<b><i>EXPENSES FOR THE TRI-TOWN SEPTAGE TREATMENT PLANT</i></b>
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**ARTICLE NO. 28:** To see if the Town will vote to transfer the sums of ***TWENTY-FIVE THOUSAND AND 00/100 DOLLARS (\$25,000.00) DOLLARS*** from Free Cash ***AND SEVENTY-FIVE THOUSAND AND 00/100 DOLLARS (\$75,000.00)*** from the Tri-town Special Purpose Stabilization Fund and, in the event all three Towns vote to extend the term of the “Intermunicipal Agreement between the Towns of Orleans, Brewster and Eastham for the Construction, Management and Operation of a Septage Treatment Facility” to December 31, 2016, to expend such funds on costs associated with the engineering, design, operation, repair and maintenance of the Tri-Town Septage Treatment Facility; or, alternatively, in the event all three Towns do not vote to extend the term of the “Intermunicipal Agreement between the Towns of Orleans, Brewster and Eastham for the Construction, Management and Operation of a Septage Treatment Facility” to December 31, 2016, to expend such funds on costs associated with the engineering, design and demolition of the Tri-Town Septage Treatment Facility; and to authorize the Board of Managers, with the permission of the Board of Selectmen, to solicit bids and/or proposals, enter into a contract or contracts, and to expend said funds for said purposes; or to take any other action relative thereto.

(Majority Vote Required or a Two-thirds vote if funds are transferred from the Special Purpose Stabilization Fund)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 28 as printed in the warrant.

**ACTION:** Adopted.

<b><i>STABILIZATION FUND / Cape Cod Regional Technical High School</i></b>
--

**ARTICLE NO. 29:** To see if the Town will vote pursuant to Chapter 71, Section 16G ½ to allow the Cape Cod Regional Technical High School to establish a stabilization fund for future capital costs, or to take any other action relative thereto.

(Majority Vote Required)

(Cape Cod Regional High School Committee)

**MOTION:** I move that the town vote to approve article no. 29 as printed in the warrant.

**ACTION:** Adopted Unanimously.

## ***ZONING BYLAW AMENDMENT / Museum Use***

**ARTICLE NO. 30:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article IV, Section 179-11, Table of Use Regulations, Table 1, Community Facilities, by amending #12, Museum as follows (**bold underline** text is new):

		R-R	R-L	R-M	C-H	V-B	I	MRD	PWS- CF
12.	Museum	<b><u>S</u></b>	<b><u>S</u></b>	P	S	<b><u>S</u></b>	-	-	P

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

**MOTION:** I move that the town vote to approve article no. 30 as printed in the warrant.

**ACTION:** Adopted by a declared 2/3 vote.

## ***ZONING MAP AMENDMENT / East Brewster Village Business District***

**ARTICLE NO. 31:** To see if the Town will vote to amend the Town of Brewster Zoning Bylaw, Chapter 179, Section 179-3, Districts Enumerated, Subsection C, Village Business District, and Section 179-4, Zoning Map Established, by amending the Zoning Map to convert certain portions of the Village Business District to Commercial High Density District, all as shown on the sketch entitled “Article 33 – Zoning Map Amendment: East Brewster Village Business District” a copy of which is on file with the Brewster Town Clerk, and by further amending Section 179-3C to add the following language:

For the Village Business zoning district at the eastern end of Main Street at the Brewster/Orleans line:

- A. Retain the area from the center line of Main Street to the south as a Village Business district with the same boundaries as the existing district.
- B. For the area from the center line of Main Street starting at the Orleans line, a Commercial Zoning district will be created by a new line to be drawn:
  1. North for 400 feet, turning west and running parallel to Main Street to the centerline of Southern Eagle Cartway.
  2. Turning south along Southern Eagle Cartway to a point 165 feet north of the centerline of Main Street.
  3. Turning west and running parallel to Main Street to the center line of Eldredge Road.
  4. Turning north on Eldredge Road for 300 feet, then turning west for 225 feet, then turning south to the center line of Main Street, and running east along the center line of Main Street to the Orleans line.
- C. The remainder of the existing Village Business zoning district on the north side of Main Street will remain as a Village Business zoning district.

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

**MOTION:** I move that the town vote to approve article no. 31 as printed in the warrant.

**ACTION:** Adopted by a declared 2/3 vote.

<b><i>GOLF CART LEASE</i></b>
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**ARTICLE NO. 32:** To see if the Town will vote to authorize the Town Administrator to enter into a contract or contracts for the lease or lease-purchase of golf carts for the Captains Golf Course for up to a five (5) year period, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 32 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b><i>NSTAR / Utility Easement</i></b>
--

**ARTICLE NO. 33:** To see if the Town will vote to authorize the Board of Selectmen to grant to NSTAR, Inc., for no consideration an easement for the transmission and distribution of electricity on Town-owned property located at 201 Run Hill Road in order to provide service to the Department of Public Works Transfer Station facilities.

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 33 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b><i>ZONING BYLAW AMENDMENT / Museum Definition</i></b>
--

**ARTICLE NO. 34:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Article I, §179-2 B, by deleting the existing definition of "Museum" and replacing it as follows:

MUSEUM – An institution, open to the public, which acquires, conserves, researches, communicates or exhibits objects of lasting interest or value for the purposes of education, study or enjoyment.

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

**MOTION:** I move that the town vote to approve article no. 34 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b><i>CAPE COD COMMISSION / Membership</i></b>
--

**ARTICLE NO. 35:** To see if the Town will vote to direct the Board of Selectmen to place the following question on the next election ballot:

‘Shall the Town of Brewster petition the General Court of the Commonwealth of Massachusetts asking that the Town of Brewster be released from membership in and removed from the authority of the Cape Cod Commission and the Cape Cod Commission Act?’

or to take any other action relative thereto.

(Majority Vote Required)

(Citizens Petition)

**MOTION:** I move that the town vote to indefinitely postpone consideration of article no. 35.

**ACTION:** Adopted to Indefinitely Postpone.

<b><i>Brewster Energy Advocate: Protecting Ratepayer Interests &amp; Returning Power to the People</i></b>
--

**ARTICLE NO. 36:** To see if the Town will vote to give voters a direct voice in regional and local energy-related decision-making, as follows:

The Town’s representative to the Cape Light Compact (CLC) shall be a member of the Brewster Select Board, appointed by his or her colleagues to represent the interests of residential, commercial, and industrial ratepayers within the Town’s borders. On the CLC Governing Board, this individual shall serve as the Brewster Energy Advocate, charged with carrying forward the common aspirations and collective decisions and instructions of the Town and its consumers; acting on program and policy issues and contracts in a manner consistent with fiduciary and statutory obligations to Brewster’s ratepayers; and ensuring compliance with all applicable orders, laws, and regulations, as required under the CLC’s state-approved *Aggregation Plan*.

The Town’s representative to the CLC, appointed as the Brewster Energy Advocate by the Brewster Select Board, shall have the following responsibilities:

- Attend CLC Governing Board meetings; provide a primary point of contact for addressing issues and questions raised by Brewster consumers; and solicit input from the public, the Brewster Energy Committee, and others on CLC programs, policies, practices, and priorities
- Promote ratepayer-funded energy efficiency programs within Brewster and ensure comprehensive information disclosure and transparent pricing for CLC’s “Community Choice” power supply products through events, handouts, electronic media, and public access channels

- Bring energy-related positions adopted by the Town—including but not limited to goals relating to electricity independence and concerns relating to the Pilgrim nuclear plant and NStar’s vegetation management practices—to the CLC Governing Board for possible ratepayer-funded advocacy in state and federal venues
- Conduct a public hearing before the Brewster Select Board in June 2014 to disclose CLC’s current “Community Choice” power supply pricing, energy sources, air emissions, and other information, as well as the direct effects of CLC’s energy efficiency programs on NStar’s rates; and conduct similar public hearings to disclose any and all going-forward changes in “Community Choice” offerings and direct effects on NStar’s rates
- Advocate through the Town’s appointed representative to the Board of Directors of the Cape & Vineyard Electric Cooperative (CVEC), as well as through CLC’s appointed representative on CVEC’s Board and Executive Committee, for 10% of the energy from all CVEC projects to be made available to local ratepayers through “Community Choice” offerings, as well as for other ways in which CVEC could help make renewable energy available and affordable to all through the CLC
- Present any and all changes in pricing and other “Community Choice” power supply contract terms and conditions to the public and to the Brewster Select Board for review and vote of approval or disapproval
- Communicate any and all proposed changes in CLC’s Inter-Governmental Agreement to the public and to the Brewster Select Board for review and vote of approval or disapproval, prior to any vote being taken by the CLC Governing Board on said changes
- Report on a timely basis to the public and the Brewster Select Board on the following:
  - All energy efficiency, power supply, and consumer advocacy activities and decisions that affect—or could affect—local electric rates
  - Anticipated contributions of municipal consumers and of other commercial and industrial ratepayers to the CLC’s energy efficiency budget for 2014 and in future years, relative to the anticipated distributions of commercial and industrial energy efficiency funds to these similarly situated classes
  - Proposed changes in CLC’s Inter-Governmental Agreement
  - Contractual relationships and transactions between CLC and CVEC, including but not limited to transfers of ratepayer funds; lines of credit or other guarantees; sales of energy, renewable energy credits, or other commodities (including value streams that involve or travel through other parties); etc.

The Town’s representative to the CLC, working as the Brewster Energy Advocate in conjunction with the Brewster Energy Committee and others, also shall be responsible for conducting community forums, on at least a calendar-year basis, that feature the benefits and costs realized by residential, commercial, industrial, and municipal consumers through the CLC, as well as progress toward larger energy-related goals. In preparation for these forums and support of other activities, the Brewster Energy Advocate shall collaborate with CLC staff to make information available for presentation and through handouts, online resources, and public access channels.



The Town Code shall be updated as needed to reflect the provisions of this article. or to take any other action relative thereto.  
(Majority Vote Required) (Citizens Petition)

**MOTION:** I move that the town to vote to amend article no. 36 as printed in the warrant, as follows:

- (a) In the 1<sup>st</sup> full sentence, the phrases “a member of the Brewster Select Board” and “by his or her colleagues” shall be deleted, such that the sentence now reads as follows: “The Town’s Representative to the Cape Light Compact (CLC) shall be appointed to represent the interests of residential, commercial and industrial ratepayers within the town’s borders.”
- (b) And, in the 6<sup>th</sup> bullet the phrase “any and all” shall be deleted such that the sentence now reads as follows: “Present changes in pricing and other “community choice” power supply contract terms and conditions to the public and to the Brewster Select Board for review and vote of approval or disapproval”

**ACTION:** Defeated.

<b><i>ZONING BYLAW AMENDMENT / Docks &amp; Piers</i></b>
--

**ARTICLE NO. 37:** To see if the Town will vote to insert the text below into Brewster Zoning Bylaws, Chapter 179-13 (Regulations effective in all districts):

Insertion:

Paragraph E.) All docks and piers on freshwater ponds in the Town of Brewster shall conform to the Brewster Wetlands Protection Bylaws.

or to take any other action relative thereto.

(Two-thirds Vote Required) (Citizens Petition)

**MOTION:** I move that the town vote to indefinitely postpone consideration of article no. 37.

**ACTION:** Adopted to Indefinitely Postpone.

<b><i>ANY OTHER BUSINESS</i></b>
----------------------------------

**ARTICLE NO. 38:** To act on any other business that may legally come before this meeting.

(Board of Selectmen)

**MOTION:** I move that the town vote to dissolve the 2014 Annual Town Meeting.

**ACTION:** Adopted Unanimously.

The Annual Town Meeting of May 5<sup>th</sup>, 2014 was dissolved at 10:20pm.

A True Copy Attest:

Colette M. Williams, CMC/CMMC  
Town Clerk



**Brewster School Committee (2)**

Blanks	310	302	215	<b>827</b>
Marie K. Enochy	311	321	279	<b>911</b>
Claire A. Gradone	336	316	252	<b>904</b>
Jessica L. Larsen	300	332	258	<b>890</b>
Write-in	1	1	0	<b>2</b>
Write-in	0	0	0	<b>0</b>
<b><u>Total</u></b>	<b><u>1258</u></b>	<b><u>1272</u></b>	<b><u>1004</u></b>	<b><u>3534</u></b>

**Constable**

Blanks	125	116	93	<b>334</b>
Roland W. Bassett, Jr.	502	519	407	<b>1428</b>
Write-In	2	1	2	<b>5</b>
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

**Moderator**

Blanks	142	137	97	376
Stephen L. Doyle	485	495	400	1380
Write-In	2	4	5	11
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

**Brewster Housing Authority**

Blanks	621	606	475	1702
**Write-In - Leonard Avery	6	20	11	38
Write-ins	2	10	16	27
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

**Recreation Commission (2)**

Blanks	391	390	278	1059
Roland W. Bassett, Jr.	437	439	368	1244
George A. Bausch	430	442	357	1229
Write-In	0	1	1	2
Write-In	0	0	0	0
<b><u>Total</u></b>	<b><u>1258</u></b>	<b><u>1272</u></b>	<b><u>1004</u></b>	<b><u>3534</u></b>

**Planning Board**

Blanks	165	161	121	447
Nicholas J. deRuyter	464	472	379	1315
Write-In	0	3	2	5
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

**Nauset Reg'l School District Cmt**

Blanks	157	159	114	430
John M. O'Reilly	471	475	388	1334
Write-in	1	2	0	3
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

**QUESTION: 1**

Shall the Town of Brewster be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to finance the renovation, constructing, and equipping of the Eddy Elementary School Building and other costs incidental and related to carrying out this project and its financing?

Blanks	25	25	19	69
Yes	412	404	327	1143
No	192	207	156	555
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

**QUESTION: 2**

Shall the Town of Brewster be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to finance costs associated with planning, architectural, design and engineering services for the construction of a new Fire Station Building and other costs incidental and related to carrying out this project and its financing?

Blanks	28	23	16	67
Yes	297	278	242	817
No	304	335	244	883
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

**QUESTION: 3**

Shall the Town of Brewster be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay Brewster's allocable share of the bond issued by the Nauset Regional School District for the purpose of paying costs of the partial roof replacement of the Nauset Regional Middle School located at 70 Route 28 Orleans MA 02653, including the payment of all costs incidental or related thereto?

Blanks	21	25	17	63
Yes	460	451	362	1273
No	148	160	123	431
<b><u>Total</u></b>	<b><u>629</u></b>	<b><u>636</u></b>	<b><u>502</u></b>	<b><u>1767</u></b>

A True Copy Attest:

Colette M. Williams, CMC/CMMC  
Town Clerk  
Brewster, MA

# REPORT OF THE SPECIAL STATE PRIMARY

## SEPTEMBER 9, 2014

In accordance with the warrant, the inhabitants of Brewster, qualified to vote in the **State Primary** met at the Brewster Baptist Church, 1848 Main Street, Brewster, on **Tuesday, September 9<sup>th</sup>, 2014**.

The polls were declared open at 7:00 am.

The elections workers duly sworn-in were: Sharon Ryone, Warden; David Whitney, Deputy Warden; Dorothy Leone, Precinct 1 Clerk; Edward Swiniarski, Precinct 2 Clerk; Cynthia Matheson, Precinct 3 Clerk; Checkers and Counters were as follows; Barbara Bartolomei, Pat Bowen, Patricia Busch, Suzanne Clowry, Jackalyn Courchesne, Beth Finch, Myles Franklin, Lisa Gerrish, Claire Gradone, Aline Johnson, Peter Johnson, Eleanor Johnson, Helen Kelly, Cheryl Kimberley, Dave Lahive, Marilyn Lahive, Anne LeMaitre, Gerry Mannix, Terry Mannix, Julie Menges, Mary Myers, MaryJo Nabywaniec, Jane Nixon, Carolyn Noering, Tom Noering, Glenda Normand, Judy Novick, Dave Quinn, Judy Rowe, Joan Scheffer, Peter Scheffer, Pat Stanley, Elizabeth Taylor, William Wheeler, Marilyn Mooers, Tammi Mason, and Jayanne Sci, Assistant Town Clerk.

Total Votes Cast: 1927

Eligible Voters: 7705

Percentage: 25%

<b><u>PARTY</u></b>	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Democrat	634	702	620	<b>1956</b>
Republican	412	407	405	<b>1224</b>
Unenrolled	1518	1472	1485	<b>4475</b>
<b><u>Total</u></b>				
<b><u>Registered:</u></b>	<b><u>2564</u></b>	<b><u>2581</u></b>	<b><u>2510</u></b>	<b><u>7655</u></b>
<b><u>Participants by Precinct</u></b>	<b><u>673</u></b>	<b><u>737</u></b>	<b><u>517</u></b>	<b><u>1927</u></b>
	<b>=27%</b>	<b>=29%</b>	<b>=21%</b>	

The polls were closed at 8:00 pm with the following results:

### **DEMOCRAT**

<b><u>Senator in Congress</u></b>	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Edward J. Markey	335	397	249	<b>981</b>
Write-Ins	0	1	0	<b>1</b>
Blanks	91	96	54	<b>241</b>
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

### **Governor**

Donald M. Berwick	112	112	78	<b>302</b>
Martha Coakley	192	241	125	<b>558</b>
Steven Grossman	118	134	95	<b>347</b>
Write-Ins	0	0	2	<b>2</b>
Blanks	4	7	3	<b>14</b>
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Lieutenant Governor**

Leland Cheung	107	123	85	<b>315</b>
Stephen J. Kerrigan	169	224	136	<b>529</b>
Michael E. Lake	65	61	43	<b>169</b>
Write-Ins	0	0	0	<b>0</b>
Blanks	85	86	39	<b>210</b>
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Attorney General**

Maura Healey	281	323	197	<b>801</b>
Warren E. Tolman	130	143	95	<b>368</b>
Write-Ins	0	0	0	<b>0</b>
Blanks	15	28	11	<b>54</b>
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>
	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>

**Secretary of State**

William Francis Galvin	334	392	256	982
Write-Ins	0	1	0	1
Blanks	92	101	47	240
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Treasurer**

Thomas P. Conroy	74	107	47	228
Barry R. Finegold	138	143	102	383
Deborah B. Goldberg	172	183	130	485
Write-Ins	0	0	0	0
Blanks	42	61	24	127
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Auditor**

Suzanne M. Bump	317	367	228	912
Write-Ins	0	0	0	0
Blanks	109	127	75	311
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Representative in Congress**

William Richard Keating	342	392	247	981
Write-Ins	0	1	3	4
Blanks	84	101	53	238
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Councillor**

Oliver P. Cipollini, Jr.	140	178	99	417
Joseph C. Ferreira	89	121	78	288
Alexander Kalife	12	16	9	37
Walter D. Moniz	85	65	57	207
Write-Ins	0	0	0	0
Blanks	100	114	60	274
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Senator in General Court**

Daniel A. Wolf	359	413	267	1039
Write-Ins	0	0	1	1
Blanks	67	81	35	183
Total	426	494	303	1223

**Rep. in General Court**  
**(1<sup>st</sup> Barnstable)**

Alexander R. Morash	48	35		83
Ian P. Ryan	89	88		177
Elisa Beth Zawadzkas	251	341		592
Write-Ins	0	0		0
Blanks	38	30		68
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>		<b><u>920</u></b>

**Rep. in General Court**  
**(4<sup>th</sup> Barnstable)**

Sarah K. Peake			260	260
Write-In			1	1
Blanks			42	42
<b><u>Total</u></b>			<b><u>303</u></b>	<b><u>303</u></b>
<b><u>Total Rep. P1, 2, &amp; 3</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

<b><u>District Attorney</u></b>	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Richard G. Barry	305	368	233	906
Write-Ins	0	0	1	1
Blanks	121	126	69	316
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**Register of Probate**

Write-Ins	2	2	1	5
Blanks	424	492	302	1218
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**County Commissioner**

Mark R. Forest	297	364	233	894
Write-Ins	0	0	1	1
Blanks	129	130	69	328
<b><u>Total</u></b>	<b><u>426</u></b>	<b><u>494</u></b>	<b><u>303</u></b>	<b><u>1223</u></b>

**REPUBLICAN**

**Senator in Congress**

Brian J. Herr	194	185	166	545
Write-Ins	0	1	0	1
Blanks	53	57	48	158
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Governor**

Charles D. Baker	195	174	156	<b>525</b>
Mark R. Fisher	47	60	51	<b>158</b>
Write-In	0	1	0	<b>1</b>
Blanks	5	8	7	<b>20</b>
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Lieutenant Governor**

Karyn E. Polito	212	194	176	<b>582</b>
Write-Ins	0	1	0	<b>1</b>
Blanks	35	48	38	<b>121</b>
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>243</u></b>	<b><u>704</u></b>

**Attorney General**

John B. Miller	198	189	172	559
Write-Ins	1	1	0	2
Blanks	48	53	42	143
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Secretary of State**

David D'Arcangelo	193	182	172	547
Write-Ins	0	0	0	<b>0</b>
Blanks	54	61	42	<b>157</b>
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Treasurer**

Michael James Heffernan	201	179	175	555
Write-Ins	0	0	0	0
Blanks	46	64	39	149
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Auditor**

Patricia S. Saint Aubin	193	185	174	552
Write-Ins	0	0	0	0
Blanks	54	58	40	152
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Representative in Congress**

Mark C. Alliegro	57	43	48	148
John C. Chapman	139	135	114	388
Vincent A. Coglianò, Jr.	9	12	10	31
Daniel L. Shores	30	39	33	102
Write-Ins	0	0	0	0
Blanks	12	14	9	35
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Councillor**

Write-Ins	1	2	1	4
Blanks	246	241	213	700
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>



**Senator in General Court**

Ronald R. Beaty, Jr.	117	115	96	328
Allen R. Waters	85	92	87	264
Write-Ins	0	1	0	1
Blanks	45	35	31	111
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Rep. in General Court (1<sup>st</sup> Barnstable)**

Timothy R. Whelan	224	204		428
Write-Ins	0	0		0
Blanks	23	39		62
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>		<b><u>490</u></b>

**Rep. in General Court (4<sup>th</sup> Barnstable)**

Write-Ins			2	2
Blanks			212	212
<b><u>Total</u></b>			<b><u>214</u></b>	<b><u>214</u></b>
<b><u>Total Rep. P1, 2, &amp; 3</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**District Attorney**

Michael D. O'Keefe	201	182	173	556
Write-Ins	1	0	0	1
Blanks	45	61	41	147
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**Register of Probate**

Anastasia Welsh Perrino	196	189	174	559
Write-Ins	0	0	0	0
Blanks	51	54	40	145
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

**County Commissioner**

Leo G. Cakounes	194	182	172	548
Write-Ins	0	0	0	0
Blanks	53	61	42	156
<b><u>Total</u></b>	<b><u>247</u></b>	<b><u>243</u></b>	<b><u>214</u></b>	<b><u>704</u></b>

A True Copy Attest:

Colette M. Williams, CMC/CMMC  
Town Clerk  
Brewster, MA

REPORT OF THE SPECIAL STATE ELECTION  
NOVEMBER 4, 2014

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In accordance with the warrant, the inhabitants of Brewster, qualified to vote in the **State Election** met at the Brewster Baptist Church, 1848 Main Street, Brewster, on **Tuesday, November 4<sup>th</sup>, 2014**.

The polls were declared open at 7:00 am.

The elections workers duly sworn-in were: Sharon Ryone, Warden; David Whitney, Deputy Warden; Dorothy Leone, Precinct 1 Clerk; Edward Swiniarski, Precinct 2 Clerk; Cynthia Mathison, Precinct 3 Clerk; Checkers and Counters were as follows; Barbara Bartolomei, Patricia Busch, Joan Carstanjen, Suzanne Clowry, Jackalyn Courchesne, Barbara Crossen, Susan Daly, Gina Dupont, Beth Finch, Myles Franklin, Robert Gaughran, Lisa Gerrish, Claire Gradone, Terry Iaccheri, Aline Johnson, Peter Johnson, Eleanor Johnson, Cheryl Kimberley, Dave Lahive, Marilyn Lahive, Anne LeMaitre, Gerry Mannix, Terry Mannix, Tammi Mason, Julie Menges, Marilyn Mooers, Mary Myers, MaryJo Nabywaniec, Jane Nixon, Glenda Normand, Judy Novick, Dave Quinn, Judy Rowe, Amie Ryone, Joan Scheffer, Peter Scheffer, Pamela Smith, Pat Stanley, Elizabeth Taylor, Michelle Tero, Kimberley Tipton, Elbert Uleshoeffer, Jan Voelker and Jayanne Sci, Assistant Town Clerk.

Total Votes Cast: 4946

Eligible Voters: 7779

Percentage: 64%

<u>TIME</u>	<u>P1</u>	<u>P2</u>	<u>P3</u>	<u>TOTAL</u>	<u>%</u>
8:00AM	116	89	101	<b>306</b>	<b>4%</b>
9:00AM	239	210	210	<b>659</b>	<b>9%</b>
10:00AM	378	363	311	<b>1052</b>	<b>14%</b>
11:00AM	525	513	450	<b>1488</b>	<b>20%</b>
12:00PM	679	656	577	<b>1912</b>	<b>25%</b>
1:00PM	808	771	691	<b>2270</b>	<b>30%</b>
2:00PM	969	924	832	<b>2725</b>	<b>35%</b>
3:00PM	1129	1067	962	<b>3158</b>	<b>41%</b>
4:00PM	1285	1224	1081	<b>3590</b>	<b>47%</b>
5:00PM	1418	1353	1229	<b>4000</b>	<b>52%</b>
6:00PM	1620	1509	1411	<b>4540</b>	<b>59%</b>
7:00PM	1692	1598	1482	<b>4772</b>	<b>62%</b>
8:00PM	1731	1680	1534	<b>4945</b>	<b>64%</b>
UOCAVA	1	0	0	1	
TOTAL	1732	1680	1534	4946	

The polls were closed at 8:00 pm with the following results:

<u>Senator in Congress</u>	<u>PREC. 1</u>	<u>PREC. 2</u>	<u>PREC. 3</u>	<u>TOTAL</u>
Edward J. Markey	941	946	805	<b>2692</b>
Brian J. Herr	749	676	691	<b>2116</b>
Write-Ins	0	2	1	<b>3</b>
Blanks	42	56	37	<b>135</b>
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Governor & Lt.****Governor**

Baker and Polito	864	825	786	<b>2475</b>
Coakley and Kerrigan	777	771	653	<b>2201</b>
Falchuk and Jennings	48	35	57	<b>140</b>
Lively and Saunders	20	10	15	<b>45</b>
McCormick and Post	10	10	11	<b>31</b>
Write-Ins	1	1	1	<b>3</b>
Blanks	12	28	11	<b>51</b>
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Attorney General**

Maura Healey	972	943	821	<b>2736</b>
John B. Miller	707	674	668	<b>2049</b>
Write-Ins	0	0	1	<b>1</b>
Blanks	53	63	44	<b>160</b>
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Secretary of State**

William Francis Galvin	1035	1036	894	2965
David D'Arcangelo	572	530	525	1627
Daniel L. Factor	61	37	53	151
Write-Ins	0	0	1	1
Blanks	64	77	61	202
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Treasurer**

Deborah B. Goldberg	820	836	723	2379
Michael James	762	702	679	2143
Heffernan				
Ian T. Jackson	67	47	58	172
Write-Ins	0	0	1	1
Blanks	83	95	73	251
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Auditor**

Suzanne M. Bump	835	856	711	2402
Patricia S. Saint Aubin	727	668	668	2063
MK Merelice	67	46	63	176
Write-Ins	0	0	1	1
Blanks	103	110	91	304
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Representative in Congress**

William Richard Keating	902	910	791	2603
John C. Chapman	794	725	711	2230
Write-Ins	1	1	1	3
Blanks	35	44	31	110
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Councillor**

Joseph C. Ferreira	1101	1089	986	3176
Write-Ins	5	7	9	21
Blanks	626	584	539	1749
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Senator in General****Court**

Daniel A. Wolf	1058	1048	930	3036
Ronald R. Beaty, Jr.	592	551	537	1680
Allen Waters (Write-In)	11	11	5	27
Write-Ins	0	0	3	3
Blanks	71	70	59	200
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Rep. in General Court****(1st Barnstable)**

Timothy R. Whelan	891	784		1675
Elisa Beth Zawadzkas	797	842		1639
Write-Ins	0	0		0
Blanks	44	54		98
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>		<b><u>3412</u></b>

**Rep. in General Court****(4th Barnstable)**

Sarah K. Peake			1074	1074
Write-In			18	18
Blanks			442	442
<b><u>Total</u></b>			<b><u>1534</u></b>	<b><u>1534</u></b>
<b><u>Total Rep. P1, 2, &amp; 3</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**District Attorney**

	<b><u>PREC. 1</u></b>	<b><u>PREC. 2</u></b>	<b><u>PREC. 3</u></b>	<b><u>TOTAL</u></b>
Michael D. O'Keefe	894	810	788	2492
Richard G. Barry	775	800	695	2270
Write-Ins	1	1	2	4
Blanks	62	69	49	180
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Register of Probate**

Anastasia Welsh Perrino	1178	1140	1066	3384
Write-Ins	5	3	4	12
Blanks	549	537	464	1550
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**County Commissioner**

Leo G. Cakounes	834	753	757	2344
Mark R. Forest	784	800	687	2271
Write-Ins	0	0	1	1
Blanks	114	127	89	330
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Barnstable Assembly****Delegate**

Jason Michael Klump	346	343	349	<b>1038</b>
Edward S. Lewis	650	648	525	<b>1823</b>
Madhavi Venkatesan	482	453	428	<b>1363</b>
Write-Ins	2	1	7	<b>10</b>
Blanks	252	235	225	<b>712</b>
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Question 1****LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

This proposed law would eliminate the requirement that the state's gasoline tax, which was 24 cents per gallon as of September 2013, (1) be adjusted every year by the percentage change in the Consumer Price Index over the preceding year, but (2) not be adjusted below 21.5 cents per gallon.

Yes	943	840	813	2596
No	738	774	677	2189
Blanks	51	66	44	161
<b><u>Total</u></b>	<b><u>1732</u></b>	<b><u>1680</u></b>	<b><u>1534</u></b>	<b><u>4946</u></b>

**Question 2****LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

This proposed law would expand the state's beverage container deposit law, also known as the Bottle Bill, to require deposits on containers for all non-alcoholic non-carbonated drinks in liquid form intended for human consumption, except beverages primarily derived from dairy products, infant formula, and FDA approved medicines. The proposed law would not cover containers made of paper-based biodegradable material and aseptic multi-material packages such as juice boxes or pouches.

The proposed law would require the state Secretary of Energy and Environmental Affairs (EEA) to adjust the container deposit amount every five years to reflect (to the nearest whole cent) changes in the consumer price index, but the value could not be set below five cents.

The proposed law would increase the minimum handling fee that beverage distributors must pay dealers for each properly returned empty beverage container, which was 2¼ cents as of September 2013, to 3½ cents. It would also increase the minimum handling fee that bottlers must pay distributors and dealers for each properly returned empty reusable beverage container, which was 1 cent as of September 2013, to 3½ cents. The Secretary of EEA would review the fee amounts every five years and make appropriate adjustments to reflect changes in the consumer price index as well as changes in the costs incurred by redemption centers. The proposed law defines a redemption center as any business whose primary purpose is the redemption of beverage containers and that is not ancillary to any other business.

The proposed law would direct the Secretary of EEA to issue regulations allowing small dealers to seek exemptions from accepting empty deposit containers. The proposed law would define small dealer as any person or business, including the operator of a vending machine, who sells beverages in beverage containers to consumers, with a contiguous retail space of 3,000 square feet or less, excluding office and stock room space; and fewer than four locations under the same ownership in the Commonwealth. The proposed law would require that the regulations consider at least the health, safety, and convenience of the public, including the distribution of dealers and redemption centers by population or by distance or both.

The proposed law would set up a state Clean Environment Fund to receive

certain unclaimed container deposits. The Fund would be used, subject to appropriation by the state Legislature, to support programs such as the proper management of solid waste, water resource protection, parkland, urban forestry, air quality and climate protection.

The proposed law would allow a dealer, distributor, redemption center or bottler to refuse to accept any beverage container that is not marked as being refundable in Massachusetts.

The proposed law would take effect on April 22, 2015.

Yes	540	516	474	1530
No	1164	1124	1047	3335
Blanks	28	40	13	81
<b>Total</b>	<b>1732</b>	<b>1680</b>	<b>1534</b>	<b>4946</b>

**Question 3** **LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

This proposed law would (1) prohibit the Massachusetts Gaming Commission from issuing any license for a casino or other gaming establishment with table games and slot machines, or any license for a gaming establishment with slot machines; (2) prohibit any such casino or slots gaming under any such licenses that the Commission might have issued before the proposed law took effect; and (3) prohibit wagering on the simulcasting of live greyhound races.

The proposed law would change the definition of “illegal gaming” under Massachusetts law to include wagering on the simulcasting of live greyhound races, as well as table games and slot machines at Commission-licensed casinos, and slot machines at other Commission-licensed gaming establishments. This would make those types of gaming subject to existing state laws providing criminal penalties for, or otherwise regulating or prohibiting, activities involving illegal gaming.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

Yes	900	849	770	2519
No	786	769	729	2284
Blanks	46	62	35	143
<b>Total</b>	<b>1732</b>	<b>1680</b>	<b>1534</b>	<b>4946</b>

**Question 4** **LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

This proposed law would entitle employees in Massachusetts to earn and use sick time according to certain conditions.

Employees who work for employers having eleven or more employees could earn and use up to 40 hours of paid sick time per calendar year, while employees working for smaller employers could earn and use up to 40 hours of unpaid sick time per calendar year.

An employee could use earned sick time if required to miss work in order (1) to care for a physical or mental illness, injury or medical condition affecting the employee or the employee’s child, spouse, parent, or parent of a spouse; (2) to attend routine medical appointments of the employee or the employee’s child, spouse, parent, or parent of a spouse; or (3) to address the effects of domestic violence on the employee or the employee’s dependent child. Employees would earn one hour of sick time for every 30 hours worked, and would begin accruing those hours on the date of hire or on July 1, 2015, whichever is later. Employees could begin to use earned sick time on the 90th day after hire.

The proposed law would cover both private and public employers, except that employees of a particular city or town would be covered only if, as required by the state constitution, the proposed law were made applicable by local or state legislative vote or by appropriation of sufficient funds to pay for the benefit. Earned paid sick time would be compensated at the same hourly rate paid to the employee

when the sick time is used.

Employees could carry over up to 40 hours of unused sick time to the next calendar year, but could not use more than 40 hours in a calendar year. Employers would not have to pay employees for unused sick time at the end of their employment. If an employee missed work for a reason eligible for earned sick time, but agreed with the employer to work the same number of hours or shifts in the same or next pay period, the employee would not have to use earned sick time for the missed time, and the employer would not have to pay for that missed time. Employers would be prohibited from requiring such an employee to work additional hours to make up for missed time, or to find a replacement employee.

Employers could require certification of the need for sick time if an employee used sick time for more than 24 consecutively scheduled work hours. Employers could not delay the taking of or payment for earned sick time because they have not received the certification.

Employees would have to make a good faith effort to notify the employer in advance if the need for earned sick time is foreseeable.

Employers would be prohibited from interfering with or retaliating based on an employee's exercise of earned sick time rights, and from retaliating based on an employee's support of another employee's exercise of such rights.

The proposed law would not override employers' obligations under any contract or benefit plan with more generous provisions than those in the proposed law. Employers that have their own policies providing as much paid time off, usable for the same purposes and under the same conditions, as the proposed law would not be required to provide additional paid sick time.

The Attorney General would enforce the proposed law, using the same enforcement procedures applicable to other state wage laws, and employees could file suits in court to enforce their earned sick time rights. The Attorney General would have to prepare a multilingual notice regarding the right to earned sick time, and employers would be required to post the notice in a conspicuous location and to provide a copy to employees. The state Executive Office of Health and Human Services, in consultation with the Attorney General, would develop a multilingual outreach program to inform the public of the availability of earned sick time.

The proposed law would take effect on July 1, 2015, and states that if any of its parts were declared invalid, the other parts would stay in effect.

Yes	916	907	814	2637
No	758	696	684	2138
Blanks	58	77	36	171
<b>Total</b>	<b>1732</b>	<b>1680</b>	<b>1534</b>	<b>4946</b>

**Question 5**

**THIS QUESTION IS NOT BINDING**

Shall the state senator from this district be instructed to vote in favor of legislation to expand the radiological Plume Exposure Emergency Planning Zone around the Pilgrim Nuclear Power Station in Plymouth, an approximately 10-mile-radius area, to include all of Barnstable, Dukes, and Nantucket Counties?

Yes	1139	1106	1036	3281
No	380	344	307	1031
Blanks	213	230	191	634
<b>Total</b>	<b>1732</b>	<b>1680</b>	<b>1534</b>	<b>4946</b>

**Question 6 (4<sup>th</sup>**

**THIS QUESTION IS NOT BINDING**

**Barnstable District**  
**Only**)

Shall the state representative from this district be instructed to vote in favor of legislation that would allow the state to regulate and tax marijuana in the same manner as alcohol?

Yes		999	999
No		373	373
Blanks		162	162
<b><u>Total</u></b>		<b><u>1534</u></b>	<b><u>1534</u></b>

A True Copy Attest:

Colette M. Williams, CMC/CMMC  
Town Clerk  
Brewster, MA





REPORT OF THE SPECIAL TOWN MEETING  
NOVEMBER 17, 2014

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In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Cafetorium on Monday, November 17<sup>th</sup>, 2014.

The meeting was called to order at 7:00pm by the Moderator, Stephen L. Doyle.

The Town Meeting Clerks were Joan Scheffer, Maureen Steinmann, Joan Carstanjen, Mary Meyers, Dorothy Leone, Cynthia Mathison, Edward Swiniarski, David Lahive, David Whitney, Thaddeus Nabywaniec, Francis Smith, and Jayanne Sci, Assistant Town Clerk.

A quorum was present with 582 of 7790 registered voters. 8%

<b>UNPAID BILLS</b>
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**ARTICLE NO. 1:** To see if the Town will vote to transfer from available funds a sum of money to pay bills incurred but unpaid during a previous fiscal year, or to take any other action relative thereto.

A	Poland Springs	\$123.00
B	Airgas USA, LLC	\$23.00
C	Corp Brothers, LLC	\$27.00
D	Mayflower Glass Company, Inc.	\$303.00
E	Aramark Uniform Services	\$118.00
F	Rite Aid	\$100.00
G	Perkins Paper, LLC	275.00
H	Grainger	72.00
	<b>Grand-total</b>	<b>\$1,041.00</b>

or to take any other action relative thereto.

(Nine-tenth Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 1 as printed in the warrant and to transfer the sums of \$694.00 from the Ambulance Receipts Reserved for Appropriation account and \$347.00 from the Golf Receipts Reserved for Appropriation account for these purposes.

**ACTION:** Adopted Unanimously

<b>BUDGETARY TRANSFERS</b>
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**ARTICLE NO. 2:** To see if the Town will vote to transfer from available funds in some departments an amount of money to be used in conjunction with funds appropriated under current fiscal year budgets to pay shortfalls that would otherwise exist in the Fiscal Year 2015 Budget of other departments, as follows:

a	Unclassified/Utilities	\$76,418.00
b	Board of Selectmen Printing Expense	\$2,000.00
c	Town Hall Maintenance Expenses for Elevator Repair	\$4,300.00
	Grand-total	\$82,718.00

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 2 as printed in the warrant and to transfer the sum of \$82,718.00 from Free Cash for these purposes.

**ACTION:** Adopted Unanimously

<b><i>CAPITAL AND SPECIAL PROJECTS EXPENDITURES</i></b>
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**ARTICLE NO. 3:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for the purpose of funding the following capital acquisitions and special project expenditures, to be undertaken during Fiscal Year 2015, and to authorize the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available, the proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be:

1.	<b><u>Board of Selectmen:</u></b>	<b><u>Request</u></b>	<b><u>Totals</u></b>
a.	Veteran's Memorial Expense	\$5,000.00	
b.	Town Facilities Security Enhancement Project	\$108,413.00	
c.	Technology Project	\$50,000.00	
d.	Integrated Water Resources Management Planning Project	\$40,000.00	
e.	All Citizens Access Projects	\$7,890.00	
f.	Planning Data Survey Expense	\$10,000.00	
g.	Council on Aging Transportation Van	\$40,000.00	
h.	Local Video Return and Data Network Project	\$161,358.00	
i.	Town Buildings Repair Projects	\$9,755.00	
j.	Library Parking Lot Design Expense	\$11,500.00	
k.	Recruitment Professional Services	\$20,000.00	
l.	Council on Aging/Community Center Feasibility Needs Assessment Study	<u>\$35,000.00</u>	
	<b>Sub-total</b>		<b>\$498,916.00</b>
2.	<b><u>Fire Department:</u></b>		
a.	Ambulance Lease Payment	\$25,000.00	
b.	Apparatus Lease Expense	\$108,000.00	
c.	Dispatch Services Expense	\$35,000.00	
d.	Rescue Services Expense	\$17,000.00	
e.	Self-Contained Breathing Apparatus Equipment Lease Payment Expense	\$30,000.00	
f.	Nozzles, Appliances, Miscellaneous Fire Equipment	\$15,000.00	
g.	Personal Protective Equipment Expense	\$15,000.00	

	h.	Radio Communications Equipment Expense	\$30,000.00	
	i.	Airbag Replacement Program	\$20,000.00	
	j.	Fire Station Maintenance and Repairs	\$10,000.00	
	k.	Assistance to Firefighters Grant Program (Local/Regional Grants)	<u>\$40,000.00</u>	
		<b>Sub-total</b>		<b>\$345,000.00</b>
	<b>3.</b>	<b><u>Department of Public Works:</u></b>		
	a.	Road/Drainage Repairs	\$125,000.00	
	b.	Beach Sand and Beach Reclamation Materials	\$20,000.00	
	c.	Landfill Monitoring Expense	\$6,000.00	
	d.	Truck Replacement (H-8/2006)	\$70,000.00	
	e.	Open Top Containers (2 units)	\$13,000.00	
	f.	Closed Top Containers (4 units)	\$29,650.00	
	g.	Container Compacting Equipment (2 units)	\$45,900.00	
	h.	Guard Rail Replacement Program	\$20,000.00	
	i.	Tree Maintenances Services	<u>\$20,000.00</u>	
		<b>Sub-total</b>		<b>\$349,550.00</b>
	<b>4.</b>	<b><u>Police Department:</u></b>		
	a.	Police Vehicle Replacement	\$35,500.00	
	b.	Restraint Equipment	<u>\$3,000.00</u>	
		<b>Sub-total</b>		<b>\$38,500.00</b>
	<b>5.</b>	<b><u>Golf Department:</u></b>		
	a.	Lightning Warning System	\$20,240.00	
	b.	Workman Utility Vehicles Lease (4 units)	\$22,000.00	
	c.	Rough Mowers (2 units)	\$27,000.00	
	d.	Sidewinder Rough Mower	\$7,000.00	
	e.	Verticut Reels	<u>\$8,000.00</u>	
		<b>Sub-total</b>		<b>\$84,240.00</b>
	<b>6.</b>	<b><u>Natural Resources Department:</u></b>		
	a.	Conservation Buildings Maintenance	\$10,000.00	
	b.	Trail, Park and Landing Management Expenses	\$10,000.00	
	c.	Breakwater Beach Parking Lot Reconstruction Project	\$10,000.00	
	d.	Town Beaches & Landing Sign Project	\$4,000.00	
	e.	Millsites Building Repair Project	<u>\$27,000.00</u>	
		<b>Sub-total</b>		<b>\$61,000.00</b>
	<b>7.</b>	<b><u>Elementary School Department:</u></b>		
	a.	Stony Brook Café Door Replacement Projects	\$25,000.00	
	b.	Stony Brook Window Blinds Replacement Project	\$10,000.00	
	c.	Stony Brook School Building Window Design Services	\$8,000.00	
	d.	Technology Project	<u>\$30,000.00</u>	

		<b>Sub-total</b>		<b>\$73,000.00</b>
		<b>8. <u>Ladies Library:</u></b>		
	a.	Technology Project	<u>\$10,000.00</u>	
		<b>Sub-total</b>		<b>\$10,000.00</b>
		<b>9. <u>Water Department:</u></b>		
	a.	Well No. 6 Debt Payment	<u>\$17,015.00</u>	
		<b>Sub-total</b>		<b><u>\$17,015.00</u></b>
		<b>Grand Total</b>		<b>\$1,477,221.00</b>

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Town approves Article No. 3 as printed warrant; appropriates the total sum of \$1,477,221.00 to pay costs of the various capital acquisitions and special project expenditures set forth therein, to be undertaken during Fiscal Year 2015, including the payment of all costs incidental and related thereto; authorizes the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available; that to meet that appropriation (i) the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$144,550 for items 3(e), (f) & (g) and 5(b), (c) and (d) of said Article No. 3 under and pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefor, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of any gifts, grants or any other money received by the Town (including, without limitation the proceeds of the disposition of old equipment or vehicles referred to above) on account of such capital expenditures before the sale of such notes or bonds and (ii) the Town is authorized to make the following transfers:

- \$791,058.00 from Free Cash,
- \$17,015.00 from the Water Surplus account,
- \$335,000.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$141,499.00 from article no. 4 (Cable Franchise Fee account) of the November 13, 2013 Special Town Meeting,
- \$19,859.00 from article no. 13 (Cable Franchise Fee account) of the May 5, 2013 Annual Town Meeting,
- \$28,240.00 from the Golf Receipts Reserved for Appropriation account,

**ACTION:** Adopted by a declared 2/3 vote

***SPECIAL REVENUE FUND / Cable Franchise Fee Account***

**ARTICLE NO. 4:** To see if the Town will vote to transfer the sum of ***ONE HUNDRED FORTY NINE THOUSAND SEVEN HUNDRED SIXTY FOUR AND 00/100 DOLLARS (\$149,764.00)*** from the Cable Franchise Fee account for the 2015 fiscal year for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable programming services providers and/or any other appropriate cable related purposes, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 4 as printed in the warrant.

**ACTION:** Adopted

***HOME HEATING ASSISTANCE***

**ARTICLE NO. 5:** To see if the Town will vote to transfer from Free Cash the sum of ***FOURTEEN THOUSAND AND 00/100 DOLLARS (\$14,000.00)*** for the Lower Cape Outreach Council, Inc. and to authorize the Board of Selectmen to enter into contracts with this organization in order to provide fuel assistance services for residents of Brewster, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 5 as printed in the warrant.

**ACTION:** Adopted Unanimously

***SPECIAL LEGISLATION / Rooms Occupancy Tax***

**ARTICLE NO. 6:** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special Home Rule legislation, as follows:

“Notwithstanding any general or special law to the contrary, the Town of Brewster may impose a room occupancy tax, in addition to any such occupancy tax currently allowed by law, on any vacation or leisure accommodation including, but not limited to apartments, single or multi-family housing, cottages, condominiums and time share units, as well as any other vacation or leisure accommodation not expressly taxed pursuant to the provisions of General Laws, Chapter 64G, at the rate of 6% of the total amount of the rate for each such occupancy. Vacation or leisure accommodation is further defined to include only paid occupancy for a period of ninety consecutive days or less, regardless of whether such use and possession is as a lessee, tenant, guest or licensee, but

excludes those accommodations specifically exempted from General Laws, Chapter 64G, in Section 2 of that chapter.”

and to state that the legislature may vary the form of the enactment in order to properly achieve its objectives, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 6 as printed in the warrant.**

**ACTION: Adopted; Yes: 318 – No: 211**

***INSURANCE RESERVE FUND for PUBLIC SAFETY EMPLOYEES***

**ARTICLE NO. 7:** To see if the Town will vote to appropriate a sum of money to add to the Town’s insurance fund to pay workers’ compensation under Section 13A of Chapter 40 of the General Laws, and to transfer from Free Cash the sum of ***TWENTY THOUSAND AND 00/100 DOLLARS (\$20,000.00)*** for this purpose, or to take any other action relative thereto.

(Majority Vote Required)  
Selectmen)

(Board of

**MOTION: I move that the town vote to approve article no. 7 as printed in the warrant.**

**ACTION: Adopted**

***TRI-TOWN SEPTAGE TREATMENT PLANT***

**ARTICLE NO. 8:** To see if the Town will vote to transfer the sums of ***ONE HUNDRED THOUSAND AND 00/100 DOLLARS (\$100,000.00) DOLLARS*** from Free Cash and, to expend such funds on costs associated with the engineering, design, operation, repair and maintenance of the Tri-Town Septage Treatment Facility for the remaining term of the Intermunicipal Agreement between the Towns of Orleans, Brewster and Eastham for the Construction, Management, and Operation of a Septage Treatment Facility; and, alternatively, to expend such funds on costs associated with the engineering, design and demolition of said Facility upon the final expiration of said Agreement; and to authorize the Board of Managers, with the permission of the Board of Selectmen, to solicit bids and/or proposals, enter into a contract or contracts, and to expend said funds for said purposes; or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 8 as printed in the warrant.**

**ACTION: Adopted Unanimously**

**LAND ACQUISITION / Community Preservation Act**

**ARTICLE NO. 9:** To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of vacant land designated on Brewster Assessors' Map 26 as Parcel 31, located at 0 Main Street, in Brewster, Barnstable County, Massachusetts, consisting of 3.08 acres, more or less, and more accurately described in deeds recorded in the Barnstable County Registry of Deeds in Deed Book 22866 Page 303, and shown as Parcel 2 on a plan of land entitled, "Plan of Land in Brewster, Massachusetts as surveyed and prepared for Robert H. Cope, Jr. made by Bennett & O'Reilly, Inc. and Outermost Land Survey, Inc., Scale 1" = 40', June 26, 2006" and recorded in the Barnstable County Registry of Deeds in Plan Book 610 Page 25, a copy of which is on file with the Brewster Town Clerk; to acquire said parcel by gift, purchase and/or eminent domain taking under Massachusetts General Laws, Chapter 79, or any other enabling authority; to acquire said land for conservation and passive recreation purposes for the general public, consistent with the provisions of Mass. Gen. Laws, Ch. 40, §8C, 310 C.M.R. 22.00, and Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; to appropriate the sum of **FIVE HUNDRED THOUSAND AND 00/100 DOLLARS (\$500,000.00)** to pay costs of this acquisition, and all other costs incidental and related thereto; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow up to the sum of **FIVE HUNDRED THOUSAND AND 00/100 DOLLARS (\$500,000.00)** pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 7(3) and Section 8C, and/or any other enabling authority, and to issue bonds and/or notes of the Town therefor; to authorize the Town Treasurer to transfer from available sums the sum of **TWENTY THOUSAND AND 00/100 DOLLARS (\$20,000.00)** for the purpose of paying incidental and related costs, including costs for grant funding applications and grant compliance, and the preparation, issuance and marketing of notes and bonds issued hereunder and for paying interest on temporary notes issued in anticipation thereof; to authorize the Board of Selectmen and the Conservation Commission to apply for, accept and expend any funds which may be provided by the Commonwealth or other public or private sources to defray a portion or all of the costs of acquiring this property, including but not limited to funding under the Self-Help Act, General Laws, Chapter 132A, Section 11 (now, so-called LAND grants), provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of any such grants received or funds accepted prior to the sale of such notes or bonds; and further provided that any such sums from non-municipal sources shall be deposited in the open space account of the Community Preservation Fund; to authorize the Board of Selectmen to grant to the Trustees of the Brewster Conservation Trust, a perpetual Conservation Restriction on said premises pursuant to the provisions of General Laws, Chapter 184, Sections 31 through 33, allowing the aforementioned uses, at the time of closing or within a reasonable amount of time thereafter; and, to authorize the Conservation Commission to assume the care, custody, control and management of the property; and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase and obtain reimbursement funding; or to take any other action relative thereto.

(Two-thirds Vote Required)  
Committee)

(Community Preservation  
Committee)

**MOTION:** I move that the Town acquire by gift, purchase and/or eminent domain taking under Massachusetts General Laws, Chapter 79, or any other enabling authority the parcel of vacant land described in Article No. 9 of the warrant; that the Town acquire said land for conservation and passive recreation purposes for the general public, consistent with the provisions of Mass. Gen. Laws, [Ch. 40](#), §8C, 310 C.M.R. 22.00, and Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; that the Town appropriates the sum of *FIVE HUNDRED THOUSAND AND 00/100 DOLLARS (\$500,000.00)* to pay costs of this acquisition, and all other costs incidental and related thereto; that to meet this appropriation, the Town authorizes the Treasurer, with the approval of the Board of Selectmen, to borrow up to the sum of *FIVE HUNDRED THOUSAND AND 00/100 DOLLARS (\$500,000.00)* pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 7(3) and Section 8C, and/or any other enabling authority, and to issue bonds and/or notes of the Town therefor; that the Town authorizes the Town Treasurer to transfer from the Fund Balance Reserved for Open Space the sum of *TWENTY THOUSAND AND 00/100 DOLLARS (\$20,000.00)* for the purpose of paying incidental and related costs, including costs for grant funding applications and grant compliance, and the preparation, issuance and marketing of notes and bonds issued hereunder and for paying interest on temporary notes issued in anticipation thereof; that the Town authorizes the Board of Selectmen and the Conservation Commission to apply for, accept and expend any funds which may be provided by the Commonwealth or other public or private sources to defray a portion or all of the costs of acquiring this property, including but not limited to funding under the Self-Help Act, General Laws, Chapter 132A, Section 11 (now, so-called LAND grants), provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of any such grants received or funds accepted prior to the sale of such notes or bonds; and further provided that any such sums from non-municipal sources shall be deposited in the open space account of the Community Preservation Fund; that the Town authorizes the Board of Selectmen to grant to the Trustees of the Brewster Conservation Trust, a perpetual Conservation Restriction on said premises pursuant to the provisions of General Laws, Chapter 184, Sections 31 through 33, allowing the aforementioned uses, at the time of closing or within a reasonable amount of time thereafter; and, to authorize the Conservation Commission to assume the care, custody, control and management of the property; and that the Town authorizes the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase and obtain reimbursement funding.

**ACTION:** Adopted by a declared 2/3 vote

<b><i>ZONING MAP AMENDMENT / East Brewster Village Business District</i></b>
--

**ARTICLE NO. 10:** To see if the Town will vote to amend the Town of Brewster Zoning Bylaw, Chapter 179, Section 179-3, Districts Enumerated, Subsection C, Village Business District, and Section 179-4, Zoning Map Established, by amending the Zoning Map to convert certain portions of the Village Business District to Commercial High Density District, all as shown on



the sketch entitled “Article 10 – Zoning Map Amendment: East Brewster Village Business District” a copy of which is on file with the Brewster Town Clerk, and by further amending Section 179-3C to add the following language:

For the Village Business (VB) zoning district at the eastern end of Main Street at the Brewster/Orleans line:

- D. Retain the area from the center line of Main Street to the south as a Village Business district with the same boundaries as the existing district.
- E. For the area from the center line of Main Street starting at the Orleans line, a Commercial High Density (CH) zoning district will be created by a new line to be drawn:
  - 5. North for 400 feet, turning west and running 650 feet to the centerline of the north/south portion of Southern Eagle Cartway.
  - 6. Turning south along the north/south centerline of Southern Eagle Cartway to a point 220 feet to the south.
  - 7. Turning west and running parallel to Main Street 210 feet.
  - 8. Turning north to the centerline of the east/west portion of Southern Eagle Cartway. Continuing west to the centerline of Eldridge Road.
  - 9. Turning north for 110 feet along the centerline of Eldridge Road. Turning west 225 feet, and turning south to the centerline of Main Street.
  - 10. Turning east along the center line of Main Street to the Orleans line.
- F. The parcel currently known as 27 Southern Eagle Cartway (Assessor's Map 138 Lot 38) will become Residential Medium Density (RM).

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Planning Board)

**MOTION: I move that the town vote to approve article no. 10 as printed in the warrant.**

**ACTION: Defeated; Yes: 153 – No: 357**

<b><i>TOWN CODE AMENDMENT / Control of Fertilizer Nutrient</i></b>
--

**ARTICLE NO. 11:** To see if the Town will vote to adopt Chapter 119, “Fertilizer Nutrient Control” as a new section of the Code of the Town of Brewster as follows:

**§119-1. Findings**

The Town of Brewster herein makes the following findings:

- A. There is sufficient scientific evidence demonstrating that excessive nutrient enrichment of the region's water resources can have numerous, significant negative impacts;
- B. Public health risks from excessive loading of nutrients to water resources may include direct detrimental effects on drinking water sources by

increased concentrations of nitrates that can violate Safe Drinking Water Standards;

- C. Degradation of the quality of water resources can have significant negative impacts to the local and regional economy, and the fiscal well-being of the Town.
- D. The Town has significant amounts of glacially deposited coarse, sandy soils that are subject to rapid water infiltration, percolation, and leaching of nutrients.
- E. The Town's soil characteristics mean that agronomic practices of soil fertilization common in other parts of the region, state and country may not always apply in the Town, as these practices vary by soil type.
- F. Scientific literature demonstrates that a significant potential source of nutrient loading to water resources is from inappropriate and/or improper use of turf fertilizer.

### **§119-2. Purposes**

It is the overarching goal of the Town of Brewster to provide a regulatory framework that results in the planting and maintenance of minimally managed turf areas. Consistent with this goal, and based on the findings provided in §119-1, the Town provides this By-Law to achieve the following purposes.

- A. To ensure application of fertilizer shall be performed in a manner consistent with Best Management Practices (BMP's), which from time to time may undergo changes in response to scientific research.
- B. To provide a legal mechanism for enforcement against the inappropriate and/or improper use of fertilizer.
- C. To incorporate, by reference, the University of Massachusetts Extension's Turf Management BMP's as the primary standard for the content and application practices related to turf fertilizer;
- D. To provide a regulatory tool that will help Brewster to achieve compliance with the Total Daily Maximum Loads (TMDL) for the Town's water resources prescribed by the Commonwealth of Massachusetts.
- E. To provide standards that will allow reasonable use of fertilizers for the enhancement and maintenance of turf quality.
- F. To conserve valuable waterways and other resources that increase property values, protect the unique environment vital to our economy, and reduce the financial burden on taxpayers and property owners by regulating the outdoor application of nitrogen on turf.
- G. To help achieve the goals of the Brewster Water Protection DCPC, the Cape-Wide Fertilizer Management DCPC, and the Local Comprehensive Plan.

### **§119-3. Authority**

This By-law is adopted by the Town of Brewster as Implementing Regulations pursuant to and as authorized by the Fertilizer Management District of Critical Planning Concern designation, Barnstable County Ordinance 13-07, and by Section 9 of Chapter 262 of the Acts of 2012.

#### **§119-4. Applicability**

- A. This By-law shall apply to and regulate any and all applications of nitrogen through fertilizer on managed turf areas within the Town of Brewster.
- B. Applications of fertilizer for agriculture and horticulture uses are exempt from the provision of this by-law as they are regulated by the MDAR Fertilizer Regulations.
- C. Applications of fertilizer to vegetated areas that do not include managed turf areas are not subject to the provisions of this By-Law as they are regulated by the MDAR Fertilizer Regulations.

#### **§119-5. Definitions**

For the purposes of this article, the following terms are defined as provided below:

“Agriculture/Agricultural Use” includes farming in all its branches, generally as the cultivation and tillage of the soil, dairying, the production, cultivation, growing and harvesting of any agricultural, floricultural, viticultural or horticultural commodities, and shellfishing, including preparations and delivery to storage or to market or to carriers for transportation to market.

“Best Management Practices” (BMP), means a sequence of activities designed to limit a nonpoint pollution source. For the purposes of this By-law, BMP means the “Best Management Practices for Soil and Nutrient Management in Turf Systems,” prepared by University of Massachusetts Extension, Center for Agriculture, Turf Program. The version of this document that applies to this By-Law shall be that which was most recent at the time of the adoption of this By-Law or any subsequent versions that are adopted as an amendment to this By-Law through a majority vote at Town Meeting.

“Combination Products,” sometimes known as “Weed and Feed,” means any product that, in combination with fertilizer, contains pre- or post-emergence herbicides, insecticides other pesticides or plant growth regulators.

“Compost” or “Organic Compost” means the biologically stable, humus-like material derived from composting or the aerobic, thermophilic decomposition of organic matter.

“Enforcement Authority” means the party designated by the Board of Selectmen to oversee and enforce the provisions of this By-Law

“Fertilizer” means a substance that enriches the soil with elements essential for plant growth, such as nitrogen, phosphorus, potassium or other substances; fertilizer does not include those nutrients that are normally excluded from fertilizer such as chemicals that are part of horticultural gypsum, dolomite, limestone, lime, Jersey greensand, grass clippings, or compost topdressing.

“Fertilizer Applicator” means any person who applies fertilizer to turf and soils.

“Heavy rain” is a rainfall greater than 0.25 inches per hour during a given 24-hour period or a rainfall of greater than one inch total in the next 24 hour period.

“Impervious Surface” means any structure, surface, or improvement that reduces or prevents absorption of storm water into land, and includes concrete, asphalt, paver blocks, gravel, decks, patios, elevated structures, and other similar structures, surfaces, or improvements.

“Landscape Professional” means a person, either as a sole proprietor or as part of a company, who, in exchange for money, goods, services, or other consideration, performs landscaping services. A landscape professional can include turf management staff at a private golf course operation or other private entity.

“Managed Turf Area” means an area of turf that is periodically maintained through mowing, fertilizing, aerating, irrigation or other similar activities designed to maintain or enhance the health, functionality and/or aesthetic appeal of the turf.

“MDAR Fertilizer Regulations” means the most recent regulations of the “Plant Nutrient Application Requirements for Agricultural Land and Land Not Used for Agricultural Purposes”, developed by the Massachusetts Department of Agricultural Resources (MDAR) pursuant to its authority under G.L. c. 128, Sections 2(k) and Section 65(A), as amended by St. 2012, c. 262. 330 CMR 31.00.

“Municipal Applicator” means a public employee of a town, the county, or the state or federal government (or an employee of a department of and within such public entity) who fertilizes and manages turf located on property owned or controlled by a town, the county, the state or federal government (including publicly owned golf courses and athletic fields) within the scope of their official public employment responsibilities.

“Nitrogen” means an element essential to plant growth. For the purposes of the Bylaw, nitrogen may be available as slow-release, controlled-release, timed-release, slowly available, or water insoluble nitrogen, which means nitrogen in a form that delays its availability for plant uptake and use after application and is not rapidly available to turf and other plants; and/or quick-release, water-soluble nitrogen which means nitrogen in a form that does not delay its availability for turf and other plant uptake and is rapidly available for turf and other plant uptake and use after application.

“Nutrient” means any of the following 17 elements needed for growth of a plant; the three (3) non-mineral elements: carbon, hydrogen, and oxygen; the six (6) macronutrients: nitrogen, phosphorus, potassium, calcium, magnesium, and sulfur; and the eight (8) micronutrients: boron, copper, iron, chloride, manganese, molybdenum, nickel and zinc.

“Saturated ground” means soil soaked with moisture so that it cannot absorb any more liquid.

“Turf” means any non-crop land area that is covered by any grass species, excluding meadows, grasslands, flower or vegetable gardens, pasture, hay land,

trees, shrubs, turf grown on turf farms or any form of agricultural production or use.

#### **§119-6. Performance Standards for Fertilizer Application**

All application of fertilizer to turf shall comply with the following standards:

- A. The application of fertilizer containing nitrogen is prohibited between November 15 and April 15 unless specifically permitted by Enforcement Authority as set out below. Based on early spring or fall weather conditions, soil temperature and degree of turf emergence from dormancy, or other relevant condition, and using the guidelines of the BMP, the Enforcement Authority may permit earlier or later application of fertilizer containing nitrogen, in which case such extended period shall be announced by notice or publication. A working group may be established by the Board of Selectmen to assist in undertaking the duties referenced in this paragraph.
- B. Nitrogen from any fertilizer application shall not be applied to, or otherwise be deposited on any impervious surface including parking lot, driveway, roadway, sidewalk, frozen soil or ice. Any fertilizer applied, spilled, and/or deposited on any impervious surface, either intentionally or accidentally, must be immediately and completely removed and contained and either legally applied to turf or any other legal site or returned to an appropriate container.
- C. Fertilizer shall not be applied within 24 hours before or during a heavy rain event nor shall fertilizer be applied onto saturated ground.
- D. An application of fertilizer should be watered in with no more than one-quarter inch (0.25 inch) of irrigation or natural rain within the 24-hour period following application. Where irrigation systems are used, the volume and rate of irrigation water applied shall be performed in a manner that reduces runoff to the greatest extent practicable. Where an irrigation system uses sprinkler heads or other similar spray devices, these devices shall direct irrigation water in a manner that reduces runoff to the greatest extent practicable.
- E. Unless the Town's existing Laws and Regulations, including its Wetland By-law or Regulations, contain a stricter standard or other enforcement or approval mechanism such as through the Town's Conservation Commission, which shall control, fertilizer shall not be applied closer than 100 feet to any water-body, or within the Zone I of a public drinking water well (as defined in 310 CMR 22.02), unless permission is obtained through the Enforcement Authority set out in §119.6.A herein allowing such activity;
- F. Fertilizer that contains phosphorus, shall not be used unless a soil test taken not more than three years before the proposed fertilizer application indicates that additional phosphorus is needed for growth of that turf, or unless establishing new turf or re-establishing or repairing turf after substantial damage or land disturbance, in which case the application shall be in compliance with the BMP;

- G. A single application of fertilizer that contains nitrogen shall not exceed 1.0 pound of actual nitrogen per thousand square feet, shall consist of at least 20% slow-release nitrogen fertilizer and the annual rate shall not exceed 2.0 pounds of actual nitrogen per thousand square feet. Single applications shall be done at intervals of no less than four weeks until the annual maximum is reached.
- H. The fertilizer application requirements of this subsection shall apply with the same limitations to combination products as defined by this By-Law.

#### **§119-7. Non-Criminal Disposition**

Whoever violates any provision of this Regulation may be penalized by a noncriminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition by-law. If noncriminal disposition is elected, then any person who violates any provision of this Regulation shall be subject to a penalty in the amount of three hundred dollars (\$300.00) per day for each day of violation, commencing ten days following day of receipt of written notice from the Enforcement Authority. A warning in lieu of a fine or other enforcement action for the first offense can be issued at the discretion of the Enforcement Authority. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

#### **§119-8. Other Remedies**

The Enforcement Authority may enforce this By-Law or enjoin violations thereof through any lawful process, and the election of one remedy by the Enforcement Authority shall not preclude enforcement through any other lawful means.

#### **§119-9. Education**

- A. The Town may rely on Cape Cod Cooperative Extension to assist in maintaining a program of fertilizer and turf management education that is based on BMPs.
- B. The Town may rely on Cape Cod Cooperative Extension to assist with or administer an assessment to determine an Applicator's proficiency of BMPs.
- C. Fertilizer education may consist of, but is not limited to, collaboration with retailers to post in-store information on town fertilizer regulations, the BMP requirements; mailings and flyers for the general public concerning town fertilizer regulations, the BMP requirements; and outreach to landscape professionals and Municipal Applicators concerning fertilizer-related laws and the BMP requirements.

#### **§119-10. Severability Clause**

Should any Section, part or provision of this by-law be deemed invalid or unconstitutional, such decision shall not affect the validity of the remaining terms of this by-law as a whole or any part thereof, other than the Section, part or provision held invalid or unconstitutional.  
or take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 11 as printed in the warrant, however that under section 119-4 (A) add the following phrase at the end of the sentence:

**“...with the exception of public and private golf courses.”**

**So that it reads:**

**This by-law shall apply to and regulate any and all applications of nitrogen through fertilizer on managed turf areas within the Town of Brewster with the exception of public and private golf courses.**

**ACTION: Adopted**

<b><i>TOWN CODE AMENDMENT / TEMPORARY ROAD REPAIR BYLAW</i></b>
---

**ARTICLE NO. 12:** To see if the Town will vote to amend Article VIII of Chapter 157 of the Code of the Town of Brewster, as follows:

**Current language: (Amendments are bolded and underlined)**

§ 157-20. Repair by Town.

A. In the event that a group of property owners who own property on a private road which has been open for public use for at least five years wish the Town of Brewster to finance the repair of their private way, they shall engage an engineer experienced in road construction and repair who shall survey the road in question to develop a plan for the repair of that private road which shall take into consideration the need for additional drainage, new berms, driveway aprons to protect the edges of the repaired road, the filling of existing cracks and the application of one or more layers of bituminous concrete.

B. The plan shall specify the projected useful life of the repaired private way, and in no event shall the projected useful life be less than 15 years. All costs of preparing the plan, obtaining cost estimates and preparing the petition described below shall be the exclusive responsibility of the petitioners.

C. After the plan has been prepared, the property owners' engineer shall secure at least three bids from established contractors to complete the work outlined in the engineer's plan. After receipt of the bids, the property owners shall prepare a petition to the Board of Selectmen for the Town of Brewster to finance the work in an amount certain, including a ten-percent contingency amount. The petition shall list the parcels by lot number and map number together with the owners' names of record with a space for each owner to place his or her signature. The petition must state that each signature represents an irrevocable agreement by each signatory to repay to the Town of Brewster, through the mechanism of a betterment added to each owner's real estate tax bill, his or her pro-rata share of the total amount to be financed plus interest and administrative costs, which Town administrative costs shall not exceed 4% of the project. The petition shall not be presented to the Selectmen unless 50% of all the abutters to the road plus one more abutter shall have agreed to the project and its financial commitment by having signed it.

D. The petition, accompanied by the engineer's plan, a map of the private way to be repaired and backup for the cost estimates shall be submitted to the Selectmen's Office on or before ~~August 31~~ **November 30**. The Selectmen shall refer every such petition to the Assessor's Office for verification of signatures and confirmation that more than 50% of abutters have signed. The Selectmen shall consider all submitted petitions that pass the Assessor's examination prior to ~~September 30~~ **December 31**. If the Selectmen determine that the proposed repairs are in the public interest and if the Selectmen determine that these repairs are within the financial capability of the Town, the Board of Selectmen shall refer each petition so determined to the Planning Board which shall conduct a public hearing on each petition on or before ~~November 15th~~ **February 28th** to evaluate the plan, examine the cost estimates and hear from both the abutters and the general public. The Planning Board shall either endorse the plan by a simple majority vote and return it to the Selectmen, recommend changes in costs or scope of the plan or disapprove the plan by a simple majority vote.

E. If the Planning Board approves any such plan, the Board of Selectmen may place the plan on the warrant for the next Annual Town Meeting. If the Planning Board suggests modifications or changes in scope of costs, the Board of Selectmen may, at its option, send out proxies to the abutters noting scope and cost changes or it may return the project to the petitioners. If proxies are sent out, they must be returned by ~~December 31~~ **March 31** if the project is to be considered at the Annual Town Meeting. If the proxies are returned by ~~December 31~~ **March 31**, the Selectmen may place the project on the Annual Town Meeting Warrant, provided that more than 50% of the abutters approve the revisions. Long-term financing may be issued for said project by the Town for up to a fifteen-year period. [Amended 5-2-2005 ATM, Art. 22EN(41)]

F. If the Annual Town Meeting votes to endorse and finance the project, the engineer who did the original plan shall be named "Project Manager." He shall prepare a new request for quotations with the bids to be directed to the Town Administrator. The Project Manager and the Town Administrator shall select the best bid to do the work. The Project Manager shall advise the Superintendent of Public Works 48 hours in advance of each phase of the project and certify, in writing, to the Superintendent of Public Works that each phase of the work has been completed to the Project Manager's satisfaction. The Superintendent of Public Works shall inspect the completed work and certify to the Town Accountant that the work is completed so that payment can be made.

G. For a group of private roads within a subdivision in which membership in a neighborhood property owners' association is automatic or mandatory, the same procedure shall be used:

- (1) So long as a majority of the owners of the lots abutting the group of private ways to be repaired signs the petition required by Subsection B above; and
- (2) So long as the group of private ways to be repaired is owned or controlled, directly or indirectly, by the neighborhood association or its members.



H. The Town of Brewster shall incur no liability for any damages of any nature whatsoever arising from the project by virtue of the Town's agreeing to finance any repair of a private subdivision way. The abutters who accept Town financing shall be deemed to have indemnified and held the Town harmless against any and all such claims.

I. Any private way improved under the provisions of this bylaw need not be brought up to full Town road standards. Any private way improved under the provisions of this bylaw shall continue to remain a private way

or take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 12 as printed in the warrant.**

**ACTION: Adopted Unanimously**

<p style="text-align: center;"><b><i>COMMUNITY PRESERVATION COMMITTEE / FY2007-2013</i></b> <b><i>Reallocation of Funds</i></b></p>
---

**ARTICLE NO. 13:** To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from the Community Preservation Fund to hold for future expenditure the following sums from the Fund's Fiscal Year 2007 through 2013 revenues; all as follows:

**Item: Category:**

**1. Reserve Funds:**

**a. Open Space:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Open Space and to transfer the sum of **\$118,071.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for Open Space from the Fund's Fiscal Year 2007 through 2013 revenue for future expenditures;

**b. Historic Preservation:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Historic Preservation and to transfer the sum of **\$23,614.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for Historic Preservation from the Fund's Fiscal Year 2007 through 2013 revenue for future expenditures;

**c. Community Housing:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Community Housing and to transfer the sum of **\$23,614.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for Community Housing from the Fund's Fiscal Year 2007 through 2013 revenue for future expenditures;

**d. Budget Reserve:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Budget Reserve for housing, historic preservation, and/or

recreation uses and to transfer the sum of **\$70,841.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for Budget Reserve from the Fund's Fiscal Year 2007 through 2013 revenue for future expenditures;

**Grand-total**  
**\$236,140.00**

or to take any other action relative thereto.

(Majority Vote Required)

(Community Preservation Committee)

**MOTION: I move that the town vote to approve article no. 13 as printed in the warrant.**

**ACTION: Adopted Unanimously**

<p><b><i>COMMUNITY PRESERVATION COMMITTEE / FY2014 Reallocation of Funds</i></b></p>
--

**ARTICLE NO. 14:** To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from the Community Preservation Fund to hold for future expenditure the following sums from the Fund's Fiscal Year 2014 revenues; all as follows:

**Item: Category:**

**1. Reserve Funds:**

**a. Open Space:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Open Space and to transfer the sum of **\$135,862.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for Open Space from the Fund's Fiscal Year 2014 revenue for future expenditures;

**b. Historic Preservation:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Historic Preservation and to transfer the sum of **\$27,172.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for Historic Preservation from the Fund's Fiscal Year 2014 revenue for future expenditures;

**c. Community Housing:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Community Housing and to transfer the sum of **\$27,172.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for Community Housing from the Fund's Fiscal Year 2014 revenue for future expenditures;

**d. Budget Reserve:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Budget Reserve for housing, historic preservation and/or recreation uses and to transfer the sum of **\$150,519.00** from Community Preservation Undesignated Fund Balance to the Fund Balance Reserved for

Budget Reserve from the Fund's Fiscal Year 2014 revenue for future expenditures;

**Grand-total  
\$340,725.00**

or to take any other action relative thereto.

(Majority Vote Required)

(Community Preservation Committee)

**MOTION: I move that the town vote to approve article no. 14 as printed in the warrant.**

**ACTION: Adopted Unanimously**

<b><i>ROUTE 6A WATER INFRASTRUCTURE UPGRADE PROJECT</i></b>
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**ARTICLE NO. 15:** To see if the Town will vote to appropriate a sum of money to pay costs of, replacing existing water service lines that are anticipated to begin failing due to age and to install water main stubs to roads that currently have no town water so the roadway will not be disturbed in the future, including the payment of all other costs incidental and related to the carrying out of this project and its financing, and to see whether such sum shall be raised by a transfer from available funds, or to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a certain sum of money under and pursuant to Chapter 44 of the General Laws, and/or any other enabling authority, and to issue bonds or notes of the Town therefor; to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; and to authorize the Town Administrator to solicit bids or proposals, enter into contracts, and expend said funds for this purpose, or to take any other action relative thereto.

(Two-Thirds Required)  
Commission)

(Water  
Commission)

**MOTION: I move that the Town appropriates the sum of NINE HUNDRED SEVENTY-ONE THOUSAND AND 00/100 DOLLARS (\$971,000.00) to pay costs of replacing existing water service lines that are anticipated to begin failing due to age and to install water main stubs to roads that currently have no town water so the roadway will not be disturbed in the future, including the payment of all other costs incidental and related to the carrying out of this project and its financing; that to meet this appropriation, the Town authorizes the Town Treasurer, with the approval of the Board of Selectmen, to borrow such sum of money under and pursuant to Chapter 44 of the General Laws, and/or any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town vote transfer from Water Surplus an additional sum of FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00) for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof ; and that the Town authorizes the Town**

**Administrator to solicit bids or proposals, enter into contracts, and expend said funds for this purpose.**

**ACTION: Adopted Unanimously**

<b><i>PROPERTY EASEMENT FOR STORM-WATER CONTROL</i></b>
---

**ARTICLE NO. 16:** To see if the Town will vote to authorize the Board of Selectmen to acquire an easement or easements by gift for the purposes of installing drainage, reconstructing, repairing and maintaining Linnell Landing Road for no consideration, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 16 as printed in the warrant.**

**ACTION: Adopted Unanimously**

<b><i>LADIES LIBRARY/ Planning &amp; Design Grant</i></b>
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**ARTICLE NO. 17:** To see if the Town will vote to authorize the Board of Trustees of the Brewster Ladies Library to proceed with a feasibility study to examine the options for expanding and renovating its library building for current and future needs, and to further vote to transfer from Article no. 20 of the May 2014 Annual Town Meeting the sum of ***TWENTY FIVE THOUSAND AND 00/100 DOLLARS (\$25,000.00)*** for this purpose, and to authorize the Town Administrator to solicit bids or proposals, enter into contracts, and expend said funds for this purpose, or take any other action relative thereto.

(Majority Vote Required)  
Library)

(Trustees of the Ladies

**MOTION: I move that the town vote to approve article no. 17 as printed in the warrant.**

**ACTION: Adopted Unanimously**

<b><i>ANY OTHER BUSINESS</i></b>
----------------------------------

**ARTICLE NO. 18:** To act on any other business that may legally come before this meeting.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to dissolve the 2014 Special Town Meeting.**

**ACTION: Adopted Unanimously**

The Special Town Meeting of November 17<sup>th</sup>, 2014 was dissolved at 9:50pm.

A True Copy Attest:  
Colette M. Williams, CMC/CMMC  
Town Clerk

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## REPORT OF THE AGRICULTURAL COMMISSION

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The Brewster Agricultural Commission (Ag Com), established in 2005, has seven members and an alternate. To identify and serve the agricultural interests of Brewster, the following definitions of 'farming' and 'agriculture' are used, as per Mass General Law Chapter 128 Sec. 1A.

- Farming in all its branches, the cultivation and tillage of the soil
- Dairying
- Production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural or horticultural commodities
- Growing/harvesting of forest products on forest land, lumbering
- Raising livestock, including horses
- Keeping horses as a commercial enterprise
- Keeping, raising poultry, swine, cattle, ratites (emus, ostriches, rheas), camelids (llamas, camels), other domesticated animals for food, Ag purposes, bees, fur animals.

### **State and Federal Agriculture**

2012 USDA Ag Census of Agriculture Barnstable data (in part):

- Number of farms, 333, down 18%,
- Acreage: 4,676 acres: down 11%, Average farm size: 14 acres, up 8%.
- Market value of products up 8%: Average farm product value up 32%.
- The top crops: Berries, cranberries, vegetables, hay, nursery crops.
- Top livestock: Layers, horses/ponies, turkeys, bees and alpacas.
- Barnstable County ranks #1 in the state in aquaculture.
- Net cash farm income average per farm: \$1,021.
- Average farm operator: 57.6 years of age; 2/3 men, 1/3 women

### **Food Safety Modernization Act (FSMA)**

The FDA is finalizing new rules affecting small/mid-sized farmers, sustainable/organic growers, value-added businesses, and conservation systems to ensure good food safety practices without an unfair burden on family farmers.

### **State/Regional Activities in 2014**

UMass Extension, UMass Dept. of Nutrition, and Mass Dept. of Ag Resources (MDAR) have training/workshops for farmers/future farmers (MDAR website).

### **Help with Ag Conflicts**

Ever found yourself in a conflict with local government/state agency/your neighbors over your farm stand traffic, spraying with pesticides, animal smells? Contact the Agricultural Mediation Program at the Massachusetts Office of Public Collaboration's (MOPC), which promotes mediation to prevent/minimize escalation of conflicts, resolve conflicts at the earliest possible stage. MOPC trains Ag Coms to resolve local conflicts; provides outreach/ mediation services, conflict resolution training/support to help sustain farm businesses/farmlands. It teaches how to prevent/manage conflict effectively and mediates.

### **State Agriculture Day:**

Local farmers attended MA Ag Day March 26, 2014 in Boston, meeting with officials on current Ag issues. 2015 Ag Day is March 31st. *Save the Date!*

### Meet Your Local Farmers

March 8, 2014, the Harwich Conservation Trust and Cape & Islands Farm Bureau sponsored local farmers to exhibit products, promote farms, kick off the growing season. The 2015 event: March 7<sup>th</sup>, Harwich Community Center.

### Farmers Markets

A few Brewster farmers remain involved with the Harwich Farmers' Market, at the Brooks Academy Museum. No local business has opened a Farmers Market yet in Brewster. *Remember to visit winter markets in Orleans and Chatham!*

Check out "[Harvest to Hand](#)," an app with easy access to fresh farm products/markets/local harvest festivals/events/pick-your-own/home-spun goods/family family-friendly farms. Go to [www.harvesttohand.com](http://www.harvesttohand.com)

### 2014 Winter Moth Survey

It's that time of year again: [winter moths](#) are showing up at porch lights. The winter moth (*Operophtera brumata*) is an invasive species, whose caterpillars efficiently defoliate trees, stripping leaves of oaks, maples and other hardwood trees down to lacy skeletons. [The Massachusetts Introduced Pests Outreach Project](#) is an educational component of the [Cooperative Agricultural Pest Survey Program](#) to increase awareness of introduced pests, help prevent introduction of new invasive pests. Go to <http://bit.ly/wintermoth14> to take the survey.

### Local Zoning Changes

#### Fertilizer Regulations

The 2013 CCC [Cape-Wide Fertilizer and Pesticide Use Inventory](#) indicated that homeowners were the largest users of pesticides/fertilizers. Fall Town Meeting approved a Fertilizer Management Bylaw; a turf nutrient management/fertilizer application regulation; covering timing/location/manner of fertilizer application. Fertilizer applications for agriculture/horticulture use/application to vegetated areas without managed turf areas are exempt, covered by MDAR.

### Aquaculture: The Brewster Aquaculture Association

On the waterfront, 8 active sea farms with over 18 individuals continue to produce that delectable bivalve the "Brewster Oyster" and expand its distribution to local restaurants and seafood retailers.

*Brewster Oysters* are raised on the tidal flats of Cape Cod Bay. The distinct flavor of an oyster is due to the pristine water in which it grows. In this case the clean, clear waters of the Bay provide a definitive "bite" to a shellfish connoisseur's palate. Brewster flats are a unique environment for oysters.

Aquaculture methods provide secure sites for oysters to grow. Contained in mesh bags, trays or cages firmly anchored against wind, wave and current, *Brewster Oysters* are protected from predators while being bathed in the plankton rich waters of the Bay. Each oyster is hand selected according to size and appearance for the discriminating raw bar market. About three years of continuous sorting, sizing, and transplanting produces an oyster for market.

Association members agree that "*Brewster Oysters*" are harvested larger/more robust than the state legal minimum. This larger size, plus a defined cup, sets them apart from other oysters. It was hard to get the "Brewster Oyster" where it is today; retaining the individuality/identity and unique Cape Cod flavor/taste.

This year's harvest was 276,089 oysters, a 38% increase over 2013. And, there were problems: sand, pests, predators and biofouling organisms. Ongoing impediments included Blue Mussel sets, oyster oversets and algae growth, requiring hand scraping of almost every oyster before market this year. For more information go to the Brewster Oyster website: [www.brewsteroyster.com](http://www.brewsteroyster.com).

### **Cranberry Harvest**

UMASS Cranberry Research Station, East Wareham, is an outreach/research center charged with maintaining/enhancing the economic viability of the MA Cranberry Industry. The Station produces numerous publications, including a monthly Newsletter and the "Neighbor-to-Neighbor" guide used to educate residents and visitors about cranberry farming. Contact: [cranberry@umass.edu](mailto:cranberry@umass.edu).

The Cape Cod Cranberry Growers Association, Carver, assists growers in solving everyday problems, offers assistance in regulatory compliance, sponsors professional development seminars and organizes association activities. CCCGA works to ensure that cranberry farming can survive urbanization and that open space and clean water, vital to cranberry growing, will be preserved. Contact: [info@cranberries.org](mailto:info@cranberries.org)

The 2014 Cranberry growing season had some old and new issues: fruit firmness, "scald", new insect pests, pesky perennial weeds and changing fruit rot management protocols to avoid the use of the Bravo fungicide.

Winter was colder than average, with 23" above normal snowfall (the fifth highest snowfall in 64 years of record keeping) and warm periods between storms so that a deep, protective, snow cover never developed. Spring had below average temperatures, rainfall and sunshine. Summer was cool, wet and well above average amount of sunshine. Fall was warm, very wet, with above average sunshine. Rain fell predominantly in "large storm" events. Cranberry can usually withstand extreme storm events, even if the bogs become flooded. Unfortunately in 2014, one of those events came during bloom, the least flood tolerant stage.

There are approximately 51 acres of cranberry bogs in Brewster. The 2013 crop yielded a state-wide average of 161 barrels per acre (440-540 cranberries = pound, 44,000-54,000 cranberries=100 lb. barrel). Information on the estimated harvest for 2014 will not be available until February 19<sup>th</sup>, past the due date for this report. For more information go to [www.cranberries.org](http://www.cranberries.org).

The Ag Com works closely with the Cape Cod & Islands Farm Bureau, a grassroots organization for more than 70 years, with the goal of making farming more profitable and the community a better place to live. It offers assistance to farmers, as well as the general public. The Bureau welcomes the involvement of members, associate members and the support and encouragement of the entire Cape Cod community, as well as providing scholarships each year. For more information go to: [info@capecodfarms.com](mailto:info@capecodfarms.com).

The Commission also works closely with the Building Commissioner and will assist Town Departments, Committees, Boards or residents when Ag issues are involved. Anyone interested in getting involved in agriculture or agricultural issues should contact the Brewster Ag Com at 508-896-3701 x 1149 or [Brewster@brewster-ma.gov](mailto:Brewster@brewster-ma.gov).

On behalf of Brewster's agricultural heritage...the harvest goes on.....

Respectfully submitted,

Peter Herrmann, Chair

David Carlson, Vice Chairman

Stephan Brown

Lucas Dinwiddie

Rebecca Howes

Jack Latham, Jr

David Miller





## REPORT OF THE ALEWIFE COMMITTEE

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The number of fish using our run in the 2014 season was reminiscent of runs in the late 50's and early 60's. Whatever the reason, less by catch in the off shore sea herring fishery, the moratorium on the taking of fish from our run or other conservation and maintenance practices, something is working.

In meetings with the State Division of Marine Fisheries, there are discussions regarding the lifting of the ban on the taking of herring at runs in the State. The State and Federal Fisheries management groups feel that each individual run should be able to prove it will be a sustainable fishery. This will require more fish count data. So for the immediate future, our run will remain closed to the taking of herring. Again we would like to take this opportunity to thank all of the herring run counters for their time. As you can see, it is this data that will help make decisions as to our runs future. This counting system was implemented by the A.P.C.C. and is widely used across the Cape.

We would also like to thank all of the other volunteers. The Americorps group, organized by Ryan Burch from Natural Resources, has again stepped up to clear brush and help maintain hydraulic connection in our extensive stream and pond system. Volunteers from town have again helped clear streams, remove brush, repair and build new stone walls. This volunteer spirit speaks to the dedication of our towns people. All of the volunteers and the support from the towns people at town meeting help make our run and the Grist Mill the successful attraction that it is.

Respectfully submitted:

Dana A. Condit, Chairman

William LeMaitre  
William Todd



## REPORT OF THE ALL CITIZENS ACCESS COMMITTEE

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The mission of the All Citizens Access Committee is to advise and guide the town of Brewster and the general public regarding issues of accessibility in accordance with the Americans with Disabilities Act. In keeping with its mission, the ACAC has been planning and working to improve accessibility in various areas with members of town departments and committees, especially with Bob Bersin, Superintendent of Department of Public Works; Chris Miller, Director of Natural Resources; Jillian Douglass, Assistant Town Administrator; Ellen Ojala, Director of Recreation, John Dickson, Selectman Liaison and Jim O'Leary, Finance Committee Liaison.

- The All Citizen's Access Committee advised the Eddy School Playground Committee in planning an accessible playground which was completed in November, 2014.
- The All Citizen's Access Committee served in an advisory capacity to the Americorps Accessibility Project under the guidance of Ryan Burch of the Natural Resources Department. This project culminated in a work day in May, 2014 during which a team of Americorps volunteers worked to improve or create accessibility to various recreational areas in the town of Brewster.
  - New ramp at Council of Aging building
  - Viewing platforms at Linnell Landing and Mant's Landing
  - Lines painted for visually impaired at Whitecaps field and Brewster Ladies' Library.
  - Handicap ramps at Quivett Creek Marsh and Long Pond public landing
  - Raised garden beds at the Brewster Community Garden and Frederick Court Senior Housing
- This year, the All Citizen's Access committee gives thanks the Brewster Police Department for improved handicapped parking at the voting polls and at Town Meeting. The Committee welcomed new member Joan Carstanjen. The All Citizens Access Committee pledges to continue to provide increased accessibility to Town facilities. The Committee welcomes input from the citizens of Brewster and encourages citizens to come join us in our mission.

Respectfully submitted,

Claire Gradone, Co-Chair  
Denise Rego, Co-chair/Secretary  
Joan Carstanjen  
Judy Miller  
Roberta Murphy

## REPORT OF TOWN ARCHIVIST

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In addition to writing brief historical essays which are printed in the first pages of each Town Meeting warrant, Brewster's Archivist has taken on more research-and-writing projects than she is ever likely to complete. These include a re-doing of the historic house inventory compiled in the 1970s; biographical studies of early burials in the Lower Road cemetery; a re-cataloguing of archival materials in the town vault—and a book based on a journal kept by a Brewster ship captain during a shipwreck year.

Ellen St. Sure  
Archivist, Town of Brewster



## REPORT OF THE BOARD OF ASSESSORS

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In 2014, the Interim Adjustment of values was completed, certifying that our system for determining property valuations met the standards of the Department of Revenue's Division of Local Services. This resulted in an increase of the total taxable value of the town of 1.97%, to \$3,379,744,690, and a tax rate of \$8.26 per thousand dollars of assessed valuation. The average value of a single family house in Brewster increased to \$456,500.

In 2014 the office staff processed 64 passport applications in addition to their regular assessing duties.

Thank you to the Assessing Department staff, who continue their excellent service to the taxpayers of Brewster, real estate professionals and others who use the resources of the office. Thank you also to our consultant Paul Kapinos, and the data collectors and staff at pk Assessment Systems and pk Valuation Group, whose professionalism and skill help ensure the fairness and accuracy of our values. The cooperation and assistance of all of the other town departments, as well as the Board of Selectmen and the Finance Committee, is also greatly appreciated.

Respectfully submitted,  
Board of Assessors

G. Howard Hayes, Chairman  
Diane Salomone  
Belinda Eystone, MAA



## REPORT OF THE BIKEWAYS COMMITTEE

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Several of the committee's initiatives were advanced in 2014. Efforts to involve more citizens and town administrative support has been successful. An experienced facilitator in Mr. Hal Minis was attracted to our mission goals and has contributed outstanding assistance in this regard.

After several presentations before town administrators and other key figures agenda items were refined and given positive feedback. They are:

- A Nickerson connector.
- A feasibility study of bike lanes and sidewalks on Millstone Rd.
- A feasibility study of bike lanes on Lower Rd
- Bike racks at town facilities and businesses. Presently the committee is assessing bike rack inventory that is town owned and will recommend needed levels. We are also working through the Chamber to encourage local business to have this bicycle accommodation and inform them of the economic benefits.
- Directional signs to the CCRT are now posted at key intersections.
- Attended various meetings with state and local officials to monitor bike safety requirements on the green lighted 6a repaving. This will result in reduced travel lanes and a 3 foot fog line which will offer increased safety for cyclists. Sidewalks will be enhanced to 5 feet for pedestrians.
- Three informational sign kiosks have been erected along the town's section of the CCRT. A map has been inserted to reflect local roads. We will be seeking funds to improve this display.
- We have met with Eric Levy of the CCRT and Nickerson to coordinate our crossways markings. Chief Koch's advice and approval has been sought for these improvements.
- Attended several Friends of CCRT meetings and encouraged repairs to Brewster's section of the trail, recently accomplished.
- The CCRTA agreed to sticker all buses with our bike safety message. This has been done.
- Promote through outreach a safety program at Ocean Edge for seasonal workers.

We will actively continue to seek ways to promote Brewster as a bike and pedestrian friendly community for both our citizens and visitors.

Respectfully submitted

Jack Clarke, Chairman  
Brewster Bikeways Committee

## REPORT OF THE BGTV VIDEO SERVICES COORDINATOR

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### **BGTV Stats and Report for the year 2014 (Jan. 1<sup>st</sup> through Dec. 31<sup>st</sup>)**

This is to outline accomplishments and progress in Brewster Government Television's (BGTV) development for the year 2014. Essentially my services to the Town of Brewster encompass the production, publishing, and distribution of video and photographic content to Brewster residents and nonresidents and staff via BGTV, the town's web site, social media sites, and other local and regional cable channels. A Cable franchise fund from the town's agreement with Comcast provides the funding of equipment and personnel to facilitate and operate BGTV.

### **All the following programming statistics are related to the time period Jan. 1<sup>st</sup>, 2014, to Dec. 31<sup>st</sup>, 2014.**

- The town paid JP Ludwig Consulting Services \$68,216.52 for 1531 hours of contract services for the calendar year in 2014.
- The town produced 253 (compared to 223 in 2013) first-run programs (the programs that I personally produced for the town) that aired 1776 times. Add that to the programs produced elsewhere, the County, State, other towns, etc., and the grand total is 396 programs that aired 2494 times. Overall there was 3322 hours of programming other than the Electronic Bulletin Board on BGTV in 2014.
  - Board of Selectmen - 33 first-run programs that aired 251 times
  - Finance Committee - 23 first-run programs that aired 111 times
  - Planning Board - 23 first-run programs that aired 131 times
  - Conservation Commission - 24 first-run programs that aired 91 times
  - Brewster School Committee - 13 first-run programs that aired 40 times
  - Town Meetings - 2 first-run programs that aired 23 times
  - Board of Health - 19 first-run programs that aired 77 times
  - Zoning Board of Appeals - 15 first-run programs that aired 56 times
  - Brewster Ladies Library - 15 first-run programs that aired 160 times
  - Stony Brook Elementary & Eddy School s - 4 first-run programs that aired 76 times
  - Specials and Events - 23 first-run programs that aired 402 times

- Nauset Regional School Committee - 19 first-run programs that aired 87 times
- Other Meetings - 40 first-run programs that aired 220 times
- Barnstable County - 62 first-run programs that aired 267 times that included: Barnstable County Assembly of Delegates, County Commissioners, Cape Cod Commission, and a few others.
- Programs downloaded from the Mass Gov server produced for the state - 4 first-run programs that aired 17 times.
- Time Machine, which consists of government-produced archive programs downloaded from Archive.org - 50 first-run programs that aired 250 times.
- Total numbers of all first-run shows on BGTv including those produced by the town, Barnstable County, Mass Gov, and Arhive.org - 396 that aired a total number of 2494 times. Compared to last year's report: 368 that aired a total number of 2470 times.

The numbers mentioned above do not include the numerous PSAs (Public Service Announcements) downloaded from the Ad Council that aired on BGTv. Also worth noting are the numerous announcements that are shown on the Electronic Bulletin Board (EBB) describing events in town going on at places like the Council on Aging, Ladies' Library, Town Hall, etc.

For those interested in seeing a more detailed report for 2014 BGTv programming including stats, pie charts, graphs, etc. they are available in great detail: Login to the BGTv user account for the BGTv Network.

### **Earth Channel 2014 Statistics:**

2014 was the first full calendar year that the town has used Earth Channel. The Earth Channel platform on the town web site allows easier access through better organization and search abilities for on-demand programs and is compatible to all iOS devices, smart phones, PCs, iPad, iPhone, Droid, etc. It also has reporting abilities (analytics) so data can be gathered for analysis. Maintaining the Earth Channel system for the town is now part of my job description. There were a total of 9960 on demand sessions that break down as follows:

Selectmen – 2243

Cons Com – 1512

Planning – 1121

Fin Com – 737

Health – 435

NRSC – 392

Town Meeting – 232

School Committee-  
323

ZBA – 189

Ladies Library – 95

School Events – 118

Community Events –  
466

Other Government  
Meetings - 1827



### **Some other 2014 highlights worth mentioning:**

- In December of 2014 J.P. Ludwig Consulting responded to a new Request for Proposal from the town for TV and video web production services. I am happy to report that the administration accepted my proposal and that I have signed another 3-year contract with the Town of Brewster.
- 2014 field production programming included: Brewster in Bloom, Two lectures from Brewster Conservation Day, 911 Commemoration, Memorial Day, Brewster All Access Day with Americorps, events at Stony Brook & Eddy Elementary Schools including the Eddy School Playground Dedication, authors, lectures and concerts at Brewster Ladies Library and the Brewster Council on Aging. Also several press conferences were produced at the behest of the Town Administration.
- BGTv also added some additional meetings on a regular basis: The Comprehensive Water Planning Committee, Brewster Government Study Committee, and the Golf Commission. The Nauset Regional School Committee also meets in Brewster on a regular basis.
- BGTv has an on line video file sharing folder, G Channel Cape Cod, that allows for distributing programs of broader local interest to other Outer Cape channels including Lower Cape TV Channel 99, NRSD Channel 22, and government cable Channel 18 in the towns of Orleans, Eastham, Truro and Provincetown. Also the town is subscribing to MassMediaExchange and besides being able to download programs from the county I also upload programs now for viewing regionally. So some BGTv programs have been downloaded not only all over the Cape Region and Southshore, but also in Vermont and New Jersey.
- 2014 continued with the entire in-house production of audio/video of Spring and Fall Town Meetings. This year I have also brought in a production assistant for the meetings to decrease set up and teardown time and to reduce the stress involved when it's a one-person operation. Warrant articles were summarized in BGTv programs by Town Administrator, Charlie Sumner, and Susan Leven, Town Planner, before the meetings took place and aired numerous times on BGTv before each meeting to better inform the citizenry of the issues to be debated.
- The town's Facebook and Twitter feeds were used for the first time for live election coverage in 2014. Short video updates from the polls as well as photos and written posts kept residents informed about voter turnout and the unofficial results were shared as soon as they became available. Once the polls closed a live broadcast of the town clerk announcing the final official results aired on BGTv and then repeated late into the night.
- Some technical notes: This year, in order to bring the Master Control System at Town Hall up to date, the town went through the procurement process to replace the Tight Rope Media System (TRMS) hardware at

town hall. This entailed replacing two key units, TRMS Cablecast and Carousel, essentially the two computers at the heart of the system. These machines had been running 24/7 for five years, on Windows XP OS, and are essential for video playback and the BGTV bulletin board. They were replaced at a cost of \$12,875 installed. Also the Sony Anycast Station, used at Town Meeting for TV production and at Town Hall for recording programs in Room B was replaced with a newer model called the Sony Anycast Touch at a cost of \$15,995. The old piece of equipment will be sold with the proceeds going into the general fund. This transaction also went through the procurement process.

- BGTV has its own Vimeo channel. HD video versions of special town and school events and programs produced for Brewster Ladies Library can be found at [www.vimeo.com/brewsterma](http://www.vimeo.com/brewsterma) BGTV is web streaming at <http://brewster-ma.gov/documents-a-archives/channel-18-livestream> available to the public 24/7. All programs that the town produces are available at <http://brewsterma.gov/government-channel-18> and are also simultaneously posted on the town's official social media. Twitter: @brewstercapecod and Facebook: Town of Brewster Cape Cod

### **Looking to 2015**

BGTV will continue to expand and improve in 2015. I make it a point of keeping the town TV facility and equipment current with the most viable and available constantly evolving technology and software. I also invest in my own equipment and software at home for my own business and this benefits the town as well without additional expense to the town.

As always I would like to acknowledge and commend the Board of Selectmen, Town Administration, Town Departments Heads, and the many other town boards, committees, volunteers and residents who submit themselves on a regular basis to being videotaped for the sake of broadcasting on cable TV to facilitate a transparent process of open government for the citizens of Brewster. BGTV and the additional access provided on the web for video content are a productive means in streamlining the legislative process for residents and seasonal residents alike.

BGTV's electronic realm is an invaluable tool for those working within town government and provides the opportunity for residents to stay up to date on all the various endeavors of the citizenry and municipal government in the overall participation in our democracy.

Respectfully submitted,

James Paul Ludwig  
J.P. Ludwig Consulting (508) 896-3701 x1200  
[Jludwig@brewster-ma.gov](mailto:Jludwig@brewster-ma.gov)  
Video & Media Services Coordinator  
Town of Brewster, MA

## REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen and the Citizens of the Town of Brewster

I hereby submit the report of activity in the Building Department for the year 2014.

<b><u>Number Of Permits</u></b>	<b><u>Description</u></b>	<b><u>Estimated Costs</u></b>
25	Residential Dwellings	\$13,856,000
1,030	Other Construction & Zoning Permits	\$23,307,236
41	Signs	\$ 333
<u>11</u>	Solid Fuel Stoves	<u>\$ 275</u>
1,107		\$37,163,844

### **Permits, Fees & Inspections**

	<b><u># Permits</u></b>	<b><u>\$ Fees Collected</u></b>	<b><u># Inspections</u></b>
<b>Building</b>	1,107	\$223,767	1055
<b>Electrical</b>	864	\$76,988	1510
<b>Plumbing</b>	624	\$57,711	824
<b>Gas</b>	490	\$28,824	792

### **Building Permit & Estimated Cost Comparison with Previous Years**

<b>Year</b>	<b># Permits</b>	<b>Estimated Cost</b>
2007	893	\$41,395,789
2008	717	\$26,851,817
2009	587	\$17,453,294
2010	685	\$22,445,682
2011	784	\$24,381,190
2012	1010	\$27,880,598
2013	1140	\$33,490,076
2014	1107	\$37,163,844*

\*Does not include \$25,000,000 for Maplewood at Brewster Assisted Living Facility project

Our entire Department continues to take pride in providing a top level of public safety service to the Brewster Community. Our inspectors maintain their licenses and certifications by taking advantage of appropriate training opportunities which also reflects in our aim to continually improve service and increase our level of expertise in the construction field and the ever evolving construction codes. Starting July 1, 2013, Construction Supervisors (contractors) must obtain a minimum of amount of continuing education credits to be able to renew (contractors) licenses. Both the construction industry and municipal Building Officials welcome this necessary educational standard particularly with the construction codes becoming more technically challenging and sophisticated. As a part of our mission the Building Department Inspectors in collaboration with the professional tradespeople are

committed to provide a safe and functional building environment for all occupants.

I am thankful for the support of the Board of Selectmen, Town Administrator, Town Departments, Boards and Committees. In particular I appreciate the people of Brewster for their continued support, cooperation and assistance.

I along with the Inspection Staff are very grateful and recognize the personal talents and organizational skills of Michelle Tero and Doreen Contrastano in coordinating and organizing the enormous amount of information and material that flows through the Building Department.

Respectfully submitted,

Victor E. Staley  
*Building Commissioner*

### **Office Staff**

Michelle M. Tero, *Senior Department Assistant*  
Doreen E. Contrastano, *Department Assistant*

### **Inspectors**

Roland W. Bassett, Jr., *Electrical Inspector*  
Scott VanRyswood, *Plumbing & Gas Inspector*  
Jeffrey W. Spiegel, *Alternate Electrical Inspector*  
Andrew Levesque, *Alternate Electrical Inspector*  
Peter J. Deegan, *Alternate Plumbing & Gas Inspector*  
Walter Swidrak, *Alternate Plumbing & Gas Inspector*  
Richard Leibowitz, *Local Building Inspector*  
Justin Post, *on call Local Building Inspector*  
Thomas Wingard, *on call Building Commissioner*  
Victor E. Staley, *Building Commissioner*



## REPORT OF THE BUILDING NEEDS & ASSESSMENT COMMITTEE

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During the past year of 2014, the Building Needs Assessment Committee worked on the following Projects:

### **Eddy Elementary School Roof and HVAC Replacement Project**

The Eddy School Roof, Alarm and HVAC systems were replaced during the summer.

### **Stony Brook Elementary School Window Replacement Project**

The Phase II window project was completed in August, 2014. The Phase III window project will be designed during the winter of 2015. Installation of the remaining windows will be done in the summer of 2015. Hopefully, Town Meeting will approve the funding at the Spring Town Meeting, 2015.

### **Fire and Rescue Station Project**

Funding for the designing of The Fire Station Project was defeated by the voters in May 2014.

There is still a need for a Fire Rescue Facility. Hopefully in 2015 the voters will be presented design plans they can support at the 2015 Spring Town Meeting.

Thank you to all the members of the Building Needs Assessment Committee for their volunteering and expertise in their effort to bringing these projects to the Town. A special thanks to Fire Chief Moran, who has spent many hours attending meetings, providing tours for interested citizens and being constantly available as a source of information.

I would also like to thank past member Ralph Ingegneri for his unselfish efforts as a Building Needs Assessment Committee member.

Thank you to the many Committees for their support and the advocacy and assistance of Charles Sumner, Town Administrator, in our efforts.

Thanks to Susan Broderick, Administrative Supervisor, and Donna Kalinick, Administrative Assistant, for preparing the numerous documents and posting of Agendas.

Respectfully submitted,

Robert H. Miller, Chairman

Dave Telman, Vice Chairman

Geof Deering

Philip Lindquist

Ralph Ingegneri

Jonathan Phillips

## REPORT OF THE CAPE COD COMMISSION

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### *Keeping a Special Place Special*

The Cape Cod Commission (CCC) is the regional land use planning, economic development, and regulatory agency created in 1990 to serve citizens and the 15 towns of Barnstable County. The Commission's objective is to create a sustainable agency, respected for the balanced provision of regulatory, planning and technical services, as outlined in the Cape Cod Commission Act. The current strategic plan of the Commission includes goals, strategies and measures to achieve these major objectives: Financial sustainability, Technical excellence, Environmental protection balanced with Economic progress and Regional consensus.

### **Commission priorities for 2014:**

**I. Wastewater Management:** update of the 1978 Section 208 Cape Cod Area-Wide Water Quality Management Plan continues. The watershed based plan uses data already collected by towns as part of their comprehensive wastewater management planning. All solutions are being considered. There is no optimal solution; each watershed is different. Cost is an important part of the discussion; the impact on individual homeowners is a primary concern. If a solution isn't affordable, it's not doable. The 208 Plan will be an integrated water/wastewater management system with a series of phased approaches to remediate groundwater/surface water impairments in each watershed. A public draft was issued in August; the final draft due to MA DEP/EPA March of 2015.

### **II. Fertilizer Management District of Critical Planning Concern (DCPC)**

In response to State legislation to remove the ability of individual communities to regulate fertilizers, the Commission initiated a Cape-wide Fertilizer Management DCPC. Implementing regulations included stakeholder meetings with landscape, turf management, fertilizer industry professionals and the public. Approval by the County in October 2013, allowed towns the opportunity to adopt local bylaws consistent with the implementing regulations. By the end of 2014, Brewster and six other towns had adopted local fertilizer management regulations, all of which were approved as consistent.

### **III. Regional Policy Plan Update**

The last update in 2009 represented the first substantial reorganization of this guidance document since it was first drafted. Many of the changes being based on recommendations of the 21st Century Task Force, a panel appointed to perform an outside review of the Commission. This update started with three regional meetings in December 2014. Some of the new goals are to:

- ease the local comprehensive planning process,
- provide regulatory incentives for neighboring towns to plan together,
- simplify the regulatory process,
- create a framework for regional capital planning.

### **IV. Strategic Information Office:**

The Commission's Strategic Information Office (SIO) has continued its technical support and development of an e-permitting platform for Cape towns. Another SIO project was a Cape-wide aerial flyover to produce digital mapping for a comprehensive Geographic Information Service (GIS) dataset. Towns had

historically contracted for such services independently. With most towns participating, an estimated \$1 million in savings was realized.

**V. Community Design Services:** Design services focusing on land use, streetscape, roadway, development patterns, transportation alternatives such as bicycle and pedestrian amenities, stormwater management, sustainable landscape design, and more.

**VI. Economic Development:**

The Commission submitted the first five-year update to the Comprehensive Economic Development Strategy (CEDS) in June 2014, establishing regional priority projects for the next five years.

**Smarter Economy Conference**

The May 2014 Smarter Economy Conference introduced a new on-line planning tool called FRED, Flexible Regional Economic Development. Driven by 17 information layers of land use, economic and social data, FRED helps identify development potential and challenges in user-selected areas of the Cape. This represents a new way to plan and identify locations best suited for new development, redevelopment and other economic development planning needs.

**VII. Regional Consensus:** The Commission coordinated ongoing planning and policy-making endeavors striving to achieve consensus across the region.

**Regional Solid Waste Negotiations**

The Commission facilitated regional negotiations for solid waste disposal on behalf of 11 Cape communities resulting in a \$17 per ton reduction in prices offered by Covanta through its SEMASS trash-to-energy plant. Timing of the regional negotiation allowed lower-cost alternatives to enter the marketplace.

**VIII. Communications/Outreach**

From January through May 2014, Commission Executive Director Paul Niedzwiecki met with Boards of Selectmen to provide an update on Commission activities and progress of the Section 208 Plan Update. He met with the Brewster Selectmen on March 31<sup>st</sup> and April 7<sup>th</sup>.

In spring 2014, citizen-initiative petitions seeking town-level action to begin withdrawal from the Cape Cod Commission were presented as town meeting articles in eight towns and a citizen petition for Barnstable Town Council action. All were defeated, on procedural votes or direct votes on the merits.

**Local Activities:**

Representation on the Commission allows Brewster to participate in setting regional policy, regulatory and funding priorities at Regional, State, and Federal levels and advocate for Town interests in land use planning. Brewster specific activities included:

**1. REGULATORY PROGRAM**

- MP RENAISSANCE: Two minor modifications to this 2012 Development of Regional Impact approval for a residential care facility on Route 124.

**2. AFFORDABLE HOUSING**

- “Ready Renters” Program helped fill affordable rental unit vacancies.
- Brewster received \$12,000 in District Local Technical Assistance (DLTA) funds to support opportunities for affordable housing/support services.

### **3. NATURAL RESOURCES AND LAND PROTECTION**

- Coordinated Cape Cod Pathways, Fall Walking Weekend & Spring Walk
- Worked with the Compact of Cape Cod Conservation Trusts (Compact) to up-date open space maps

### **4. HISTORIC PRESERVATION**

2014 Available on-line Cape Historic Preservation Workshops:

- “Current Practices in Drafting and Using MHC Inventory Forms”
- “Historic Preservation Restrictions and the Community Preservation Act”
- “Maintaining Your Historic Property: Historic New England’s Approach to Preservation & Maintenance”
- “Restoring and Protecting Modern Buildings on Cape Cod”

### **5. TRANSPORTATION**

In FY2014, the Commission administered more than \$30 million in Cape-based transportation projects, funded through the Cape Cod Transportation Improvement Program (TIP).

- An \$8.5 million resurfacing project for Route 6 (Dennis, Brewster, Orleans) is included in the 2015-18 TIP (endorsed May 2014), scheduled for construction in 2017.
- Annual summer traffic counts included sections of: Route 124, Route 137, Route 6 at the Brewster/Orleans town line, Route 6A, Satucket Road, Stony Brook Road, Slough Road and Underpass Road. Traffic data is available at: [“www.capecodcommission.org/departments/technicalservices/transportation/counts”](http://www.capecodcommission.org/departments/technicalservices/transportation/counts)

- 6. **ROUTE 6A LIVING STREETS**: The Commission advised the Board of Selectmen regarding how to initiate changes to Route 6A as part of a planned State repaving project based on the 2012 Livable Streets report prepared by the Commission.

- **CONNECTING TOWN CENTERS**: A July 2014 report identified existing and recommended pedestrian and bikeway connections to village centers. Two connections were recommended for Brewster: Underpass Road (from Route 6A) to the Cape Cod Rail Trail and Route 124 – Route 137 to Cape Cod Rail Trail (and Tubman Road bike route).

### **7. WATER RESOURCES**

- Worked on Annual Pond and Lake Stewardship (PALS) freshwater ponds water-quality sampling snapshot: Blueberry, Cahoon, Canoe, Cliff, Cobbs, Elbow, Flax, Greenland, Griffiths, Higgins, Little Cliff, Mill, Myricks, Pine, Schoolhouse, Seymour, Sheep, Slough, Smalls, Sols, Upper Mill and Walkers Ponds.
- Assisted Comprehensive Water Management Planning Committee

### **9. WASTE MANAGEMENT**

Compiled data and background materials for Regional Wastewater Management Plan.

### **10. GEOGRAPHIC INFORMATION SYSTEM (GIS)**

- Supported all of the above as necessary
- Updated open space data with the Compact
- Provided support for on-going pond studies



- As a part of the April 2014 regional Aerial Flyover GIS Project, Brewster saved an estimated \$55,000, versus contracting for services alone.

Brewster faces many challenges as we approach capacity. How we preserve and protect what we cherish -- the quiet rural beauty, historic character, wild-lands, the water supply, watershed areas and critically now...how we deal with our wastewater and stormwater, as well as climate change – will determine the character and future of our community and the entire Cape region.

As your representative to the Cape Cod Commission, I thank you for the privilege of working on behalf of our community in order to maintain a strong voice for Brewster on these important local and Cape-wide issues.

Respectfully submitted,  
Elizabeth Graham Taylor, Brewster Delegate



## REPORT OF THE CAPE COD PATHWAYS COMMITTEE

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The Pathways Committee was created in January of 1998 to establish Brewster's section of the Cape Cod Pathway. Utilizing existing trails, ancient ways, cart paths, town roads and new trails, this pathway will eventually connect to walking trails in the towns of Dennis, Orleans and Harwich as part of a network of trails spanning the Cape. Its mission includes creating and developing other walking trails in the Town.

The Committee continues its work exploring proposed trail routes. The trail is now complete except for three connecting sections in the middle of Brewster. A seven mile section from the Dennis line to Route 137 at Underpass Road has been plotted using GPS and is being marked with trail signs.

The Cape Cod Pathways intention is to provide the walker with a variety of experiences while avoiding heavily populated areas as much as possible. Since the center of Brewster is more densely populated than the eastern or western parts of town, we are still trying to finish our connection to Nickerson Park from Underpass Road at Rte 137. The Committee negotiated with several property owners and private associations but so far has been unable to plot the trail along private property edges to connect open space parcels. We welcome suggestions from residents who enjoy walking on how to best connect our path.

In 2013 the Charge of the Brewster Pathways Committee was amended by the Brewster Selectmen to allow minimal use of the Cape Cod Rail Trail to help connect the Pathways Trail into Nickerson State Park. During 2014, members of the committee continued to lead walks as part of the Cape Cod Pathways Walking Weekend and Cape Walk programs. The Pathways Committee continues to coordinate with other Brewster Town Committees and work with the Brewster Conservation Trust to assist in our publicity and help establish walking trails in the town. The Pathways Committee specifically works closely with the Director of Natural Resources and the Conservation Commission and we welcome all public participation at our meetings.

Respectfully submitted,

Gary Christen, Chair  
Douglas Erickson  
Beth Finch  
Jim Gallagher  
Eric Levy  
George Thurber  
Patricia Tammar

## REPORT OF THE CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

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*Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.*

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2013-2014, we had 655 students enrolled in 17 different technical programs with an operating budget of \$13,505,905.

The town of Brewster had 42 students enrolled at CCRTHS as of October 1, 2013. The assessment for Brewster in FY14 was \$702,591.

### **Technical Areas of Study**

Auto Collision Technology	Dental Assisting	Health Technology
Auto Technology	Early Childhood	Horticulture
Carpentry	Electrical	Information Technology
Cosmetology	Engineering	Marine Services
Culinary Arts	Graphic Arts	Plumbing
Heating, Ventilation, and Air Conditioning		Welding

### **Highlights from Cape Cod Tech 2013-2014 School Year**

- Graduated 137 seniors in June 2014, 6 from Brewster.
- CCRTHS had the highest graduation rate of 95.6% in June 2014 for Cape Cod public and charter schools.
- CCRTHS students meet the same academic standards required by the state for all of the sending schools.
- Improved public and community relations by servicing community members in our shops at the school. Community members saved \$501,496 in labor charges overall.
- Thirty-eight students received John and Abigail Adams Scholarships, 2 from Brewster.
- Thirty-nine students were inducted into the National Technical Honor Society, 3 from Brewster.
- Fifteen juniors in Health Tech passed the State Certified Nursing Exam, 1 from Brewster.
- At the SkillsUSA State level competition, sixteen students won medals. Examples of medals won: Marine Service Technology, Career Showcase Arts & Communication and Non-Traditional Career Portfolio, Career Showcase Human Services.
- At the SkillsUSA District level competition, eleven students won medals, 1 from Brewster. Medals won: Computer Maintenance, Marine Service Technology, Commercial Baking, Cosmetology Over 500 Hours, Teamworks Carpentry, Teamworks Electrical, Teamworks Mason, Teamworks Plumbing, Collision Repair, Computer Maintenance and Nurse Assisting
- At the Massachusetts 2014 FFA State Convention, CCRTHS won *Best Dressed Chapter Award*, *100% Membership Award* and *Membership Growth Award*. One student won third place for *Individual Safe Equipment Operation Career Development Event* and one student was elected *2014-2015*

*Massachusetts State President.*

- Computer/21<sup>st</sup> Century Learning Course senior students participated in the hands-on personal finance simulation Credit for Life Fair. Forty-two local employers attended our CCT Job Fair to recruit our skilled student technicians.
- The English Department piloted the PARCC exam in grades 10 and 11.
- The Advanced Placement Language Course completed its second year.
- A freshman Health class was designed to address the physical, mental/emotional and social health needs of ninth graders.
- The Library was successful in maintaining before and after school hours for students to work on homework, papers and projects. Approximately twenty students utilized this on a daily basis.
- The Math Department fully implemented the MA 2011 standards at 11<sup>th</sup>-12<sup>th</sup> level with new Algebra 2 texts for the new curriculum.
- In Physical Education, pedometers were assigned to students and steps per day were recorded.
- In Science, the 2013 MCAS results show 100% of students who took the Bio MCAS passed and 94% of students who took the Engineering/Technology MCAS passed. Modern Chemistry is being implemented to support Chemistry 11 and 12.
- In Social Studies, a quality Advanced Placement course was implemented for grade 11 World History. Eighteen students completed the AP world history course and took the AP exam.
- Six students were honored for the Cape Verdean essay contest and one was the winner selected by the Harwich Historical Society.
- The Spanish Department attended Philanthropy Day with four students from CCRTHS. Students participated in workshops and presented their experience to School Committee.
- Special Education held after school support providing sports, bowling, food pantry visits, school play and the talent show. Two students received the Rita DeSiata Scholarship.
- Our School Counseling Department sponsored a weeklong "Break Free from Depression" curriculum from Children's Hospital to all ninth grade students during health. Also each of the four counselors ran a support group for a targeted population of students.
- The Art Department sold several pieces of student art work to CCT faculty and community. The proceeds went to individual students.
- Auto Collision Department increased shop output by 20 percent.
- Auto Technology established one to one computing with a fully web-based textbook.  
At the Mass Auto Dealers competition students won first place in the state then placed twelfth in the national competition. One student received the highest written test score in the Ford/AAA competition, and we placed second overall in that competition.
- Carpentry Department was heavily involved with the refurbishing of the Gilmore House, a structure on campus. All senior students completed the OSHA Training Program.
- In Cosmetology, all five seniors who took the Cosmetology State Exam passed, all eight juniors and five sophomores who took the Nail Technician State Exam passed.

- Culinary Arts provided the food service for the Cape Cod Chamber of Commerce Home and Garden Show as a shop fundraiser for the Jean Gage Memorial Scholarship. A web page for *The Hidden Cove Restaurant* was developed.
- Dental Assisting seniors participated in five weeks of internship and worked alongside staff in local dental offices. This experience resulted in two job offers for students. All sixteen Dental Assisting students assisted in the Ellen Jones Dental Clinic as part of their shop training.
- Early Childhood Education staffing model allowed the preschool to remain open an hour longer.
- Electrical students completed a huge outside job wiring eight cabins in Brewster and updating electrical distribution of the whole camp. Project offered great experience for students and a major assistance to a non- profit camp for families with a child that has life threatening illness.
- Graphic Arts made a solid connection to Cape Cod Community College by paving the way for students to earn college credit through their high school level work.
- One hundred percent of Health Tech students passed the state written and practical CNA exam.
- Horticulture built walkways on campus and serviced the campus grounds irrigation system.
- Roots and Roses floral shop utilized Facebook and public venues with the goal of increasing opportunities for student hands-on experiences.
- HVAC students repaired equipment in the school such as installing air conditioning in Adult Education Office, and in two shop areas.
- Welding students made visits to both large industry sites and local shops and were visited by two technical colleges who presented opportunities after graduation.
- The Information Technology shop instituted a new safety program for students aligned to both state and OSHA frameworks.
- All freshmen passed the Engineering Technology MCAS with proficient or advanced scores.
- In the Plumbing Shop ninety percent of students passed the Tier Three test.
- Eighty-three qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Paul P. Sullivan, Chairperson and Stuart P. Fyfe  
CCRTHS School Committee

## REPORT OF THE CAPE COD REGIONAL TRANSIT AUTHORITY

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Dear Brewster Citizens –

The Cape Cod Regional Transit Authority (CCRTA) has provided in Brewster 14,911 one-way passenger trips from January 2014 through December 2014.

The Flex and H2O Bus service continues to provide a means for all citizens to have mobility. People (young and old) have learned to use the system to enjoy great flexibility in their lives.

For those people living in South Brewster or working at the Peasant Bay Facilities the H2O line (Orleans to Hyannis) provides Flag Stop service on Route 39.

The schedules provide for great connections and convenience with the H2O (Orleans to Hyannis) and Provincetown shuttle. More people are finding that the bus is an efficient and enjoyable way to travel. The service provides a means for people without other transportation to lead normal lives. The use of the service by everyone also contributes to fewer cars on the road and a better atmosphere.

Brewster ridership on the Flex route for this year from January to December 2014 was 4,419 people which are the total of riders who boarded the buses in Brewster; this does not include people arriving from other towns. Total Flex ridership for all seven towns was 70,445. The Flag Stop pick up in Brewster makes it very convenient to “catch a bus.” Consider the number of automobiles this has kept off our roads and elimination of exhaust fumes.

The DART (Dial-a-Ride Transportation) Service for Brewster people added up to 5,915 one way trips. 204 people enjoyed the use of this service. There were 4,673 rides in 2013. Total DART passenger trips in the fifteen towns of Cape Cod were 224,898 in 2014 compared to 215,267 in 2013. The DART provides an excellent door to door way for anyone to get around. I can say from personal experience.

The Boston Hospital Transportation service provided 39 Brewster residents with 179 one-way trips.

The Cape Cod Regional Transit Authority provides the Brewster Council on Aging a Mobility Assistance Program (MAP) vehicle that provided 4,577 rides in 2014. This compares with 3655 rides in 2013.

“Use the Third Bridge, Ride the Train” was again a total success for the CapeFLYER this past summer helping all riders avoid the traffic and have an enjoyable ride. A special Bicycle Car was added to make the bringing of bikes a lot easier. Starting Memorial Day weekend this year the CapeFLYER will ride the rails again. Watch for the exciting announcements.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at [www.capecodrta.org](http://www.capecodrta.org), as well as links to many other transportation resources.

The citizens and Selectmen are to be thanked for their support and assistance.

Try riding the Flex, H20, DART, AND ride the CapeFLYER!

Respectfully submitted,

Roy E. Jones, III  
Cape Cod Regional Transit Authority



## REPORT OF THE CAPE COD WATER PROTECTION COLLABORATIVE

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Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the evaluation of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach and a thorough vetting of alternative management approaches through the 208 process described below. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod. This plan is a comprehensive Cape-wide review of water quality issues facing the region, with a focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments. The Commonwealth provided \$3 million to accomplish this task with the condition that a draft plan be completed within 12 months so much of the effort on wastewater was in support of the development of the plan.

The Cape Cod Water Protection Collaborative reinstated monthly Governing Board meetings and reconstituted its Technical Advisory Committee (TAC) to provide input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission, addressed the potential need for regulatory reform and other challenges associated with planning and implementation. Other ad hoc committees will be established, as necessary. The Collaborative, through its Executive Director, is fully involved and engaged in this effort

The Commonwealth expects the 208 plan and its underlying analysis to reflect the County's focus on the individual watersheds of each embayment as the most logical management unit on which to base water quality planning. The watershed based planning has provided management solutions that are less costly and require less infrastructure to be built than conventional planning efforts may recommend. The Massachusetts Legislature has adopted the 208 framework as a basis for allocating state financial assistance and has adopted authority to enable the type of watershed permits envisioned in 208 to be issued.

The ongoing lawsuits between the Conservation Law Foundation, and the United State Environmental Protection Agency remains unresolved as of this writing. The Collaborative continues to actively monitor the progress of the litigation.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program stayed intact.



## REPORT OF THE CAPE LIGHT COMPACT

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Brewster Representative – Deane Keuch

*“After retiring as an energy conservation engineer in New York, I was appointed to continue those efforts by serving on the Cape Light Compact Governing Board. I enjoy the challenge in a field that I can contribute the results of my experience”*  
- Deane Keuch

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha’s Vineyard. The Compact’s mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit [www.capelightcompact.org](http://www.capelightcompact.org).

### POWER SUPPLY

Pricing in 2014 continued to be driven by regional natural gas concerns. The winter of 2013/2014 saw an even more pronounced price spike than was experienced during the preceding winter, as cold weather drove increased demand for natural gas for heating and electricity. This resulted in periodic constraints on the transmission used to transport natural gas into New England, driving natural gas and electricity prices to record highs. While oil units were dispatched to help ensure reliability in the face of limited gas supplies, this further contributed to increased electricity costs.

The repeated winter price spikes led to regional conversations about how to resolve the issue. The six New England governors, through the New England States Committee on Electricity (NESCOE), discussed a proposal to procure additional gas pipeline capacity by adding a fee onto the rates of all New England electricity consumers. While the proposal generally received consensus from all six administrations, Massachusetts, following the failure of several Patrick administration-supported energy bills to pass, withdrew its support of the plan. Instead, the Commonwealth chose to focus on other potential solutions, most importantly, energy efficiency. While the incoming administration may decide to support the NESCOE proposal, several federal approvals would still be needed before it could be enacted. Even if these approvals were awarded, it would still likely take several years before a major expansion in pipeline capacity could be completed.

This means that prices are likely to remain high over the next several years. Pricing periods covering the first half of the year, which includes the most expensive months, are likely to stay very high, while second half pricing will likely be slightly lower. Gas pipeline owner Spectra is pursuing a modest expansion of its existing Algonquin pipeline, but the limited size of the project is not likely to significantly impact prices, and won’t be completed before the end of 2016 at the earliest.

In 2014, Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison Solutions. For 11 months, the Compact’s price was

lower than NSTAR's. The Compact also issued an RFP for a new supplier contract starting in December 2014. The contract was awarded to ConEdison *Solutions* for residential customers and NextEra for commercial and industrial customers. As of the most recent count, the Compact had approximately 6,000 electric accounts in the Town of Brewster on its energy supply.

#### CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state and federal level. In 2014, the Compact focused much of its advocacy on grid modernization and time-varying rates. Both issues will have far-reaching impacts on customers on the Cape, affecting reliability, the cost of electricity and how prices are set, and the ability of our systems to accommodate increasing amounts of renewable energy. In March of 2014, the Compact also submitted to the Department of Public Utilities revisions to its Aggregation Plan, a document originally submitted around the time of the Compact's inception. The Compact is currently awaiting a final order from the Department.

#### ENERGY EFFICIENCY

Jan – Oct 2014	Number of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	116	\$19,934.80	99,674	\$106,292.38
Residential	531	\$91,609.20	458,046	\$578,925.71
Commercial	16	\$77,935.40	389,677	\$288,755.80
<b>Total</b>	<b>663</b>	<b>\$189,479.40</b>	<b>947,396</b>	<b>\$973,973.89</b>

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer “energy conservation” charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the “distribution charge” (\$0.01510 for residential customers and \$0.00972 for commercial and industrial customers) that appears on each customer’s electric bill.

Other Cape Light Compact efforts include:

- A total of 106 streetlights in Brewster were retrofitted with LEDs, saving approximately 24,000 kWh and \$6,000 in energy and maintenance costs annually. The Town also received 360 bulbs through the Leading by Example program.
- Again, Brewster saw an active year with the Compact’s Energy Education Outreach Program as teacher, Mr. Rafe Torres, lead his 5th grade energizers from the Eddy School on an Energy Carnival tour that brought the world of energy efficiency, renewable energy and the science of energy to students in schools throughout the Cape.

## REPORT OF THE BREWSTER CEMETERY COMMISSION

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The Commission was stymied from taking action for the first 2 quarters of 2014 due to lack of a quorum. This was the result of 3 members out of 5 resigning from the Commission and the Commission's inability to attract new members. The Commission appealed to the Board of Selectmen and was allowed to reduce the required membership to 3 members. Then by adding a new member, Albert Fitzgerald, we have been able to meet with a quorum over the past six months.

The Commission focused on repairs needed to gravestones and the gate at the Ancient Cemetery. We were successful with the help of the DPW to secure the gate preventing it from swinging freely but also enabling it to be closed. One large gravestone was rehabilitated by Gravestones of New England Inc, a subcontractor we have used many times and paid for out of Historic Preservation funds. However we are held back from doing anything other than gravestone repairs due to the limitations put on our only source of funding. We will draft an Article for the next town meeting asking for funds to repair the Ancient Cemetery fence and Information Board from the Historic Preservation funds.

At its November meeting the Commission voted to ban dogs from The Brewster Memorial Cemetery. Our Rules and Regulations manual indicates that dogs must be on leashes but the current sign at the cemetery says no dogs. We will correct this document.

The Commission approved the burying of a group of unidentifiable old gravestones which have been stored at the DPW for years. They will be buried at Breakwater Cemetery and a marking stone placed on top.

The Commission is following the installation of row markers approved at Town Meeting last year to make sure these are purchased and placed according to the Article. These are on order and the land is in a condition now to allow the subcontractor to put them in.

The Commission has made a number of field trips to the various cemeteries and is capturing pictures of stones in need of repair or cleaning. Minor cleaning will be done by Commissioners when they are available but most cleaning will be contracted out to a specialist as doing it wrong can cause further deterioration in the stones.

Thomas C. Rogers, Chair  
Janet Hicks  
Albert Fitzgerald

## REPORT OF THE COASTAL COMMITTEE

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The Board of Selectmen established the Brewster Coastal Committee in July 2014. The objective of the Brewster Coastal Committee is to develop a management plan for Brewster's coastal resources. The Committee is to have seven members and is expected to:

- Conduct an assessment of the coastal processes, natural resources, existing uses and management practices on Brewster's Cape Cod Bay shore (the area extending from the bay facing- edge of the uplands to the lowest low tide of the intertidal flats)
- Identify critical areas of the bay shore, including those that support important uses of the resource, either by humans or coastal species and those that are vulnerable to erosion or affected by upland development
- Identify a range of alternatives to address:
  - future management of all the coastal resources of Brewster's bay shore
  - public access to the bay, including alternatives to onsite parking lots
  - rising sea levels and increases in storm intensity, including retreat and re-location
- Recommend on-going, immediate (1-3years), short-term (4-6 years) and long- term ( 6+ years) actions
- Recommend ways of securing funding, including new or changes to current means of generating revenue for coastal management and protection

The Committee met twice in December 2014. At its first meeting, Chris Miller, DNR Director, provided an overview of Brewster's coastal resources, including the town landings and beaches and the efforts Brewster has made to address water quality and erosion issues. He highlighted the state coastal resiliency grant the Town was awarded to identify the natural systems at risk, the forces shaping coastal change, including sediment fate and transport, and projected sea level rise, and allow the Town to conduct long term planning to relocate or adapt our most at-risk infrastructure. The grant will provide information important to the Committee's development of the coastal resources management plan. The Committee reviewed the proposed plans for Breakwater Beach retreat and green infrastructure project at its second meeting.

Members of the Committee are:

Joseph Rinaldi, Chair  
Abigail Franklin Secretary  
James Goodrich  
Chet Lay  
Steve McKenna  
Matt Cannon

## REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

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Now in its tenth year the Brewster Community Preservation Committee (CPC) receives its' funding from Brewster taxpayers through a 3% surcharge on local real estate taxes and a supplemental amount from State government as provided under the MA Community Preservation Act (CPA). The State government "match" comes from a small statewide fee on real estate transactions. From 2005-2007 the State provided a 100% match, thereby doubling the amount that the Town could spend in the designated areas. The State match for CPC funds declined each year from 2008-2012, initially to 77% then as low as 32%. In 2013 the match rose to 63%, falling to 38% in 2014.

When Brewster Town Meeting approved the Community Preservation Bylaw it provided for expenditures in the following areas:

- Open Space Acquisition - 50%
- Historic Preservation -10%
- Community Housing -10%
- Historic, Housing, or Recreation -30%

The CPC reviews applications for funding and considers recommendations from the Open Space Committee, Recreation and Historic Commissions, the Housing Partnership and the CPC's own Housing Sub-Committee before submitting articles for consideration by Town Meeting voters. Over its history, the CPC has recommended and Town Meeting has approved 21 Historic Preservation awards totaling over \$1.74 million; 10 Community Housing awards totaling just over \$2 million; 6 Recreation awards totaling over \$637,000; and 12 Open Space awards totaling just over \$5 million.

Six projects were approved at the May 2014 Town Meeting:

1. Historic Preservation: \$350,000  
Brewster Historical Society (BHS) - towards purchase of the Elijah Cobb House for preservation as its museum and for general public access. This will be the only Brewster sea captain's home open to the general public.
2. Historic Preservation: \$81,000  
Brewster Baptist Church Steeple Restoration Project- funds for renovation of the façade of the church, replacing the steeple that had been damaged by powder post beetles. The church was constructed in 1860 with an addition added in 1911, where the steeple is located.
3. Community Housing: \$300,000  
Habitat for Humanity, Inc. - for the acquisition, design, permitting and development of deed restricted affordable ownership housing on a portion of property located at 620 Tubman Road.  
At the November 18, 2013 Special Town Meeting, Town voters had approved \$600,000 for the purposes of acquiring and developing land for the construction of six (6) deed restricted affordable homes. Habitat identified a parcel and requested an additional \$300,000 towards the purchase. The parcel was eventually purchased for \$900,000, with the Town acquiring the rear 3.56 acres for general municipal purposes. This property will now be used to develop fourteen (14) affordable homes.

4. Open Space: \$114,000

Viprino Property- this acquisition preserving 3.29 acres of contiguous forest land, critical habitat and wetland buffer zone is within the Punkhorn Parklands. Located in a Zone II to public water supply wellfields for Harwich and Brewster, this parcel is very near the Town's newest well #6.

5. Recreation:\$62,000

Recreation Department: Fields Repair and Renovation-The Department's eight (8) fields are vital assets to the community. They were in need of a variety of improvements: fencing repair/replacement, dugout repair/replacement, field restoration, storage sheds for equipment, drainage repair. Without this investment it is likely that these fields would have had to be closed. These areas are used for many activities: baseball, softball, soccer, walking and exercise, bike riding, dog walking, picnicking, family reunions and games, social activities, fundraisers and special events. The fields are also rented to area groups and are an important revenue source for the Department.

6. Recreation: \$59,675

Department of Natural Resources Breakwater Beach Restoration Project- Breakwater Landing is a Town-owned 3.4-acre recreational park, with a 59-space parking area and an approximately 300-foot beach located on Cape Cod Bay. It is also an important access point to the Brewster Flats for vehicles providing emergency response. This Landing has been subject to repetitive severe storm damage, losing a number of parking spaces and having sand deposition 100 ft. into the parking lot.

The Town will remove and relocate the asphalt parking lot from near the beach to an area less vulnerable to storm damage, provide comparable parking, restore an extensive protective and resilient dune habitat behind the beach, improve beach access, minimize impervious cover, and install green stormwater infrastructure to improve water quality for swimming, shellfishing and habitat.

The Town received a \$200,000 MA CZM Coastal Resilience Green Infrastructure grant, requiring a 25% match (cash and in-kind). The CPC funds plus an in-kind match from the Town provided the requisite 25%.

One project was approved at the November 2014 Town Meeting:

1. Open Space: \$500,000

Eldredge Property- the Town voted to acquire and conserve 3.08 acres abutting the 17-acre Drummer Boy Town Park.

This waterfront building lot, strategically located between historic Main Street and Quivett Marsh, had been a high priority acquisition for the Town for many years. The purchase price of \$500,000 reflects a seller's discount, owing to a state tax credit for preserving critical habitat and marsh-front protection land. The Brewster Conservation Trust (BCT) pledged \$100,000 towards the purchase price, lowering the Town's net cost. In addition, the Town received a State LAND grant of \$260,000 towards the purchase, reducing the purchase cost to \$140,000.

The land is now under the custody of the Town Conservation Commission and further protected by a Conservation Restriction held by the BCT. This purchase will enable the Town to extend a walking trail from the Drummer Boy out to an overlook of the marshes, with a view to Cape Cod Bay.

The CPC inherited an existing land purchase program enacted under prior state legislation providing for a Cape Cod Land Bank. In addition, the CPC inherited responsibility for a long term bond issued by Brewster to finance a prior purchase. The Town has issued additional bonds for three purchases since 2006, but the level of indebtedness on land purchases is relatively unchanged since the CPC was formed. Bond payments are from CPC funds.

As a part of acquiring open space parcels, the Town standardly applies for State Land Grants. Between 2006 and 2014 Brewster acquired twelve open space properties totaling 178.57 acres with a total acquisition price of \$9,843,680. State LAND grants, as well as other funding was secured for these purchases resulting in a net cost of 51% or \$5,054,680, a final per acre cost of \$28,306. Less funding has been available in the last few years, making individual land grants harder to obtain. However, the Open Space Committee has worked closely with the BCT and the Compact of Cape Cod Conservation Trusts to foster partnerships with other conservation trusts, as well as neighboring towns to purchase a number of properties, resulting in reduced costs to Brewster, even without State LAND grants. In the Town's most recent purchase the Town's final portion was 28% of the purchase price.

This year two members resigned, Martin Kamarck, Citizen Member and Donald Arthur, Historic Commission representative. We wish to thank both of them for the time and energy they devoted to the Committee. We especially wish to thank Don Arthur for the work he did as Treasurer, setting up numerous spreadsheets which allow us to accurately keep track of Committee projects and expenditures. We also wish to thank George Boyd, who replaced Don Arthur as the Historic Commission representative. George has since resigned and was replaced by Joan Carstanjen. Peter Johnson has also joined as a Citizen Member. A hearty welcome to Joan and Peter.

The Community Preservation Committee is dedicated to the important work of helping make Brewster a better place to live through support of appropriate projects in Historic Preservation, Community Housing, Recreation and Open Space Acquisition.

Paul Ruchinskas, Chairman  
Jeanne Boehm, Vice Chairman  
Elizabeth G. Taylor, Clerk  
Roland W. Bassett, Jr.  
Elliot Carr  
Joan Carstanjen  
Dion Dugan  
Peter Johnson  
William Klein

Citizen Member  
Citizen Member  
Planning Board  
Recreation Commission  
Citizen Member  
Historic Commission  
Housing Authority  
Citizen Member  
Conservation Commission

## REPORT OF THE COMPREHENSIVE WATER PLANNING COMMITTEE

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Annual Report of the Comprehensive Water Planning Committee (CWPC) 2014

Members: Paula Miller, Chairman, David Bennett, Adam Curtis, Russell Schell, Bruce Evans, John O'Reilly, Dan Ryan, Lemuel Skidmore and Elizabeth Taylor. Staff support provided by Sue Leven, Town Planner

### The Integrated Water Resources Management Plan

The CWPC, in conjunction with its consultant, Horsley Witten Group (HWG), has continued its work on a town-wide Integrated Water Resources Management Plan (IWRMP), begun in 2009 and will be issuing a draft report and implementation plan in early 2015. Ongoing studies since inception of the plan have found that broad-scale sewerage will not be required in the town and the water supply system has the capability of providing adequate quantities of excellent quality water. The primary problems to be addressed are Brewster's contribution of nitrogen-laden groundwater to impaired estuaries, such as Pleasant Bay and the water quality in Brewster's 80 ponds.

Key recommendations of the plan include a program to upgrade or relocate septic systems which are contributing phosphate to ponds, in the form of a Board of Health regulation. HWG prepared a draft regulation and has met with the Board of Health several times to discuss its implementation. In addition, the plan calls for improved stormwater management town-wide to protect ground- and surface-water quality. A draft stormwater management bylaw was prepared by HWG in conjunction with CWPC and is now under consideration by the Planning Board for presentation at Spring Town Meeting in 2015.

### Pleasant Bay Nitrogen Management

Brewster is responsible for nitrogen loading to portions of Pleasant Bay as determined by the Massachusetts Estuaries Project (MEP). After evaluating alternatives for the Pleasant Bay watershed, CWMP has determined that the nitrogen load could be abated through the following actions: reduced fertilizer application at Captain's Golf Course (already accomplished); recapture of nutrients (nitrogen) through golf course irrigation wells; control of fertilizer use town-wide through a fertilizer bylaw (adopted in November 2014) and shellfish propagation in Pleasant Bay. The degree to which these measures will be accepted as credits for the reduction of the nitrogen load is under discussion with the Cape Cod Commission and the Massachusetts Department of Environmental Protection (DEP). In addition, coordination with Orleans will be required to for the creation of oyster reefs or aquaculture in Pleasant Bay. These issues will be addressed in the coming year.

### Ponds

The CWMP has identified pond water quality as the most significant water quality problem in Brewster. Ponds are impacted by urbanization and residential development on their shores, with stormwater runoff containing fertilizer and other pollutants and septic system leachate containing nutrients, (primarily phosphates) as primary sources. To assist in the identification of pollution sources to Brewster ponds CWPC produced an atlas of 43 Brewster



ponds delineating the land areas contributing groundwater flow or surface runoff (watersheds) to the individual ponds.

The CWMP conducted detailed evaluations of Schoolhouse, Walkers, Upper Mill and Lower Mill ponds. The studies show how each pond is a unique ecological system and in addition to watershed factors the sources of problems can include the sediments in the pond itself, vegetation, birds and other organisms. Recommendations include improved stormwater facilities, septic system retrofits, increased shoreline buffer areas and public education. In-pond techniques include alum stabilization of phosphate in the sediments and harvesting of vegetation. These studies will serve as models for future pond work in the town as they provide detailed explanations of the cost and feasibility of the various techniques available for pond remediation. During the coming year the town will seek funding for implementation of the management plan for the Mill Ponds. Since many ponds are under private ownership and are beyond the scope of town management, the CWPC supported the formation of the non-profit Brewster Ponds Coalition, which will serve as a clearinghouse for information and coordination of studies and grants for pond and lake associations and private pond-front landowners.

#### Regional Issues

The Cape Cod Commission (CCC) has issued a draft updated regional “208” Areawide Water Quality Management Plan under the Federal Clean Water Act, which focuses on nutrient contamination of the embayments surrounding the Cape. The plan requires the formation of sub-regional waste management agencies to address water quality where a watershed to an impaired coastal embayment crosses town boundaries. Brewster shares watersheds with Orleans, Harwich and Dennis. The Brewster IWRMP is already structured on a watershed basis, however the requirements for creation of a joint management agency with neighboring towns is a new challenge which will be addressed in the coming year. In addition, the CCC 208 plan promotes the concept of adaptive management which will allow towns to try alternative technologies such as innovative toilets or shellfish propagation and monitor their effectiveness. This provides considerable flexibility to communities such as Brewster who wish to avoid sewerage, and will provide a source of grants to test out many of the new technologies.

#### Documents and Reports prepared in 2014

Pleasant Bay Nitrogen Management Alternatives Analysis Report, Final Draft, March 2014

Water Resource Atlas Fresh Water Ponds, July 2014

Draft Stormwater Bylaw and Regulations, September 2014

Analysis of Herring River MEP Report, December 2014

Rapid Watershed Assessment for Schoolhouse Pond December 2014

Mill Ponds Management Report, Draft Final, September 2014

#### Public Outreach

CWPC members, staff and consultants have conducted bi-monthly open meetings of CWPC, as well as numerous meetings with the Brewster Ponds Coalition steering committee, Board of Health, and the Planning Board. Public outreach activities included a booth at Brewster Conservation Day, website maintenance and the preparation of public information documents. Brewster residents are encouraged to attend meetings of the CWMP on the 2nd and 4th

Monday of the month and to become actively involved in the review and implementation of the Integrated Water Resources Management Plan in the coming year.

#### Website

Information on the CWMP programs can be found by clicking on the “Water Planning” icon on the Town of Brewster’s homepage ([www.brewster-ma.gov](http://www.brewster-ma.gov)).



## REPORT OF CONSERVATION COMMISSION

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The Brewster Conservation Commission has the challenging task of protecting the interests and functions of its wetland and coastal resources, while respecting the rights and interests of Brewster's property owners. This is done through the implementation of both the Massachusetts Wetlands Protection Act (enacted in 1972) and the town's own Brewster Wetlands Protection By-law (enacted in 1984), which protects interests specific to Brewster's coastal and pond environments. Both of these instruments lay out a review process for any work proposed within 100 feet of wetland resources. They establish performance standards designed to protect the important interests of the various types of wetland resources. Projects must meet these established performance standards for the project to be approved.

Enforcement of our wetland regulations continues to be a priority and a challenge for the Commission. These cases require the Commission to spend significant time, energy and money to successfully enforce and resolve.

The Commission strives to work with property owners to resolve enforcement matters, and if necessary to restore environmentally sensitive resource areas. Sometimes this is not possible, and the MA Department of Environmental Protection and the Barnstable County and Orleans District Court Systems become involved. 2014 was no exception, but the Commission did resolve many cases with property owners.

Penalties are issued as a reminder to property owners that wetland laws are there to protect the natural resource areas.

The Conservation Commission was coming off their busiest year ever in 2013. The number of applications and filings submitted to the Conservation Commission was down slightly in 2014, however, the Commission held numerous hearings and continuances due to the complex nature of the filings.

Paul Wightman is now the Chairman, bringing extensive knowledge to the table. Michael Tobin is the Vice-Chairman. In 2014, the Brewster Coastal Committee was formed and Commissioner Stephen McKenna became the Conservation Commission's representative to that committee. The Orleans Water Quality Advisory Panel was also formed in 2014 and Associate Commissioner Virginia Iannini became the Conservation Commission's liaison to the panel. Bruce Evans serves as the Conservation Commission representative on the Brewster Comprehensive Water Planning Committee. William Klein serves as the Conservation Commission representative on the Open Space Committee and the Community Preservation Committee. All committee members should be applauded for their commitment and hard work in this extremely busy year.

Gratitude should also be extended to James Gallagher our Conservation Administrator, and Carol Spade, our Administrative Assistant. They both worked tirelessly and always provided information for site visits, schedules and meetings precisely.

Chris Miller, Natural Resources Director and Ryan Burch, his Assistant, are to be commended on their field work and managing of the extensive properties that fall under their command.

Respectfully submitted,


Paul Wightman, Chairman  
Michael Tobin, Vice Chairman  
Bruce Evans, Commissioner  
Hayley Winfield, Commissioner, Secretary  
William Klein, Commissioner  
Stephen McKenna, Commissioner  
Shana Brogan, Commissioner  
Virginia Iannini, Associate Commissioner

Conservation Department Figures for Town Report 2014  
January through December

Notices of Intent	35 (continuances not tallied)
Requests for Amended Orders of Conditions	2
Abbreviated Notice of Resource Area Delineation	0
Requests for Determination of Applicability	22
Requests for Certificates of Compliance	13
Requests for Extension Permits	9
Administrative Review Applications	76
<b>TOTAL</b>	<b>157</b>

## REPORT OF THE BREWSTER CHAMBER OF COMMERCE

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During Fiscal Year 2014 the Brewster Chamber of Commerce launched the advertising slogan “everyone  brewster We’re filled with local color!” This slogan is being used as the lead in ads placed in a number of publications including the Cape Cod Travel Guide and the chamber’s own Best of Brewster magazine. It prefaces the message that Brewster is Cape Cod’s Ecotourism Destination – a unique community with the environmental and cultural assets to support the claim.

Also during FY14, the chamber continued to offer the programs created the year before in addition to running the town information center daily during June, July and August.

- “Best of Brewster” TV is now in its 2<sup>nd</sup> full year and can be seen on channel 99 Monday through Saturday at 12:30 PM and on Sunday at 9:30 AM. This talk show features guests that are involved in local government and also a Spotlight Business who is a member of the Brewster Chamber.
- 3rd Annual Green Halloween, in collaboration with the CC Museum of Natural History and media sponsor 102.3 The Dunes provides a safe (and crafty) Halloween celebration for more than 200 children the last Sunday of October
- The chamber has now taken over all aspects of administration, marketing and fundraising for Brewster for the Holidays, the 3-day town-wide festival held the first weekend in December.
- The “Welcome New Brewster Property Owner” program continues to provide basic town and business information to our newest full and part-time residents.
- The “We Referred You” program has become very popular with chamber members looking forward to know that their business was referred by chamber staff. And only chamber members are referred!
- BCC continues as a Viridian Associate offering members green energy alternatives.
- BCC and the four other Lower Cape Chambers present the 6th Annual Lower Cape EXPO with more than 85 vendors and 3,500 attendees
- Brewster in Bloom breaks the craft show record again with 92 craft vendors; town-wide support for the festival continues.
- “Best of Brewster” magazine, is published for the 4<sup>th</sup> year, mailed to all Brewster tax payers including part-time residents at their primary address. We are hearing from people that they look forward to receiving their annual copy!
- BCC presents “Recycle Relay” (again) during Brewster Conservation Day.
- BCC continues as a partner of the five Lower Cape Chambers to market the region as “old Cape Cod” and with LC3 (Local Cape Chambers Collaborative) working on issues that impact businesses across Cape Cod.

**The Mission of the Brewster Chamber of Commerce (BCC) is to strengthen, promote and support the economic feasibility, cultural richness, environmental sensitivity and social needs of Brewster. The Chamber encourages the spirit of fair trade and good business practices.**

This mission is met through a variety of programs and events undertaken by the Chamber including but not limited to the Member Advertising Program, Brewster in Bloom, and the Lower Cape Home & Garden EXPO. The two part-time year-round professional staffers facilitate the work plan of the Board of Directors and assist Chamber volunteers. Two seasonal part-time staffers work for 14 weeks in the summer to assist in providing visitor services.



## REPORT OF THE COUNCIL ON AGING

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The Brewster Senior Center is housed in a grand 140 year old building that is important to the legacy of our wonderful town. But sadly, it does not come close to filling the needs of our growing senior population. According to the 2010 Census, seniors 55 and over make up 47.5% of our total resident population. All of us on the COA Board observe daily the shortcomings the building presents to Denise Rego, COA/Senior Center Director, and her staff.

Several members of the COA Board recently visited 3 neighboring Senior Centers on a fact finding tour. These visits reinforced our belief that the Brewster Senior Center facility is drastically compromising both services and programming, as well as potentially jeopardizing the safety of our seniors.

It is time to provide Brewster Seniors with a facility comparable to other Cape Town Senior Centers which is functionally designed and equipped to meet the multi physical, cognitive social support needs of seniors, all keys to successful aging and longevity.

At the Fall 2014 Town Meeting, \$35,000 was appropriated for a needs/feasibility study for a new Senior Center/Community Center. This study will start the process of providing us with a comprehensive report, detailing the needs of a new facility for both seniors and the community as a whole.

The COA's mission is to enhance the dignity and well-being of our Brewster seniors. The COA staff is available to link our seniors to many services and to give them support.

### **Staffing:**

The COA has 3 full-time employees: director, administrative assistant and a bus driver. The COA has 4 part-time employees: one 15-hour per week senior clerk, two 19-hour per week outreach workers and a one 8-hour per week bus driver. Through the Commonwealth of MA's Formula Grant, we have funding for a 21-hour program/volunteer coordinator, 4 additional hours for our senior clerk, as well as 8 additional hours for the part-time bus driver. Elder Services' Mature Workers Program provides us with a 16-hour receptionist.

### **Programs/Services:**

The COA provides a wide selection of services in accordance with the needs of our seniors, such as: consumer and community education; exercise and wellness programs; recreation, health screening and social events; and daily lunches at the COA or via Meals on Wheels. In addition to on-going programs throughout the years, there are special events and seasonal social functions, many of which involve our local schools and other town departments. For more information, please stop in to pick up a current newsletter, "Bayside Chatter" or check us out on the Town's website: <http://www.town.brewster.ma.us/departments-mainmenu-26/council-on-aging-mainmenu-35>

### **Grants:**

Commonwealth of MA's Formula Grant provides us with funding to help out with needs such as employees and supplies. Elder Services' Title III funding helps us with mileage reimbursement for volunteer drivers. Other grants

provide the opportunity for specific outings for homebound seniors as well as medical supplies to help seniors with mobility issues.

**Volunteers:**

Last year, 124 volunteers provided 5,382 hours of service.

These wonderful volunteers allow us to provide vital services to the COA: banking assistance, computer classes, financial planning, legal help, S.H.I.N.E. (Serving Health Insurance Needs of the Elderly) representatives, community garden cleanup crew, food distribution, kitchen help, medical equipment shed maintenance, Meals on Wheels delivery, medical appointment transportation, newsletter assembling, and the Sea Captains Thrift Shop, which is located behind the Senior Center.

**Friends of Brewster Elders (F.O.B.E.):**

The COA is most grateful to the financial support given by the Friends of Brewster Elders. This organization supports many of our programs and subsidizes several “get together” lunches on various holidays, ice cream socials and dinner and game nights. They also provide entertainment events to our seniors throughout the year.

The Friends also manage our Sea Captains Thrift Shop. Your support of the Thrift Shop provides aid to some of the programs which otherwise could not be funded through the Town’s budget. The Shop’s hours are Tuesdays to Saturdays from 10:00am until 3:00pm, March through December.

**Memorial/Honorary Donations:**

Donations to the Senior Center are used solely for the benefit of our Brewster seniors. Brewster artist Karen North Wells has painted a mural of Paine’s Creek in the Senior Center and it is used to display memorial and honorary donations. Please stop in to see this beautiful mural and to obtain more information.

Respectfully submitted,

Robert Deloye, Chairman  
Suzanne Dean  
Ben deRuyter, Selectman’s Liaison  
Jackie deRuyter  
Dennis Hanson, Finance Committee Liaison  
Gennie Moran  
Cynthia O’Leary  
Denise Rego, Director  
Diane Richards  
Loretta Ruchinskaskas  
Karen Thurber  
Timothy Whelan



## REPORT OF CROSBY MANSION ADVISORY COMMITTEE

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The past year was a successful one at Crosby Mansion as two major projects were completed. The last sections of arches and columns on the front porch have been restored and a new restroom facility off the function room was finished. This allowed us to once again hold wedding functions on property, (which we had not done for many years) and add additional open house dates as well. The new restroom was very well received by all attendees and will now allow us to book in more functions to generate much needed revenue!

The restroom addition cost the Friends group just under \$120,000 and we still have one final payment due of \$32,500 to pay off our new septic system loan!

All of our open house series were very well attended. This year we extended our tours into the spring and fall seasons. The first Open house tour kicked off during the Brewster in Bloom weekend, several more during the summer months, ending with Columbus Day weekend.

We once again welcomed and held events that benefited Town and local organizations such as Friends of Brewster Elders annual cookout, B.A.P.R group meeting, team building event for Brewster Lady's library, etc.

Our dedicated volunteer painting crew continues on the exterior and interior of the Mansion. They painted all interior walls and halls of new restroom and function room.

Several of our volunteers took on the task of repairing the entire third floor back dormer windows (Eight in all). This dormer was added in the early 70's when it was the girls camp (Seascape) and all of them were in horrendous shape.

Professional wallpaper restorers donated their time to go through every room checking and re-hanging any areas that needed attention

Our 2014 cottage rental season was also a huge success with both reserved starting mid-June and ending mid-September.

We made improvements to both cottages keeping them up to date and appealing for both returning and new renters. The bungalow has newly painted bedrooms and ceilings, exterior trim painted and a new gas grille

The Ranch exterior trim was painted, new living room TV, deck chairs and a new gas grille

Having the rental funds from these two gems means the Crosby Mansion will safely prosper for years.

We end with thanks to our dedicated group of volunteers. The Friends tackle plastering, carpentry, painting, decorating, organizing, cleaning, etc. and are always at our open houses to tell visitors all the history of the Crosby's and of

this remarkable building. The pride all of us take in our accomplishments to restore this irreplaceable part of our history, and the love we have restoring it to its grandeur, shows in all our remarkable volunteers.

Ginny Locke, Advisory Committee Chair

Brian Locke, Crosby Mansion Properties Manager



## REPORT OF THE CULTURAL COUNCIL

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The Brewster Cultural Council, made up of volunteers appointed by the Brewster Board of Selectmen, makes decisions on how to award the money granted to it by the Massachusetts Cultural Council. The local council reviews two types of applications: standard LCC applications, which may include a broad range of cultural activities that will serve local cultural needs, and PASS applications, which are used to request money for K-12 students' field trips to cultural performances and institutions that appear on the PASS roster. There are currently 329 local cultural councils in Massachusetts that form an extensive grassroots system of public support for community cultural programs.

For 2014, the Brewster Cultural Council received \$4200 to award for cultural programs. The Council received 20 LCC applications and approved 13. Successful applicant projects included: Meeting House Chamber Music Festival's Summer Chamber Music Series, The Academy of Performing Arts, Cultural Center of Cape Cod ALL WRITE program, Kim Torres' "Science & Nature Program" for young children, Mass Audubon programs in the Brewster Ladies Library, Nauset Regional Middle School, Cape Cod Alzheimer's Services, Cape and Islands Community Development Project and special children's programs at the Brewster ladies Library.

In addition, the Council sponsored and organized the Seventh Annual Brewster "Literary Evening," readings by Brewster writers in October, 2014, the Eight Annual Art Exhibit of Brewster Artists in March, 2014, and in May, 2014 our Second Musical program. All programs were at the Brewster Ladies' Library.

The Brewster Cultural Council generally holds its meetings on Mondays, 4:00 p.m. at the Brewster Ladies Library. Agendas are posted at Town Hall. We welcome future grant applications and input to improve the quality of life for all Brewster residents.

The Brewster Cultural Council wishes to thank the Board of Selectmen, the Town Administrator and staff, Brewster Ladies Library and the people of Brewster for their support. Under state law, members of the Council may serve for two consecutive terms of three years. The Council thanks Nancy Phillips and Ralph Marotti for their many years of service and for their valuable contributions to the work of the Council.

Respectfully submitted,

Joan Bernstein - Chairperson  
Susan Daly – Secretary  
Joan Swaluk– Treasurer  
Maureen Callahan  
Claire Gradone  
Benton Jones  
Jo Ann Phillips  
Nancy Phillips  
Milton Teichman

## REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR

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During 2014 The Town of Brewster was affected by several winter snow storms that significantly challenged the staff members assigned to the Local Emergency Planning Committee (LEPC) and other Town employees designated to provide field based emergency response and road plowing services to the community. Intense snow storms on January 3, January 21, February 15, and a powerful late season blizzard on March 26 forced the closing of schools, businesses, and Town Hall on several occasions and severely impacted the workforce and equipment of the involved departments. Due to their length and intensity these large storms required the recall of off-duty employees and department heads to ensure the proper level of emergency services were delivered to the community. As in past years Fire Headquarters was used as the operational base for staff members due to its central location in Town and available rehabilitation facilities. While these long term storm events seriously strained the resources of the community and the physical well-being of the employees all of the tasks required to ensure the community was managed safely and effectively were implemented and carried out in a professional and efficient manner.

Group meetings attended by Department heads and key Town employees who are trained to work and respond to emergencies within a common Incident Management System were held during the year to discuss current emergency management issues, potential community risks, and preventative strategies designed to maintain a high level of readiness for emergency incidents, severe weather events, public health issues or disasters that may occur within our region and community. Emergency management personnel also continued to work cooperatively with the Cape Cod Regional Planning Committee, the Massachusetts Emergency Management Agency, Federal Emergency Management Agency (FEMA), and the Barnstable County Regional Emergency Planning Committee to maintain a continuous level of community response readiness and knowledge of regional emergency response and sheltering plans.

Also during the year the Office of Emergency Management received an EMPC Grant from the Commonwealth of Massachusetts. This \$5,075.00 award was used to purchase incident command equipment for the emergency management group, police, and fire departments. It will also be used to fund our third annual Table Top exercise which will be conducted during the first quarter of 2015. This real-time training exercise that will be administered through the Horsley-Witten Group will involve the real time management of a hazardous material incident at the transfer station. During the program attending LEPC members and other first response personnel will be challenged to develop emergency response plans and implement strategies and tactics designed to mitigate the presented emergencies.

Some other highlights of the committee's efforts in 2014 include:

- Purchased incident management equipment to enhance response readiness
- Received top tier grading during an emergency response readiness review conducted by Barnstable County
- Assisted Cape Code Sea Camps with evacuation plan review

### Local Emergency Planning Committee Members

Charles Sumner

Paul Anderson

Denise Rego

Chris Miller

Sherrie McCullough

Donna Kalinick

Heath Eldredge

Richard Koch

Nancy Ice

Lisa Souve

Kathy Cockcroft

Victor Staley

Sue Broderick

Robert Moran

Sue Leven

Don LaBonte

Tom Thatcher

Jillian Douglass

Lisa Vitale



## REPORT OF THE BREWSTER ELEMENTARY SCHOOL COMMITTEE

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The Brewster Elementary School District is responsible for providing a quality education for all students from kindergarten through fifth grade. The Stony Brook Elementary School houses kindergarten through grade two as well as two classrooms for the Integrated Preschool Program, as well as an all-day YMCA sanctioned childcare which is housed in 5 empty classrooms. The Integrated Preschool also includes community friends which are integrated with the children with special needs. There was one child that we had to send out of district to get the program that the child needed. The revenue generated from the new YMCA program will be spent on the two schools and their needs for maintaining the integrity of the buildings. The Eddy Elementary School houses children in grades three through five and shares space with the Recreation Department. In addition, many non-profit organizations benefit from being able to utilize the space in the elementary schools when children are not in school, including the Brewster Band, First Parish Brewster Unitarian Universalist Church, Bible Alliance Church, Nauset Youth Alliance, Brewster Little League, the Cub Scouts, the Brewster Whitecaps, the Brewster Bayside Skippers, and other Recreation programs.

The School Committee recognizes that it is our professional educators, administrators, and support staff who help inspire students to learn and grow. The children of Brewster have excelled in many areas thanks to the competence and dedication of these professionals, of whom 100% are highly qualified. The Eddy Elementary School was recognized as a "Very High" achieving school in both English Language Arts and Math based on MCAS performance, and Data Teams have been formed to thoroughly analyze student work in order to continue improving. All students with special needs were able to be integrated into the schools this year, thanks to the development of the "I CAN" (Individualized Comprehensive Adaptive Needs) Program. Flexible groupings were maintained to enhance math instruction in grades 3, 4, and 5, and the SEA Program (Student Enrichment and Acceleration) was enhanced to challenge all the students along with the high achieving student. We have enriched our class rooms with white boards, iPads and other technology that is being used now and will be in the future.

While the focus of any school system should always be on its children, maintenance of both buildings cannot be ignored. The School Committee is thankful that the Town of Brewster has paid for, through funding by the town and its' generous taxpayers the money needed to replace the roof, HVAC systems and sidewall in the Eddy school to maintain the integrity of the school system. The opening of school was not delayed due the diligence to the owner's representative of this project and to maintain a schedule that allowed the children back into the school with minimal disruption. Also at the Eddy, a new playground was completed and is in use. There are many thanks to be sent out to all the volunteers, staff and town people whom if not for their support and dedicated effort, the children may not have had a playground to use this year. The Stonybrook School continued to replace the windows and as of the summer of 2015, we should be completing the third phase of window replacements. The schools are in great shape and this is due the town people caring enough to support our capital projects through the taxes that we pay as residents. Without this support, the schools would be in much tougher shape.

Although the Brewster Elementary Schools are not as full as they were in the 1990's, enrollment has hovered around 500 students from pre-school through fifth grade for the past eight years, and enrollment projections anticipate a similar number of students for the next ten years.

Please explore the Nauset Regional Schools website at [www.nausetschools.org](http://www.nausetschools.org) for updated information about our schools.

Respectfully submitted,

Dave Telman, Chair  
Brenda Cazaault, Vice-Chair  
Marie Enochty  
Clair Gradone  
Lori Gilmore



## REPORT OF THE ENERGY COMMITTEE

---

2014 was an active year for the Brewster Energy Committee. The great excitement has the completion and commencement of operation of the solar array at the capped land fill. It is producing about one half of the electrical need of the Town's buildings. It was anticipated that the remainder of the Town's municipal energy needs would be covered by another array at Commerce Park. However, there were a number of reasons that project could not be completed. To fulfill the balance of the Town's municipal electricity demand with green-produced power, the Town of Brewster executed power purchase contracts with the Cape and Vineyard Electric Cooperative (CVEC )to purchase excess power generated by other CVEC green projects.

Another project that was completed this year was the conversion of the HVAC at the DPW building (201 Run Hill Road) from oil to a higher efficiency natural gas system. Along with other modifications the new installation is a major improvement over what had been in place.

Also within the realm of energy efficiency, Brewster participated in the Cape Light Compact (CLC) county-wide upgrade of streetlights. All of eth Towns 100+ public streetlights have been replaced with new, high-efficiency, LED fixtures and lamps, at a savings of approximately \$7,000 per year. In addition, the color temperature of the lighting was adjusted from the contrasting orange light of the old sodium vapor lights to a more neutral light to mimic the color of incandescent lights or moonlight. The new fixtures are also shielded to prevent as much light as possible from glowing back into the sky.

The following charts provide a comparison of Brewster's Electric and Gas annual consumption from year to year for the past 5 years.

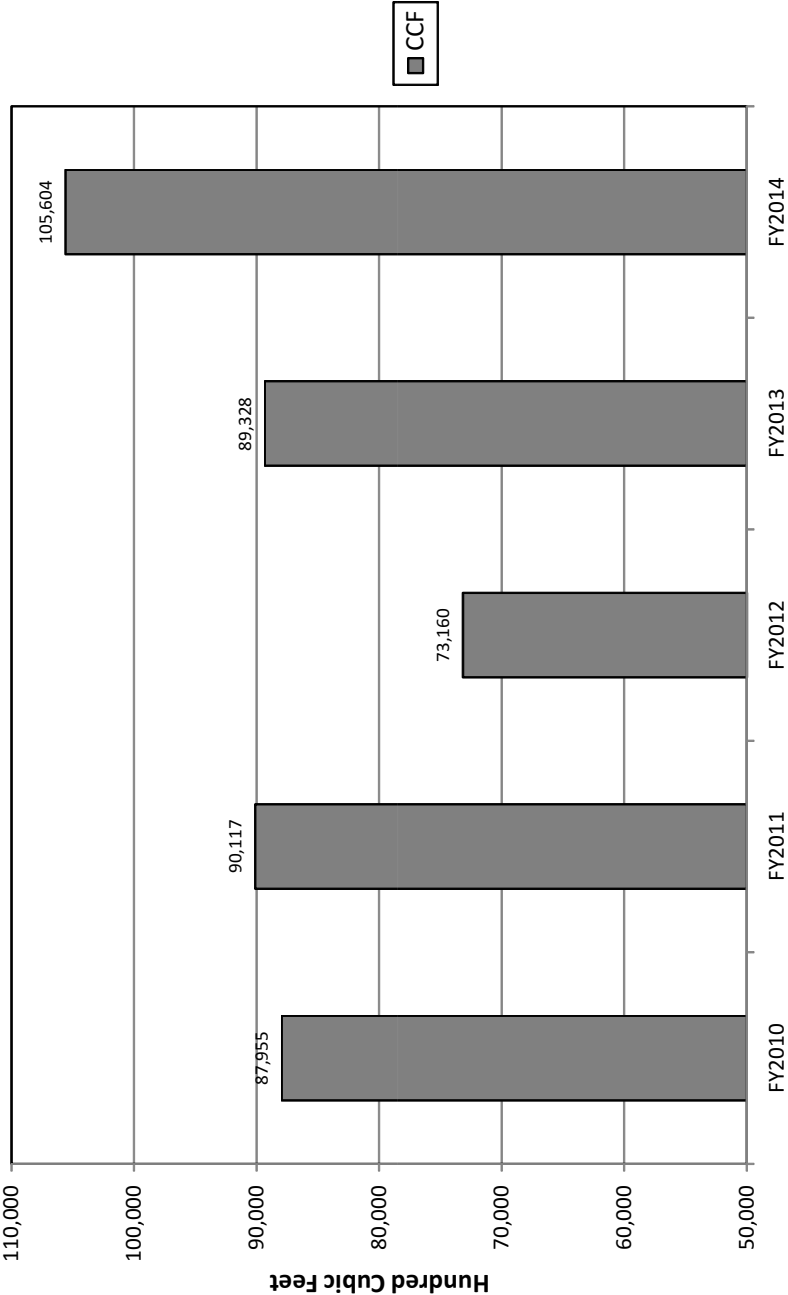
Ongoing savings from earlier green production and energy conservation projects, including the solar arrays on the two elementary schools, continue. The Committee thanks the Board of Selectmen and Town Administrator, Mr. Sumner, for their continued support.

Respectfully Submitted,

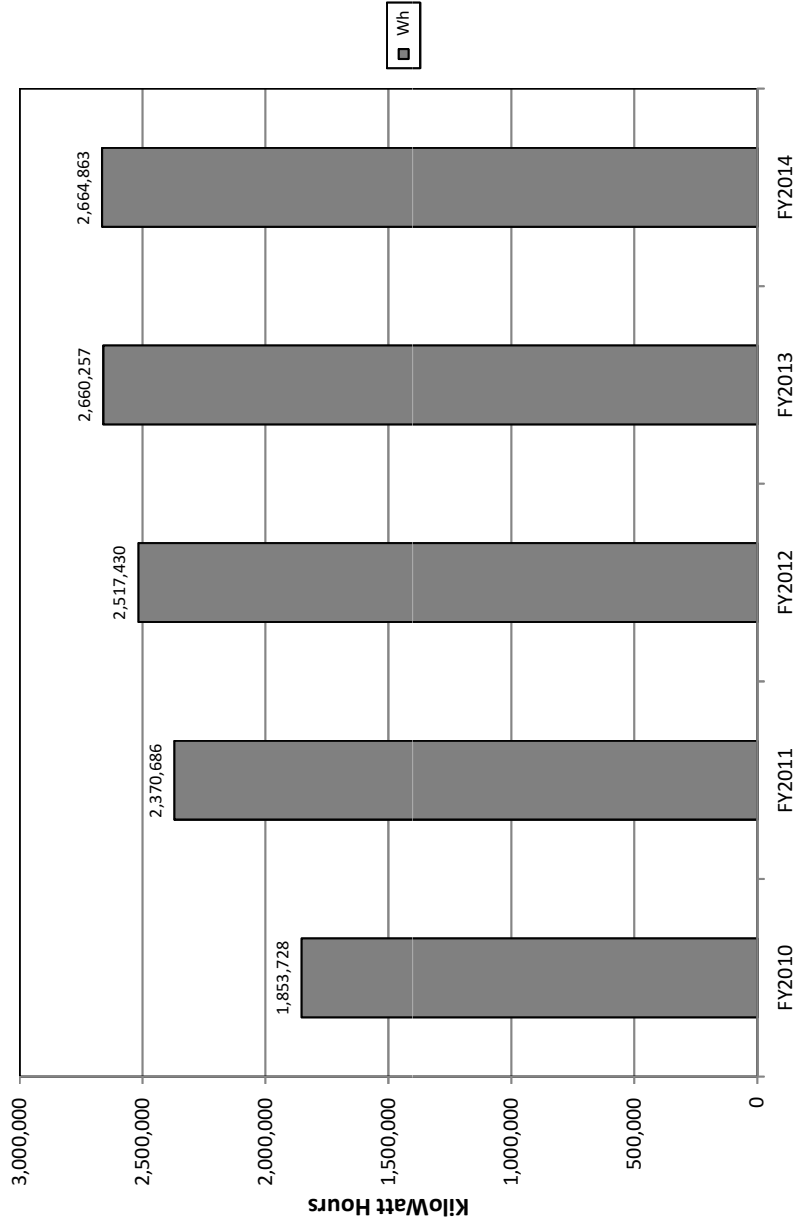
Edward Swiniarski, Chairman  
Richard Wolf, Vice Chair  
Chuck Hanson, CVEC Representative  
Dean Keuch, CLC Representative  
Peter Soule  
Jillian Douglass, Staff Liaison/Secretary



**Brewster**  
**Natural Gas Usage b Fiscal Year**



**Brewster**  
**Electricity Usage by Fiscal Year**



## REPORT OF THE FINANCE COMMITTEE

---

The Finance Committee consists of nine members appointed by the Town Moderator. Each member serves a three year term and those terms are staggered so that only three members are appointed per year. The Finance Committee meets in open public meetings held at the Town Hall conference room throughout the year. All Wednesday 6:00 P.M. meetings are televised over the local cable channel and are available via the town of Brewster government web site. In preparation for the Annual Town Meeting, the Committee holds regular weekly meetings to review the town's operating budget as well as the Elementary and two Regional School budget proposals and all Warrant Articles. A similar review process occurs for the Annual Fall Town Meeting warrant.

The Finance Committee is independent of the elected and appointed administrators of the Town. The Finance Committee's responsibility is to review all business to come before Town Meeting, attempt to identify its impact on the fiscal welfare of our Town and to recommend to the voting taxpayers our best guidance for their consideration at Town Meeting. Our meetings permit the elected and/or appointed Town officials to present in detail the justifications for their fiscal requests. These discussions often lead to a collaborative approach thus benefitting the real estate property taxpayers. Our Committee members also attend other Town Departments', Committees' and Boards' meetings', acting as liaisons, spending significant personal time reviewing and evaluating department fiscal demands. The Finance Committee controls an Annual Reserve Fund, currently \$101,270.00. This Annual appropriation permits the Finance Committee to entertain unforeseen and unexpected needs that occur during the Fiscal Year. It provides an opportunity to continue the Town's already authorized business without requiring a Special Town Meeting. These requests are thoroughly reviewed in open public meetings and require a recorded majority vote of the Finance Committee for authorization.

Our membership attempts to analyze all town governmental operations on "a cost/benefit" review approach. The real estate taxpayer burden has increased as other sources of offset funding have decreased. The Finance Committee is committed to providing sound fiscal reviews in order for the voters to make informed decisions about their real estate property tax rate. One example would be to explore alternatives such as the impact of longer term borrowing of funds for special projects such as municipal buildings, taking into account their expected service life expectancy. Such approaches could spread the annual real estate property tax burden over a greater term and permit the Town to address its future needs in a timely manner. Our goal is to continue to minimize the necessity of having to face Proposition 2-1/2 override on an annual basis while ensuring that the Town is able to conduct its business.

We are always searching for areas that can further reduce fiscal burdens and make tax dollars go further. In our annual review of the Captains Golf Course operating budget, we remain concerned that its operations require offsetting revenue shortfalls through their capital account. From its inception the golf operation was to provide a cost benefit source to the town. The golf commission and golf staff have worked very hard to maximize the operation. We see it as

our responsibility to continue close oversight for taxpayers as additional shortfalls will have a dramatic impact on the annual tax rate.

In May 2014, the Annual Town meeting and election approved a Proposition 2-1/2 capital request for the Eddy Elementary School. The Finance Committee was a strong proponent for this request resulting in a new roof, HVAC system and other upgrades. The timing of this capital renewal project allowed the town to acquire bonds at a favorable interest rate thus lessening the tax impact. Under the leadership of the Building Needs and Assessment Committee, the project was completed on budget and on time prior to the start of this fall's school term. We commend that Committee's dedication and extra efforts as well as that of the Town Administrator, Board of Selectmen and Elementary School Committee in seeing this important project through to a successful fruition.

In conjunction with the Town Administrator and his staff, we have continued to improve upon the electronic document system implemented in 2012. It continues to provide efficiencies, timely updates of detailed information and cost reductions for all committees involved in the fiscal review process. Over the past year, town administration has expanded access to information and technological applications. Additionally, our committee sees taxpayers having access to "real time" budget documents via the town's web site a great benefit, providing taxpayers a detailed view of town finances.

In closing, last Spring, our esteemed colleague, Nathan Pettengill passed away. His loss was greatly felt by our Committee. His respectful yet deliberate demeanor provided great insights and led to thorough and thoughtful evaluation of all areas in immense detail. Although Nate was receiving intense treatment he participated in this past annual town meeting as he felt it important for him to contribute. His diligent work and commitment to his position demonstrated his great love for his town of Brewster.

Charles DeVito joined our Committee and has developed a strong grasp of town finances and issues faced in fiscally managing town government.

We continue to appreciate your participation in our deliberations and always welcome your inquiries. Only by our working together do we all benefit as well informed active participants in our local government.

Respectfully submitted,

Mike Fitzgerald, Chairman  
Su Ballantine  
Charles DeVito  
Herb Montgomery  
Madhavi Venkatesan

Dennis Hanson, Vice Chairman  
Dan Guertin  
Greg Levasseur, Clerk  
James O'Leary



## REPORT OF THE FIRE & RESCUE DEPARTMENT

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The Honorable Board of Selectmen and the residents of the Town of Brewster,

The members of our department would like to express our sincere gratitude to the Board of Selectmen, Town Staff, and the residents of our community for the support provided to our organization throughout 2014 and we look forward to continuing this positive relationship as we advance our organization to continued excellence and improved service delivery.

2014 can be viewed as a year of operational and administrative transition for our organization. Several major goals were met including the development and implementation of job descriptions for all personnel, the execution of our biking ambassador program, the hiring of six new Call firefighters, the implementation of an annual employee evaluation program based on standardized fire and EMS competencies, the development and implementation of standardized training curriculums and the continuance of our efforts acquire funding and develop plans for the construction of a new fire headquarters.

Between January 1, 2014 and December 31, 2014 the Brewster Fire & Rescue Department responded to a total of 2780 requests for assistance. Of this total 716 were fire related incidents and 2064 were EMS rescue responses. A general breakdown of fire related incidents is as follows:

<b>Fire</b> (Building, Brush, Vehicle, Chimney)	41
<b>Overpressure, Explosion</b>	3
<b>Hazardous Condition</b> (Electrical, Gas leak, Power line down)	92
<b>Service Call</b> (Public assist, Police assist, Water leak)	140
<b>Good Intent Call</b> (Controlled burning, Smoke scare)	97
<b>False Alarm</b> (Sprinkler activation, Alarm malfunction)	280
<b>Severe Weather</b> (Lightning strike, Wind storm)	30
<b>Special Incident</b> (Walk in report of fire, Cover response)	33

### **Fire Prevention & Inspection**

The following breakdown identifies the various inspections completed by the fire prevention bureau during 2014.

Oil Burner Permits	118
Oil Burner Inspections	99
Smoke Detector Permits	385
Smoke Detector Inspections	376
Plan Reviews	26
Tank Removals	2

Fire Prevention Inspections	142
Open Burning Permits	580
Miscellaneous Permits	52

### **Report of the Oil Spill Coordinator**

Between January 1, 2014 and December 31, 2014, the Brewster Fire & Rescue Department responded to 89 hazardous material incidents in the Town of Brewster. These responses included motor vehicle accidents, natural gas leaks, leaking vehicle tanks, chemical spills, refrigerant leaks, and oil leaks.

Hazardous Material Response	89
Underground Tank Removals	2

### **Report of the EMS Division**

Between January 1, 2014 and December 31, 2014 the Brewster Fire & Rescue Department responded to 2064 requests for EMS assistance. A general breakdown of EMS incidents is:

Request for EMS services	1425
Rescue, other incident	318
Medical assist, assist EMS crew	80
Motor vehicle accident w/injuries	41
Transport to Cape Cod Hospital	1316

### **Transport Day of Week**

Sunday (171) Monday (211) Tuesday (206) Wednesday (165) Thursday (194)  
Friday (204) Saturday (165)

### **Transport Time of Day**

8:00 a.m. to 6:00 p.m. (620)  
6:00 p.m. to 8:00 a.m. (696)

During the year we accepted delivery of Ambulance 244 which is our first ambulance built on a four wheel drive Ford F550 chassis. This unit was leased with funds from the ambulance revenue account. During 2013 the State of Massachusetts decided to move away from State EMS certifications to a National certification model used by a number of states across the country. This transition has caused a number of issues within the EMS community. We continue to work through this transition which is scheduled to be completed by April of 2015. Our EMS officer continues to work with our medical director Cape & Islands EMS to ensure all personnel remain certified and in compliance with the new national certification protocols.

## **Brewster Fire & Rescue Department Personnel Roster**

### **Career**

Robert Moran Fire Chief/EMT  
Anthony Dalmau Captain/Paramedic

### **Call**

Ross Klun Capt./EMT  
Cindy Coulter Lt./EMT

Jeff Sturtevant	Captain/Paramedic	Diane Romme	Lt./EMT
Kevin Varley	Captain/Paramedic	Arthur Romme	FF/EMT
Chris Flavell	Captain/Paramedic	John Kapolis	FF
Peter Rubel	Captain/EMT	William Romme	FF/EMT
Kirk Riker	FF/EMT	Jeff Parker	FF/EMT
Glen Cefalo	FF/Paramedic	Kevin Moran	FF/EMT
Kirk Rounseville	FF/Paramedic	Cheryl Esty	FF/EMT
Daniel Kimball	FF/EMT	Jen Napolitano	EMT
Chad Foakes	FF/Paramedic	A. Rounseville	FF/EMT
Joseph Cox	FF/Paramedic	Mark Lang	FF/EMT
Matthew Tucker	FF/Paramedic	Jared Hogg	FF/EMT
Michael Gerlach	FF/Paramedic	Scott Romer	FF/EMT
Thomas Osborn	FF/Paramedic	Gary Stobbart	FF/EMT

### **Call**

William Kraul	FF	Michael Herrman	FF/EMT
Ryan Avery	FF/EMT	James Clarke	FF/EMT
Paul Brazil	FF/EMT	Robert Hooper	FF/EMT
Tim Druckenbrod	FF/EMT	Dennis Hall	FF/EMT
William Schneeweiss	FF/EMT	Jeff Erving	FF/EMT
Ron Gougen	FF/EMT		

Amy Handel                      Administrative Assistant

Daily, weekly, and monthly in-house fire and ems training continues to be the foundation of our efforts as we work to ensure our members remain competent at their job and intimately aware of the latest issues and required competencies within the emergency services arena. Career firefighters are required to conduct two hours of training during each daily shift and to ensure we train both career and call firefighters as one unit we host two evening fire training sessions and one evening EMS training session each month. Staff members continue to attend a variety of fire and EMS based drills, training sessions, and continuing education programs presented through Cape & Islands EMS, Barnstable County Fire Academy, and the State Fire Academy in Stow.

During 2014 our organization completed several identified goals including;

- Accepted delivery of ambulance 244
- Hosted department workplace environment training
- Hosted Company Officer training for 250 New England firefighters
- Received \$43,000 Assistance to Firefighters Grant for firefighter safety equipment and training
- Received \$5,700 Barnstable County Wildfire Grant for firefighter training and equipment
- Received \$2,425 Cape Cod Foundation Grant for EMS equipment in partnership with Eastham Fire Department
- Received \$7,200 S.A.F.E and Senior S.A.F.E. Grants from Commonwealth of Massachusetts for Fire Safety Education
- Applied for regional 1.8 million dollar Assistance to Firefighters Grant to purchase radio equipment with six surrounding fire departments
- Applied for \$90,000 Assistance to Firefighters Grant for new personal protective equipment and nozzles

- Developed revised apparatus purchase program
- Worked with Building Needs & Assessment Committee (BN&AC), Owners Project Manager, and Architect to develop revised fire station project proposal
- Hired six new Call firefighter/EMT's
- Sponsored live burn and thermal imaging camera training for all department members
- Hosted second annual "Citizen's Fire Academy"
- Hosted two Open House events
- Sponsored six new Call firefighters at Barnstable County Fire Academy
- Hosted four Community CPR events
- Trained Orleans firefighters in various self-contained breathing apparatus safety and survival skills
- Hosted fire department intern Tyler Johnson through Nauset High School career program
- Participated in Brewster in Bloom, Brewster for the Holidays, and Conservation Day programs
- Participated in Toys for Tots and Muscular Dystrophy fundraisers
- Assisted in securing 500,000 dollars in homeland security funding for the regional technical and dive rescue teams comprised of firefighters from 15 Cape fire departments

In closing, our personnel would like to extend our appreciation to the Brewster Police Department, Department of Public Works, and all other Town departments for the invaluable daily assistance, cooperation, and support received by our organization throughout the year.

Respectfully submitted,

Chief of Department  
Robert Moran





## REPORT OF THE GOLF COMMISSION & GOLF DEPARTMENT

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The Captains Golf Course had another successful golf season in 2014. Our overall revenues continued to be strong, pretty much equaling our 2013 performance. Of particular significance was the increase in the Annual Passholder revenue, which surpassed 2013 by about \$38,000. In February 2014 our new superintendent, Pete Ervin, came on board after the retirement of long-time superintendent Steve Mann. By all accounts, Pete and his crew did a fabulous maintaining the course. The feedback from our customers was overwhelmingly positive and we continue to be considered among the finest public golf courses in New England.

In addition to contributing over \$5M to the Town's General Fund since the inception of the golf course in 1985, the Captains Golf Course continues to provide many valuable benefits to the Town of Brewster that are not easily quantified, but cannot be understated. These include: the positive draw for the Brewster real estate market and business community; the availability of affordable recreation provided to Brewster residents; the support provided to charitable endeavors; the employment opportunities provided to area residents that support local businesses; as well as being a good steward of the land and reducing development. As evidence of this, the draft report from the Horsley Witten Group, Inc. Pleasant Bay Nitrogen Management Alternatives Management Report states that the reduction of N fertilizer over the last several years applied by the Captains Golf Course "is equivalent to upgrading 315 homes to advanced septic systems, or connecting 168 homes to an advanced WWTF. It would save the Town between \$4.6 million and \$5.8 million in upfront capital costs. Over the years, the Captains Golf Course has been an active supporter of fundraising efforts associated with the Lower Cape Outreach Council, Brewster Elementary Schools, Nauset Regional Schools, Brewster Police Relief Association, Brewster Ladies Library, Cape Cod Regional Technical High School, Cape Cod Hospital, and many more. Over the past ten years the charitable events held at the Captains Golf Course have netted over \$1.5M for their respective organizations. We also provide free use of the course for both the boys and girls Nauset High School golf teams during their seasons and host a Junior Golf Day in August to promote junior golf.

Although the Captains Golf Course continues to generate an operating profit, there was a shortfall after debt service principal payments for FY2014. The biggest financial challenge that the Captains Golf Course faces is the large annual debt service for which it is responsible. In FY 2014 the annual debt service was \$939,200. This is the principal and interest charge for the \$10M bond to construct the additional 18 holes, the \$800,000 bond for an irrigation upgrade and the \$300,000 course improvement project undertaken several years ago and financed by the Town. The \$800,000 irrigation bond and the course improvement loan were paid off in FY2014, thus reducing our annual debt service costs by approximately \$162,000 in FY2015. The \$10M bond, with annual debt service of about \$785,000, is scheduled to be paid off in FY2020.

Over the years, the Golf Department has taken many steps to improve the efficiency of the operation. Some of these have included: reduced part-time seasonal man-hours by about 17%; reduced a 40-week maintenance position to 25 weeks; hired a professional advertising agency to more effectively market

and promote the Captains Golf Course; renegotiated our credit card processing contract; create an annual fee player tiered structure; utilized equipment leasing options as opposed to purchasing; participated in inter-municipal agreements with area towns to share equipment; and better utilized the food and beverage operation, promoting non-golf functions and “off the street” business.

The Captains Golf Course has always enjoyed the support of the Brewster Selectmen and all of its departments and committees as well as the Brewster community as a whole. We feel it is important to take a long range view of the Captains Golf Course with all of the above factors in mind, so that we can continue to provide a best in class golf facility for the Town of Brewster.

Respectfully submitted,  
Mark T. O'Brien  
Director of Operations

*Brewster Golf Commission:*  
Anne O'Connell, Chair  
Jeff Odell, Vice-Chair  
Cindy Bingham  
Marc Fontaine  
Ed Pavlu  
Judy McCarthy  
Carl Blanchard  
Joe Shaw, Commissioner emeritus

Below are some statistics for the period January 1, 2014 through December 31, 2014:

**Annual Fee Pass holders:**

Resident Pass Holders	720
Charter Non-Res. Pass Holders	7
Non-Resident Passholders	211
Junior Pass Holders	<u>48</u>
<b>Total Pass Holders</b>	<b>986</b>

**Rounds Played:**

Annual Fee Pass Holders	37,142
Daily Fee Players	36,711
<b>Total Rounds Played</b>	<b>73,853</b>

Below is a recap of the Captains Golf Course financial performance for FY 2014:

**Revenues**

Annual Fee Passes	\$836,430
Daily Green Fees	1,676,350
Cart Rentals	608,626
Driving Range	110,959
Pro Shop Net	64,073
Restaurant Rent	36,500
Miscellaneous	-15,222
<b>Total Revenues:</b>	<b>\$ 3,317,716</b>

**Expenses**

Wages	\$1,201,836
Fringe Benefits	367,502
Operating Expense	916,987
Prop. & Liab. Insurance	56,000
<b>Total Expenses:</b>	<b>\$2,502,553</b>

**Gross Profit** **\$ 815,163**

**Capital Improvements** **\$ 291,620**

**Debt Service Interest** **\$ 219,200**

**NET PROFIT** **\$ 304,343**

In addition, there were debt service principal payments totaling \$720,000 in FY14.

## REPORT OF THE GOVERNMENT STUDIES COMMITTEE

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The Brewster Government Study Committee (BGSC) was created by the Board of Selectmen in March, 2014 with the following charge:

### **Charge for Brewster Government Study Committee**

The Board of Selectmen (the “BOS”) wishes to ensure that Brewster’s government is transparent, responsive, efficient, and effective in its governance and in the delivery of town services by our various departments. The BOS seeks to improve our town government in order to provide the best service to its citizens, and therefore, will appoint a seven-member Brewster Government Study Committee (the “BGSC”) to study our town departments, boards, committees, and commissions according to the following charge.

The BGSC is hereby charged with conducting an in-depth review of the town’s current organizational structure including the role of Town Administrator, the various town departments, boards, committees, and commissions. The study will examine the clarity of duties, span of responsibilities, methods of internal and external communication and coordination. The study will compare how these factors are dealt with in Town policies and in practice. The BGSC will deliver the results of its study to the BOS based upon the following definition of scope and timeline.

### **1. SCOPE**

The BGSC will conduct an in-depth review of the following:

- a. Organizational structure. Is the structure too tiered or too flat from a management and leadership perspective?
- b. Definition of duties. How clearly are the duties of the Town Administrator and various departments defined? Are there gaps or overlaps with respect to duties and responsibilities? Is the span of responsibilities for individual departments too broad or too narrow?
- c. Management appointments. What person or entity is responsible for appointing departmental managers and does the process build the proper accountability?
- d. Communication and coordination. Are there adequate and effective channels of communication between the BOS and the Town Administrator; the Town Administrator and the departments; amongst the departments, and within each department?
- e. Staffing. Does the organizational structure provide for optimal staffing levels? Is there adequate succession planning?
- f. Performance management. How well are supervisory functions defined and executed? How is the performance of departments and department heads evaluated and communicated to the BOS and to the public? How effectively is the performance of department heads and staff managed by the appointing authority?

The BGSC will examine our town’s boards, committees, and commissions (the “BCC”):

- a. What is the relationship between the BCC and the staff that supports the unit, and is the support sufficient and effective?
- b. Examine and understand the policy-making responsibilities of the BCC versus the regulatory responsibilities.
- c. Is the BCC appointed or elected, and does this make sense when considering the BCC's duties and responsibilities? Does the BCC's status naturally provide for appropriate accountability and transparency?
- d. With respect to appointed BCC: does the appointment process sufficiently and successfully recruit members, and is the process transparent and balanced?

## **2. PROCESS**

**Phase 1: Assess current conditions and issues.** The study will include a review of relevant Town bylaws and policies, interviews with the Town Administrator, department heads, BCC, Board of Selectmen and other key staff.

In addition, the BGSC will gather the public's perspective through various mechanisms of its choosing such as surveys, focus groups and/or open forums.

At the end phase one, the BGSC will identify the key issues, challenges, and opportunities for strengthening our town government and improving its effectiveness. The Committee will present a report of these findings to the BOS.

**Phase 2: Identify best practices and relevant experiences from other towns.** Focusing on the issues, challenges, and opportunities identified in phase one the BGSC will work with a consultant who will be charged with identifying best practices and experiences from other towns that might serve as models for Brewster.

**Phase 3: Develop recommendations.** Based on the results of the interviews, public input, and consultant findings, the BGSC will develop recommendations for reorganization and reform of policies and procedures. The BGSC will develop its draft report in partnership with the consultant. Final recommendations will be presented to the BOS and to the public. Recommendation may be short-term, such as management improvements or policy changes, or long term, such as moving towards a Town Charter.

## **3. SCHEDULE (FIFTEEN MONTHS)**

Phase 1 will be completed within eight months of convening the BGSC.

Phase 2 will be completed within three months of the completion of Phase 1.

Phase 3 will be completed within four months of the completion of Phase 2.

## **4. SUPPORT**

The Town will provide secretarial support to take minutes, post meeting notices, distribute materials and schedule BGSC meetings with individuals and members of the BCC.

The BGSC will establish its own meeting schedule and individual assignments.

The Selectmen interviewed a number of candidates for the CBSC and in June appointed Don Arthur, Peggy Jablonski, Chris Kenney, Todd Montgomery, Colin Odell, Dave Whitney and Elbert Ulshoeffer to be the seven members of the committee. Peggy Jablonski subsequently resigned from the BGSC in September and the Selectmen selected Jerri Carlin as her replacement in November.

The initial meeting of the BGSC was held on July 15, 2014. At this meeting the members of the committee selected Colin Odell to be Chairman and Todd Montgomery to be Vice-chairman. Since the initial meeting the BGSC has met twice monthly, typically on the second and fourth Thursdays. These meetings are recorded and broadcast on the Town's public television channel and are also available on the Town website.

During 2014 the primary work of the BGSC has been the information gathering called for in Phase One of the process outlined in the BCSC Charge. The committee has conducted interviews with the Town Administrator and Assistant Administrator, Town Department heads, and many of the Town's boards, Commissions and Committees. This interview process will be continuing into the first quarter of 2015.

In addition to the interviews the BGSC distributed a survey to Brewster residents with the fall tax bills. The survey document was also available on the Town website and as an online web survey. The BGSC received over 600 survey responses to the survey which are currently being analyzed.

The members of the BGSC would like to thank Donna Moberg for the excellent assistance she provides as the BGSC administrative assistant.

For the Brewster Government Study Committee,

Colin Odell, Chairman



## REPORT OF THE HEALTH & HUMAN SERVICES COMMITTEE

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The Health & Human Services Committee works with non-profits that serve the needs of Brewster residents. Each non-profit submits organizational information, strategic plans, financial data, service statistics and funding requests. The committee reviews their submissions and conducts site visits. Finally, the committee makes funding recommendations to the Board of Selectmen, the Finance Committee and, ultimately, the citizens of Brewster at Town Meeting.

The committee recommended a 2.2% increase in funding from \$86,187 for FY 2015 to \$88,087 for FY 2016. The committee recommended level funding for 10 non-profits, increased funding for Outer Cape Health Services, slightly decreased funding for 3 non-profits, and full requested funding (\$1,000) for the new applicant, Duffy Health Center.

**AIDS Support Group of Cape Cod (ASGCC)** provides care, support and housing in order to foster health, independence and dignity for people living with HIV/AIDs and Viral Hepatitis. In FY 2014, ASGCC served 4 Brewster residents living with HIV/AIDS. Recommendation: \$2,000

**Cape Abilities** provides residential, social, therapeutic and employment support to individuals with disabilities so as to empower them to achieve meaningful and valued roles in society. In FY 2014, Cape Abilities served 22 Brewster residents. Recommendation: \$6,425

**Cape Cod Child Development (CCCD)** provides early childhood, early intervention, family support and Head Start services to over 3,000 children and their families on Cape Cod annually. In FY 2014, CCCD served 35 Brewster children and their families. Recommendation: \$5,020

**Cape Cod Children's Place (CCCP)** provides high-quality care, support and advocacy for families with young children, in order to sustain a healthy community for Cape Cod's future. In FY 2014, CCCP provided 20 Brewster families with childcare scholarship aid, 121 Brewster children with free family programs, 39 children with outdoor spring programs, and 33 parents with free parent education. Recommendation: \$6,500

The **Consumer Assistance Council (CAC)** provides consumer information and mediates consumer complaints. In FY 2014, the CAC saved Brewster consumers \$10,334 by closing 25 Brewster cases. Recommendation: \$500

**Duffy Health Center (DHC)** provides health care to homeless adults. In CY 2013, Duffy served 41 Brewster Residents. Recommendation: \$1,000

**Elder Services of Cape Cod and the Islands (ESCCI)** provides essential services to older citizens in the 22 towns of Barnstable, Dukes and Nantucket counties. For example, in FY 2014, ESCCI provided 6,520 meals on wheels to 66 Brewster residents. Recommendation: \$8,500

**Gosnold on Cape Cod** provides addiction and mental health treatment, serves men, women and families affected by these illnesses, and promotes lasting recovery. In FY 2014, Gosnold provided 142 Brewster residents with individual

counseling, diagnostic evaluation, medication management and group counseling. Furthermore, 45 Brewster residents required an inpatient stay at the detoxification/rehabilitation level of care—the average length of stay was eight days. Recommendation: \$10,000

The **Homeless Prevention Council (HPC)** combats and prevents homelessness in the eight towns on the Lower Cape. In CY 2013, HPC served 297 Brewster residents, including 86 Brewster families and 144 Brewster children. Recommendation: \$11,542

**Independence House** provides help to domestic violence and assault victims, survivors and their children through crisis intervention, advocacy, counseling, referral, prevention, outreach, education and inspiring change in our community. In FY 2104, Independence House served 221 Brewster residents, 92 of whom were new clients. Recommendation: \$5,000

The **Lower Cape Outreach Council (LCOC)** provides emergency assistance of food, clothing and financial support to individuals and families in Brewster, Chatham, Eastham, Harwich, Orleans, Provincetown, Truro and Wellfleet which will lead to healthy, productive and self-sustaining lives as part of the Cape Cod community. In FY 2014, LCOC provided 346 Brewster residents with cash assistance. In addition, 1,497 Brewster residents received food from the pantries (523), food vouchers (390), free clothing (494) and free toys (90). Recommendation: \$9,500

The **Nauset Together We Can Prevention Council (NTWC)** provides programs and activities that support, empower and engage the youth of our community. In FY 2014, NTWC served Brewster youth by running the Youth After School (YAS!) Drop-in Program for Nauset Regional Middle School Students and Finch Skateboard Park. Recommendation: \$4,500

**Outer Cape Health Services (OCHS)** provides a full range of primary, specialty, and preventable health care and supportive social services that promote the health and well-being of all who live in or visit the eight outermost towns of Cape Cod. In FY 2014, OCHS served 909 Brewster residents who made a total of 3,248 visits. Of those, 28 Brewster residents were free-care patients who made a total of 91 visits. Recommendation: \$12,500

**Sight Loss Services (SLS)** provides peer support, information and referral, education and awareness, outreach/home independence training, and adaptive aids to people who are learning to cope and function safely and independently with the loss of sight. In CY 2013, SLS served 114 Brewster residents. Recommendation: \$1,100

**South Coastal Counties Legal Services (SCCLS)** provides community based legal advocacy in order to achieve equal justice for the poor and disadvantaged. In FY 2014, SCCLS served 19 Brewster residents with an average case costing \$1,018. Recommendation: \$4,000

We are humbled by the great work of these non-profits and the passionate, dedicated, knowledgeable, skilled individuals who make them tick. We are proud to represent a town with the enlightened self-interest and pure generosity to support their work. We are grateful to live in a community that will lend us a hand in our times of need. Thank you.



Respectfully submitted,

Lisa Perkins, Chairperson

Vivian Cafarella

Sean Parker

Denise Rego, Secretary

Patricia Hess

Anthony Zeller

Deborah Blackman-Jacobs

Anne O'Connell



## REPORT OF THE HUMAN RIGHTS COMMISSION

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The Human Right Commission was formed in 2005 to help support the diverse population in Barnstable County. The mission is to promote equal opportunities for all persons where discrimination exists.

Promoting equality in housing, employment, education, public accommodations, banking, credit and health care is the focus of the BC HRC.

The goals of the Human Rights Commission include providing education and outreach programs, investigating and mediating concerns and complaints, raising communities' awareness of human rights violations and helping to build more inclusive communities on Cape Cod. BC HRC works with similar commissions across the state to promote civil rights and diversity.

Some Cape Cod residents report that discrimination remains a barrier to equal opportunity in our community. Discrimination can manifest in both obvious and subtle ways. It can take on the form of harassment such as derogatory comments about a person's identity or unfair treatment compared to people who are not members of a protected class.

BC HRC seeks to connect residents of Cape Cod with quick and effective resolutions on any issues brought to the Commission. Updates on public events are reviewed and brought to our attention. The individual Town Representatives work regularly with the Commission, taking part in regular meetings and being involved with investigations arising from their community. Town Representatives are an asset for accomplishing the work of the Commission. Representatives distribute HRC publications (in 3 languages) in local places to make materials accessible for the public. Town representatives are part of Strategic Plan committees including Education, Outreach, Projects, Partnerships, and Fundraising. They also work with the Human Rights Academy for middle and high school students.

For the past year, I have worked closely with the Commissioners on community efforts to promote the basic human rights of all persons in Barnstable County. This education and commitment continues with intentional networking and the support of trained mediation and outreach programs for our diverse population. For more information on concerns or questions please contact 508 375-6912.

Brewster Delegate, Licia Fields

## REPORT OF THE BOARD OF HEALTH

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**The Role of the Board of Health:** The Brewster Board of Health is composed of five elected members who carry out duties related to Massachusetts health laws and regulations. The Board is represented in its daily activities by a full-time Health Director and an Assistant Health Director.

Local Boards of Health in Massachusetts are required by state statutes and regulations to perform important duties related to:

- Protection of public health
- Control of disease
- Promotion of sanitary living conditions, and
- Protection of the environment from damage and pollution

**Board Members:** Mary Chaffee, PhD, RN and Annie Dugan, RN were re-elected to 3-year terms. Patricia Ottolini, RN resigned from the Board upon moving from Brewster. The Board of Health and Board of Selectmen interviewed applicants to fill the vacancy at a joint meeting. Carmen Scherzo, DVM was selected to serve as a Board member until the next town election. The Board elected Lemuel Skidmore, MS, MPH to serve as Chair and Annie Dugan, RN to serve as Vice Chair.

**Board Meetings:** Board of Health meetings are generally held the first and third Tuesdays of each month. They are open to the public. Video archives and meeting minutes are available on the Town website.

**Member's Additional Duties:** The Board of Health has representatives or liaisons on the following Town committees:

- Water Quality Review Committee: Joanne Hughes
- Comprehensive Water Planning Committee: Lemuel Skidmore
- Recycling Commission: Mary Chaffee. Board member Annie Dugan continues as a community member, appointed by the Board of Selectmen
- Dog Park Development Committee: Carmen Scherzo

### **Board Activities:**

- **Applications:** The Board of Health evaluated 23 applications for variances to local and state Title 5 septic system regulations, 10 applications for Food Service Permits, and other applications within its scope of responsibility
- **Regulation Reviews:** In a multi-year effort to update and revise all Board of Health regulations, the Board reviewed 5 regulations and made updates where necessary. Updates are made after review by Town Counsel, and review at a public hearing.
- **Enforcement actions:** The Board imposed a fine for one violation of the regulation regarding sale of tobacco products to minors, and resolved violations in areas including Operation and Maintenance contracts for Innovative/Alternative Septic Systems
- **Residence Unfit for Human Habitation:** The condemnation proceedings initiated by the Board in the fall of 2012 in the Barnstable Superior Court continued in 2013, when the Court appointed a receiver to take custody of the property on Stony Brook Road. Since then, substantial work has been

undertaken by the receiver to bring the property closer to compliance with the State Sanitary Code. It is expected that the litigation will be resolved fully in 2015

- **Brewster Public Health Nursing Contract:** The Board reviewed three responses to the Town's Request for Proposals for Public Health Nursing, and awarded the contract for fiscal year 2015 to the Visiting Nurses Association
- **Presentations and Updates:** The Board heard presentations on public health and environmental topics including:
  - **Brewster Agricultural Commission:** One joint meeting, which included the Director of Governmental Relations for the Massachusetts Farm Bureau, and one update from the Commission
  - **Innovative/Alternative Septic Systems:** A discussion on innovative/alternative septic treatment systems by Brian Baumgaertel, Environmental Project Assistant and George Heufelder, Director of the Barnstable County Department of Health and Environment
  - **Insect-borne diseases:** An update on disease and control efforts by Gabrielle Sakolsky, Assistant Superintendent and Entomologist, Cape Cod Mosquito Control Project and Larry Dapsis, Deer Tick Program Coordinator & Entomologist, Cape Cod Cooperative Extension Service
  - **Water Quality:** A presentation by Mark Nelson, Senior Hydrologist with the Horsley Witten Group and consultant to the Brewster Comprehensive Water Planning Committee, on the latest draft of a Board of Health regulation to enhance the protection of Brewster's ponds by limiting phosphorus in septic system effluent. Mr. Nelson is currently working with George Heufelder to further revise the draft, and will present the updated version to the Board in 2015
- **Emergency Call-Down Drills:** The Chair, the Health Director, and the Assistant Health Director participate in call-down drills as part of the quarterly test of the Town's emergency response system

The Chair thanks the Board members for their thoughtful and conscientious service to the Town. The Chair also thanks, on behalf of the entire Board:

- Selectman Ben DeRuyter, Board of Selectmen's liaison to the Board of Health
- Animal Inspector Lynda Brogden-Burns
- Health Director Nancy Ellis Ice, Assistant Health Director Sherrie McCullough, and Senior Department Assistant Tammi Mason. Their efforts ensure the efficient operation of complex Health Department activities that protect and maintain the health and safety of all Brewster residents and visitors

Respectfully submitted,  
Lemuel Skidmore, MS, MPH – Chair  
Annie Dugan, RN – Vice Chair  
Joanne Hughes  
Mary Chaffee, PhD, RN, FAAN  
Carmen Scherzo, DVM



## REPORT OF THE HEALTH DEPARTMENT

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The Health Director carries out the daily activities of the Brewster Board of Health and is responsible for a broad array of duties. During the period from January 1, 2014 – December 31, 2014 my staff and I continued many activities designed to protect the environment and promote public health. Many activities are coordinated with other Town departments, with Barnstable County Department of Health and Environment and with other outside agencies. A computer simulation exercise of an Emergency Dispensing Site operation was conducted in the fall. Quarterly call down drills were also conducted to be better prepared for an emergency. I attended monthly meetings of the Cape & Islands Health Agents Coalition to coordinate emergency planning with all the towns in the coalition. My staff and I completed numerous inspections and reports, budget reviews, health planning, and participated in reviewing existing regulations. We have enhanced information available on the Departments website.

### **INSPECTIONS PERFORMED**

Barns.....	65
Camps, Trailer Parks, Mobile Homes, Motels.....	16
Food Establishments.....	363
Housing.....	12
Percolation Tests, Soil Tests.....	180
Sewage Disposal.....	459
Swimming Pools.....	43
Tanning Establishments.....	1

<b>Complaints Investigated.....</b>	<b>19</b>
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### **Review of Subsurface Disposal System Inspections...166**

Monthly activity reports are submitted to the Board of Health. Weekly water testing of the town's beaches and ponds during the summer season was conducted by personnel of the Natural Resource Department.

### **Reportable Diseases**

Under the authority of 105 CMR 300.100, communicable diseases are required to be reported by household members, physicians and laboratories to the Board of Health. The following diseases have been reported to the Board of Health:

Arbovirus.....	1
Babesiosis.....	17 (1 suspect)
Campylobacteriosis.....	3
Cryptosporidiosis.....	1
Group B Strep.....	1
Hepatitis A.....	1 (suspect)
Hepatitis B (chronic).....	2 (probable)
Hepatitis C (chronic).....	4 (5 probable)
Human Granulocytic Anaplasmosis.....	5 ( suspect)

Influenza.....	11
Lyme Disease.....	18 (8 probable, 60 suspect)
Salmonellosis.....	1
Strep Pneumonia.....	1

**Anyone wishing to report a disease may do so by contacting the Health Department.**

The following licenses and permits were issued during January 1, 2014 – December 31, 2014:

	No. Permits	Total Fees
Barn	67	\$1905.00
Burial	184	\$920.00
Disposal Works Construction Permits	132	\$11880.00
Disposal Works Installer	63	\$6930.00
Food Service	106	\$11155.00
Private Well Installation	17	\$1020.00
Recreational Camps, Motels, Campgrounds & Mobile Homes	11	\$550.00
Remove, Transport & Dispose of Garbage	22	\$2420.00
Septage Haulers	43	\$5060.00
Swimming Pools & Spas	34	\$3740.00
Tobacco Sales Permits	6	\$660.00
Variances	21	\$1575.00
Fines	5	\$140.00
Trench Permits	14	\$350.00

#### **Fees Collected by the Health Department**

Flu Clinics.....	\$32.00
Xeroxing.....	\$122.85
Soil & Percolation Tests.....	\$8995.00
Miscellaneous.....	\$6210.00
Total turned in to the Treasurer's Office	\$63,664.85

The Health Department sponsors programs, with the assistance of the Visiting Nurse Association, programs such as pre-school immunization clinics, adult counseling clinics, home visits, communicable disease monitoring and preventative control programs were offered. Influenza clinics were held in the fall of 2014 with a total of 224 immunizations.

As in previous years, I have continued to work towards better public health standards for the Town through involvement in meetings, seminars, sponsored by the Massachusetts Department of Public Health, Massachusetts Environmental Health Association and the Massachusetts Health Officers' Association. I also serve on the following board and committee's: the Brewster Water Quality Review Committee, the Local Emergency Planning Committee, Cape & Islands Health Agent's Coalition, Staff Review, Rabies Task Force of Cape Cod and the Cape Cod Regional Tobacco Control Advisory Panel.

I would also like to acknowledge the services of the Barnstable County Health and Environmental Department whose staff continues to provide technical expertise and extensive laboratory analyses at significant cost savings to the Town. In addition, they provided supplemental inspection services for the summer of 2014. I extend a special thanks to the Board of Health; my Assistant Sherrie McCullough; Tammi Mason, Senior Department Assistant and the Natural Resource Department. My appreciation is also extended to Town Counsel, Attorney Sarah Turano Flores, for her continued advice, guidance and support.

Respectfully Submitted,

Nancy Ellis Ice, CHO, RS  
Health Director



## REPORT OF THE BREWSTER HISTORICAL COMMISSION

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The Brewster Historical Commission (local representative of the Massachusetts Historical Commission) appraises historical preservation projects seeking Community Preservation Act grants.

Members of the Brewster Historical Commission, appointed by the Brewster Board of Selectmen, currently include:

Ellen St. Sure, Chair  
Geroge Boyd, Vice Chair  
Joan Carstanjen, BHC Representative on local Community Preservation Committee  
Jeffrey Hayes  
Patricia Busch



## REPORT OF THE OLD KING'S HIGHWAY HISTORIC DISTRICT

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In 2014 the Old King's Highway Regional Historic District celebrated its **40<sup>th</sup>** year. The Old King's Highway Regional Historic District was established under Massachusetts General Laws, Chapter 470, Acts of 1973 as amended December 24, 1975. The Old King's Highway Regional Historic District Act is a uniquely formed regional preservation and architectural review law. The regional Historic District regulates the construction, alteration and/or demolition of all signs, buildings and structures protecting a distinctively historic and aesthetically important region of Cape Cod.

Historic District Committee meetings are generally held at 7:30 pm on the first and third Monday of each month. Applications and guidelines are available at the Historic District Committee's office located within the Building Department or at the Town of Brewster's website.

In 2014 the Committee received \$4,295 in fees and processed a total of 230 applications as described below:

<b>Applications</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Certificate of Appropriateness	74	64	60
Certificate of Exemption	96	106	119
Certificate of Amendment	25	22	32
Certificate of Demolition	3	6	8
Sign Certificate of Appropriateness	21	12	11
<b>Total</b>	<b>219</b>	<b>210</b>	<b>230</b>

After serving on the Committee for seven years, Brian Warburton resigned in April 2014 to take a new position out of state. Brian's contributions were extremely valuable and his building expertise will be missed.

The Committee wishes to express its appreciation to the residents and merchants of the Town of Brewster for complying with the Historic District guidelines and thank the Building Department for their continued assistance.

Respectfully submitted,  
John Halvorson, Chairman  
Patricia Busch  
Larry Houghton  
Brian Warburton (resigned April 2014)  
Don Arthur  
Jim Trabulsie (Alternate)  
Tom Turcketta (Alternate)

## REPORT OF THE BREWSTER HOUSING AUTHORITY

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Fiscal Year 2014 was a very busy year for the BHA, filled with challenges, accomplishments, and changes. In addition to a slight increase in funding from the state, we adopted our five-year Capital Improvement Plan for formula funding from the Department of Housing and Community Development, and received a grant to address some needs on the grounds at Huckleberry Lane.

Capital Improvements in 2014 totaled more than \$113,500.00 and consisted of new kitchen cabinets, countertops, and flooring for several units at Huckleberry Lane, as well as a couple units at Frederick Court, many new appliances at both sites (most of which were free to the housing authority, thanks to a grant we received), new carpeting and furniture in the Community Room at Frederick Court, and a new heating system in all Frederick Court apartments.

In addition to Capital Improvements, we have focused on improving the appearance of our properties. New signs have been installed at Frederick Court and the office, as well as some new plantings, with more planned for the spring/summer of 2015. Building washing, tree-trimming, and gutter cleaning were all done this past fall.

John McElroy retired this fall, and we are pleased to welcome Ryan Doyle as our new Maintenance Laborer.

Following a very successful year under the management of Mashpee Housing Authority, led by Executive Director Leila Botsford, the Board of Commissioners unanimously voted to indefinitely extend the management contract. In addition to Ms. Botsford, the MHA offers many talented staff people to help oversee the management of the BHA, including a Director of Maintenance, a Resident Services Coordinator, and Maintenance Assistants. A new telephone system has also been installed so that when the BHA office is closed, the phone will be answered in the MHA office so that callers can get immediate assistance.

The Governor's proposed plan to eliminate local housing authorities was rejected; however Chapter 235 was enacted by the legislature this summer. This new law is considered to be a benefit to everyone, providing local housing authorities with more assistance in areas where assistance is needed, while maintaining local control in cities and towns. The legislation requires regulations to be enacted and guidelines to be established by DHCD with the aid of housing stakeholders. Governor Patrick ordered his Public Housing Advisory Committee to work with DHCD to do this important work and we are lucky to have Leila Botsford working on this Committee and its working groups.

The BHA has received a grant from Mass Housing Partnership for assistance with the Brewster Woods project. In early 2015 we will be finalizing the Request for Proposals to advertise for a developer and later in the year select one to move forward with the project. We hope to work closely with the community to develop attractive, affordable, rental homes of which Brewster residents can be proud.

The coming year will undoubtedly provide the BHA with new and even greater challenges but also with new opportunities to serve the residents of Brewster.

Once again, great appreciation is extended to all the members of the Brewster Housing Authority Board of Commissioners for their service to the Authority during the past year and to the members of the community who support our mission to provide decent, safe, and affordable housing to the residents of Brewster.

Respectfully submitted,

Robert Hooper, Chairman  
Brewster Housing Authority  
Board of Commissioners



## REPORT OF THE BREWSTER HOUSING PARTNERSHIP

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The Partnership welcomed new members Diane Pansire and Peyton Johnson this year, allowing us a quorum sufficient to call meetings, after a fairly long hiatus. We reorganized and Diane is now the Chair. Members agreed to rotate the secretarial duties, as necessary (for which I am grateful). We met six times in 2014.

We provided input and recommendation to the Selectmen and the Zoning Board of Appeals on Cape View's Local Initiative Program (LIP) Chapter 40 B proposal for the development of twenty-eight (28) ownership units of 1-, 2- and 3- bedroom housing at the Route 6A (northern) end of Underpass Road. The project was endorsed by the Selectmen and approved by the ZBA. Seven of the units will be deed-restricted for affordability.

The Partnership also reviewed and commented on applications to the Community Preservation Committee for CPA funding. The first was from the Yankee Drive Townhouse Condominium Association for about \$32,000 towards maintenance work on the Yankee Drive Townhouse Condominium building and grounds. The Partnership did not support this application, primarily because only ½ the units in that structure are deed-restricted for affordability and the proposal did not include creation of any new units via additional deed-restrictions or new construction. The CPC denied the application, finding that the private Association had not exhausted conventional financing options.

The second was the application from Habitat for Humanity of Cape Cod for \$600,000 towards the purchase of about 17 acres of land on Tubman Road for the development of affordable single family homes. This application was approved by the CPC and Town Meeting and the acquisition was successful. This project will produce a total of fourteen (14) affordable homes and is expected to break ground in 18 months

We continue to work with Town Counsel to clear title and access for the six (6) lots that were allocated by Town meeting in 2006 for development for affordable housing.

Our goals have continued to be: 1.) to ensure that projects and programs which have been initiated are not defeated or abandoned; 2.) to advocate for simple, appropriate-scale development, utilizing local talent and labor; and 3.) to investigate new programs and development potentials which will increase Brewster's inventory of housing which is affordable to households earning no more than 80% of median income.

Consistent with our State authorized mission, we encourage our fellow citizens to take an interest in maintaining and improving Brewster's affordable housing stock. We give special thanks to all of you who have supported our endeavors. We hope that our incremental victories will continue to encourage you as the challenges to creating affordable housing continue to mount.– "Peace".

Respectfully submitted,  
Jillian Douglass, Prior Chair & Secretary  
Diane Pansire, Current Chair  
Ralph Marotti  
Peyton Johnson



## REPORT OF THE INSPECTOR OF ANIMALS

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To the Board of Health and the Citizens of Brewster:

As the appointed Animal Inspector of Barns it is my responsibility to conduct the Annual Animal Census for the Massachusetts Department of Agricultural Resources. I had the pleasure of visiting the 61 permitted locations in Town where animals are kept in order to tally the numbers and types of domestic animals and to observe the animal's environment and general well being. This information is critical to pinpointing locations of animals on computer-generated maps of towns and counties to assist in planning any disease control or natural disaster response. The Animal Census conducted this Fall revealed the following:

• Alpaca	13
• Cattle	9
• Chicken	911
• Donkey	9
• Goat	35
• Game Bird	78
• Horse	228
• Pigeon	26
• Pony	7
• Rabbit	19
• Sheep	23
• Swine	17
• Turkey	132
• Waterfowl	83

Thanks to the efforts of the USDA and the Cape Cod Rabies Task Force the 2014 Spring and Fall Oral Rabies Vaccination Program was successfully completed in efforts to continue to protect our community against the raccoon rabies epidemic. I would like to thank Tammi Mason, Senior Department Assistant and James Gallagher, Conservation Administrator for helping me complete the baiting process. I would also like to thank Lynda Brogden Burns, Animal Control Officer and the Brewster Police Department for their continued support.

Respectfully submitted,

Sherrie McCullough, Animal Inspector of Barns

## REPORT OF THE LADIES' LIBRARY

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Once again, the Brewster Ladies' Library took on the model of a "community center," with myriad programs sponsored by the Library, conference rooms booked near capacity by non-profit community groups, mentoring and tutoring sessions, Lego Club, Toddler Town, Story Time, Friday Foreign Films, Sunday concert series, Summer Reading Program, book discussion groups, Teen Lit Book Club, and a very successful Book Sale – among many, many others.

There were 337 Library-sponsored programs, attended by 8417 people, and 183,805 items (including Ebooks) circulated by the Library. During the month of July alone, 12,834 patrons came through the door – with more than 950 in a single day – both a record.

With the support of the Town, the Library was open on Sundays from November 2013 through March 2014 and is continuing this successful endeavor this year as well.

The highlight once again was the Nickerson Lecture Series sponsored by the Brewster Ladies' Library, when journalist and author Laura Ling addressed a capacity audience on October 18 (in Brewster Baptist Church). Laura Ling currently is the host and reporter for a documentary series on the E! Network and also is the co-author, with her sister Lisa Ling, of *Somewhere Inside: One Sister's Captivity in North Korea and the Other's Fight to Bring Her Home*, which details her 140-day captivity in North Korea in 2009.

The Nickerson Lecture Series also featured an essay contest open to Brewster students who wrote on topics related to the Korean peninsula; this year's winners were Victoria Whitney and Jessica Williams, who were guests of honor at the reception prior to Laura Ling's lecture. The week-long events also featured a PBS documentary; lectures by Ambassador Stephen Warren Bosworth, diplomatic corps member and former U.S. ambassador to South Korea, and Professor Sung-Yoon Lee of Tufts University, who spoke on "Five Myths about North Korea;" and a discussion on *Somewhere Inside* by Brewster author Sally Gunning, state representative Sarah Peake, and NPR's Mindy Todd – all held at the Library.

The Board's Feasibility Study and Strategic Planning committee received \$25,000 from the Town and another \$20,000 from an Eddy grant to create a design plan and building program for the renovation for the Library. While the footprint of the Library will not change, the Library needs to utilize all the space available in order to offer more services, programs, and learning opportunities to the community. The committee will be seeking input from the community in the coming year (2015).

Once again, our volunteers proved their value to the Library, contributing 5672 hours of their time in 2014, the equivalent of more than three full-time staff members. They are vital to the sustainability of Library offerings, and we are deeply grateful for their commitment.

As 2014 was ending, 1000 copies of the *Caro Dugan Diary* were received from the printer. A wonderful glimpse into Brewster history, the book is now available for purchase at the Library and will be celebrated at a publishing party early in the new year.



Circulation Manager Chris Lord retired from the Library staff, after 27 years of service; Nina Gregson was promoted to replace her. We also bid farewell to Janice Riley and Anne Stewart, and welcomed new staff members Chris Kaufmann, Rydell Welch, and Angela Howes.

We also want to take this opportunity to recognize Kathy Cockcroft, Library Director, a valued colleague to all of us who get the opportunity to work with her.

We are grateful for the ongoing support of the Town of Brewster, which provides 75% of the Library's operating budget. The remaining 25% comes from the members of the Brewster Ladies' Library Association and the Book Sale proceeds.

Respectfully submitted,

Barbara W. Wellnitz, President, Board of Directors

Brewster Ladies' Library Board of Directors

Barbara W. Wellnitz, President

Joan Cassidy, Vice President

Larry Houghton, Treasurer

Mike Gradone, Secretary

Ann Leighton, Corresponding Secretary

Ed Ducharme

Lisa Gerrish

Ross Gorman

Sarah Hewitt

Glenn Lowery

Cynthia Mathison

Robert Mauterstock



## REPORT OF THE MILLSITES COMMITTEE

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This year has been a busy one for the Millsites Committee. In early 2014, a hardworking cadre of volunteers replaced the stone wall bordering the mill pond. This work allowed the footpaths to be widened and made more accessible for all visitors. Americorps workers also provided support in clearing brush and planting grass and we are grateful for the work they did.

This spring, we welcomed back the Boxborough fifth graders and the Brewster third graders for their annual field trips. And a new group – the Brewster fourth graders – came to the Mill to learn about “Simple Machines”, thanks to a Cape Cod Five mini-grant awarded to teachers Joann Borsari and Peggy Erickson. The teachers used the millworks and herring run to demonstrate key lesson concepts. In every case, the school children are engaging, well behaved, and fascinated. They are always a pleasure to host.

The Grist Mill, including the Museum upstairs, was open every Saturday in July and August. This year, we began grinding organic corn in response to many requests from visitors. We ground and sold approximately 2,400 pounds of corn meal. We want to express our appreciation to artist Karen North Wells who donated her time and talent to design the new artwork for our cornmeal bags. This year the Grist Mill location was included in Brewster Conservation Day activities and the consensus is that it was a successful partnership. We are already discussing ways to make our role in BCD 2015 bigger and better.

The Museum is a town treasure – featuring a myriad of artifacts of 19<sup>th</sup> Century Cape Cod life, information about Brewster’s saltworks and Factory Village photos. There is a barn loom where a child can sit with the weaver and learn how to make a rag rug. Our goal is to make the Grist Mill and Museum a “family friendly” destination. We encourage you to stop in during Brewster in Bloom weekend or on a summer Saturday to experience this special place.

The heart and soul of the activities at the Grist Mill are our volunteers. The Committee relies on them to cover the entire summer schedule, as well as for spring work projects, hosting field trips, and managing summer festivals. We would not be able to open the Mill to field trips or summer visitors without the generosity of people who donate their time. We are so fortunate for their help and so appreciative of their contributions. If you are interested in volunteering at the Mill, please contact Town Hall or a Millsites Committee member.

Doug Erikson, Chairman

Members:

Dana A. Condit

Faythe Ellis

Roger V. O'Day

Sandra Godwin

Stan Godwin

Emily Sumner

## REPORT OF THE DEPARTMENT OF NATURAL RESOURCES

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2014 was a BIG year for the Natural Resource Department. With new partnerships, improved public access, expanded community events, enhanced shellfish populations, and the preservation of critical natural resources, the staff and numerous volunteers accomplished many of the goals for 2014. The Brewster DNR and the Brewster Conservation Trust continued to join forces on land management projects, public access, environmental education and public outreach. We also participate and collaborate with various boards and committees, including the Pleasant Bay Alliance, Brewster Coastal Committee, Brewster Conservation Commission, Comprehensive Water Quality Planning, and Water Quality Review Committee, among others.

Looking back, here are the highlights for 2014.

### **Water Quality Monitoring**

We continue to monitor 29 ponds in Town, utilizing the Pond and Lake Stewards (PALS) volunteers for a majority of the testing. This year Bill Wood continued coordination responsibilities for the Spring, while Dave & Diane Carlson took the reins in the Fall. PALS volunteers gathered invaluable data used to monitor trends in dissolved oxygen, temperature, clarity & algal growth for specific ponds.

We would like to recognize Jane & Carroll Johnson for their continued service to the program by delivering the samples to the Cape Cod Commission. In addition, we continued monitoring Long Pond from April-November to evaluate the effectiveness of the alum treatment program. Cooperation with UMASS Dartmouth's School of Marine Science and Technology (SMAST) came to a close as they completed their study of the Mill Ponds complex (Walkers, Upper Mill, Lower Mill Ponds). For the complete study please visit: <http://sites.google.com/site/brewsterponds/projectupdates/>

Establishing new partnerships with the Brewster Ponds Coalition <http://www.BrewsterPonds.org> enabled us to strengthen our ability to preserve and protect Brewster's water resources through education and outreach and begin to focus on next step options for preserving water quality.

With the continued guidance from Dave Bennett, of Bennett Environmental Associates and support from Lynn Mulkeen Perry of Barnstable County Health & Environment, we continued the revised groundwater monitoring protocol for Captain's Golf Course.

### **Volunteers**

The Brewster FLATS (Friends of Lands, Aquatics, Trails & Shellfish) continued to support the Department's expanding responsibilities in the areas of water quality monitoring, shellfish enhancement, public access, resource preservation & trail maintenance. The grass roots, community based group has

expanded its membership from 150 in 2013 to 198 in 2014. The number of volunteer hours also increased this year, totaling 2,419.

“SURROUNDINGS”, the groups’ quarterly newsletter, continues to educate, recruit, and inform community members about events, recognize volunteers, and streamline ways to get involved. Past and future issues can be viewed on [brewsterflats.org](http://brewsterflats.org). Visit the website to learn more about what is happening in our community. We are always looking for new members, for more information contact Ryan Burch at 508-896-4546 or [rburch@brewster-ma.gov](mailto:rburch@brewster-ma.gov). Many thanks go out to our FLATS members for all the time and hard work they give to this Department and our community.

Summer Interns The DNR’s summer volunteer program received numerous applications and awarded 5 positions to Sophie Bergquist, Jessica Whalen, Luke Steinmetz, Camden Moore and Aidan Biondi. The Nauset Regional High school students compiled 163 community service hours while gaining valuable life skills.

## **AmeriCorps**

2014 has been “The Year of AmeriCorps” in Brewster. The organization contributed 3,765 volunteer hours to our community service in projects that ranged from improved access to town amenities, shellfish propagation, environmental education, community events (Beautify Brewster, Brewster Conservation Day, Coast Sweep), habitat restoration, fire safety and waste reduction. Some of the major AmeriCorps projects include:

2014 All Access ~ AmeriCorps Week. With guidance from the All Access Committee and support from the DPW, the DNR worked closely with AmeriCorps to improve 12 sites in 8 days for people with mobility challenges. Projects included:

- Installed 6 resting/observation benches – 2 at Spruce Hill, 2 at Calf Field Pond trail, 2 at Paines Creek Landing.
- Built /installed access ramp at the Council on Aging.
- Built /installed 6 raised beds at the community garden on Lower Road.
- Assisted with the Grist Mill access walk way.
- Built /installed 6 raised garden beds at the Brewster Housing Authority.
- Built /installed viewing platform at Linnell Landing.
- Built /installed viewing platform at Long Pond.
- Built/installed seasonal viewing platform at Mants Landing.
- Built/installed viewing platform at Quivett Marsh Vista.
- Anti-slip paint at Stony Brook School and the Ladies Library.

2014 Beautify Brewster. The 3<sup>rd</sup> annual Town wide clean-up was a huge success, with AmeriCorps members and over 130 community volunteers, 12 Town Departments working together and nearly 2,200 lbs. of debris removed from our streets.

AmeriCorps Cape Cod 15<sup>th</sup> Anniversary. Brewster was a recipient of a tree planted at Town Hall. Each of the 15 Towns that AmeriCorps services was

given a tree as part of the “Together We Grow” campaign. In addition, Ryan Burch was presented with a certificate of appreciation to honor the history, support and collaborative work that Brewster has given to AmeriCorps.

2014 Brewster Conservation Day. Saturday, July 12<sup>th</sup> at Drummerboy Park. This joint effort between the Town and Brewster Conservation Trust attracted over 700 visitors to enjoy a day filled with educational and interactive exhibits that focus on protecting our natural resources.

2014 Coast Sweep. The 3<sup>rd</sup> annual beach sweep brought together 65 volunteers to help remove 600 lbs. of trash from our over 5 miles of shoreline.

### **Public Outreach**

Reduce, Reuse, Recycle We worked with AmeriCorps to bring the message of reduce, reuse, recycle to 3 local elementary schools in Brewster through the Green Ribbon Recycle Puppet Show. Expanding on that theme, AmeriCorps member Enam Mensah established the “Trash to Treasures” program, which takes shells from local restaurants and returns them to Cape Cod Bay as future shellfish habitat.

Fire Safety AmeriCorps also spread the message of fire safety through a puppet show at the May open house of the Brewster Fire Department.

Learn to Shellfish Program Keeping on pace from years past, the DNR continued to support the efforts of other Town Departments. For the 6<sup>th</sup> year in a row we collaborated with the Brewster Recreation Dept. to offer a Learn To Shellfish program, which provides children the opportunity to discover Brewster’s FLATS and what lives within them.

### **Land Management**

Land management efforts continued in 2014, as we maintained our aggressive approach at invasive species removal at various properties throughout Town. With the continued support of AmeriCorps, a healthy relationship with the Department of Public Works and support from FLATS volunteers, we worked vigorously at maintaining a diversified habitat, able to support a wide range of wildlife species and to promote native vegetation. Focus areas included: Baker’s Pond, Kingsbury / Mathews property, Mother’s Bog, Hawks Nest Farm, Wings Island, Punkhorn Park Lands, and Quivett Marsh Vista.

We utilized the skills and knowledge of AmeriCorps’ Fire Corps to continue efforts (6th consecutive year) of field habitat restoration on Wings Island. Under DNR supervision, the Corps cut and piled woody material in preparation for a prescribed burn.

In addition, AmeriCorps members Val Falconieri and Enam Mensah worked closely with staff to develop new interpretive signs for 7 of the Town’s walking trails. Hal Minis added technical support to build and install 2 new kiosks at the Hay Trail and Spruce Hill.

AmeriCorps volunteer Teikyo Mowchan joined the Department for his 2014/2015 service term. Teikyo will be at the DNR Wednesdays and Thursdays

from October thru July working on shellfish propagation, water quality, environmental education, and community outreach.

Wildfire Prevention For the 7<sup>th</sup> consecutive year, the Department received a grant from the Barnstable County Cooperative Extension to continue its efforts at reducing wildfire risk in the Punkhorn Parklands. The grant emphasized fuel source reduction through mechanical cutting. AmeriCorps' Fire Crew along with DPW was instrumental at trimming intersections and roadside vegetation in accordance with the Wildfire Management Plan.

### **Coastal Issues and Grants**

Stormwater The Department continues to work with the Comprehensive Water Quality Review Committee, the Department of Public Works and others on stormwater improvements across town. This year, we began developing the engineering design for stormwater and erosion control at Ellis Landing, which we hope to implement in 2015.

Paines Creek Together with the Department of Public Works and staff from the Town Administrators office, we developed a parking plan for Paines Creek, including paving the entrance circle. The plan was to include additional parking, with several spots strategically placed to allow a scenic view of the creek and the sunset. We anticipate that this new design will be more resilient and easier to maintain.

Coastal Resilience Planning The Department received a grant for \$200,000 from the Massachusetts Division of Coastal Zone Management to evaluate the changing shoreline, including resilient designs for three landings, sand movement on the flats, erosion rates, and nourishment permits at each of our coastal landings. This project will finish in spring 2015.

Coastal Resilience Retreat at Breakwater Beach The Department received a \$165,000 grant from the Massachusetts Division of Coastal Zone Management to retrofit Breakwater Beach. The final permitting and implementation will take place in spring 2015.

We work together with the newly formed Coastal Committee to evaluate the state of our coastline, the public infrastructure, and natural resources, and develop longer term guidance for the town.

### **Harbormaster**

Kayak and Canoe Racks We continued to manage over 75 kayak & canoe racks at Paines Creek, Mant's Landing & Upper Mill Pond. The goal of this hugely popular service is to promote access to our waterways and increase recreational boating for our residents & visitors. Selection is done by lottery with applications due before March 1<sup>st</sup>. There is a \$25 annual or bi-weekly fee due with the application. For more information please visit the Town's website under Natural Resource – Shellfish & Mooring regulations.

Boat Moorings The Brewster flats and fresh water ponds continued to be a popular boat mooring destination. With over 300 moorings in Brewster, strong efforts are being made to maintain a safe environment for recreational boaters and protect personal property. Along with patrolling for current mooring

stickers, we continued efforts at removing dangerous and unclaimed mooring tackle from the flats.

### **Strandings**

We continue our work with the International Fund for Animal Welfare (IFAW) in responding to stranded or dead marine mammals. Each year we have multiple strandings on Brewster beaches, and our department functions as the trained local first responders. We also work with several other local groups in responding to wildlife issues through out the town. In the last several years we have been very successful in saving many dolphins, seals and sea turtles that otherwise would have perished. Unfortunately Cape Cod Bay experienced a record high number of turtle strandings, but with a strong network of volunteers many of the turtles were able to be rescued.

### **Shellfish**

Our Department purchased oyster & quahog seed through a program connected with Barnstable County's Cooperative Extension and was supplemented by funds raised from our rent a rake program, donations, and sales of Brewster Oyster gear. Our municipal shellfish propagation program continues to flourish with help from our shellfish volunteers. Bud Johnson heads up our dedicated group, who provides assistance in propagation, distribution and grow out. This year we saw a record number of people take advantage of summer quahogging at Saint's Landing, Oyster Sundays at Ellis, & Little Neck weeks also at Ellis. We would not provide the level of service to Brewster without their valuable assistance.

### **Local Support**

We wish to thank Brewster for its continuing dedication to open space preservation and protection of its natural resources.

Gifts and Donations We received a tremendous amount of support from our local business community through food and drink donations for a majority of our events. We wish to thank Laurino's Restaurant, Ocean Edge Golf Club & Resort, Brewster Pizza, TD Bank, Cape Cod 5, Ardeo of Brewster, Local Flavor, Agway & Dunkin Donuts.

I wish to thank the staff, including Ryan Burch, Natural Resources Assistant; James Gallagher, Conservation Administrator/Natural Resources Assistant; Carol Spade, Senior Department Assistant, Frank Borek, Shellfish and Alewife Warden, John Sullivan, Assistant Shellfish Warden, and Sam McGee, Assistant Shellfish Warden.

Respectfully submitted,

Chris Miller, Natural Resources Director  
Ryan Burch, Natural Resources Assistant  
James Gallagher, Conservation Administrator

## REPORT OF THE NAUSET REGIONAL SCHOOL COMMITTEE

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Schools are successful when students, staffs, and communities thoughtfully and purposefully work together to achieve a common goal, an excellent education for all students. Our schools and our staffs are second to none! Nauset continues to rank as one of the best districts in Massachusetts and attracts students from across the Cape and beyond because of our excellent reputation and numerous successes. Our teachers work tirelessly to ensure that students reach their full potential academically and interconnect with the community whenever possible to develop thoughtful, caring and mindful individuals. At Nauset, *Every Child Matters*.

Last year Nauset began a big initiative to upgrade Technology throughout the district. The roll out of iPads to all teachers at the High School and Middle School, as well as all ninth grade students, has been very successful. It is an invaluable tool that is enhancing our teaching methods and changing the way our students learn. Teachers are eager to grow with the integration of technology in their classrooms. The School Committee is working on a plan to get more devices to students in other grade levels in the very near future.

Time and again our communities come together to support our schools. This was very much evident in the completion of a state of the art turf football field at Nauset High School and the Greenhouse Learning Laboratory at the Middle School. Both of these wonderful assets were fully funded through community donations and I thank everyone for their generous contributions to our schools!

The Capital Asset Subcommittee, together with the Business Office, has done an outstanding job in completing many capital projects that have been long overdue. There are several critical projects that have been identified by the Capital Asset Subcommittee and the School Committee voted to ask the towns to support these projects that include: Drainage at the Middle School, Lab Stations, Courtyard Concrete Rails, Ramps and Outdoor lighting at the high school. We hope our towns support our efforts in keeping our buildings safe and secure for our staff and students.

Programming for our students is a priority and our principals continue to challenge our students by offering a myriad of subjects ranging from Adventure Ed to Summer Science Technology Institute. A Saturday Academic Academy for re-teaching is being piloted at the High School, the International Baccalaureate Program is being studied, Mandarin language is being offered at the Middle School and High School, Advanced Placement courses are well attended in both schools and the list goes on and on.

The Administration and the Police Chiefs continue to work on security plans across the district and we thank them for all their efforts in keeping our students safe. A new School Resource Officer was successfully integrated into the Middle School community. The resource officers at the Middle and High



Schools have proven to be a wonderful presence in our schools to assist with prevention of bullying, building security, and safety issues.

Dr. Richard Hoffmann will retire after six years as Superintendent of Nauset and nearly 40 years in education. He has helped maintain the progress of our schools, advocated for our students, promoted new initiatives, and has helped move the district into 21<sup>st</sup> century thinking and learning in a global community. We thank him for all his efforts on behalf of our children.

John O'Reilly, Chair of the Nauset Regional School Committee

Brewster Representatives: Edward Lewis, Jayne Fowler, Sue Skidmore



## REPORT OF THE OPEN SPACE COMMITTEE

The Open Space Committee, established in 1998 to carry out the purposes of and receive funding through the Cape Cod Open Space Acquisition Program (The Cape Cod Land Bank), now receives funding through the Community Preservation Committee (CPC).

Priorities for the Open Space Committee remain the same, although objectives and funding are now more flexible with Community Preservation funds:

1. Protection of water resources: drinking water supply, ponds, marine watersheds
2. Protection of the rural character of the Town, including historic scenic vistas
3. Provision of Open Space for passive recreation, creation of pocket parks
4. Special purposes: preservation of agricultural areas, wildlife/plant habitats, threatened resources/linkage to existing conservation areas

With a total area of 16,335 acres, Brewster is more than 40% developed; with 15% “undevelopable” wetlands; 32.74% protected lands; and less than 12.00% of its land left to be developed or preserved. Since 1999 the Town has purchased \$15.1 million in open space. The assessed value of these purchases is approximately 4/10 of one percent of the \$3.3 billion of the Town’s assessed property value.

With the approval of the Community Preservation Act (CPA) in 2005, Town Meeting has approved \$9,843,680 for 178.57 acres of land. The Town received \$4,129,000 in grants and other monies, with a net cost of \$5,054,680. The net cost per acre was \$28,306.

### Open Space Acquisitions, Town of Brewster

<i>Time Span</i>	<i>1983-1998 Open Space Committee</i>	<i>1999-2004 Cape Cod Land Bank</i>	<i>2005-2014 CPA</i>
<i>Acres Added</i>	<i>1,372.35</i>	<i>102.12</i>	<i>178.57</i>
<i>Purchase Cost</i>	<i>\$14,582,328</i>	<i>\$5,278,000</i>	<i>\$9,843,680</i>
<i>Avg. \$/Acre</i>	<i>\$10,625</i>	<i>\$51,684</i>	<i>\$55,125</i>
<i>Grants</i>	<i>\$0</i>	<i>\$769,264</i>	<i>\$4,129,000</i>
<i>Final Town Cost</i>	<i>\$14,582,328</i>	<i>\$4,508,736</i>	<i>\$5,054,680</i>
<i>Net \$/Acre</i>	<i>\$10,625</i>	<i>\$44,151</i>	<i>\$28,306</i>

The Naumkeag Acres, the Copelas property on Freemans Way, 26.65 acres, closed in 2014. Windrift Acres, the Copelas property on Slough Road, 55.2 acres has yet to close. The Town received approval for a State grant of \$400,000 towards purchase of this property.

One land purchase was approved at the May 2014 Town Meeting:

Viprino Property: \$114,000 - this acquisition preserving 3.29 acres of contiguous forest land, critical habitat and wetland buffer zone is within

the Punkhorn Parklands. Located in a the Zone II to public water supply wellfields for Harwich and Brewster, this parcel is very near the Town's newest well #6.

One land acquisition was approved at November 2014 Town Meeting:

Eldredge Property: \$500,000 - the Town voted to acquire and conserve 3.08 acres abutting the 17-acre Drummer Boy Town Park.

This waterfront building lot, strategically located between historic Main Street and Quivett Marsh, had been a high priority acquisition for the Town for many years. The purchase price of \$500,000 reflects a seller's discount, owing to a state tax credit for preserving critical habitat and marsh-front protection land. The Brewster Conservation Trust (BCT) pledged \$100,000 towards the purchase price, lowering the Town's net cost. In addition, the Town received a State LAND grant of \$260,000 towards the purchase, reducing the final purchase cost to \$140,000.

The land is now under the custody of the Town Conservation Commission and further protected by a conservation restriction held by the BCT. This purchase will enable the Town to extend a walking trail from the Drummer Boy out to an overlook of the marshes, with a view to Cape Cod Bay.

The Committee contracted with Mark Robinson, Executive Director of the Compact of Cape Cod Conservation Trusts (Compact), to coordinate, outreach and negotiate the acquisition of various parcels for open space. The Committee has identified a number of parcels based on specific criteria. The Viprino acquisition was a result of this outreach.

The Open Space Committee continues to work with the Community Preservation Committee, jointly evaluating parcels as they become available. Some parcels are prioritized to prevent development within a drinking water Zone II, to preserve marine watershed recharge areas, or for habitat/wildlife corridor/wetland protection: other parcels are better suited for Community Housing, Historic Preservation and/or Recreation.

This Committee works closely with the BCT and The Compact, which have been of inestimable assistance in locating/ negotiating/ purchasing lands. It must be noted that over the last thirteen years, BCT has protected over 800 acres of land, often working in partnership with the Town.

The Committee will continue to pursue ways to supplement open space funds through collaborations, contributions, joint purchases, or bargain sales from owners who wish to assist conservation. Land can be protected in many ways: direct purchase, reserved life estate, bargain sale, gift, will, easement or agricultural preservation restriction, all with attractive tax incentives. People can also give land to the Town for Open Space, Community Housing, Recreation or Historic/Agricultural Preservation and generate tax savings.

This year one member resigned, Danni Jesudowich, Citizen-at-Large. We wish to thank her for the time and energy she devoted to the Committee and especially for the many hours she spent reviewing/editing the 2013 Open Space & Recreation Plan Update. A hearty welcome to Andy Perkins and Peter

Herrmann, as new Citizens-at-Large. Peter Norton continues as Board of Selectmen Liaison.

We thank all Departments for their assistance, as well as the Board of Selectmen and the citizens of Brewster for their support of Open Space objectives.

Respectfully submitted,  
Elizabeth G. Taylor/Planning Board, Chair

Gary Christen/Pathways, Vice-Chair  
Peter Herrmann/Citizen-at-Large  
Don Keeran/Citizen-at-Large  
Tom Kowalski/Citizen-at-Large

Jeanne Boehm/Citizen-at-Large  
Keith Johnson/Citizen-at-Large  
William Klein/Conservation  
Andy Perkins/Citizen-at-Large

*Peter Norton/Selectman's Representative*



## REPORT OF THE PLANNING BOARD

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The Planning Board is made up of seven elected members who serve staggered five year terms. The Board meets on the second and fourth Wednesdays of each month at 6:30 pm in Town Hall. The Board holds work session meetings when necessary for planning and by-law discussion. Public hearings are advertised in the *Cape Codder* newspaper. Agendas are posted in Town Hall, outside of Town Hall, and on the Town's Web site. The public is always welcome to attend Planning Board meetings. Meetings are recorded and available for viewing on the Town Web site or Local Cable Channel 18. The Zoning By-law (Chapter 179 of the Town Code) can be found on the Town Web site under Planning Department or Planning Board.

### **Statutory Authority**

The Planning Board operates within the statutory authority conferred by Massachusetts General Laws (MGL), Chapters 40A and 41. These laws set the direction and scope of Planning Board review as it relates to land division, long and short term planning.

### **Planning Board reviews generally fall within the following categories:**

Site Plan Review

Use Special Permits pursuant to Article IV Table 1 of the Zoning By-law

Land Division through subdivision under MGL Chapter 41

Approval Not Required (ANR) under MGL Chapter 41

Scenic Road Act MGL Chapter 40 §15C & Public Shade Tree Act (MGL Chapter 87 §8).

The Board hears requests and grants or denies applications for certain types of special permits. The Board guides the process of zoning amendments which have to be approved by Town Meeting and the Attorney General's office. Brewster has a provision of the Zoning By-law known as Site Plan Review, which requires the Planning Board to examine every new building (except single and two-family residences) and every new use or change of use to assure that traffic congestion does not occur and that the character and appearance of Brewster is maintained.

### **Planning Board Members**

Planning Board member Elizabeth Taylor has served consecutive terms since 1999. John Leaning and Scott Collum joined the Planning Board in 2010. Rick Judd and William Hoag joined the Board in 2012. Jason Klump joined the Planning Board in 2013. Nicholas deRuyter was elected to the board in 2014.

<b>Member:</b>	<b>Term Expires</b>
Scott Collum	2018
Nicholas deRuyter, Clerk	2019
William Hoag	2017
Richard Judd, Chairman	2017
Jason Klump, Vice Chairman	2016
John Leaning	2015
Elizabeth Taylor	2015

### **Planning Board Town Staff**

Susan Leven, Town Planner, provides support in drafting by-laws, expertise in Town, State and regional planning, zoning laws, and is present for meetings. Kelly Moore, Senior Department Assistant provides the Board administrative support, assists applicants with the application process, fields calls from residents and supports the work of the Town Planner.

Much of the work of the Planning Board is complex, demanding, and requires understanding of applicable State statutes, Town by-laws, case law decisions and subdivision regulations. The Planning Board managed 32 applications in 2014.

The Board held 23 meetings.

#### **Summary of 2014 Permits:**

9- ANR (Approval Not Required) applications, 1- Dirt Road By-Law Special Permit, 2- Informal Discussions, 2- Modification Special Permits, 1- Road Betterment, 8-Site Plan Review and 9- Waiver Site Plan Review.

#### **Town Meeting Action**

**Annual Spring Town Meeting 2014:** The Planning Board presented six Articles: Sign Regulations-passed, Medical Marijuana Dispensary-passed, Floodplain Regulations-passed, Museum use-passed (Museum Definition-passed), Village Business District-passed but later declined by the Attorney General

**Fall Town Meeting 2014:** The Planning Board presented one By-Law Article: East Brewster Re-Zoning- failed.

#### **Board Member Activities:**

Richard Judd Outgoing, Water Quality Review Committee Rep.

Jason Klump Liaison, Zoning Board of Appeals, Water Quality Review Committee Rep.

Elizabeth Taylor Cape Cod Commission Delegate, Open Space Committee, Community Preservation Committee, Comprehensive Water Planning Committee, Water Quality Review Committee Alternate

#### **The Future**

The Planning Board continues to act as the Town's "Local Planning Committee" under the Cape Cod Commission Act and expects to begin development of Brewster's Local Comprehensive Plan for submission to the Cape Cod Commission in the near future. **Residents who are interested in serving on this committee are encouraged to contact the Town Planner at [brewplan@brewster-ma.gov](mailto:brewplan@brewster-ma.gov)**

The Planning Board wishes to thank the members of all Town Departments, Committees and Agencies who contributed their time and efforts to the Board's endeavors. The Board also thanks their staff for their valuable assistance throughout the year.

*Richard Judd, Chairman*

*Jason Klump, Vice-Chairman*

*Nicholas deRuyter, Clerk*

*Scott Collum*

*William Hoag*

*John Leaning*

*Elizabeth G. Taylor*

## REPORT OF THE PLANNING DEPARTMENT

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The Planning Department continues our work with the Planning Board, Board of Appeals, and Comprehensive Water Planning Committee. The Department also provides assistance and information to the general public, and anyone else who asks.

The Department also provides staff support to other departments and committees, as time and staffing allow. The Town Planner represents the Town on the Pleasant Bay Alliance, the Cape Cod Water Protection Collaborative, the Orleans Water Quality Advisory Panel and several other groups.

**Local Comprehensive Plan** The Town of Brewster originally had a Master Plan completed in 1970. A Local Comprehensive Plan Committee began a rewrite of the plan in 1997 and continued to work on it until 2008 although a new plan was never approved by the Town or the Cape Cod Commission.

In 2014, we started moving towards creating an up-to-date Local Comprehensive Plan for the Town of Brewster. A presentation was made to the Planning Board and in 2015 we are looking at starting to collect data, have public meetings to discuss a vision for the Town, and develop a scope of work for the creation and review of the plan. We encourage anyone interested in being a part of this process to contact the Planning Department.

**Zoning and General By-Law Amendments** In 2014, the Planning Department worked on a number of zoning by-law amendments which were heard at the Annual Town Meeting in May 2014 and the Special Town Meeting in November 2014. These included:

- A complete reworking of the Town's sign regulations. This by-law amendment was intended to address the needs of local businesses enforcement entities. The article passed at the May 2014 Town Meeting.
- An article to address the location of medical marijuana dispensaries. This article passed at the May 2014 Town Meeting. Dispensaries are now permitted by special permit in Village Business, Commercial High Density, and Industrial zones and are subject to regulations as set forth by the Commonwealth of Massachusetts.
- Revisions to the Town's floodplain regulations to account for changes to the FEMA Flood Insurance Rate Maps (FIRM).
- Changes to the definition of a museum, and an expansion to the zoning districts where museums are permitted. These articles passed at the May 2014 Town Meeting.
- A proposal to rezone the north side of Route 6A at the Orleans line from Village Business to Commercial High Density did not pass at the November 2014 Town Meeting.

Proposed by-laws for future Town Meetings are also being worked on including a stormwater by-law.

**Integrated Water Resource Management Plan** – The Comprehensive Water Planning Committee (CWPC) continues to make progress on the Town's Integrated Water Resource Management Plan (IWRMP). The Committee, which

is supported by the Planning Department, continued to work with our consultant (Horsley Witten Group). The third phase of work had some additional tasks added and will be completed in early 2015. Once this phase is complete, the Town can begin working on ways to remediate nitrogen in the Pleasant Bay watershed, as well as looking at projects to address phosphorus impacts in ponds. The Planning Department provided a great deal of assistance with public outreach, including the coordination and publicity for several community meetings/workshops and the creation and maintenance of the Brewster Ponds Facebook page. The CWPC annual report will have more information on the project and other work of the Committee.

**Staff Review and Development Review** – Under Staff Review, a prospective applicant can meet with Town department heads to discuss a project before entering the permitting process. This process is free and confidential. The Planning Department circulates information to other departments, sets up meetings, and provides information and follow-up to those who have projects going through the process. In 2014, we had 20 proposed projects go to Staff Review.

The Department also provided support with the Planning Board and Board of Appeals' review of development applications. This involved helping applicants throughout the application and review process, file management, and correspondence, as well as review of decisions. The Department also meets with potential applicants prior to their submitting application to the boards to assist them in preparing the applications and understanding and addressing zoning requirements.

**Developments of Regional Impact (DRI)** – There were no DRI's before the Planning Board in 2014.

**Public Service** – The Planning Department continues to create brochures and other public information pieces to assist the public in navigating the permitting process and to keep the public informed of community meetings. Brochures are available for Staff Review as well as Site Plan Review, and posters and flyers have been designed and produced for community meetings associated with the integrated water management planning process.

Permitting software has been in use by the department for several years and is allowing us to better manage data, track permits and provide timely and accurate information to the public.

We have completed the creation of an electronic database of all of our paper files, which has been an ongoing project for several years. We are hoping to have a method available soon to scan large plans and other large-scale documents.

The Planning Department is committed to providing information to the general public, as well as other local, regional, state or federal agencies. We encourage anyone who is interested in planning and anyone who has questions about planning to stop by the office or call and make an appointment. The planning process is much more interesting and effective when residents and property owners are informed and involved.



Thanks to all the people who supported the work of the Planning Department this year, including everyone who works for the Town, and the many committee members, residents and visitors who provided guidance and support, or just stopped by to see what we're all about. Thanks also to Kelly Moore and Marilyn Mooers for their continued help, hard work and commitment.

Respectfully submitted,  
Susan M. Leven AICP  
*Town Planner*

Kelly Moore, *Senior Department Assistant, Planning Board*  
Marilyn Mooers, *Senior Department Assistant, Board of Appeals*



## REPORT OF THE PLEASANT BAY ALLIANCE

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The Pleasant Bay Alliance is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay. Highlights from 2014 are listed below, and more information is available at [www.pleasantbay.org](http://www.pleasantbay.org).

The 2013 Pleasant Bay Resource Management Plan Update, approved by Town Meeting in 2013, received approval from the Massachusetts Secretary of Energy and Environmental Affairs. The Secretary also promulgated changes to multiple state regulations recommended by the management plan to make it possible to permit improvement dredging in an area of the ACEC that has been affected by shoaling following the formation of the 2007 inlet. The regulatory changes are intended to preserve historic navigation access between Pleasant Bay, Chatham Harbor and the Atlantic Ocean.

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 15th monitoring season in 2014. Trained volunteers collected samples at 24 sites throughout the Bay, and a  $\geq 90\%$  sample recovery rate was again achieved. Data from the monitoring program are used by all four towns to guide nutrient management planning. An updated statistical analysis of data collected by the program is planned for 2015.

The Alliance supported local and regional efforts to address nutrient loading in Pleasant Bay. The watershed work group was regularly briefed on the progress of Brewster's water resources plan, and hosted a discussion on possible use of shellfish aquaculture for nutrient removal. The Alliance Committee members and its Coordinator participated in work groups established by the Cape Cod Commission for a regional wastewater management plan, the so-called 208 Plan Update, and the Alliance provided detailed comments on the Commission's draft plan.

The Alliance provided technical support to the Friends of Pleasant Bay in designing and launching a series of fisheries studies with the Center for Coastal Studies. The studies will map benthic habitat, assess fisheries, and examine seal population and feeding numbers in Pleasant Bay.

The Alliance continued development of guidelines that are intended to assist Conservation Commissions in the review of applications for shoreline erosion control measures. The Alliance also continued tide level monitoring in concert with the Center for Coastal Studies. At the request of local officials, the Alliance also provided comment on a range of public and private projects, concerning consistency with the Resource Management Plan.

The Alliance wishes to thank the citizens of Brewster for your ongoing support.

Respectfully submitted by:

Chris Miller, Natural Resources Director, Steering Committee

Susan Leven, Town Planner, Steering Committee

Carole Ridley, Alliance Coordinator



## REPORT OF THE BREWSTER POLICE DEPARTMENT

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In 2014, the men and women of the Brewster Police Department have continued to work toward fulfilling our mission of preventing crime, preserving order and protecting the rights, lives and property of all people. We do this through working in partnership with our community to identify and effectively respond to the diverse, ever-changing social and neighborhood problems and needs; all the while, keeping an emphasis on integrity, fairness, and professionalism.

As we move forward into 2015, we continue to focus on the issues surrounding us. One of the more troubling problems we face today is that of opiate addiction. We continue to search for a pragmatic, approach that attacks the problem from a variety of angles. The Brewster Police Department will maintain its role as a regional partner in narcotics identification and enforcement.

In a year where policing has seen some of its harshest criticism in decades, we look inward to assure that we are living up to the standards we have set for ourselves and to the standards the community rightfully holds us to. We appreciate the support we have continued to receive from the citizens of Brewster, the Town Administration, the Board of Selectmen, the Finance Committee, and the other Town Departments.

Respectfully Submitted,

Richard Koch Jr.  
Chief of Police

**BREWSTER POLICE DEPARTMENT  
APPOINTMENTS**

**CHIEF**

RICHARD J. KOCH, JR.

**CAPTAIN**

HEATH J. ELDREDGE

**LIEUTENANT**

GEORGE A. BAUSCH

**SERGEANTS**

STEPHEN H. FREINER (retired 1/30/2014) BARRY M. HORTON

CHARLES M. MAWN

JONATHON P. O'LEARY

FREDDIE A. O'NEAL (appointed 2/1/2014)

**DETECTIVE/SERGEANT**

PAUL H. JUDGE, JR.

**DETECTIVE**

MATTHEW B. MARSHALL

**POLICE OFFICERS**

ALDEN B. CHILDS

ANDREW J. DIONNE

SHANNON C. HALEY

MICHAEL R. MEI

FREDDIE A. O'NEAL

(reclassified 2/1/2014)

SIDNEY G. SMITH

PATRICK W. VARLEY

KEVIN T. CONBOY

(resigned 6/6/2014)

NORMAN E. FOSS

JOSEPH M. MASHRICK

FRANCESCO J. MIRISOLA

BRANDON L. RICE

(appointed 9/2/2014)

RYAN P. SULLIVAN

(appointed 2/10/2014)

(resigned 12/31/2014)

**ANIMAL CONTROL OFFICER**

LYNDA J. BROGDEN-BURNS

**DISPATCHERS**

LUANA LASCALA

DEBORAH GRANELLI

MOLLY E. MAYER

DEIDRE D. SCHOFIELD

**CADETS**

DANIEL J. LANCTOT

(appointed 9/8/2014)

BRANDON L. RICE

(appointed 3/31/2014)

(reclassified 9/2/2014)

RYAN P. SULLIVAN

(reclassified 2/10/2014)

**ADMINISTRATIVE ASSISTANT**

JILL F. DOANE

**MATRONS**

LYNDA J. BROGDEN-BURNS

NANCY MADDOCKS-SMITH

LUANA LASCALA

DEBORAH GRANELLI

JENNIFER J. HORTON

Report of the  
BREWSTER POLICE DEPARTMENT

The following is a report of the activities of the Brewster Police  
Department for the calendar year 2014.

VIOLENT CRIMES

Rape	4
Kidnapping	0
Assault	11
Threats	10
Domestic Violence	56
Domestic Order Violations	8

PROPERTY CRIMES

Burglaries	38
Larceny/Theft	103
Fraud	10
Motor Vehicle Theft	1
Vandalism	41
Trespassing	3

DRUGS/ALCOHOL

Drug Violations	17
Civil/Marijuana	10
Protective Custody	21
Driving Intoxicated	39
Minors with Alcohol	4

SERVICE CALLS/COMPLAINTS

Animal Control	484
Suspicious Incidents	398
Annoying Phone Calls	37
Missing Persons	12
Sudden Deaths	11
Well Being Checks	235
911 Hang-ups/Abandoned	236
Alarms	533
Restraining Order Service	35
Summons Service	198
Lost/Found Property	161
Hazardous Situations	124
Assist Citizen	470
Assist Other Police Agency	152
Other Calls/Activity	13167

M/V CRASHES 218

TOTAL CALLS /ACTIVITY 16253

MOTOR VEHICLE STOPS 2251

CITATIONS ISSUED

Motor Vehicle	2135
Parking	1096
Town Bylaw	44

## DEPARTMENT OF PUBLIC WORKS

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The major areas of responsibility for the Department include:

**Transfer Station (Now the Brewster Recycle Center):** Town wide Solid Waste issues including operation of the Recycling Center, trucking of collected materials off site for recovery or disposal, and maintenance and environmental monitoring of the closed landfill.

In 2014, the Transfer Station was renamed the Brewster Recycle Center to better reflect the transition to a Pay as You Throw method of handling residential waste. The Brewster Recycling Commission and Selectmen worked with DPW staff to ensure the transition went smoothly. Initial data shows a significant decrease in the amount of solid waste being sent off site for disposal, with a commensurate (but smaller) increase in the amount of material recycled. This is important for the Town as the tipping fees for solid waste have increased significantly.

Solar Garden at Landfill: There was a lot of activity at the Landfill in the spring as the completion of a large solar array at the capped landfill was completed. The solar array came online in July and is producing about 60% of the electrical need of the Town's buildings.

**Roadway Maintenance:** Road and drainage system design, construction, repair and maintenance are coordinated through the Department.

### Snow and Ice Removal

The Department is responsible for snow and ice removal, including street sweeping, and catchbasin cleaning of public roads. The Department also does annual cracksealing to limit potential damage to roads as they age. Although the Department does not maintain private roads, we do provide snow and ice removal.

In 2014 we had 8 major storms, four of which required two full days to complete, in addition to the typical pretreat and sand/salt events. Smaller storms are handled entirely within the Department, but the larger storms include assistance in manpower and equipment from other town departments and by private contractors.

Chapter 90 Roadway Work: Chapter 90 is state bond funding used for upkeep of highways and bridges. Many of our Chapter 90 funded projects take over one fiscal year between design, construction and final close out. In addition to Chapter 90 funding, our budget includes warrant articles for roadway repair and drainage improvements, as well as for road sign replacement.

In 2014 we worked on projects on Millstone Road, Robinwood, Point of Rocks Road, Underpass Road, Foster Road, Cathedral Road, Wynn Road, King Philip Road, Alden Road and Daisy Lane. These projects range from simple repairs to

full roadway reconstruction and drainage improvements. We also completed the restoration of the Rt. 124 (Harwich Road) parking area at the bike path, including fencing and trees/landscaping and a “Welcome to Brewster” sign.

Pavement Management System: Also in 2014, we worked extensively with the Town Administrator’s office and a consultant to complete a review of all town roads, including current condition, identified needs, and a ranking system to evaluate the most cost effective way to maintain the hundreds of miles of roadway in town. We anticipate these efforts will result in significant cost savings over time. However, deferred maintenance has led to a need for a significant investment in repair and maintenance to maintain and improve the existing roadway quality. Although initially costly, these improvements to maintain the town’s investments in our roads are very important to the longevity of our roadway system.

**Facility Maintenance**: The Department maintains grounds and landscaping at most town properties, including parks and recreation areas. We also maintain parking areas and town landings, and assist with beach maintenance and restoration.

In 2014, we worked with the Town Administrators office and the Natural Resources Department to replace beach sand lost to coastal erosion at several locations, as well as completed a handicap-accessible platform at Linnell Landing and sturdy sand fencing at Mants Landing.

Some of the landings require regular replenishment with sand due to stormwater issues, such as Ellis Landing and Linnell Landing. The Department completed design and permitting for stormwater repairs to Linnell Landing, which we anticipate completing in 2015.

We have also been implementing an organic turf management program for the town’s playing fields.

**Cemetery Maintenance**: The Department works with the Brewster Cemetery Commission to maintain the town cemeteries. The Department maintains the cemetery grounds, and coordinates plot sales, burials, headstone installation, and records management.

There are seven town maintained cemeteries in town, but only Brewster Memorial Cemetery and Pine Grove Cemetery remain active. The remaining cemeteries are older, some classified as “ancient” cemeteries. As such, there are not many descendants with burial rights to plots in these other cemeteries and they are generally inactive.

Brewster Memorial Cemetery: The Department continued the expansion of Area A, including extensive tree removal and landscaping efforts, and is proceeding with engineering to lay out plot markers and boundary locations. We expect this project to be complete in spring 2015, providing cemetery plots that should satisfy the town’s needs for the next 50 years.



Vehicle Maintenance: The town has over 90 vehicles maintained by this Department, including vehicles and heavy equipment utilized by DPW, Fire Department, Water Department, Natural Resources, Council on Aging, Police Department, Elementary School, and Town Hall vehicles. We also maintain an assortment of landscaping tools and equipment, such as chain saws, power hand tools, and the solid waste handling equipment at the Recycling Center.

Tree Warden: The DPW Superintendent is the town's Tree Warden and oversees tree removal, pruning and planting along public ways, town Parks, recreation areas, and cemeteries.

The Department of Public Works is tasked with a wide range of services for the town. Providing these services would not be possible without a group of very dedicated and skilled employees within the Department, and I wish to thank them for all of their efforts. We also wish to also recognize the efforts of the Superintendent, Robert Bersin, who retired at the end of 2014. Bob did a lot for the town in his 10 years of service and we wish him well in his future endeavors.

Respectfully submitted,

Christopher Miller,  
Interim Superintendent, Brewster Department of Public Works

## REPORT OF THE BREWSTER RECREATION DEPARTMENT

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### **I. Mission Statement**

The Brewster Recreation Department is committed to enhancing the quality of life for all Brewster Residents and visitors by utilizing the Town's many beautiful parks, beaches and facilities to provide the best quality recreational activities that challenge the body and spirit across all generations. The purpose of the Recreation Department is to meet the diverse recreational, cultural, athletic and leisure-time pursuits of the residents of Brewster with a broad-based comprehensive program. Recreational programs are organized to encourage participation and enjoyment and will be held at safe and well-equipped facilities on a year-round basis.

### **II. From the Director**

The Brewster Recreation Department has achieved its FY13 goals to continue to improve and expand the programs and events which we established over the past fiscal year. During FY13 we have continued our goal of supporting a full time Assistant Director position for our department.

### **II. Brewster Recreation Programs and Events**

During the last fiscal year the Recreation Department has continued to expand its core programs to include residents of the Brewster Community as well as residents and visitors from other Lower Cape towns. Our goal is to continue to refine the aspects of the existing programs and events, always looking for new ideas and opportunities to shape the experiences of our residents and visitors alike.

During the year, the Recreation Department hosted community events such as the Breakfast with Santa and Easter Egg Hunt and Breakfast at Ocean Edge, the Polar Plunge at Breakwater Beach, Holiday Gift Wrapping, Brewster in Bloom Run, Build & Fly Kites at Drummer Boy Park, Summer Kick Off event and a Movie Night by the Bay in Drummer Boy Park. Each event was well received by our community and we will continue to offer them in the future. We also added in small day trips offered during days students did not have school.

### **IV. For More Information**

Our web site [www.brewsterrecreation.com](http://www.brewsterrecreation.com) is regularly updated and provides information for all our programming and events. Registrations are accepted online through our website as well as completed in our office. The web site is also used as a means of communication for program information, department updates and weather cancellations.

The Brewster Recreation Department is committed to empowering our youth with the skills necessary to become responsible members of society. We recognize the need to instill high expectations so that all our participants realize that success lies within them. As we look forward to future we offer a special thank you to our staff, volunteers, sponsors and the community who supports our department each and every year.

### **V. Recreation Commission Members**

Roland Bassett, Chair

George Bausch, Vice-Chair

Kevin Pooler, Treasurer  
Sherrie McCullough, Secretary  
Allen Ryone

Respectfully Submitted,  
Ellen Ojala Bearse  
Brewster Recreation Director



## REPORT OF THE RECYCLING COMMISSION

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After the successful launch in early October 2013 of Pay-As-You-Throw (PAYT), the program aimed to boost recycling and reduce the volume of trash generated by the Town, the Commission spent much of its time monitoring the acceptance and impact of the program. Committee members volunteered in a variety of venues to provide assistance to residents and visitors learning about how the PAYT system operates. For example, volunteers were on hand at the Brewster Recycling Center over the Memorial Day weekend and the July 4<sup>th</sup> weekend to assist DPW staff with educating our annual summer residents and visitors. Volunteers also participated in the annual Brewster Conservation Trust Event, which attracts many local families and visitors, thus providing another outreach opportunity to speak about the benefits of the new system.

Typical markers of success for PAYT include a reduction in the amount of trash transported for disposal and an increase in recyclables for transport to processing centers. The Commission, however, had looked deeper into the costs of solid waste management on the whole (e.g. the complete operation of the Brewster Recycling Center) and made in-depth presentations to both the Board of Selectmen and the Finance Committee during the second half of the year when results were more meaningful.

Due to the non-traditional start date of the PAYT, however, and other unique changes in permit sales affecting the financial analysis, the Commission ultimately chose to present the results for PAYT using three of the same 12 month periods (Oct11-Sept12; Oct12-Sept13; Oct13-Sept14).

The result of implementing the PAYT system was a 47% reduction in waste for transport to SEMASS for energy recovery and an increase of 26% recycling for resource recovery. It should be noted that the DPW also obtained more home composting bins during calendar year 2014, which sold out quickly, and whose use had a positive impact on the amount of materials that must be transported. In total this change resulted in net savings for the Town.

During the last quarter of the year, the Commission established a sub-committee to look into the viability of imposing a plastic bag ban at some point in the future. The Commission's attention was primarily focused, however, on confirming that all town buildings and town sites were also reducing their waste and increasing their recycling. Special focus was on the Town beaches and other recreational areas. The Commission sought information from other towns, other haulers and the DPW to determine how the beaches and recreational areas can become more compliant with the environmental goals of the Commission and the Town. After several months of study, the Commission was prepared to make a recommendation to the Board of Selectmen to hire a contractor to place specially lidded recycling totes with every waste tote and to provide more frequent pickups at the majority of Town beaches and recreational areas effective in the second quarter of 2015.

The Commission is planning more educational outreach for the coming year and will continue to meet with Town officials to encourage leadership in this important environmental endeavor.

Respectfully submitted,

Margretta (Meg) Morris, Chair  
William Barnstead, Member  
Robert Bersin, Member and DPW Superintendent  
John Cunningham, Member and Vice Chair  
Brenda Locke, Member  
Joseph Prevost, Member  
Annie Sherwood, Member  
Dr. Mary Chaffee, Board of Health Liaison  
Dan Guertin, Finance Committee Liaison  
Jillian Douglas, Town Administrator Liaison  
Peter Johnson, Citizen  
James Foley, Alternating Board of Selectmen Liaisons



## REPORT OF THE SUPERINTENDENT OF SCHOOLS

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Thank you for your continued support of the students and staff of the Nauset Public Schools. Because of this support, we continue to experience outstanding results at Brewster Elementary Schools and the Nauset Regional Schools. At Eddy Elementary School, 42% (32/78 students) of Eddy's Grade 5 Math Students scored in the Advanced level and 6 of these students had a PERFECT score of 280. MCAS scores at Nauset Middle School and Nauset High School continued to be far above the State average. For example, in Grade 10, 99% of the students scored advanced or proficient in English. These results can only happen with exceptional instructional practices by our teaching staff, small class sizes, and strong community engagement and support! But we don't "teach to the test" in Nauset; rather we teach to exceed the State standards that are evaluated on the MCAS tests.

Brewster students are enjoying a dry Eddy School this year. Voters approved over \$ 3.2 million to replace the Eddy School roof and HVAC systems on the roof. The project was completed on time this summer, thanks to the great work of the contractor, project manager, the town administrator, and school staff. Window replacement and repair is ongoing at Stony Brook School and we look forward to the completion of this project in 2015. Technology purchases have been made to enhance student learning at both schools and plans are underway to obtain more devices for student use. We thank the citizens for their continued support of our school operating and capital budgets.

The ribbon cutting ceremony, in late November, for the new Eddy School playground, was a culmination of three years of planning and the enormous efforts of numerous, dedicated, volunteers who spent countless hours making this playground come to fruition for the children of Brewster

Many thanks to Police Chief Koch and the Police Department as well as Fire Chief Moran and the Fire Department for their continued support in assisting with safety & security at our schools

The Nauset Middle School received 37% funding from the State for its roof project which was completed on time and under budget this past summer. Building needs remain a priority in Nauset and the School Committee is updating its Long Range Capital Plan with an emphasis on needed renovations for the 43 year-old Nauset High School.

There were many exciting happenings at the Regional Schools in 2014. Highlights include: the introduction of Mandarin language, the completion of the Greenhouse Science Lab at the Middle School, and implementation of a 1:1 iPad instructional technology program for all freshman at Nauset High. All teachers in Grades 6-12 also received new iPads and judging by the enthusiasm of the staff and students, this program is a huge success, transforming not only how we teach but how learning can be extended far beyond the classroom walls. The Region School Committee will be considering expanding the program to all students in grades 8-12 in the very near future. Plans are also in the works to expand the use of technology in all of our K-5 schools as well.

There are 16 students from foreign countries attending Nauset High School this year in our International Student Program. Now in its third year, the program provides significant resources to the school (students must pay a tuition based on Nauset's per pupil expenditure amount) and enriches our students who are exposed to diverse cultures, customs, and languages. This year's students are from Brazil, China, France, Germany, Norway and Spain. Ms. Cheng Wenju, the Academic assistant principal in a school of 3,000 students, grades 7-12 in Shijiazhuang, China, visited the Nauset District and spent time visiting classes at the Eddy School and the Middle & High School. She remarked at seeing the children so engaged in their learning, happy, and contributing ideas in their classrooms. Lively discussions were held between Ms. Cheng and our faculty. Mr. Tadge Tang, a Nauset graduate who studied in China and now teaches Mandarin at the High School, served as Ms. Cheng's interpreter during her visit. This was truly a wonderful experience for staff and students in the District.

The Joint School Committees (Brewster, Orleans, Wellfleet, Eastham and the Region) voted to form a Search Committee, and hope to select a new Superintendent in March 2015. I will retire this coming August after almost 40 years in education. I look forward to assisting in the transition of a new superintendent. It has been my privilege to serve as the Superintendent of the Nauset Public Schools for the last six years. Your kindness, support, and genuine interest in ensuring that our schools have the resources needed to excel has made my work a joy, not a job! Nauset is truly a very special place where "every child matters" and the community embraces that belief wholeheartedly.

Respectfully submitted,

Richard J. Hoffmann, Ed.D.  
Superintendent of Schools

## REPORT OF TRI-TOWN BOARD OF MANAGERS

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The past year at the Tri-Town Septage Plant has been a bit of a roller coaster ride. It survived a proposed consultant demolition study slated for September 2014 that progressed to another consultant study keeping the plant operating until December 2016 when its discharge permit ends. The Inter Municipal Agreement or IMA was extended until this date and Orleans, Brewster, and Eastham gave 100,000 collectively to help reach the 2016 closing date. Orleans is studying what to do with the facility during this time.

In the meantime the facility continues to operate, serving 34 septage pumping companies, and treats all the septage waste from Brewster to Provincetown. In FY14 we treated over 9 million gallons of septage and restaurant grease. At this writing we are at an 11 million gallon pace. All treated within the parameters of our State discharge permit, and discharged into our receiving beds.

During the past year we had successful results converting our sand filters to denitrification units and piolet tested them during this past summer cutting our nitrates in half during the piolet test. However to use this system permanently some small modifications need to be made to the facility.

It is well known that the TTSP is 7 years past its design life of 20 years but don't tell the plant or the operators that, as we continue to modify or repair equipment. Such as replacing corroded metal on clarifiers, modifying truck scales, dewatering equipment, and odor control equipment to keep it functioning as designed. We have also found ways to wash the carbon in the odor control system in house, saving thousands of dollars.

We offer a number of guided tours of the facility each year. One sponsored by the Orleans Pond Coalition. Where residents can see the operation first hand and get questions about septage treatment answered.

All this is done on the revenues from septage pumping which has enabled the plant to operate self-sufficiently since opening.

I would like to thank the Haulers that take their pumping's to us, the residents they pump, and the staff here that get it done.



## REPORT OF THE VETERANS SERVICES DEPARTMENT

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To the Honorable Board of Selectmen and the Citizens of the Town of Brewster

The following report is of the activities of the Department of Veterans' Services for the Town of Brewster for Calendar Year 2014.

One of our two primary functions is to administer low-income benefits under Massachusetts General Law Chapter 115 for veterans who are honorably-discharged, who establish need and worthiness and are residents of the Town of Brewster. During the year, the Town of Brewster, through our office, provided local aid to qualified veterans totaling more than \$47,200 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

We also provide services to veterans in obtaining the full range of federal government (Veterans' Administration) benefits. Over the past year this office obtained more than \$1.65 million in VA cash benefits for service-connected injuries and VA non-service-connected pensions for Brewster veterans and widows/widowers. These federal funds greatly reduce the demand on our local aid fund.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, at your home or any location that is best for you. Our Harwich office is open Tuesday, Wednesday and Thursday, 9:00 AM to 4:00PM and can be reached at 508-430-7510.

We extend our thanks to the Board of Selectmen, the Town Administrator and Town Accountant for their outstanding support throughout the year.

In Service to Veterans,

Edward F. Merigan, Director, Barnstable District Veterans Services

Wilfred Remillard, Brewster Veterans Service Officer

## REPORT OF THE WATER COMMISSIONERS

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The Brewster Water Department continues with its mission to provide a high quality, reliable water supply to over 90% of the residents of Brewster. The staff of 12 maintains the water infrastructure in top condition to meet pure quality drinking water standards, fire protection, and other uses. To maintain the integrity of the water supply the department engages in semi-annual flushing. Department personnel are using a flushing program that has been fine tuned over the last two years and they have concentrated on those areas of town that have had the most problematic histories in terms of discoloration from iron residues.

The department has over the last few years undertaken numerous capital projects, chief of which was bringing Well 6 on-line. This well, projected to cost \$3.2 million, ended up costing \$2.7 million and is now well integrated into department operations. It is a key contributor to meeting summer peak usage and is being used effectively in maintaining supply when off-season maintenance of other wells is performed. The department is implementing an on-going program to replace old meters and meters in pits with meters that will be remotely read. This will keep department personnel out of what might be potentially dangerous meter pits. Work along Route 6A will include the replacement of old pre-1975 iron service lines from main to curb stop, the addition of stubs to side streets currently not served by town water, and placement of new hydrants where needed. It will be completed prior to Mass DPW work on the road and is expected to cost about \$800 thousand. A proposal to pave the access to Well 3, located deep in the woods on the north side of Freeman's Way, is scheduled to come before town meeting at the Spring 2015 ATM and, if approved, for construction to begin shortly thereafter.

All water department operations are funded from semi-annual revenue generated by water usage. Department revenues of approximately \$2.5 million pay expenditures that include direct and indirect costs of personnel, operating expenses, annual capital expenditures, and debt obligations. The department currently makes its major bond payments for the treatment plant at Well 4 in the Punkhorn, for Well 6, and for the water department building. In addition, it is financing the purchase of land off Freeman's Way to expand the buffer undeveloped land area near Wells 1 and 2.

The Board of Water Commissioners gratefully recognizes the dedicated and willing work of our Department Staff. We wish to express our thanks and appreciation to all Brewster residents and all town departments and employees whose help and cooperation contributed greatly to the success and efficiency of our operation and to conservation efforts throughout the year.

Respectfully submitted,

Douglas Wilcock, Chair  
Deane Keuch  
Susan Neese Brown  
William Porter, Alternate

Annual Statistics:

2013	2013		2014	2014	%
		MILLION		MILLION	DIFFERENCE
		GALLONS		GALLONS	FROM 2013
TOTAL PUMPED		453		380	-16.1
MAX. MONTH	July	78	July	77	-1.28
MAX. WEEK	July 7-13	19.78	July 6-12	17.69	-10.57
MAX. DAILY	July 6	3.65	July 1	3.38	-7.40
TOTAL SERVICE ACCOUNTS		7375		7403	0.38%

## REPORT OF THE WATER QUALITY REVIEW COMMITTEE

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This committee's mission is to implement Brewster's Groundwater Protection Bylaw that protects the quality of the town's drinking water and water resources. The committee consists of representatives of the Board of Selectmen, Board of Health, Planning Board, Conservation Commission, Comprehensive Water Planning Committee, Water Commission, Health Director and Building Commissioner.

Our purpose, as defined by the Water Quality Protection bylaw that created the committee, is to:

- Promote the health, safety and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions and businesses of the town;
- Preserve and protect all existing and potential sources of drinking water supplies within the town;
- Protect other sensitive water resource areas, including those land areas that contribute recharge to private drinking water supply wells;
- Prevent temporary and permanent contamination of the water resources of the town.

The bulk of the committee's work consists of reviewing applications for water quality certificates of compliance. These certificates are required of all non-residential properties in Zones I and II surrounding town wells, the Groundwater Protection District, and the Pleasant Bay Watershed. Applications must document conformance with the conditions establishing the Water Quality Protection District. Ever three years the certificate must be renewed with documentation of any changes, demonstration that any Title 5 septic systems are functioning satisfactorily, demonstration that any decommissioned wells are secured from access, and that all conditions of the bylaw are being met.

This past year the committee worked closely with two wood waste processors in town. In addition to reviewing the results from water monitoring wells at the sites, the committee visited both sites to review the status of their ongoing efforts to remove and process any buried wood. The committee remains diligent in monitoring the operations at those sites to ensure that they continue to show improved water monitoring results.

The committee met with Mark O'Brien and Peter Erwin, Director of Operations and new Course Superintendent respectively, as part of the review of the Captains Golf Course certificate renewal. They have been particularly responsive in addressing any concerns raised by the committee. The committee continues to review closely the results from the monitoring wells at the site, paying particularly close attention to the results in the context of the environmentally friendly turf management practices being implemented at the course.

The committee would like to express its appreciation to administrative assistant Marilyn Mooers for all her work on committee matters and the

cheerfulness with which she does that work, and to Dave Bennett for his wise counsel as technical consultant to the committee.

Respectfully submitted,

Douglas Wilcock, Chair  
Nancy Ellis Ice, Vice Chair  
Pat Hughes  
Joanne Hughes  
Jason Klump  
Chris Miller  
Paula Miller  
Victor Staley



## REPORT OF THE ZONING AGENT

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Municipal Zoning Bylaws (land use regulations) are unique in that the townspeople, with a minimum 2/3 majority, vote to regulate themselves, which demands a high amount of respect and obligation from the Building Commissioner/Zoning Agent and the Building Department. Though the incidents can be quite varied, the approach for regulating what people can and cannot do on their property stays constant within the language of the Zoning Bylaws. Introducing a property owner to use and dimensional restrictions on their own property often takes a considerable amount of time, diplomacy and resources of the Building Department. Another responsibility of the Building Commissioner/Zoning Agent entails assuring that applicants remain true to all conditions stipulated in Variances, Special Permits and approved subdivisions that have been granted by the Board of Appeals and/or the Planning Board. This type of oversight often requires constant vigilance by the Building Department for the life of the property.

This office made numerous zoning complaint investigations, inspections, interpretations and decisions during the calendar year 2014. Building Permit requests always require some sort of zoning determination, particularly now that land that used to be considered marginal for construction is receiving more pressure for development purposes. The Brewster Zoning Bylaws can now be accessed via the Town's website <[www.town.brewster.ma.us](http://www.town.brewster.ma.us)>. If you have any specific questions regarding how the Brewster Zoning Bylaws interact with your property either dimensionally (setbacks, lot coverage...) or by use (commercial, home occupation, signs...), we request that you submit your question in writing so that an accurate account of responses can be maintained for future reference. If you have general questions, we would advise reviewing the Bylaws or contacting the Building Department.

Respectfully submitted,

Victor E. Staley

*Brewster Building Commissioner/Zoning Agent*

## REPORT OF THE ZONING BOARD OF APPEALS

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The Zoning Board of Appeals consists of nine members appointed by the Selectmen. The five regular members are Philip Jackson (Chair), Arthur Stewart (Vice-chair), Brian Harrison, Bruce MacGregor and John Nixon. The four alternate members are Paul Kearney, Leslie Erikson, Patricia Eggers and Sarah Kemp. This membership has remained intact since 2009.

During calendar year 2014 fifteen regular applications were heard. Additionally the Board heard an application for a comprehensive permit to construct twenty-eight units of attached and detached single-family dwellings on approximately 9.43 acres of land at 0 Sachemus Trail. Seven of the twenty-eight dwellings were to be affordable. The application process began in 2013 and a decision granting approval was rendered on August 25, 2014.

The Board actively pursues comments from other town departments prior to scheduled hearings. All such comments are appreciated and are clearly helpful in the overall process.

The total of fifteen regular applications consisted of nine Special Permits, three Variances and three withdrawals without prejudice. It should be noted that some variances and special permits are granted only after suggested modifications from the Board guide the applications to a point where they became acceptable to the Board. The Board acknowledges the help of the building commissioner and town planner in this process. In many instances, applications are withdrawn when a denial is anticipated by the applicant.

We are fortunate to have the indispensable Marilyn Mooers in the position of Administrative Clerk for the Board.

Respectfully submitted,

Philip Jackson

Chair

## REPORT OF THE ASSEMBLY OF DELEGATES

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The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town within the county is duly represented on the Assembly of Delegates. Delegates are elected by the voters from each town for a two-year (calendar) term.

On Tuesday, November 6, 2012, delegates were elected to serve and on January 2, 2013 assumed their duties and began the thirteenth session (2013 – 2014) of the Assembly of Delegates. Ronald Bergstrom (Chatham) was elected Speaker, Teresa Martin (Eastham) was elected Deputy Speaker, and Janice O'Connell continued as the Assembly Clerk.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber Hall of the Assembly of Delegates, First District Courthouse in Barnstable. The vote of each delegate is a weighted vote based on the 2010 U. S. Decennial Census. Barnstable has the largest weighted vote of 20.92% and Truro has the smallest weighted vote of 0.93%.

The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance. Ordinances are brought forward to the Assembly of Delegates and then referred for review and discussion to a Standing Committee of the Assembly by the Speaker prior to receiving a recommendation from the committee for a vote by the full Assembly. The public has the opportunity to participate in the process when a proposed ordinance is scheduled for a public hearing by the appropriate Standing Committee.

Delegates are appointed to serve on the Standing Committees of the Assembly and may also be appointed to serve on special committees. A Charter Review Committee was appointed by the Speaker and members met throughout the fiscal year. The committee concluded its work in May and issued a report and recommendations to the full Assembly. The full context of the report and all meeting videos, agenda and minutes can be viewed on the county web site at

<http://www.barnstablecounty.org/charter-review-committee-agendas-minutes/>.

Standing Committees:

- **Economic Affairs:** addresses economic development in Barnstable County
- **Finance:** reviews the budget and looks at every major decision rendered by the Barnstable County government that has financial implications including inter-governmental fiscal policies and procedures
- **Governmental Regulations:** address all matters relating to the Regional Policy Plan (committee composition consists of the Chairs of all other Standing Committees)
- **Health and Human Services:** addresses matters relating to public health, social services and housing
- **Natural Resources:** addresses matters relating to environmental matters



- **Public Services:** addresses matters relating to public services

Members of each Standing Committee will review the components of all proposed ordinances assigned to and under consideration by each appropriate committee prior to issuing a report to the full Assembly.

An important and significant responsibility of the Assembly is the review and adoption of a proposed budget for the ensuing fiscal year. A proposed budget is submitted to the Assembly of Delegates by the Board of County Commissioners (executive branch of Barnstable County government) each February. Standing Committees meet with department managers, review their budgets and programs, look at the goals and effectiveness of each program, and consider information that is gathered through the public hearing process prior to making a recommendation to the full Assembly for a vote. This budget process typically takes place between February and May of each year.

During FY2014 (July 1, 2013 through June 30, 2014), the Assembly of Delegates adopted seven ordinances (#13-05 through 13-11, 14-01 and 14-02). A complete list of all ordinances adopted by the Assembly of Delegates is available upon request or can be viewed on the county website at

<http://www.barnstablecounty.org/assembly-of-delegates/ordinances>.

Below is a list of the Standing Committees and Special Committees, and a summary description of the ordinances and subject matter that were reviewed by the committees and ordinances adopted by the Assembly during fiscal year 2014.

#### Finance:

- Transfer Appropriations to FY 2014 budget from the Appropriated Reserve Fund and Appropriated Stabilization Fund for Miscellaneous/ Legal Services for Special Counsel for Charter Review: \$20,000. - **Ordinance 13-05 adopted by Assembly on 8/21/13.**
- Supplemental Appropriation to FY 2014 budget from funds derived from the Vehicle Replacement Stabilization Fund for FY14 for new vehicles – **Ordinance 13-08 adopted by Assembly on 11/6/13.**
- Supplemental Appropriation to FY 2014 budget from funds remaining at the close of FY13 – for County Services \$11,000, Health & Human Services \$112,000, and Planning & Development \$100,000 - **Ordinance 13-09 adopted by Assembly on 11/6/13.**
- Supplemental Appropriations to FY 2014 budget from Statutory Reserve Funds and funds remaining at the close of FY13 for County Services related to Fertilizer Management Program – **Ordinance 13-10 adopted by Assembly on 11/20/13.**
- Supplemental Appropriations to FY 2014 budget from Statutory Reserve Funds set aside at the close of FY13 for Planning & Development related to the Cape Cod Commission flyover mapping project – **Ordinance 13-11 adopted by Assembly on 11/20/13.**
- Supplemental Appropriations to FY 2014 budget from additional revenues to be earned during FY14 dredging for County Services related to dredging - \$221,000 and from supplemental appropriations for Public Safety related to Fire Training Academy - \$19,500 – **Ordinance 14-01 adopted by Assembly on 3/19/14.**

- Appropriations for Barnstable County FY 2015 operating budget: \$28,397,442 – **Ordinance 14-02 adopted by Assembly after reconsideration on 5/21/14; disapproved by County Commissioners on 5/28/14; and override voted by Assembly on 5/30/14.**

Government Regulations:

- To establish a Fertilizer District of Critical Planning Concern pursuant to the Cape Cod Commission Act – **Ordinance 13-07 adopted by Assembly on 9/18/13.**
- Amendment to the Cape Cod Commission Regulations for Revisions to Development of Regional Impact Thresholds – **Ordinance 13-06 adopted by Assembly on 10/2/13.**

Economic Affairs

Health & Human Services

Natural Resources, and

Public Services:

- Reviewed and recommended department budgets to the Finance Committee for FY 2015 proposed operating budget – **Ordinance 14-02.**

If you have any questions about the operation or structure of the Assembly of Delegates please contact the Assembly Clerk via the following:

Janice O'Connell, Clerk

Telephone (508) 375-6761

Fax: (508) 362-6530

E-mail: [aofd@barnstablecounty.org](mailto:aofd@barnstablecounty.org)

TOWN REPRESENTATION DURING FY 2014  
TWELFTH SESSION OF THE ASSEMBLY OF DELEGATES  
2013 - 2014

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<b>Delegates</b>	<b>Town</b>	<b>% Weighted Vote</b>
Richard Anderson	Bourne	9.15%
Cheryl Andrews	Provincetown	1.36%
Ronald Bergstrom	Chatham	2.84%
Leo Cakounes	Harwich	5.67%
Ned Hitchcock	Wellfleet	1.27%
Christopher Kanaga	Orleans	2.73%
James Killion	Sandwich	9.58%
Marcia King	Mashpee	6.49%
Teresa Martin	Eastham	2.30%
Suzanne McAuliffe	Yarmouth	11.02%
Deborah McCutcheon	Truro	0.93%
John Ohman	Dennis	6.58 %
Patrick Princi	Barnstable	20.92%
Anthony Scalese	Brewster	4.55%
Julia C. Taylor	Falmouth	<u>14.61%</u>
		100.00%

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## Town of Brewster

2198 Main Street  
Brewster, MA 02631-1898  
Phone: (508) 896-3701  
Fax: (508) 896-8089

Office of:

Board of Selectmen  
Town Administrator

### SERVE YOUR COMMUNITY

The Town of Brewster needs citizens who are willing to give time in the service of their community. The Talent Bank is organized as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees and as resource people. Names in this file are available for use by the Selectmen, Town Moderator as well as all Town Officers. Thank you for your willingness to participate in your town government.

Talent Bank files will be updated to include categories consistent with the changing needs of the Town. Please complete this form and file it with the Town Administrators Office at Town Hall, 2198 Main Street, Brewster, MA 02631. This form and associated materials may be e-mailed to: [townadmin@town.brewster.ma.us](mailto:townadmin@town.brewster.ma.us)

NAME \_\_\_\_\_ TEL. \_\_\_\_\_

ADDRESS \_\_\_\_\_

OCCUPATION \_\_\_\_\_

COMMITTEE(S) & BOARD(S) OF INTEREST (Please refer to the list posted on the Town of Brewster's web page: [www.brewster-ma.gov](http://www.brewster-ma.gov))

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Please attach a resume or brief history of work and/or volunteer activities that you believe qualifies you for service on the committees and/or boards that you have identified above.